

**GOVERNING BOARD  
MINUTES OF THE REGULAR MEETING**

**Tuesday, August 20, 2002**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, August 20, 2002, at 6:30 p.m., in the Griffin Gate, Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, Clark, Cutting, and Kraft; Student Trustees Collins and Ferrell

Members Absent: None

Others Present: Chancellor Suarez, Presidents Martinez and Perri, Vice Chancellors Austin and McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

**Call to Order**

The meeting was called to order at 6:30 p.m. by Board President Rick Alexander.

**Adjourn to Closed Session**

Alexander adjourned the open session at 6:31 p.m., and the Board met in closed session from 6:35 p.m. until 7:30 p.m., in the Associated Students of Grossmont College (ASGC) Conference Room, pursuant to Government Code Section 54956.8 to consult with the District's Real Property Negotiator regarding negotiations with Lowe's Home Improvement Warehouse, Inc.; Section 54957 to consider provisions of employment contracts for the Chancellor; President, Cuyamaca College; President, Grossmont College; Vice Chancellor, Business Services; and Vice Chancellor, Human Resources and Administrative Services; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

**Reconvene in Open Session**

Board President Alexander reconvened the open session at 7:38 p.m.

**Approval of Minutes**

On the motion of Members Clark/Kraft, with a vote of 5-0, the Board approved as presented the minutes of the July 16, 2002, regular meeting.

**Changes to Docket of Business**

Chancellor Suarez announced the following changes to the Docket of Business:

- Item 153 (Announcement of Special Board Meeting)—There will not be a special Board meeting September 3 after all. The Adoption Budget Workshop will be scheduled at a later date.
- Item 355 (Resolution 03-007—Lease of One Prefabricated Relocatable Building for Grossmont College Classrooms)—A revised Item 355 was distributed. There was a correction to the term of the lease, which should be 60 months, which also affects the fiscal impact. The resolution was not changed.

**Reports of the Governing Board**

Student Trustee Ferrell reported he and Student Trustee Rick Collins attended the August 9-10 Community College League of California Student Trustee Conference, which was very informative. He added he is especially proud to be part of the District after hearing from other student trustees some of the troubles in other districts.

**Call to order**

**Closed session**

**Open session**

**Minutes**

7/16/02 regular meeting

**Changes to Docket**

**Reports of the Board**

Ferrell

Trustee Cutting reported he was pleased to attend the Fall Convocation at Grossmont College, and was especially pleased to hear references to *The Way Forward*. He commended the keynote speaker, who included a dance to James Brown as part of the theme of the presentation. He complimented President Perri on the invitation letter to the Cuyamaca College Convocation, which outlined the accomplishments of the past year and goals for the coming year. Cutting added he has been appointed to the Community College League of California Advisory Committee on Legislation and stated his intention to work vigorously to change the state funding formula in terms of equalization.

Cutting

Trustee Clark congratulated Cutting on his appointment to the CCLC committee. She added she planned to attend the Cuyamaca College Fall Convocation.

Clark

Student Trustee Collins concurred with Ferrell's statements regarding the CCLC Student Trustee Workshop and expressed appreciation for the opportunity to become educated with how the Board works.

Collins

### **Report of the Board President**

### **Report of Bd. Pres.**

Board President Alexander echoed remarks by Cutting and thanked President Perri for her letter of invitation to the Fall Convocation, which he will attend. He commented that Cutting's work on the CCLC Advisory Committee on Legislation will be very important. Alexander announced that he has been appointed as Chair of the San Diego and Imperial Counties Community Colleges Association (SDICCCA) Board/CEO Alliance, which will focus on the funding issue as well. He expressed optimism that, between the two groups, headway will be made. He identified the bond measure and funding issue as the two most important issues on which to focus.

Alexander

### **Report of the Chancellor**

### **Report of Chancellor**

Chancellor Suarez reported he was pleased that Board President Alexander agreed to serve as Chair of the SDICCCA Board/CEO Alliance, which has identified four general areas of focus: funding (equalization); access; facilities needs; and governance within the community college system. He added that Trustee Cutting's appointment to the CCLC Advisory Committee on Legislation, along with Alexander's involvement with the SDICCCA Alliance, will ensure our voice demanding equal and fair treatment will be heard throughout the state. He added that Vice Chancellor McMahan also serves on the CCLC Advisory Committee on Legislation, and pointed out that Director of Intergovernmental Relations Quittner is also active in the legislative arena.

Alexander to serve as  
Chair of SDICCCA  
Board/CEO Alliance

Cutting to serve on  
CCLC Advisory  
Committee on  
Legislation

Suarez presented the Chancellor/Classified Senate Award for June 2002 to Linda Wise, Instructional Operations Assistant, Grossmont College. Exercise Science Professor Laura Burger spoke on behalf of Wise, and Classified Senate President Rose presented her with an assortment of gifts on behalf of the Classified Senate.

Linda Wise receives  
Chancellor/Classified  
Senate Award

Suarez called on Brad Phillips, Director of Institutional Research, Planning, and Academic Services, to present a Strategic Planning Report Card. Phillips reviewed accomplishments relative to *The Way Forward* and strategic planning, as well as the District vision, mission, and areas of focus. Board President Alexander thanked Phillips on behalf of the Board.

Strategic Planning  
Report Card

Suarez called on the Presidents to present items of interest from their respective Colleges. President Perri welcomed Sue Rearic, who has been selected to serve as the Cuyamaca College Interim Dean of Administrative Services.

Presidents' reports

Suarez called the Board's attention to a calendar of events for August and September and invited trustees to participate as their schedules allow.

Calendar of events

### **Consent Calendar**

### **Consent Calendar**

Item 309 (Resolution 03-008—Supplementing Resolution 03-004—Ordering of a General Obligation Bond Election) was pulled from the Docket of Business for discussion.

### **Adoption of Consent Calendar**

On the motion of Members Clark/Cutting and unanimously carried, the Board approved the Consent Calendar, which included:

### **Operations**

### **Operations**

- Granting authority to the Chancellor to amend Categories I and II of the Grossmont-Cuyamaca Community College District *Appendix to Conflict of Interest Code*, and

Amendments to Conflict

direct the Chancellor to notify the County Board of Supervisors of the following amendments:

- I. Governing Board Members; Chancellor; Vice Chancellor-Business Services; Vice Chancellor-Human Resources and Administrative Services; President, Grossmont College; President, Cuyamaca College; Senior Director/Controller, District Business Services; Vice President, Academic Affairs, Grossmont College; Vice President, Student Services, Grossmont College; Vice President, Instruction, Cuyamaca College; Vice President, Student Development and Services, Cuyamaca College; Dean, Administrative Services, Cuyamaca College; Dean, Administrative Services, Grossmont College
- II. Director, Purchasing and Contracts; Director, Facilities Planning, Development, and Maintenance; ~~Director, College Business Services, Grossmont College~~; Director, College Business Services, Cuyamaca College; Director, Risk Management; Senior Director, Information Systems; Director, Campus Facilities and Operations, Grossmont College

See Exhibit 201, which is made a part of these minutes.

**Budget and Finance**

- Accept a status report on the 2001-2002 and 2002-2003 budgets. See Exhibit 301, which is made a part of these minutes.
- Accepting revenues, new grants and revisions to categorical programs, and granting authority to the Chancellor to budget these funds. There are no actions to report at this meeting. See Exhibit 302, which is made a part of these minutes.
- Ratifying the action of the Chancellor in approving purchase orders and warrants issued during the month of July 2002, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.
- Ratifying the action of the Chancellor in signing agreements and granting authority to accept, budget, and spend any proceeds therefrom. See Exhibit 304, which is made a part of these minutes.
- Granting authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District. See Exhibit 305, which is made a part of these minutes.
- Adopting Resolution 03-005—California Department of Education, Grossmont College Child Development Center Infant and Toddler Playground Safety Program, as recommended by the Chancellor, certifying approval of California Department of Education Child Development Contract to improve the quality and safety of playgrounds at the Grossmont College Child Development Center, and authorizing the designated personnel to sign contract documents for fiscal years 2001-2002 and 2002-2003. See Exhibit 306, which is made a part of these minutes.
- Accepting the Grossmont-Cuyamaca Community College District Illness and Injury Prevention Program, as recommended by the Chancellor. See Exhibit 307, which is made a part of these minutes.
- Granting authority to the Chancellor to execute any and all documents necessary for the transfer of the Grossmont-Cuyamaca Community College District’s Energy Service Provider contract from Enron Energy Services to another direct access provider. See Exhibit 308, which is made a part of these minutes.

**Supplies, Equipment, and Services**

- Ratifying the action of the Chancellor in awarding Bid C4268—High Speed Digital Black and White Network Copier, Five-Year Lease, Cuyamaca College, to Canon Business Solutions-West, Inc., the lowest responsive and responsible bidder meeting terms, conditions, and specifications of the bid, in the amount of \$107,450. See Exhibit 351, which is made a part of these minutes.
- Granting authority to the Chancellor to: a) Award Bid C4337—Cuyamaca Automotive Technology Engine Clean Equipment Upgrade, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following

of Interest Code

**Budget & Finance**

Budget increases

Purchase orders  
July 2002

Ratification of  
signatures on  
agreements

Donations

Resolution 03-005  
Calif Dept. of Education,  
GC Child Development  
Center Infant and  
Toddler Playground  
Safety Program

Illness and Injury  
Prevention Program

Transfer energy service  
provider contract from  
Enron to another  
provider

**Supplies, Equip., Serv.**

Bid C4268  
High Speed Digital  
Black and White  
Network Copier, CC

Bid C4337  
Cuyamaca Automotive  
Technology Engine  
Clean Equipment

the bid opening. See Exhibit 352, which is made a part of these minutes.

- Granting authority to the Chancellor to: a) Award Bid C4342—Ventilators, Grossmont College, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 353, which is made a part of these minutes.
- Adopting Resolution 03-006—Sole Source Procurement Cardiac Cath Lab Patient Monitoring System Upgrade from MAC-LAB Classic to MAC-LAB 7000 System from GE Medical Systems, Grossmont College, as recommended by the Chancellor, authorizing the sole source procurement of and contracting to upgrade one MAC-LAB Classic Cardiac Cath Lab Patient Monitoring System to a MAC-LAB 7000 System from GE Medical Systems for Grossmont College. See Exhibit 354, which is made a part of these minutes.
- Adopting Resolution 03-007—Lease of One Prefabricated Relocatable Building for Grossmont College Classrooms Pursuant to Bid 22-97 Awarded by Santa Ana Unified School District, as recommended by the Chancellor, authorizing the lease of one prefabricated relocatable building from Mobile Modular Management, Inc., for classrooms at Grossmont College, pursuant to the terms and conditions of Bid 22-97 awarded by the Santa Ana Unified School District; and authorizing the Chancellor to execute the necessary contract documents. See Exhibit 355, which is made a part of these minutes.

**Public Works Projects**

- Granting authority to the Chancellor to: a) File a Notice of Completion on Bid C2897—Install Bleachers at Grossmont College Gymnasium; and b) Release retention as allowed in the contract documents. See Exhibit 401, which is made a part of these minutes.
- Granting authority to the Chancellor to approve Change Order No. 1 in the amount of \$2,440 and Change Order No. 2 in the amount of \$4,400 on Bid C4216—Cuyamaca College Rancho San Diego Parkway Improvements. See Exhibit 402, which is made a part of these minutes.
- Ratifying the action of the Chancellor in awarding Bid C4294—Cuyamaca College Automotive Technology Engine Clean Upgrade, to Noah Constructors, Inc., in the amount of \$18,460, the lowest responsive bidder meeting terms, conditions, and specifications. See Exhibit 403, which is made a part of these minutes.
- Granting authority to the Chancellor to: a) Obtain the permission of the Superintendent of Schools to declare the replacement of subsurface soils at Cuyamaca College Rancho San Diego Parkway Improvement an emergency project, and waive contracting requirements pursuant to Public Contract Code 20654; and b) Enter into any contracts necessary to replace subsurface soils with a total cost not to exceed \$25,000, on a ratification basis. See Exhibit 404, which is made a part of these minutes.
- Ratifying the action of the Chancellor in awarding Project Multiple Prime Bid Packages for Grossmont College Learning Resource Center Expansion and Library Remodel/Technology Mall, to the lowest responsive bidders meeting terms, conditions, and specifications for each bid package as follows:

C4007	Masonry	New Dimension Masonry, Inc.	\$545,880
C4013	Rough Carpentry	Rocky Coast Framers, Inc.	\$359,467
C4018	Ceramic Tile	Valley Floor Covering	\$63,212
C4030	Doors/Frames/Hardware and Bookstacks	Brady Co/San Diego, Inc.	\$491,970

See Exhibit 405, which is made a part of these minutes.

**Personnel**

- Ratifying the action of the Chancellor in approving classified and academic personnel actions during the period of July 16, 2002 through August 19, 2002. See Exhibit 501,

Upgrade

Bid C4342  
Ventilators, GC

Resolution 03-006  
Sole Source  
Procurement Cardiac  
Cath Lab Patient  
Monitoring System  
Upgrade

Resolution 03-007  
Lease of One  
Prefabricated  
Relocatable Building for  
GC Classrooms

**Public Works Projects**

Bid C2897  
Install Bleachers at  
Grossmont College

Bid C4216  
Cuyamaca College  
Rancho San Diego  
Parkway Improvements

Bid C4294  
CC Automotive  
Technology Engine  
Clean Upgrade

Rancho San Diego  
Parkway Improvements,  
Soil Replacement,  
Cuyamaca College

Rebid  
C4007, C4013, C4018,  
C4030

**Personnel**

Personnel actions

which is made a part of these minutes.

- Granting authority to the Chancellor to postpone for one month until September 30, 2002, the elimination of the following position presented in *Resolution 02-021—Matter of Reduction of Service and Layoff of Classified Employees*, adopted by the Board on June 18, 2002, as funding has been identified to support work performed by the Cuyamaca College employee assigned to REBRAC (Regional Environmental Business Resource Assistance Center): Position CL-00326 (CC) Secretary, 1.0 FTE, Range 26. See Exhibit 502, which is made a part of these minutes.
- Granting authority to the Chancellor to postpone for one month until September 30, 2002, the elimination of the following position presented in *Resolution 02-012—Matter of Reduction of Service and Layoff of Classified Employees*, adopted by the Board on April 16, 2002, as funding has been identified to support work performed by the Grossmont College employee assigned to CalWORKs program: Position CL-00315 (GC) Job Development Specialist, 1.0 FTE, Range 30. See Exhibit 503, which is made a part of these minutes.

Modify previous Board action in reduction of service and layoff of a classified employee, CC

Modify previous Board action in reduction of service and layoff of a classified employee, GC

**Item Pulled from Consent Calendar for Discussion/Public Presentation**

- Following a review by Director of Intergovernmental Relations Quittner of Item 309—Resolution 03-008—Supplementing Resolution 03-004—Ordering of a General Obligation Bond Election, Board President Alexander called for a motion to open public discussion to hear Geoff Patnoe, Executive Director, San Diego County Taxpayers Association, who submitted a Request for Public Presentation on behalf of the San Diego Taxpayers Association. On the motion of Members Clark/Kraft, with a vote of 5-0, the Board opened public discussion. Mr. Patnoe described the Taxpayer Association’s role in school bond elections and reviewed criteria for endorsement of bond measures. He expressed appreciation to the Board for the opportunity to work with the District on a resolution to clarify Resolution 03-004, adopted at the July 16 Board meeting, and stated that the Taxpayers Association is prepared to endorse the bond measure and to take an active role to help the District upon Board approval of Resolution 03-008. On the motion of Members Clark/Kraft, with a vote of 5-0, the Board declared public discussion closed.
- On the motion of Members Alexander/Cutting and unanimously carried, the Board:
  - a) Adopted Resolution 03-008—Resolution of the Governing Board of the Grossmont-Cuyamaca Community College District Supplementing Resolution 03-004—Ordering of a General Obligation Bond Election, as recommended by the Chancellor, which clarifies details regarding the Citizens Oversight Committee and joint use considerations. Resolution 03-004 was adopted by the Board July 16, 2002; and
  - b) Approved guidelines, as recommended by the Chancellor, for spending public funds related to the bond measure. See Exhibit 309, which is made a part of these minutes.

**Public Presentation**

Geoff Patnoe speaks to San Diego Taxpayers Association role in bond measure

Resolution 03-008 Supplement to Resolution 03-004—Ordering of a General Obligation Bond Election

Trustee Cutting reported he spoke with Supervisor Dianne Jacob, who asked him to convey to the Board that she will endorse the bond measure and will be pleased to sign the ballot statement. Board President Alexander commended Trustee Cutting for his role in obtaining an endorsement from Congressman Duncan Hunter.

**Information**

The Board accepted the following reports for information:

- **Status Report—Board Assignments.** See Exhibit 651, which is made a part of these minutes.
- **District Quarterly Financial Reports.** Consider the Grossmont-Cuyamaca Community College District quarterly financial reports:
  - a. Quarterly Financial Status Report for the period ending June 30, 2002;
  - b. Quarterly Report on Trust Fund Balances as of June 30, 2002; and
  - c. Schedule of Investments Report dated August 5, 2002.

See Exhibit 652, which is made a part of these minutes.

**Information**

Status Report Board assignments  
District quarterly financial reports

**Staff Communication**

United Faculty President Amov commented on how nice it was to see everyone working

**Staff Communication**

Amov

so well together.

Grossmont Academic Senate President Harvey, echoing comments by Trustees Cutting and Alexander, reported that the Grossmont College Convocation was wonderful, which was highlighted by the fact that the classified staff was invited to participate. She added that the keynote speaker was excellent, and thanked Trustees Cutting and Alexander for their continuing efforts to bring about equalization in funding. She also expressed concern about the rise in enrollment in light of the budget situation.

Harvey

Cuyamaca Academic Senate President Setzer commended the Board for its efforts in the drive for equalization and in supporting the bond measure. He commented he cannot remember a time when the faculties at both colleges were as united as they now are. He also acknowledged the unity among the Board, administration, and faculty. He reported Kathryn Nette, Academic Senate Vice President, will represent him at the Cuyamaca College Convocation, as he will be driving his daughter to college.

Setzer

Classified Senate President Rose reported he is looking forward to attending the Cuyamaca Convocation and has enjoyed his month at Cuyamaca.

Rose

CSEA President Brauer commented favorably on the recently adopted classified hiring process and the new Individual Strategic Plan (ISP), which will replace the classified evaluation system. He reported that the ten-week Defeat D'Fat program sponsored by Risk Management and Sharp Healthcare is drawing to a close. Participants together shed a total of 220 pounds. He added that the custodial staff has been issued radios, which will aid in campus security and communication. Brauer thanked President Martinez for including classified staff in the Convocation. He congratulated Trustees Alexander and Cutting on their appointments and added that he looks forward to supporting the bond and equalization issues. He went on to express pride and honor in being part of the District and indicated he looks forward to working toward *The Way Forward*.

Brauer

#### **Reconvene in Closed Session**

**Closed Session**

Board President Alexander adjourned the open session at 8:44 p.m., and the Board reconvened in closed session in the ASGC Board Room from 8:55 p.m. until 9:10 p.m.

#### **Reconvene in Open Session/Announcement of Closed Session Action(s)**

Board President Alexander reconvened the open session at 9:13 p.m. and announced that the Board, with a vote of 5-0, approved proposed changes to the Supervisory/Confidential Handbook.

Supervisory/Confidential Handbook changes approved

#### **Adjournment**

**Adjournment**

Alexander adjourned the meeting at 9:14 p.m.

Respectfully submitted,

Approved by the Governing Board September 17, 2002.

Omero Suarez, Ph.D.  
Chancellor and  
Secretary to the Governing Board

Rick Alexander  
Board President

Mary V. Watkins  
Recording Secretary