

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, November 19, 2002**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, November 19, 2002, at 6:30 p.m., in the Heritage of the Americas Museum, Cuyamaca College, 900 Rancho San Diego Parkway, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, Clark, Cutting, and Kraft; Student Trustee Ferrell

Members Absent: Student Trustee Collins

Others Present: Chancellor Suarez, Presidents Martinez and Perri, Vice Chancellors Austin and McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

The meeting was called to order at 6:31 p.m. by Board President Rick Alexander.

Adjourn to Closed Session

Alexander adjourned the open session at 6:32 p.m., and the Board met in closed session from 6:35 p.m. until 7:20 p.m., pursuant to Government Code Section 54957 to consider discipline of public employee(s); and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

Reconvene in Open Session

Board President Alexander reconvened the open session at 7:30 p.m.

Announcement of Closed Session Action(s)

Alexander announced the following closed session actions:

- The Board, in closed session on September 17, 2002, with a vote of 5-0, took action to suspend a Grounds Maintenance Worker for three days without pay.
- The Board, this date, November 19, 2002:
 - With a vote of 5-0, approved the tentative agreement with the United Faculty, in accordance with the announcement at the October 15, 2002, Board meeting;
 - With a vote of 5-0, approved proposed changes to the Supervisory/Confidential Handbook; and
 - With a vote of 5-0, approved proposed changes to the Administrators' Association Handbook.

Approval of Minutes

On the motion of Members Clark/Kraft, with a vote of 5-0, the Board approved as presented the minutes of the October 15, 2002, regular meeting.

Changes to Docket of Business

Chancellor Suarez announced the following changes to the Docket of Business:

- Item 202—Board Policy Updates: A revised Attachment A7, BP 5010—Admissions, was distributed. Ed Code Section 48800 was added to the references; and number 4

Call to order

Closed session

Open session

Grounds Maintenance Worker suspended

United Faculty agreement; and Supervisory/Confidential and Administrators' Assn. handbook changes approved

Minutes

10/15/02 regular meeting

Changes to Docket

was changed to read "A high school student who has completed the tenth grade or is admitted under special conditions . . ."

Report of the Board President

Board President Alexander announced that Student Trustee Collins was unable to attend the Board meeting, as he was representing the Associated Students of Cuyamaca College at the 2002 National Tobacco Conference in San Francisco.

Alexander presented a Teddy Moose to Joel Javines, Director of Public Safety, for the annual teddy bear/toy drive sponsored by the Public Safety Department.

Reports of the Governing Board

Student Trustee Ferrell reported the students are pleased with the passage of Proposition R, which will help improve life for students.

Trustee Cutting congratulated those who worked hard for passage of Proposition R and thanked the students, commenting that, without the participation of students and student leaders, passage of the bond would not have been possible. He thanked Vice Chancellor McMahan for her presentation at the recent Community College League of California (CCLC) convention, and congratulated Board President Alexander, Chancellor Suarez, Vice Chancellor Austin, and Director of Intergovernmental Relations Quittner for their efforts at CCLC in bringing together trustees and CEOs to discuss the equity issue. He added that Vice Chancellor Austin gave a great presentation that made a significant impact.

Cutting went on to criticize CCLC for failing to address the most important issues facing community colleges—the state budget crisis and the equalization issue. He added that the impaction of our state colleges and universities should also have been addressed, noting that, as of Spring 2004, San Diego State University will no longer admit our transfer students. He recommended continued efforts in demanding that these issues be addressed, to ensure that our students are treated equally.

Trustee Clark expressed appreciation for Cutting's scholarly analysis. She thanked those involved in helping to pass Proposition R.

Trustee Caruthers congratulated Trustees Cutting, Alexander, and Clark on their reelection to the Board. He reported he enjoyed the Grossmont College Foundation annual gala, which raised approximately \$40,000 for the Foundation. He added that Richard Ferrell did an excellent job on the student rally in support of Proposition R.

Trustee Kraft also congratulated Trustees Cutting, Alexander, and Clark on their reelection and thanked those who worked hard on Proposition R. He also attended the Grossmont College Foundation gala, and commended Dr. Martinez on the event.

Board President Alexander added his commendations to those who worked for passage of the bond measure, describing the process as well orchestrated and professional. He commented that, while the bond money will provide great facilities over time, there will not be a lot of money to operate due to the budget crisis. He acknowledged as a Board responsibility continued efforts to demand equalization.

Alexander acknowledged Barbara Collis, former Trustee, who was in the audience as a representative of the League of Women Voters.

Report of the Chancellor

Chancellor Suarez congratulated Trustees Alexander, Clark, and Cutting on their reelection to the Governing Board. They will be sworn in at the December 17 Board meeting. He expressed pleasure that Proposition R passed, and acknowledged the hard work done by everyone, which was initiated with the Board's recognition of the need to expand facilities in difficult budgetary times. He commented that we are now in a position to change the face of the District over the next 25-30 years.

Suarez announced there will be a special Board meeting to deal with bond-related issues on December 17, 2002, at 5:30 p.m., preceding the regular Board meeting on that date.

Suarez called on Vice Chancellor McMahan, who invited Henry Eimstad, Interim Director of Information Systems, to present the quarterly report to the Board on the progress of the

Report of Bd. Pres.

Stdt. Trustee Collins at Nat'l Tobacco Conf.

Teddy Moose for toy drive

Reports of the Board

Ferrell

Cutting

Clark

Caruthers

Kraft

Alexander

Report of Chancellor

Congratulations on reelection of Trustees

Commendations on passage of bond measure

Special Board meeting December 17

Quarterly technology

District's technology plan.

Suarez invited Auxiliary Organization and College Foundation representatives to present the 2001-2002 Activities Reports. President Martinez called on Grossmont Foundation Director Howard Kummerman, who invited Foundation Past President Ken Batson to describe Foundation activities of the past year. President Perri presented the Cuyamaca College Foundation report; and Stan Schroeder, Director of the Auxiliary Organization, reported on Auxiliary Organization activities in its first year of operation. Suarez commented that Activities Reports will be presented to the Board each November.

Suarez called on the Presidents to present 2000-2002 program review reports for their respective colleges. President Perri introduced Cuyamaca Program Review Committee Co-Chairs Donna Troy and Madelaine Wolfe, who presented summaries and recommendations for the following Cuyamaca College programs: Business Administration, Business Office Technology, Child Development and Education, Computer Information Systems, Engineering, Ornamental Horticulture, Paralegal Studies, Personal Development, Counseling/PDSS, Real Estate, and Science. President Martinez introduced Grossmont Program Review Chair Sheridan DeWolf, who summarized Grossmont College programs reviewed during 2000-2002: Fall 2000—Family and Consumer Studies/Culinary Arts, International Business and Marketing, and Administration of Justice; Spring 2001—Computer Science and Information Systems, Business Office Technology, Occupational Therapy Assistant, and Respiratory Therapy; and Fall 2001—Nursing/Health Science, Orthopedic Technology, Cardiovascular Technology, and Disabilities Services Management. At the request of Board President Alexander, the Board will be presented with periodic updates on the status of program review recommendations.

Suarez called on the Presidents, who presented items of interest from their respective Colleges.

Vice Chancellor McMahan acknowledged the hard work of the Benefits Committee, which consists of representatives from each of the employee groups and is chaired by Bob Eygenhuysen, Director of Risk Management and Benefits. She reported the Committee has developed health and benefit programs that compromise between the expanding costs of benefits and needs of employees and their families.

Suarez called the Board's attention to a calendar of events for November and December, and encouraged participation as schedules allow.

Consent Calendar

No items were pulled from the Docket of Business for discussion.

Adoption of Consent Calendar

On the motion of Members Clark/Kraft and unanimously carried, the Board approved the Consent Calendar, which included:

Operations

- Selecting Tuesday, December 17, 2002, 6:30 p.m., at Grossmont College Griffin Gate, as the day, time, and location of the annual organizational meeting of the Governing Board of the Grossmont-Cuyamaca Community College District, and authorizing the Chancellor to notify the County Superintendent of Schools of the day and time chosen for the annual organizational meeting. See Exhibit 201, which is made a part of these minutes.
- Adopting new Board Policies BP 2432—Chancellor Succession; BP 5010—Admissions; and BP 6740—Citizens' Bond Oversight Committee; Accepting revisions to Board Policies: BP 2725—Board Member Compensation; BP 3410—Nondiscrimination; BP 3430—Prohibition of Harassment; and BP 7100—Commitment to Diversity; and Deleting BP 3420—Affirmative Action, as recommended by the Chancellor. See Exhibit 202, which is made a part of these minutes.
- Ratifying modifications to the Master Agreement by and between the Grossmont-Cuyamaca Community College District and the Grossmont-Cuyamaca Community College District Auxiliary Organization, as adopted by the Auxiliary Organization and recommended by the Chancellor. See Exhibit 203, which is made a part of these minutes.

report

Auxiliary and Foundation Activities Reports

Cuyamaca and Grossmont College 2000-2002 program review reports

President reports

McMahan

Calendar of events

Consent Calendar

Operations

Organizational meeting date set

Board policy updates

Modifications to Agreement between District and Auxiliary Organization

Budget and Finance

- Accepting a report on the current budget status, and ratifying budget changes, as recommended by the Chancellor. See Exhibit 301, which is made a part of these minutes.
- Accepting revenues, new grants, and revisions to categorical programs, and granting authority to the Chancellor to budget these funds. See Exhibit 302, which is made a part of these minutes.
- Ratifying the action of the Chancellor in approving purchase orders and warrants issued during the month of October 2002, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.
- Ratifying the action of the Chancellor in signing agreements and granting authority to accept, budget, and spend any proceeds therefrom. See Exhibit 304, which is made a part of these minutes.
- Granting authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District. See Exhibit 305, which is made a part of these minutes.
- Approving the \$207,668 expenditure plan for the Grossmont-Cuyamaca Community College District (GCCCD) 2002-2003 allocation for Telecommunications and Technology Infrastructure Program (TTIP), as recommended by the Chancellor. See Exhibit 306, which is made a part of these minutes.
- Granting authority to the Chancellor to approve travel to the Society of Hispanic Professional Engineers (SHPE) National Technical Career Conference in New Orleans, Louisiana, January 9-12, 2003, for two Cuyamaca College MESA students, and Summer Horsley, MESA Program Director. See Exhibit 307, which is made a part of these minutes.
- Granting authority to the Chancellor to: a) Authorize Cuyamaca faculty Member Dr. Ezequiel Cárdenas to conduct a five-week, intensive Spanish language program in Guadalajara, Mexico, during the 2003 summer session (June 25-July 28, 2003); and b) Grant the appropriate unit credits for Spanish language courses listed in the Cuyamaca College catalog. See Exhibit 308, which is made a part of these minutes.

Public Works Projects

- Granting authority to the Chancellor to: a) File a Notice of Completion on Bid C2093—Cuyamaca College One-Stop Student Services Center; and b) Prior to release, hold any retention due contractor pending the satisfaction of a Civil Wage and Penalty Assessment by the State of California Labor Commissioner. See Exhibit 401, which is made a part of these minutes.
- Granting authority to the Chancellor to: a) Approve Change Order No. 1 in the amount of \$10,381.95; Change Order No. 2 in the amount of \$5,904.78; Change Order No. 3 in the amount of \$9,837.40; Change Order No. 4 in the amount of \$7,083.22; Change Order No. 5 in the amount of \$8,042.92; and Change Order No. 6 for a credit of \$360.88, on Bid C3854: Cuyamaca College Fire Alarm Upgrade Installation; b) File a Notice of Completion; and c) Release retention as allowed in the contract documents. See Exhibit 402, which is made a part of these minutes.
- Granting authority to the Chancellor to approve Change Order No. 4 in the amount of \$3,664.89 and Change Order No. 5 in the amount of \$3,660 on Bid C4216—Cuyamaca College Rancho San Diego Parkway Improvements. See Exhibit 403, which is made a part of these minutes.
- Granting authority to the Chancellor to: a) File a Notice of Completion on Bid C4294—Cuyamaca College Automotive Technology Engine Clean Upgrade; and b) Release retention as allowed in the contract documents. See Exhibit 404, which is made a part of these minutes.

Personnel

- Ratifying the action of the Chancellor in approving classified and academic personnel

Budget & Finance

Budget status and requested changes

Budget increases

Purchase orders
October 2002

Ratification of
signatures on
agreements

Donations

2002-2003 TTIP
expenditure plan

Cuyamaca College out-
of-state travel to New
Orleans, LA

Cuyamaca College out-
of-country travel to
Mexico

Public Works Projects

Bid C2093
CC One-Stop Student
Services Center

Bid C3854
CC Fire Alarm Upgrade
Installation

Bid C4216
CC Rancho San Diego
Parkway Improvements

Bid C4294
CC Automotive
Technology Engine
Clean Upgrade

Personnel

Personnel actions

actions during the period of October 15, 2002, through November 18, 2002. See Exhibit 501, which is made a part of these minutes.

10/15/02-11/18/02

Information

Information

The Board accepted the following reports for information:

- **Status Report—Board Assignments.** See Exhibit 651, which is made a part of these minutes.
- **District Quarterly Financial Reports.** Grossmont-Cuyamaca Community College District quarterly financial reports:
 - a. Quarterly Financial Status Report for the period ending September 30, 2002;
 - b. Quarterly Report on Trust Fund Balances as of September 30, 2002; and
 - c. Schedule of Investments Report dated November 12, 2002.
 See Exhibit 652, which is made a part of these minutes.
- **2001-2002 Auxiliary and Foundation Activities Reports.** Fiscal Year 2001-2002 Activities Reports from the Grossmont-Cuyamaca Community College District Auxiliary Organization, Grossmont College Foundation, and Cuyamaca College Foundation, as presented by the Chancellor. See Exhibit 653, which is made a part of these minutes.
- **2001-2002 Auxiliary and Foundation Audit Reports.** 2001-2002 Cuyamaca College and Grossmont College Foundations Audit Reports and the Grossmont-Cuyamaca Community College District Auxiliary Organization Audit Report, as presented by the Chancellor. See Exhibit 654, which is made a part of these minutes.

Status Report
Board assignments

District quarterly
financial reports

2001-2002 Auxiliary and
Foundation Activities
Reports

2001-2002 Auxiliary and
Foundation Audit
Reports

Staff Communication

Staff Communication

United Faculty President Amov congratulated Trustees Alexander, Clark, and Cutting on their reelection, and concurred with Trustee Cutting's remarks about the non-role of CCLC. Referring to comments by President Martinez in his President's report, Amov praised Swimming Coach Brian Harvey.

Amov

Grossmont Academic Senate President Harvey thanked Trustee Cutting for his comments and acknowledged how well the Board works together, indicating she was pleased the three trustees were reelected. She expressed excitement about passage of Proposition R, noting there is a lot of work ahead of us. She expressed pride in her husband, Coach Brian Harvey, commenting that he works hard for Grossmont College.

Harvey

Cuyamaca Academic Senate President Setzer congratulated Board members on their reelection and commended the Board for its leadership in the Proposition R campaign. He reported he attended a Statewide Academic Senate Plenary Session recently, and the student equity issue was also absent on that agenda. He commented that the silence was deafening regarding community college funding. A highlight of the meeting was that a Cuyamaca student, Jasaun Neff, was awarded the Jonnah Laroche Memorial Scholarship.

Setzer

Administrators' Association representative Taccone congratulated Board members and thanked them for their leadership on Proposition R and the ongoing challenges, including equalization. He commented that an ancillary benefit of the Proposition R campaign was affirmation about how well we work together. He expressed hope that we can pull together similarly on the equalization issue.

Taccone

CSEA President Brauer added his congratulations to trustees on their reelection and thanked Trustee Cutting for his helpful and inspiring remarks.

Brauer

Supervisory/Confidential representative Yale congratulated Board members and thanked everyone for their work on Proposition R. She also thanked the Board for its approval of changes to the Supervisory/Confidential Handbook and salary schedule.

Yale

Board President Alexander reported he recently observed local high school football games, which he described as "mud bowl games," and commended the Board on its previous approval of artificial turf for the Grossmont College football field.

Alexander

Adjournment

Adjournment

Board President Alexander adjourned the meeting at 8:53 p.m.

Respectfully submitted,

Approved by the Governing Board December 17, 2002.

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board

Rick Alexander
Board President

Mary V. Watkins
Recording Secretary