



**GOVERNING BOARD
MINUTES OF THE REGULAR (ORGANIZATIONAL) MEETING
Tuesday, December 17, 2002**

The regular (organizational) meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, December 17, 2002, at 6:30 p.m., in the Griffin Gate, Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, Clark, Cutting, and Kraft; Student Trustees Collins and Ferrell

Members Absent: None

Others Present: Chancellor Suarez, Presidents Martinez and Perri, Vice Chancellors Austin and McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

The meeting was called to order at 6:24 p.m. by Board President Rick Alexander.

Adjourn to Closed Session

Alexander adjourned the open session at 6:25 p.m., and the Board met in closed session from 6:35 p.m. until 7:20 p.m., in the Associated Students of Grossmont College (ASGC) Conference Room, pursuant to Government Code Section 54957 to consider provisions of employment contracts for the Chancellor; President, Cuyamaca College; President, Grossmont College; Vice Chancellor-Business Services; and Vice Chancellor-Human Resources and Administrative Services; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

Reconvene in Open Session

Board President Alexander reconvened the open session at 7:30 p.m.

Approval of Minutes

On the motion of Members Kraft/Clark, with a vote of 5-0, the Board approved as presented the minutes of the November 19, 2002, regular meeting.

Modifications to Employment Contracts

Board President Alexander called for a motion to modify the employment contracts for the Chancellor; President, Cuyamaca College; President, Grossmont College; Vice Chancellor-Business Services; and Vice Chancellor-Human Resources and Administrative Services. On the motion of Members Caruthers/Clark, with a vote of 5-0, the Board voted to increase their salaries by five percent effective July 1, 2002. Alexander thanked them for their outstanding leadership.

Changes to Docket of Business

Chancellor Suarez announced the following change to the Docket of Business:

- Item 304—Ratification of Signatures on Agreements: Attachment A5, under Cuyamaca College, number 3, Aztec Shops, Ltd., fiscal impact should be \$1,300/month income; under Grossmont College, number 3, Aztec Shops, Ltd., fiscal impact should be \$5,000/month.

Oath of Office

Call to order

Closed session

Open session

Minutes

11/19/02 regular meeting

Contract modifications for Chancellor, Presidents, and Vice Chancellors

Changes to Docket

Alexander called on Board Vice President Caruthers, who administered the Oath of Office to Trustees Alexander, Clark, and Cutting, who were elected/re-elected to four-year terms. Caruthers presented them with Certificates of Election.

Trustees sworn in

Trustee Absence

On the motion of Members Cutting/Caruthers, with a vote of 5-0, the Board excused Student Trustee Rick Collins from attendance at the November 19, 2002, Governing Board meeting, and authorized compensation pursuant to Education Code 72742(c).

Student Trustee Collins' absence excused

Public Comment

On the motion of Members Clark/Cutting, with a vote of 5-0, the Board opened public comment on a tentative agreement between the District and the California School Employees Association (CSEA), Chapter 707, on a successor contract effective from January 1, 2003, through December 30, 2005, as detailed in Attachment A of the Docket of Business.

Public Comment

Hearing no public comment, on the motion of Members Clark/Cutting, with a vote of 5-0, public comment was declared closed.

Announcement of Closed Session Action

Board President Alexander announced that the Board, in closed session, with a vote of 5-0, upon hearing no public comment, approved the tentative agreement between the District and CSEA, Chapter 707, on a successor contract effective from January 1, 2003, through December 30, 2005.

Closed session action

CSEA agreement approved

Reports of the Governing Board

Trustee Caruthers reported that he and Trustee Alexander attended the Grossmont College holiday breakfast. He commended the Culinary Arts Department for preparing an excellent meal.

Reports of the Board

Caruthers

Trustee Kraft wished everyone happy holidays.

Kraft

Student Trustee Ferrell reported he participated in a teleconference at Mesa College regarding the U.S. Patriot Act. He will submit a report to the Chancellor and College Presidents. He reported his term as President of the Associated Students of Grossmont College (ASGC) has expired, and Demetrius Flagg, new ASGC President, will be introduced at the January Board meeting.

Ferrell

Trustee Cutting thanked the voters for electing him trustee. He stated it is a privilege and honor to serve on the Board, and he looks forward to serving the District and the community for the next four years.

Cutting

Report of the Board President

Board President Alexander wished everyone happy holidays.

Report of Bd. Pres.

Alexander

Report of the Chancellor

Chancellor Suarez presented the Chancellor/Classified Senate Award for December 2002 to Linda Bunney, Scholarship Specialist, Financial Aid, Grossmont College. Susan Lipsmeyer, Director of Financial Aid, spoke on behalf of Bunney, and Classified Senate representative Dave McDade presented her with an assortment of gifts on behalf of the Classified Senate.

Report of Chancellor

Linda Bunney recipient of Chan./Classified Senate Award

Suarez called on Peter White, Vice President-Student Services, Grossmont College, who presented a report on Grossmont and Cuyamaca College transfer issues. Suarez summarized by saying that impaction and other barriers will remain an issue, and our students will continue having difficulty transferring to San Diego State University (SDSU). He added that the San Diego and Imperial Counties Community Colleges Association (SDICCCA) has been very concerned the past four years about this and related issues. At SDICCCA's request, SDSU has agreed to include SDICCCA representatives in its planning and enrollment strategy processes. White serves as the District representative. Suarez reported he will continue to pursue a higher education center in the East County in order to keep avenues open to our students. Trustee Cutting, commenting there will be no

Transfer report

new enrollment at SDSU for the spring 2004 semester, reported there is overwhelming support of a higher education center, and recommended aggressively pursuing this.

Suarez called on the Presidents, who presented items of interest from their respective colleges.

Vice Chancellor Austin provided an update on the state budget and the Governor's proposed mid-year cuts, of which K-14 will take a major hit. He added that the District began preparing for cuts last January, with a soft hiring freeze on positions and other cost savings plans were initiated at that time. He reported that, at the direction of the Chancellor, each site developed plans for three, five, and ten percent reductions.

Suarez reported that he has authorized the three sites, at the discretion of the Presidents and Vice Chancellors, to begin to phase in the three percent reduction plans.

Austin and Director of Intergovernmental Relations Quittner reported on a proposed \$80 million cut recommended by the Department of Finance for illegal or improper enrollment of high school students in community college classes. In response to comments by Trustee Cutting regarding this issue, Suarez reported he will present to the Board at its January 21, 2003, meeting, a resolution opposing penalizing districts that have not been guilty of improper enrollment activities.

Austin also presented an update on construction activities.

Quittner reported on pending legislation relative to equity. She will provide pertinent materials to Trustees.

Vice Chancellor McMahan shared information about STRS and PERS and other legislation, which will have negative effects on districts. She reported strategies are being developed statewide through a number of organizations, and recommended developing initiatives relative to proposed fee increases and Partnership for Excellence restrictions and reporting requirements.

Suarez called the Board's attention to the calendar of events and encouraged participation as schedules allow.

Consent Calendar

Items 201 (Election of President of Governing Board for 2003); 202 (Election of Vice President of Governing Board for 2003); 203 (Election of Clerk of Governing Board for 2003); and 304 (Ratification of Signatures on Agreements) were pulled from the Docket of Business for discussion.

Adoption of Consent Calendar

On the motion of Members Clark/Kraft and unanimously carried, the Board approved the Consent Calendar, which included:

Operations

- Scheduling regular Governing Board meetings of the Grossmont-Cuyamaca Community College District for the year 2003, as recommended by the Chancellor, as follows:
 - a. The Governing Board will conduct its Year 2003 regular meetings on the third Tuesday of each month.
 - b. The meetings will convene at 6:30 p.m., and the Board will adjourn to closed session. The Board will reconvene in open session at approximately 7:30 p.m.
 - c. The meetings will alternate between Cuyamaca and Grossmont Colleges, as follows:

<u>Date</u>	<u>Location</u>
January 21	Heritage of the Americas Museum, Cuyamaca College
February 18	Griffin Gate, Grossmont College
March 18	Heritage of the Americas Museum, Cuyamaca College
April 15	Griffin Gate, Grossmont College
May 20	Heritage of the Americas Museum, Cuyamaca College

Presidents' reports

Budget update

Budget reduction plan implemented

Construction update

Legislative update

Calendar of events

Consent Calendar

Operations

June 17	Griffin Gate, Grossmont College
July 15	Heritage of the Americas Museum, Cuyamaca College
August 19	Griffin Gate, Grossmont College
September 16	Heritage of the Americas Museum, Cuyamaca College
October 21	Griffin Gate, Grossmont College
November 18	Heritage of the Americas Museum, Cuyamaca College
December 16	Griffin Gate, Grossmont College

d. Special Board meetings may be scheduled on an as-needed basis.

See Exhibit 204, which is made a part of these minutes.

Budget and Finance

- Accepting a report on the current budget status, and granting authority to the Chancellor to approve budget changes. See Exhibit 301, which is made a part of these minutes.
- Accepting revenues, new grants, and revisions to categorical programs, and granting authority to the Chancellor to budget these funds. See Exhibit 302, which is made a part of these minutes.
- Ratifying the action of the Chancellor in approving purchase orders and warrants issued during the month of November 2002, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.
- Granting authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District. See Exhibit 305, which is made a part of these minutes.
- Granting authority to the Chancellor to approve payroll deductions to Financial Concepts for tax sheltered accounts upon the request of employees of the Grossmont-Cuyamaca Community College District. See Exhibit 306, which is made a part of these minutes.
- Granting authority to the Chancellor to approve an agreement for Builder's Risk Insurance with Allianz Inc., for the Learning Resource Center (LRC) expansion project at Grossmont College. See Exhibit 307, which is made a part of these minutes.
- Granting authority to the Chancellor to approve an agreement with Benefit Risk Management Systems (BRMS) Inc., to provide third-party administration, health networks, and hospital care for eligible employees and dependents. See Exhibit 308, which is made a part of these minutes.
- Granting authority to the Chancellor to approve an agreement with Standard Security Life Insurance Corp., which will issue stop loss coverage to ensure that health care costs are contained from January 1, 2003, to December 31, 2003. See Exhibit 309, which is made a part of these minutes.
- Granting authority to the Chancellor to renew the District's agreement with the Fringe Benefit Consortium of the San Diego County Office of Education for membership in the Kaiser Permanente HMO for eligible District employees, dependents, and retirees. See Exhibit 310, which is made a part of these minutes.
- Granting authority to the Chancellor to renew the agreement with Integrated Insights Inc., to provide Employee Assistance Plan (EAP) support for eligible employees and dependents. See Exhibit 311, which is made a part of these minutes.
- Ratifying the action of the Chancellor in approving an agreement with the Fringe Benefit Consortium of the San Diego County Office of Education to offer CNA Life Insurance for eligible employees and dependents, and CNA Long Term Disability Insurance to eligible employees. See Exhibit 312, which is made a part of these minutes.
- Granting authority to the Chancellor to execute an agreement with PMPM Consulting Group to perform a claims and health plan audit to assist in transitioning self-funded health care plan performance tasks. See Exhibit 313, which is made a part of these minutes.
- Granting authority to the Chancellor to renew the District's agreement with Delta PMI,

Budget & Finance

Budget status and requested changes

Budget increases

Purchase orders
November 2002

Donations

Tax sheltered accounts

Builder's risk insurance

Self-funded health plan
third-party administrator

Stop loss coverage for
self-funded health
insurance

Membership in Kaiser
Permanente HMO

Employee assistance
plan

Life insurance and long-
term disability insurance

Claims and health plan
audit

Delta PMI dental

including orthodontic coverage, to provide group dental insurance for benefit eligible employees. See Exhibit 314, which is made a part of these minutes.

- Granting authority to the Chancellor to: a) Authorize Summer 2003 Grossmont College Study Abroad travel, July 1-August 9, 2003, to London and Bidefore, England, and Bangor, Wales, for Ty Liles who will conduct the six-week Geography program; and b) Grant the appropriate unit credits (seven units in five weeks) to participating students for Geography courses listed in the *Grossmont College Catalog*. See Exhibit 315, which is made a part of these minutes.

Personnel

- Ratifying the action of the Chancellor in approving classified and academic personnel actions during the period of November 19, 2002, through December 16, 2002. See Exhibit 501, which is made a part of these minutes.
- Conferring Emeritus Status upon Grossmont College faculty retiree E. Jane West, as recommended by the Chancellor. See Exhibit 502, which is made a part of these minutes.

Information

The Board accepted the following report for information:

- **Status Report—Board Assignments.** See Exhibit 651, which is made a part of these minutes.
- **2001-2002 District Audit Report.** The Board considered the 2001-2002 Grossmont-Cuyamaca Community College District Audit Report, as recommended by the Chancellor. See Exhibit 652, which is made a part of these minutes.

Items Pulled from Consent Calendar for Discussion

Board President Alexander reported he achieved his goal as Board President this past year, and thanked the Board for allowing him to serve as President and trusting him to move the bond measure forward. He added that he and Trustee Cutting will work at the state level, through SDICCCA, with other low-funded districts to promote the funding equity issue and other issues outlined earlier by Vice Chancellor McMahan. Trustee Cutting commended Trustee Alexander for doing an outstanding job as Board President. Trustee Kraft seconded those comments. Board President Alexander called for a motion to open nominations for Board President for 2003.

- On the motion of Members Clark/Kraft, nominations for President of the Governing Board for 2003 were declared open. On the motion of Members Kraft/Clark, Trustee Caruthers was nominated for President of the Governing Board for 2003. There were no other nominations. With a vote of 5-0, Trustee Caruthers was elected President of the Governing Board for 2003. See Exhibit 201, which is made a part of these minutes.
- On the motion of Members Clark/Kraft, nominations for Vice President of the Governing Board for 2003 were declared open. On the motion of Members Caruthers/Clark, Trustee Kraft was nominated for Vice President. There were no other nominations. With a vote of 5-0, Trustee Kraft was elected Vice President of the Governing Board for 2003. See Exhibit 202, which is made a part of these minutes.
- On the motion of Members Kraft/Clark, nominations for Clerk of the Governing Board for 2003 were declared open. On the motion of Members Kraft/Caruthers, Trustee Clark was nominated Clerk of the Governing Board for 2003. There were no other nominations. With a vote of 5-0, Trustee Clark was elected Clerk of the Governing Board for 2003. See Exhibit 203, which is made a part of these minutes.

On the motion of Members Clark/Kraft, nominations were declared closed.

Trustee Caruthers Assumes Chair

Trustee Caruthers assumed chairing the meeting at this point. He presented an engraved gavel to Trustee Alexander in recognition of his service as Board President and expressed

insurance

GC out-of-country travel to England and Wales

Personnel

Personnel actions 11/19/02-12/16/02

Emeritus status conferred on E. Jane West

Information

Status Report Board assignments

2001-2002 District audit report

Alexander steps down as Board President

Trustee Caruthers elected Board President for 2003

Trustee Kraft elected Board Vice President for 2003

Trustee Clark elected Clerk of the Board for 2003

Caruthers assumes chair

appreciation for his service to the Board.

Trustee Clark remarked that Trustee Alexander has honored the District and has done an excellent job as Board President.

Items Pulled from Consent Calendar for Discussion (Continued)

- Following brief discussion, on the motion of Members Clark/Alexander, with a vote of 5-0, the Board ratified the action of the Chancellor in signing agreements and granted authority to accept, budget, and spend any proceeds therefrom. See Exhibit 304, which is made a part of these minutes.

Staff Communication

United Faculty President Amov congratulated elected members and new and outgoing officers of the Board, and wished everyone happy holidays.

Grossmont Academic Senate President Harvey expressed appreciation to Trustee Alexander for his work as Board Chair, for his attendance at college events, and for taking the time to address initiatives she has brought forth. She added it is a treat when Classified Senate representative McDade makes presentations. She commented she is looking forward to information regarding concerns about Proposition R. She reported the Grossmont Academic Senate has passed a resolution in support of offering honors courses as a way to meet the requirements of students with high academic needs. She expressed support of Vice President White's comments, and reported the Grossmont Academic Senate passed a resolution in support of a college articulation officer. She wished everyone happy holidays.

Cuyamaca Academic Senate President Setzer congratulated the new Board officers and expressed appreciation for the unanimity of the Board and its leadership, particularly in the last year during the bond campaign. He expressed thanks to Trustee Alexander for his leadership on the campaign. Following up on Vice President White's presentation, he reported the Cuyamaca Academic Senate received a similar report from the Cuyamaca College Counseling Department. Counseling staff has been reduced at a time when the student body is growing, resulting in more work with fewer resources—an ongoing problem. He compared the situation to sweet and sour sauce—money to build, but almost no money for operations. He wished everyone happy holidays and added he is looking forward to the coming semester and the work ahead.

Administrators' Association representative Taccone added his congratulations to the new Board officers, and thanked Vice Chancellor McMahan for her work on the Administrators' Association Handbook. He added he is pleased to work with the Board on the challenges coming up, and invited the Board to call on the Administrators' Association. He wished everyone happy holidays.

Classified Senate representative McDade reported that Rocky Rose will serve as Classified Senate President for 2003. He introduced Pat Murray, Grossmont Classified Senate Vice President. He congratulated and thanked the Board, and wished everyone happy holidays.

CSEA President Brauer expressed appreciation to Trustee Alexander for his leadership during the past year. He wished everyone happy holidays.

Adjournment

Board President Caruthers wished everyone happy holidays and adjourned the meeting at 9:06 p.m.

Ratification of signatures on agreements

Staff Communication

Amov

Harvey

Setzer

Taccone

McDade

Brauer

Adjournment

Respectfully submitted,

Approved by the Governing Board January 21, 2003.

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board

Timothy L. Caruthers, D.C.
Board President

Mary V. Watkins
Recording Secretary