

**GOVERNING BOARD  
MINUTES OF THE REGULAR MEETING  
Tuesday, May 21, 2002**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, May 21, 2002, at 6:30 p.m., in the Heritage of the Americas Museum, Cuyamaca College, 900 Rancho San Diego Parkway, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, Clark, Cutting, and Kraft; Student Trustees Duncan and Dyste

Members Absent: None

Others Present: Chancellor Suarez, Presidents Martinez and Perri, Vice Chancellor McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

**Call to Order**

The meeting was called to order at 6:45 p.m. by Board President Rick Alexander.

**Adjourn to Closed Session**

Alexander adjourned the open session at 6:46 p.m., and the Board met in closed session from 6:47 p.m. until 7:30 p.m., pursuant to Government Code Section 54956.8 to consult with the District's Real Property Negotiator regarding negotiations with Lowe's Home Improvement Warehouse, Inc.; Section 54956.9 to consider a potential case of litigation; Section 54957 to consider discipline of public employee(s); and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

**Reconvene in Open Session/ Announcement of Closed Session Action(s)**

Board President Alexander reconvened the open session at 7:35 p.m. and announced that there were no closed session actions to report.

**Approval of Minutes**

On the motion of Members Kraft/Caruthers, with a vote of 4-0 (Member Clark abstained), the Governing Board approved the minutes of the April 16, 2002, special, and the April 6, 2002, regular meetings. The April 16 special meeting minutes were amended to include Robert Yeaton on the list of those interviewed for the Board vacancy.

**Removal of/Changes to Docket of Business**

Chancellor Suarez announced the following changes to the Docket of Business:

- Item 132—Classified Employee Week: On the green Docket of Business, Classified Employee Week should be May 19-25, 2002.
- Item 202—Board Policies:
  - BP 5010—Admissions, was pulled pending further review.
  - BP 5200—Student Health Services, was revised to eliminate the last half of the first sentence, after "among the student body."
  - BP 5410—Associated Students Elections, paragraph one was revised to indicate the Chancellor or designee will approve the election procedures.
- Item 204—Trustee Survey: No Board action will take place on this item.
- Item 305—Donations: Item 2.b.(2) should read: Two \$25 Gift certificates to Anthony's

**Call to order**

**Closed session**

**Open session**

**Minutes**

4/16/02 special and regular meetings

**Changes to Docket**

Fish Grottos by the United Faculty.

- Item 313—GCCCD Facilities Maintenance Master Plan: A revised Attachment B was distributed.
- Item 314—GCCCD Energy Reduction Plan: Under 2.e. Fiscal Impact, the cost will be almost \$15.4 million.

**Reports of the Governing Board**

Trustee Caruthers reported he and Trustee Cutting attended a recent rally for community colleges at Grossmont College.

Trustee Kraft reported he and Trustee Cutting attended the May 3-4 Community College League of California trustee conference. He will present a report on the conference at the next Board meeting.

Trustee Clark reported she enjoyed the May 18 Cuyamaca College Spring Garden Festival.

Trustee Cutting reported he made an effort to attend as many events as possible in the past month, which proved to be very interesting and informative. He reported he met several times with the Chancellor and staff, District leadership, and the College Presidents. Events he attended included student meetings; meetings with the East County Economic Development Corporation, including one with Congressman Duncan Hunter; tours of Cuyamaca and Grossmont Colleges; the Cuyamaca College Career Fair; a Grossmont College Culinary Arts event; a student rally regarding funding issues at Grossmont College; the Community College League of California Trustee Conference, along with Trustee Kraft, which included workshops on facilities issues, strengthening our influence through college, business, and community partnerships, state legislative updates, and Proposition 39 and local bond measures. He also attended the fourth annual Grossmont College job training fair; the ECEDC annual bus tour of the East County, along with Board President Alexander, who gave an excellent report on the needs of both colleges to tour participants; the Grossmont College Transfer Achievement Banquet; and the Student of Note Ceremony at Grossmont College, which was an extremely touching event in which the close, meaningful, and worthwhile relationship between the EOPS counselors and students was very much in evidence. He added he learned that, not only do we have a good District, but that the college community should be proud of what has been and is being accomplished. He commented that every program he observed and every person he met has shown a genuine interest and desire to help students. He expressed thanks to the Governing Board for honoring him by appointing him Trustee.

Student Trustee Dyste commented this is the last meeting as Student Trustees for him and Student Trustee Duncan. He thanked the Board for the opportunity to serve, and expressed pride in the students of the District for their efforts to obtain funding equity. He expressed confidence that the new Student Trustee, Rick Collins, and new Associated Students of Cuyamaca College (ASCC) President Mary Ann Nabarrette, will do a good job.

Student Trustee Duncan also thanked the Board for the opportunity to serve as a Student Trustee.

**Report of the Board President**

Board President Alexander presented certificates of appreciation to Student Trustees Duncan and Dyste and thanked them for their service during the past year as Student Trustees.

Alexander, reflecting on Trustee Cutting’s comments regarding the Transfer Achievement Banquet, stated that, not only do more GCCCD students transfer to San Diego State University than any other community college in the state, but our students transfer to all four corners of the United States.

Alexander reported he visited the Cuyamaca College Graphic Arts open house recently, and was impressed with the wonderful job our students are doing. Alexander also attended the Cuyamaca Spring Garden Festival and an event honoring past Academic

**Reports of Board**

Caruthers

Kraft

Clark

Cutting

Dyste

Duncan

**Report of Bd. President**

Duncan and Dyste honored

Senate Presidents at Grossmont College. He commented that the Board and Senates have come a long way, to the benefit of our students.

### **Report of the Chancellor**

Chancellor Suarez thanked Student Trustees Duncan and Dyste for their hard work and contributions as Student Trustees, and expressed appreciation for their input, which is valuable to both the Board and the students, who have learned how policy is formulated.

Suarez thanked President Perri for hosting a tour this date of the Cuyamaca College One-Stop Student Services Center, which was attended by all Board members and many administrators, faculty, and staff.

Suarez announced that Sue Rearic, District Controller, was representing Vice Chancellor Austin at the Board meeting.

Suarez reported there will be a special Board meeting on Tuesday, June 4, 2002, at 6:30 p.m., in the Grossmont College Griffin Gate, for a workshop on the 2002-2003 Tentative Budget.

Suarez presented the Chancellor/Classified Senate Award for May 2002 to Donna Lee-Cristaldi, Administrative Secretary, Cuyamaca College. Classified Senate representative Maggie Gonzales presented Lee-Cristaldi with an assortment of gifts on behalf of the Classified Senate.

Suarez called on the Presidents, who presented items of interest from their respective colleges and extended thanks to outgoing Student Trustees Duncan and Dyste. President Martinez introduced Bobby Thompson, Grossmont College Associate Dean, Athletics, who reported that the Women's Tennis Team, with a perfect 23-0 record, won the State Championship. Thompson introduced Women's Tennis Coach Megan Lowrey, who, along with three of her athletes, Bibi Borges, Stepanka Folgetova, and Laurel Brown, presented the championship trophy to President Martinez.

Vice Chancellor McMahan acknowledged participation by administrators and staff in recent emergency response simulated hostage situations at both colleges. She reported the Emergency Preparedness task force, under the leadership of Bob Eygenhuysen, Director of Risk Management and Benefits, has reviewed procedures to ensure consistency between the colleges. McMahan commended Joel Javines, District Director, Public Safety, and his uniformed officers, for the outstanding job they did during the simulations.

Suarez called the Board's attention to a calendar of events for May and June 2002, calling particular attention to the Cuyamaca and Grossmont College commencements, which will take place June 5 and 6, respectively. He invited Board members to participate in events as their schedules allow.

### **Development of Consent Calendar**

Items 204 (Trustee Survey); 313 (GCCCD Facilities Maintenance Master Plan); and 314 (GCCCD Energy Reduction Plan) were pulled from the Docket of Business for discussion.

### **Adoption of Consent Calendar**

On the motion of Members Cutting/Clark, with a vote of 5-0, the Board approved the Consent Calendar, which included:

### **Trustee Absence**

- Granting authority to excuse Student Trustee Ron Dyste's absence from the April 16, 2002, Governing Board special meeting, and compensate him pursuant to Education Code Section 72425. See Exhibit 133, which is made a part of these minutes.

### **Operations**

- Adopting regulations for the November 5, 2002, Governing Board election:
  - a) Tie Vote: In case of a tie vote the Governing Board will determine the winner(s) by lot;
  - b) Cost of Candidate Statement: Candidate will pay all charges; and

### **Report of Chancellor**

Student Trustees thanked for contributions

Cuyamaca One-Stop Student Services Center tour

Rearic representing Vice Chancellor Austin

Special Board meeting June 4, 2002

Lee-Cristaldi recipient of May 2002 Chan./Classified Senate Award

Presidents' reports

GC Women's Tennis Team wins championship

Emergency preparedness simulations

Calendar of events

### **Consent Calendar**

### **Trustee Absence**

Student Trustee Dyste's absence from 4/16/02 special meeting excused

### **Operations**

2002 Governing Board election regulations

c) Length of Candidate Statement: Each candidate statement is limited to a 200-word maximum.

See Exhibit 201, which is made a part of these minutes.

- Adopting Chapter 5—Student Services, of the updated Governing Board Policy Manual, as recommended by the Chancellor, and authorizing the Chancellor to implement the policies. See Exhibit 202, which is made a part of these minutes.
- Adopting Resolution 02-020, as recommended by the Chancellor, which honors the contributions of classified employees of the District and recognizes May 19-25, 2002, as Classified Employee Week in California, as designated by the California School Employees Association (CSEA) and the California State Legislature. See Exhibit 203, which is made a part of these minutes.

**Budget and Finance**

- Accepting a report on the current budget status, and granting authority to the Chancellor to approve budget changes. See Exhibit 301, which is made a part of these minutes.
- Accepting increases in revenues, grants and revisions to existing budgets, and granting authority to the Chancellor to budget these funds. See Exhibit 302, which is made a part of these minutes.
- Ratifying the action of the Chancellor in approving purchase orders and warrants issued during the month of April 2002, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.
- Ratifying the action of the Chancellor in signing agreements and granting authority to accept, budget, and spend any proceeds therefrom. See Exhibit 304, which is made a part of these minutes.
- Granting authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District. Board President Alexander expressed thanks to the Associated Students of Grossmont College for a generous \$100,000 contribution to be used for the Grossmont College Student Center. See Exhibit 305, which is made a part of these minutes.
- Adopting the following resolutions to be effective July 1, 2002, through June 30, 2003, as recommended by the Chancellor: a) Resolution 02-014—Designating Authorized Agent to Receive Mail and Pick Up Warrants at the County Office of Education; b) Resolution 02-015—Designating Authorized Agent to Sign Payroll Payment Order; and c) Resolution 02-016—Designating Authorized Agent to Sign School Orders (Commercial Warrants). See Exhibit 306, which is made a part of these minutes.
- Adopting Resolution 02-017—End-of-Year Intra-Budget Transfer, authorizing the County Superintendent of Schools to effect intra-budget transfers necessary for closing the District’s fiscal year ending, June 30, 2002, as recommended by the Chancellor. See Exhibit 307, which is made a part of these minutes.
- Adopting Resolution 02-018—Requesting Temporary Transfer of Funds, if necessary, from the County Treasurer for the 2002-2003 fiscal year, as recommended by the Chancellor. See Exhibit 308, which is made a part of these minutes.
- Adopting Resolution 02-019—Replacement Warrants, authorizing the Chancellor to replace warrants void by age and issue new warrants for fiscal year 2002-2003. See Exhibit 309, which is made a part of these minutes.
- Granting authority to Omero Suarez, Chancellor; James E. Austin, Vice Chancellor-Business Services; Charleen McMahan, Vice Chancellor-Human Resources and Administrative Services; and Barbara Starks, Director of Purchasing and Contracts, to sign contracts and purchase orders on behalf of the District, as recommended by the Chancellor. See Exhibit 310, which is made a part of these minutes.
- Granting authority to the Chancellor to effect inter-District budget transfers necessary for closing the District’s fiscal year ending June 30, 2002, subject to ratification by the Governing Board. See Exhibit 311, which is made a part of these minutes.

Board policies

Resolution 02-020  
Classified Employee  
Week

**Budget and Finance**

Budget status and  
changes

Budget increases

Purchase orders and  
warrants – April 2002

Ratification of signatures  
on agreements

Donations

Resolutions 02-014, 02-  
015, 02-016 authorizing  
designated agents

Resolution 02-017  
End of year intra-budget  
transfer

Resolution 02-018  
Requesting temporary  
transfer of funds

Resolution 02-019  
Replacement warrants

Authorization to sign  
contracts and purchase  
orders

Inter-District budget  
transfers

- Granting authority to conduct destruction of Class 3 Disposable Records during the 2002-2003 fiscal year, as recommended by the Chancellor. See Exhibit 312, which is made a part of these minutes.

Destruction of records

**Supplies, Equipment, and Services**

**Supplies, Equip., Serv.**

- Adopting Resolution 02-013 authorizing the purchase of computer systems, peripherals, accessories, software, service, and integration options from Dell Marketing L.P., pursuant to Contract No. 92-00151 California Department of General Services Participating Addendum to the Western States Contracting Alliance (WSCA), as recommended by the Chancellor; and authorizing the Chancellor to execute the necessary contract documents. See Exhibit 351, which is made a part of these minutes.
- Ratifying the action of the Chancellor in awarding Bid C3930—Computer Systems, to Datel Systems, Inc., and Southland Technology, Inc., the lowest responsive bidders meeting terms, conditions, and specifications. See Exhibit 352, which is made a part of these minutes.
- Granting authority to the Chancellor to: a) Award Bid C4186—Grossmont College Ultrasound Imaging System, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 353, which is made a part of these minutes.

Resolution 02-013  
Purchase computer systems

Bid C3930  
Computer systems

Bid C4186  
GC ultrasound imaging system

**Public Works Projects**

**Public Works Projects**

- Granting authority to the Chancellor to: a) Award Bid C3832—Air Blown Fiber Installation & Termination, Cuyamaca College, to Gemini Associates, Inc., the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents. See Exhibit 401, which is made a part of these minutes.
- Ratifying the action of the Chancellor in awarding Bid C4145—District Annex HVAC Upgrade, to Tradewind Enterprises, Inc., in the amount of \$33,400, the lowest responsive bidder meeting terms, conditions, and specifications. See Exhibit 402, which is made a part of these minutes.
- Granting authority to the Chancellor to: a) Reject Project Multiple Prime Bid Packages C4007, C4013, C4018, C4019, C4020, C4023, and C4030—Grossmont College Learning Resource Center Expansion and Library Remodel/Technology Mall; and b) Rebid the packages with revised specifications. See Exhibit 403, which is made a part of these minutes.

Bid 3832  
CC air blown fiber installation and termination

Bid C4145  
District Annex HVAC upgrade

Bid packages C4007, C4013, C4018, C4019, C4020, C4023, and C4030 – GC LRC

**Personnel Actions**

**Personnel**

- Ratifying the action of the Chancellor in approving classified and academic personnel actions during the period of April 16, 2002, through May 20, 2002. See Exhibit 501, which is made a part of these minutes.
- Granting authority to the Chancellor to rescind elimination of the following positions presented in Resolution 02-012—Matter of Reduction of Service and Layoff of Classified Employees, adopted by the Board April 16, 2002, as notification of funding has been received, which will support work performed by District employees assigned to the Leadership and Economic Development Institute program at Grossmont College: a) Position CL-00123 (GC) Student Services Assistant Senior, 1.0 FTE, Range 27, effective July 1, 2002; and b) Position CL-00038 (GC) Account Clerk Senior, 1.0 FTE, Range 27, effective July 1, 2002. See Exhibit 502, which is made a part of these minutes.

Personnel actions  
4/16/02-5/20/02

Rescind action in reduction of service and layoff of classified employees

**Items Pulled from Consent Calendar for Discussion**

- No action was taken on Item 204 (Trustee Survey). The Board concurred with Board President Alexander's recommendation that he and Trustee Clark review the individual trustee responses to the Association of California Community Trustees (ACCT) survey and prepare a joint response for submission to ACCT. See Exhibit 204, which is made a part of these minutes.

ACCT Trustee Survey

Following an overview of the District Facilities Maintenance Master Plan and Energy Reduction Plan, on the motion of Members Clark/Kraft and unanimously carried, the Board:

- Approved the Grossmont-Cuyamaca Community College District Facilities Maintenance Master Plan, as recommended by the Chancellor. See Exhibit 313, which is made a part of these minutes.
- Approved the Grossmont-Cuyamaca Community College District Energy Reduction Plan, as recommended by the Chancellor. See Exhibit 314, which is made a part of these minutes.

### **Information**

The Board accepted the following report for information:

- **Status Report—Board Assignments.** See Exhibit 651, which is made a part of these minutes.
- **District Quarterly Financial Reports.** Consider the Grossmont-Cuyamaca Community College District quarterly financial reports:
  - a. Quarterly Financial Status Report for the period ending March 31, 2002;
  - b. Quarterly Report on Trust Fund Balances as of March 31, 2002; and
  - c. Schedule of Investments Report dated May 7, 2002.See Exhibit 652, which is made a part of these minutes.

### **Public Presentations**

On the motion of Members Kraft/Caruthers and unanimously carried, the Board opened public discussion to hear:

- Rosanne Abnet, Grossmont College part-time faculty member, who submitted a Request for Public Presentation to protest that she will probably not be rehired for the Fall 2002 semester; and
- Sylvia Sullivan, community member, who submitted a Request for Public Presentation to express opposition to educational trips to Cuba.

On the motion of Members Caruthers/Clark and unanimously carried, the Board declared public discussion closed.

### **Staff Communications**

Grossmont Academic Senate President Harvey acknowledged participation by Board members at College events. Commenting on the positive relationships between the Senates, the Board, and College and District administration, she credited Chancellor Suarez for his efforts in bringing this about. She expressed confidence that, by working as a team, challenging fiscal times will be dealt with effectively. She expressed regret in having to say goodbye to Cuyamaca Academic Senate President Carmona, on this, his last meeting as Academic Senate President. Pat Setzer will serve as 2002-2003 Cuyamaca Academic Senate President. Harvey expressed appreciation for the Cuyamaca College One-Stop Student Services Center tour.

Cuyamaca Academic Senate President Carmona thanked Harvey for her remarks, and commented that it was nice to see Donna Lee-Cristaldi receive the Chancellor/Classified Senate Award. He added that he will continue as Academic Senate Past President for the next six months and expressed confidence that Pat Setzer will do a good job as Academic Senate President.

### **Adjournment**

Board President Alexander adjourned the meeting at 8:42 p.m.

GCCCD Facilities  
Maintenance Master  
Plan

GCCCD Energy  
Reduction Plan

### **Information**

Status report  
Board assignments

District quarterly financial  
reports

### **Public Presentations**

Rosanne Abnet

Sylvia Sullivan

### **Staff Communications**

Harvey

Carmona

### **Adjournment**

Respectfully submitted,

Approved by the Governing Board June 18, 2002.

Omero Suarez, Ph.D.  
Chancellor and  
Secretary to the Governing Board

Rick Alexander  
Board President

Mary V. Watkins  
Recording Secretary