

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING**

Tuesday, September 17, 2002

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, September 17, 2002, at 6:30 p.m., in the Heritage of the Americas Museum, Cuyamaca College, 900 Rancho San Diego Parkway, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, Clark, Cutting, and Kraft; Student Trustees Collins and Ferrell

Members Absent: None

Others Present: Chancellor Suarez, Presidents Martinez and Perri, Vice Chancellors Austin and McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

The meeting was called to order at 6:31 p.m. by Board President Rick Alexander. Alexander called for a moment of silence to honor the anniversary of September 11.

Adjourn to Closed Session

Alexander adjourned the open session at 6:32 p.m., and the Board met in closed session from 6:33 p.m. until 7:30 p.m. pursuant to Government Code Section 54957 to consider a) provisions of employment contracts for the Chancellor; President, Cuyamaca College; President, Grossmont College; Vice Chancellor, Business Services; and Vice Chancellor, Human Resources and Administrative Services; and b) discipline of public employee(s); and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

Reconvene in Open Session/ Announcement of Closed Session Action(s)

Board President Alexander reconvened the open session at 7:34 p.m. and announced that the Board, in closed session, with a vote of 5-0, approved proposed modifications to terms of employment contracts for the Chancellor, the President, Cuyamaca College, President, Grossmont College, Vice Chancellor-Business Services, and the Vice Chancellor-Human Resources and Administrative Services. He commented that salaries and benefits were not considered. He called for a motion to ratify the Board's closed session action.

On the motion of Members Cutting/Kraft and unanimously carried, the Board ratified action taken in closed session to renew employment contracts of the Chancellor, Cuyamaca College President, Grossmont College President, Vice Chancellor-Business Services, and Vice Chancellor-Human Resources and Administrative Services.

Approval of Minutes

On the motion of Members Clark/Kraft and unanimously carried, the Governing Board approved as presented the minutes of the August 20, 2002, regular meeting.

Removal of Items From/Changes To Docket of Business

Chancellor Suarez announced the following change to the Docket of Business:

- Attachment 501 A1 of Item 501 (Personnel Actions) was amended as follows: Under Classified, the effective date of employment for Kelly Clarke is September 10, 2002.

Announcement Re. Agreement with Exclusive Agents Representing Employees

Alexander announced that the Board, in closed session August 20, 2002, adopted proposals and responses related to a successor agreement to the current agreement between the District and the California School Employees Association, Chapter 707,

Call to order

Moment of silence in honor of 9/11

Closed session

Open session

Employment contracts renewed for Chancellor, Presidents, and Vice Chancellors

Minutes

8/20/02 regular meeting

Changes to Docket

Proposals related to successor agreement

presented in Attachment A of the Docket of Business.

Reports of the Governing Board

Student Trustee Collins congratulated Cuyamaca College faculty, staff, and students on a successful voter registration drive.

Trustee Kraft commended President Perri on her motivating presentation at the Cuyamaca College convocation.

Student Trustee Ferrell reported he was honored to participate in the Grossmont College memorial to 9/11. He announced that the Associated Students of Grossmont College (ASGC) passed a resolution in support of Proposition R.

Trustee Cutting congratulated the colleges for the ceremonies held in honor of September 11. He reported that on Friday, September 13, he, representing trustees, and Vice Chancellor McMahan, representing Chief Human Resources Officers, attended a Community College League of California (CCLC) Advisory Committee on Legislation meeting, where the state budget and its effect on community colleges was discussed. He noted the news was not good, and provided details of the budget situation. He summarized by saying that state funding is insufficient to fund COLA and growth, as well as categorical programs that were cut this past year, and there is no funding proposed for equalization.

Trustee Clark expressed thanks to those involved in hosting the tour of the Cuyamaca Graphic Design Center and Interim Student Center. She added that she also enjoyed attending the Cuyamaca College Convocation.

Report of the Board President

Board President Alexander introduced Mark Lewis, Mayor, City of El Cajon, who presented the Board with a proclamation announcing the September 28-29 International Friendship Festival. He expressed appreciation to the Board for its contributions, and commented that he was a 1968 graduate of Grossmont College. Alexander acknowledged Mayor Lewis as an important part of the community.

Report of the Chancellor

Chancellor Suarez announced there will be a special Board meeting on Tuesday, October 1, 2002, for a workshop on the Adoption Budget.

Suarez called on President Perri, who invited Vice President Chiriboga to introduce new Cuyamaca College faculty members Timothy Phillips, Computer and Information Sciences Instructor; Susan Megling, Graphic Design Instructor; Nanette Wier, Speech Instructor; Raad Jerjis, Counselor; and Margaret Jones, DSPS Speech and Language Specialist. Suarez extended congratulations.

Suarez called on the Presidents, who presented items of interest from their respective campuses. President Perri thanked faculty, staff, and students for organizing the site visit to Cuyamaca's Graphic Design Department and the Interim Student Center. President Martinez invited Nancy Davis, Grossmont College Student Development Services Supervisor, to share information about Grossmont's upcoming 24th annual career expo, which will take place October 21, featuring over 100 exhibitors. Martinez commended Davis for her contributions to the annual event.

Vice Chancellor Austin announced that eight scheduled maintenance projects totaling \$2.4 million have been approved by the state. He added that, with passage of Proposition R, required matching funds for the projects will be available without having to draw from the District's operational budget.

Vice Chancellor McMahan reported that, as we face budget challenges, one significant challenge is employee health benefit programs. The Employee Benefits Committee is working diligently with the Risk Manager to craft a recommendation for the collective bargaining process to maintain quality health care programs. She added that notification has been received from Kaiser Permanente that there will be an 18 percent increase in premiums, and plans must be considered, as the existing plan will no longer be available. She acknowledged the hard work of the employee representatives.

Suarez called the Board's attention to a calendar of events for September and October,

with CSEA

Reports of Board

Collins

Kraft

Ferrell

Cutting

Clark

Report of Bd. President

International Friendship Festival proclamation

Report of Chancellor

Special Board meeting October 1

New Cuyamaca faculty introduced

President reports

Austin

McMahan

Calendar of events

and encouraged Trustees to attend events as their schedules allow.

Board President Alexander, referring to the Presidents' enrollment reports, commented that last year's high school graduating class consisted of the largest number of college bound students ever, and this year's graduating class is even larger—a fact he identified as a major challenge, in light of the state's budget situation.

Development of Consent Calendar

Item 201 (2002-2004 Legislative Program) was pulled from the Docket of Business for discussion.

Adoption of Consent Calendar

On the motion of Members Clark/Cutting and unanimously carried, the Board approved the Consent Calendar, which included:

Budget and Finance

- Accepting a report on the current budget status, and ratifying budget changes, as recommended by the Chancellor. There were no actions to report. See Exhibit 301, which is made a part of these minutes.
- Accepting revenues, new grants, and revisions to categorical programs, and granting authority to the Chancellor to budget these funds. There were no actions to report. See Exhibit 302, which is made a part of these minutes.
- Ratifying the action of the Chancellor in approving purchase orders and warrants issued during the month of August 2002, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.
- Ratifying the action of the Chancellor in signing agreements, and granting authority to accept, budget, and spend any proceeds therefrom. See Exhibit 304, which is made a part of these minutes.
- Granting authority to the Chancellor to accept, budget, and spend, as appropriate, a donation to the Grossmont-Cuyamaca Community College District. See Exhibit 305, which is made a part of these minutes.
- Adopting Resolution 03-009—California Department of Education, Cuyamaca College Child Development Center Contract, as recommended by the Chancellor, to certify approval of a California Department of Education Child Development Center Contract to support child care and development programs serving children at the Cuyamaca College Child Development Center, and to authorize the designated personnel to sign contract documents for fiscal year 2002-2003. See Exhibit 306, which is made a part of these minutes.
- Adopting Resolution 03-010—Governor's Office on Service and Volunteerism (GO SERV) and AmeriCorps-Grossmont College Program, as recommended by the Chancellor, certifying approval of the California Governor's Office on Service and Volunteerism (GO SERV) AmeriCorps Contract with the Grossmont-Cuyamaca Community College District, to promote a National Service Program providing tutors at fifteen elementary and middle schools in East County, and authorizing the designated personnel to sign contract documents for fiscal year 2002-2003. See Exhibit 307, which is made a part of these minutes.

Supplies, Equipment, and Services

- Ratifying the action of the Chancellor in awarding Bid C4342—Ventilators, Grossmont College, to Drager Medical Inc., Respironics, Inc., and Siemens Medical, the lowest responsive bidders meeting terms, conditions, and specifications of the bid, in the amount of \$85,879. See Exhibit 351, which is made a part of these minutes.

Public Works Projects

- Granting authority to the Chancellor to approve the following Change Orders for the Grossmont College Learning Resource Center Expansion and Library Remodel/Technology Mall:

Alexander

Consent Calendar

Budget and Finance

Budget status and requested changes

Budget increases

Purchase orders and warrants August 2002

Ratification of signatures on agreements

Donation

Resolution 03-009
Calif. Dept. of Ed.
Cuyamaca College Child Development Center Contract

Resolution 03-010
GO SERV and AmeriCorps-Grossmont College Program

Supplies, Equip., Serv.

Bid C4342
Ventilators, GC

Public Works Projects

Bid Packages C4001-C4031
GC LRC Expansion and Library Remodel/Technology Mall

Bid Package	CO's for Approval
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	CO #	Amount
C4011 Sheet metal/Expansion	4011.1	\$ (1,200)
	Total	\$ (1,200)
C4027 HVAC/Controls	4027.1	\$ 5,888
	Total	\$ 5,888

See Exhibit 401, which is made a part of these minutes.

- Granting authority to the Chancellor to: a) Approve Change Order No. 3 in the amount of \$1,520 on Bid C4216—Cuyamaca College Rancho San Diego Parkway Improvements; b) File a Notice of Completion; and c) Release retention as allowed in the contract documents. See Exhibit 402, which is made a part of these minutes.
- Ratifying the action of the Chancellor in: a) Rescinding the contract award for Bid C4294—Cuyamaca College Automotive Technology Engine Clean Upgrade, to Noah Constructors, Inc., in the amount of \$18,460; and b) Awarding the contract to Raver Construction, Inc., in the amount of \$24,698, the second lowest responsive bidder meeting terms, conditions, and specifications. See Exhibit 403, which is made a part of these minutes.

Personnel Actions

- Ratifying the action of the Chancellor in approving classified and academic personnel actions during the period of August 20, 2002, through September 16, 2002. See Exhibit 501, which is made a part of these minutes.
- Granting authority to the Chancellor to rescind elimination of the following position presented in *Resolution 02-021—Matter of Reduction of Service and Layoff of Classified Employees*, adopted by the Board on June 18, 2002, and modified on August 20, 2002, as funding has been identified to support work performed by the Cuyamaca College employee assigned to REBRAC (Regional Environmental Business Resource Assistance Center): Position CL-00326 (CC) Secretary, 1.0 FTE, Range 26. See Exhibit 502, which is made a part of these minutes.
- Granting authority to the Chancellor to postpone for one month until November 1, 2002, the elimination of the following position presented in *Resolution 02-012—Matter of Reduction of Service and Layoff of Classified Employees*, adopted by the Board on April 16, 2002, as funding has been identified to support work performed by the Grossmont College employee assigned to the CalWORKs program: Position CL-00315 (GC) Job Development Specialist, 1.0 FTE, Range 30. See Exhibit 503, which is made a part of these minutes.

Items Pulled from Consent Calendar for Discussion

Following discussion, in which Board President Alexander recommended modifications, on the motion of Members Cutting/Clark and unanimously carried, the Board adopted as modified the Grossmont-Cuyamaca Community College District (GCCCD) 2002-2004 Legislative Program, as recommended by the Chancellor. Alexander thanked the Legislative Strategy Committee for its work in developing the Legislative Program. See Exhibit 201, which is made a part of these minutes.

Information

The Board accepted the following reports for information:

- **Status Report—Board Assignments.** See Exhibit 651, which is made a part of these minutes.
- **Part-Time and Extra-Pay Assignments.** The Board considered Grossmont-Cuyamaca Community College District part-time and extra-pay assignments report for the period of August 19, 2002, through December 23, 2002, as recommended by the Chancellor. See Exhibit 652, which is made a part of these minutes.

Staff Communications

United Faculty President Amov, commenting on the increases in enrollment, noted that the District will be serving additional students without additional funding, and faculty will

Bid C4216
CC Rancho San Diego
Parkway Improvements

Bid C4294
CC Automotive
Technology Engine
Clean Upgrade

Personnel

Personnel actions
8/20/02-9/16/02

Rescind elimination of
Position CL-00326
Secretary, REBRAC

Postpone elimination of
Position CL-00315
Job Development
Specialist, CalWORKs

GCCCD 2002-2004
Legislative Program

Information

Status report
Board assignments

Part-Time and Extra-Pay
assignments

Staff Communications

Amov

be taking increasingly large loads upon themselves.

Grossmont Academic Senate President Harvey expressed pleasure that Board members attend campus events. She thanked Cuyamaca College for its presentation and tour of the Graphic Design Department and Interim Student Center. She commended Vice President White and his committee for the well-planned September 11 remembrance at Grossmont College, and acknowledged President Martinez for scheduling the event at a time when most people could attend. She reported that the Grossmont Academic Senate will prepare a resolution to endorse Proposition R. The Senate will act on the item at its October meeting.

Harvey

Cuyamaca Academic Senate President Setzer expressed appreciation for the tour of the Graphics Design Department and Interim Student Center, and welcomed new Cuyamaca faculty members. He added that many of them are already hard at work serving on campus committees, including the budget committee, where difficult discussions are taking place regarding proposed plans to reduce the budget in light of the state budget crisis. He commended President Perri for her leadership in brainstorming ways to cut costs while minimizing the impact on students.

Setzer

Administrators' Association representative Taccone commented on the tremendous enrollment increases and thanked faculty, staff, and students, who, with increasingly limited resources, continue to do a superb job at both colleges. He added he is looking forward to the passage of Proposition R to help alleviate space and possibly budget matters.

Taccone

CSEA President Brauer commented on the hurdles coming up, and expressed the hope that we can run fast enough and jump high enough to overcome them.

Brauer

Board President Alexander added his thanks for the tour of the Graphic Design Department and the Interim Student Center, and remarked that last year the East County Economic Development Council recognized a Cuyamaca Graphic Arts student as Student of the Year. Referencing remarks about Cuyamaca's convocation, he pointed out that the Grossmont College convocation took place prior to the August 20 Board meeting, and Board members had acknowledged it at that meeting.

Alexander

Adjournment

Adjournment

Board President Alexander adjourned the meeting at 8:30 p.m.

Respectfully submitted,

Approved by the Governing Board October 15, 2002.

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board

Rick Alexander
Board President

Mary V. Watkins
Recording Secretary