

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, March 19, 2002**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, March 19, 2002, at 6:30 p.m., in the Heritage of the Americas Museum, Cuyamaca College, 900 Rancho San Diego Parkway, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, Clark, Kendrick, and Kraft; Student Trustees Duncan and Dyste

Members Absent: None

Others Present: Chancellor Suarez, Presidents Martinez and Perri, Vice Chancellors Austin and McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

The meeting was called to order at 6:30 p.m. by Board President Rick Alexander.

Adjourn to Closed Session

Alexander adjourned the open session at 6:31 p.m., and the Board met in closed session from 6:32 p.m. until 7:15 p.m., pursuant to Government Code Section 54956.9 to consider a report on pending liability claims and a potential case of litigation; Section 54957 to consider provisions of the employment contract for the Grossmont College Vice President, Student Services; and 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

Reconvene in Open Session

Board President Alexander reconvened the open session at 7:30 p.m.

Announcement of Closed Session Action(s)

Alexander announced that the Board, in closed session:

- With a vote of 5-0, approved a contract modification to extend the term of employment for Peter White, Vice President, Student Services, Grossmont College, through June 30, 2003; and
- With a vote of 5-0, approved proposed changes to the Administrators' Association Handbook, including changes to the salary schedule, effective July 1, 2001.

Approval of Minutes

On the motion of Members Kendrick/Clark, with a vote of 5-0, the Governing Board approved as presented the minutes of the February 19, 2002, special and regular meetings.

Removal of/Changes to Docket of Business

Chancellor Suarez announced the following changes to the Docket of Business:

- Item 202—Governing Board Vacancy, Seat 5—The proposal statement on the Green Docket of Business and Item 202 is changed to read as follows:
Approve proposed procedures and timeline to be used in filling the Governing Board vacancy, Seat 5, as recommended by the Chancellor, in the event there is a vacancy.

Call to order

Closed session

Open session

Closed session actions

Vice President White contract modified

Administrators' Assn. Handbook changes

Minutes

2/19/02 special and regular Board meetings

Changes to Docket

- Item 304—Ratification of Signatures on Agreements—Attachment A is the incorrect attachment. A new Attachment A was distributed. The item will be pulled for discussion.
- Item 501—Personnel Actions—Attachment A1, at the bottom of the page, Reclassification of Computer Systems Specialist is removed.

Report of the Board President

Board President Alexander congratulated Trustee Kendrick on his election to the El Cajon City Council.

Reports of the Governing Board

Trustee Kendrick reported he was grateful to the public for electing him to the City Council, which he described as bittersweet, as he has enjoyed serving as a Trustee. He thanked everyone and bid goodbye.

Trustee Clark commented she has enjoyed working with Kendrick and thanked him for being a great Board member.

Trustee Caruthers added his congratulations, and reported he attended the Cuyamaca College Child Development Center dedication March 14, as did Trustees Alexander and Clark. He described the facility as amazing.

Trustee Kraft congratulated Kendrick and added he will be a terrific elected official.

Student Trustee Duncan reported the Grossmont College Student Center fee passed by 85 percent.

Report of the Chancellor

Chancellor Suarez announced that Dave McDade was representing the Classified Senate at the meeting.

Suarez reported that the colleges will host town hall meetings on their campuses Wednesday, March 20, 1:30-3 p.m. at Grossmont College, and 3:30-5 p.m. at Cuyamaca College, to inform the campus community about a potential bond measure. He invited Board members and the audience to attend.

Suarez presented the March 2002 Chancellor/Classified Senate Award to Steven To, Instructional Computer Facilities Supervisor, Cuyamaca College. Classified Senate representative McDade presented To with an assortment of gifts on behalf of the Classified Senate.

Suarez called on Vice Presidents White and Agosto to provide the Board with an update on the status of Chapter 5 Board policies. White reported that the policies are in the final review process and will now be presented to the Academic Senates for information and approval. He anticipated they should be ready to submit to the Board for approval in May. Grossmont Academic Senate President Harvey commented that, as several of the Chapter 5 policies affect students, she wants to ensure they have an opportunity to review the policies as well. Trustee Caruthers requested that, since the Board was originally informed the policies would be presented to them in December 2001, that they be presented to the Board at its April 16 meeting.

Suarez called on the Presidents to present items of interest from their respective campuses, as well as to present reports on how the colleges are reacting to reductions in the CalWORKs program. Each President reviewed a handout outlining the affects of the CalWORKs reductions at their respective campuses and a plan for dealing with the situation.

Suarez called on Vice Chancellor Austin, who explained to the Board changes in procedures dealing with budget transfers and requests for contracts in order to be consistent with new Board policies and internal practices relative to the Public Contracts Code.

Austin apologized to the Board for the error in submitting the incorrect attachment to Item 304—Ratification of Signatures on Contracts, and offered to discuss with the Board any questions they might have. He added that the Grossmont College LRC project is being advertised, and complimented Barbara Starks, Director of Purchasing and Contracts, for

Report of Bd. President

Alexander

Reports of Board

Kendrick

Clark

Caruthers

Kraft

Duncan

Report of Chancellor

Bond measure

Steven To receives Chancellor/Classified Senate Award

Status report on Chapter 5 of the Board policies

President reports

Austin

having the bid package available online. He added he expects to break ground on the project the week after the Grossmont College commencement, and thanked everyone involved the project.

Vice Chancellor McMahan, referencing the Presidents' reports on CalWORKs reductions, reported there will be implications to staff as a result of the reductions. She reported it was necessary for the Board, at its February meeting, to authorize notification to two administrators of potential nonrenewal of contracts. She acknowledged Wendy Craig and Deanna Vanwey for their continuing dedication to students. McMahan reported that notification to classified staff who may be affected is being delayed, and both colleges have been working diligently to identify vacant positions in order to minimize the effect of potential layoffs. She noted, however, that it may be necessary for the Board to authorize notifications to classified employees in anticipation of reductions in staff.

Suarez called on Director of Intergovernmental Relations Quittner to report on meetings she attended in Sacramento this date on budget issues. Quittner indicated, while a budget consultant indicated they are trying to protect community colleges and higher education, there will be cuts. She added indications are that proposed cuts to the CalWORKs and Matriculation programs will probably remain.

Suarez called the Board's attention to a calendar of events for March and April, and invited Board members to participate as their schedules allow.

Development of Consent Calendar

Items 201 (CCCT 2002 Board of Directors Election), 304 (Ratification of Signatures on Agreements), and 308 (Negotiation for Joint-Use Educational/Commercial Center) were pulled from the Docket of Business for discussion.

Adoption of Consent Calendar

On the motion of Members Clark/Kraft, with a vote of 5-0, the Board approved the Consent Calendar, which included:

Operations

- Approving proposed procedures and timeline to be used in filling the Governing Board vacancy, Seat 5, as recommended by the Chancellor, in the event there is a vacancy. See Exhibit 202, which is made a part of these minutes.

Budget and Finance

- Accepting a report on the current budget status, and granting authority to the Chancellor to approve budget changes. See Exhibit 301, which is made a part of these minutes.
- Accepting increases in revenues, grants, and revisions to existing budgets, and granting authority to the Chancellor to budget these funds. See Exhibit 302, which is made a part of these minutes.
- Ratifying the action of the Chancellor in approving purchase orders and warrants issued during the month of February 2002, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.
- Granting authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District. See Exhibit 305, which is made a part of these minutes.
- Declaring personal property as surplus to the needs of the District, and authorizing the Chancellor to dispose of personal property by donation to another public educational institution, bid, public auction, private sale, or in the local sanitary landfill. See Exhibit 306, which is made a part of these minutes.
- Adopting Resolution 02-011 authorizing the Chancellor to issue Tax and Revenue Anticipation Notes (TRANS), not to exceed \$5,000,000 for fiscal year 2002-2003, with a maturity not to exceed 15 months, and execute the necessary documents with the Community College League of California. See Exhibit 307, which is made a part of these minutes.
- Granting authority to the Chancellor to approve travel to the National Student Nursing Conference in Philadelphia, Pennsylvania, from April 3-7, 2002, for five Grossmont

McMahan

Quittner

Calendar of events

Consent Calendar

Operations

Governing Board
vacancy

Budget and Finance

Budget status

Budget increases

Purchase orders and
warrants
February 2002

Donations

Surplus property

Resolution 02-011
TRANS

GC out-of-state travel

College nursing students (Cassie Peterson, Joanne Devera, Nicole Ramirez, Sharon Feleciano, and Tracy Villareal) and faculty member Sandra Freeman, RN, MSN. See Exhibit 309, which is made a part of these minutes.

Philadelphia, PA

Supplies, Equipment, and Services

Supplies, Equip., Serv.

- Granting authority to the Chancellor to: a) Award Bid C3922—Printing of College Catalogs and Handbooks; and b) Execute appropriate documents to Moore Graphic Services and Webtrend, the lowest responsive bidders meeting terms, conditions, and specifications as shown on bid summary. See Exhibit 351, which is made a part of these minutes.

Bid C3922
Printing College catalogs and handbooks

Public Works Projects

Public Works Projects

- Granting authority to the Chancellor to: a) Award Project Multiple Prime Bid Packages C4001-C4031—Grossmont College Learning Resource Center Expansion and Library Remodel/Technology Mall, to the lowest responsive and responsible bidders meeting terms, conditions, and specifications of each bid package; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 401, which is made a part of these minutes.

Bid Pkg. C4001-C4031
GC Learning Resource Center Expansion and Library Remodel/Technology Mall

Personnel Actions

Personnel

- Ratifying the action of the Chancellor in approving classified and academic personnel actions during the period of February 19, 2002, through March 18, 2002. See Exhibit 501, which is made a part of these minutes.

Personnel actions
2/19/02-3/18/02

Items Pulled from Consent Calendar for Discussion

- Following discussion, on the motion of Members Clark/Kendrick, with a vote of 5-0, the Board cast a ballot for Trustee Caruthers to serve on the California Community College Trustees (CCCT) 2002 Board of Directors. On the motion of Members Kraft/Kendrick, with a vote of 5-0, the Board also cast ballots for Kay Albani, Michael Adams, Rebecca Garcia, Walt Howald, and Carole Currey to serve on the CCCT 2002 Board of Directors, based on the fact that they represent districts that are among the lowest-funded. See Exhibit 201, which is made a part of these minutes.
- Following brief discussion, in which Vice Chancellor Austin provided information about certain contracts, on the motion of Members Clark/Kendrick, with a vote of 5-0, the Board ratified the action of the Chancellor in signing agreements and granted authority to accept, budget, and spend any proceeds therefrom. See Exhibit 304, which is made a part of these minutes.
- On the motion of Members Clark/Caruthers, with a vote of 5-0, the Board opened public discussion to hear Jack E. Phillips, Valle de Oro Community Planning Group, who presented a Request for Public Presentation to speak in opposition of the Board authorizing the Chancellor to enter into negotiations with Lowe's Home Improvement Warehouse, Inc. Following the public presentation, on the motion of Members Clark/Kendrick, with a vote of 5-0, the Board declared public discussion closed.
- On the motion of Members Kendrick/Caruthers, with a vote of 5-0, the Board granted authority to the Chancellor to enter into an exclusive negotiation with Lowe's Home Improvement Warehouse, Inc., for a potential joint-use educational/commercial center on the Cuyamaca College campus. Board President Alexander, noting that final approval rests with the County, commented that the Board action only authorizes the Chancellor to enter into negotiations. He expressed the expectation that the Chancellor will maximize financial arrangements so the colleges can remain viable educational institutions. See Exhibit 308, which is made a part of these minutes.

CCCT Board of Directors election

Ratification of signatures on agreements

Public Presentation

Joint Use Educational/Commercial Center

Information

Information

The Board accepted the following report for information:

- **Status Report—Board Assignments.** See Exhibit 651, which is made a part of these minutes.

Status report
Board assignments

- **2001-2002 Partnership for Excellence Survey of Local Investments of Partnership Funds.** Consider the *2001-2002 Partnership for Excellence Survey of Local Investments of Partnership Funds* report, as presented by the Chancellor. See Exhibit 652, which is made a part of these minutes.

PFE survey of local investments

Staff Communications

Staff Communications

United Faculty President Amov congratulated Trustee Kendrick on his election to the City Council and commented he has been an excellent Board member and will be hard to replace.

Amov

Grossmont Academic Senate President Harvey expressed appreciation to Kendrick for his acknowledgement of the Academic Senates and faculty members and his willingness to work with them on any issues that have arisen. Harvey also thanked Cuyamaca College for the presentation and tour of the Math Center.

Harvey

Cuyamaca Academic Senate President Carmona congratulated Trustee Kendrick and expressed appreciation for his down-to-earth, unassuming manner and thoughtfulness, and his eagerness to see the big picture. With regard to the budget freeze, Carmona commented that, in general, the response of the faculty has been positive. He expressed appreciation for the approach being taken, which he described as considered, measured, and flexible.

Carmona

Administrators' Association representative Vanwey extended congratulations to Trustee Kendrick.

Vanwey

Classified Senate representative McDade also congratulated Kendrick on behalf of classified staff and thanked him and the Board for their positive contributions.

McDade

Supervisory/Confidential representative Althaus also congratulated Kendrick and commented that El Cajon will be gaining a valuable asset. She also thanked the Board and the District for adding the computer purchasing program to the Supervisory/Confidential Handbook. The first lottery drawing will take place April 5.

Althaus

Adjournment

Adjournment

Board President Alexander adjourned the meeting at 8:26 p.m.

Respectfully submitted,

Approved by the Governing Board April 16, 2002.

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board

Rick Alexander
Board President

Mary V. Watkins
Recording Secretary