



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, August 19, 2003**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, August 19, 2003, at 6:30 p.m., in the Griffin Gate, Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, Clark, Cutting, and Kraft; Student Trustees Collins and Duncan

Members Absent: None

Others Present: Chancellor Suarez, President Perri, Vice President White, Vice Chancellors Austin and McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

The meeting was called to order at 6:30 p.m. by Board President Dr. Timothy Caruthers.

Adjourn to Closed Session

Caruthers adjourned the open session at 6:31 p.m., and the Board met in closed session from 6:35 p.m. until 7:15 p.m. in the Associated Students of Grossmont College (ASGC) Club Room, pursuant to Government Code Section 54956.9 to consult with legal counsel regarding two potential cases of litigation; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

Reconvene in Open Session

Board President Caruthers reconvened the open session meeting at 7:30 p.m.

Announcement of Closed Session Action(s)

Caruthers announced that the Board, in closed session, with a vote of 5-0, took action to extend defense and indemnification to Jake Henn in the matter of Kinney vs. GCCCD and Jake Henn.

Moment of Silence

Caruthers called for a moment of silence in recognition of the following long-time Grossmont faculty members, who recently passed away:

- Barbara Chernofsky, Child Development Instructor and Department Chair, who passed away August 9, 2003;
- Lee Engelhorn, Professor Emeritus, who passed away July 28, 2003; and
- James Hilton, Retiree, who passed away July 21, 2003.

Approval of Minutes

On the motion of Members Alexander/Clark, with a vote of 5-0, the Board approved as presented the minutes of the July 15, 2003, special meeting.

On the motion of Members Cutting/Clark, with a vote of 5-0, the Board approved as presented the minutes of the July 15, 2003, regular meeting.

Call to order

Closed session

Open session

Closed session action

Moment of silence

Chernofsky, Engelhorn, and Hilton remembered

Minutes

7/15/03 special meeting

7/15/03 regular meeting

Report of the Board President

Board President Caruthers called for a motion to excuse the absence of Student Trustee Collins from the July 15, 2003, special and regular Board meetings. On the motion of Members Cutting/Alexander, with a vote of 5-0, the Board excused the absence and authorized compensation in accordance with Government Code 72425(c).

Student Trustee Collins' absence excused

Changes to Docket of Business

Chancellor Suarez announced the following changes to the Docket of Business:

- Item 202—Process for Selection of Architects: A revised Item 202 and Attachment A have been distributed.
- Item 203—Citizens' Bond Oversight Committee: On Attachment A, second from last bullet, the appointee should be David Waitley.

Changes to Docket

Reports of the Governing Board

Trustee Clark reported she attended a recent Santee Sunrise Chamber of Commerce meeting, where she made a presentation on the Contractors' Outreach Program. She thanked Troy Gilson, Purchasing Supervisor, who also participated in the presentation.

Reports of the Board

Clark

Trustee Cutting expressed appreciation to President Perri for her letter to trustees updating them on what has been happening at Cuyamaca College.

Cutting

Report of the Chancellor

Chancellor Suarez announced that Vice President White was representing President Martinez, who was on bereavement leave.

Report of Chancellor

White representing Martinez

Suarez welcomed Shannon O'Dunn, Dean, Communication and Fine Arts, who will represent the Administrators' Association at Board meetings that take place at Grossmont College during the Fall semester.

O'Dunn to represent Admin. Assn.

Suarez extended congratulations to Pat Murray, Classified Senate Representative, who was awarded the California Community Colleges Classified Leadership Award at a recent CCC Classified Leadership Institute, in recognition of her outstanding leadership at Grossmont College and the District.

Pat Murray recognized

Suarez presented the Chancellor/Classified Senate Award for August 2003 to David Duenas. Physics and Astronomy Department Chair Dennis Collins spoke on behalf of Duenas, and Classified Senate Representative Murray presented him with an assortment of gifts on behalf of the Classified Senate.

Duenas receives Chan./Classified Senate award for August 2003

Suarez called on Vice President White, who introduced Dr. Annjennette McFarlin, and congratulated her on her status as Professor Emerita, which was conferred upon her at the July 15, 2003, Governing Board meeting. White invited Grossmont Academic Senate President Smith and Dean of Communication and Fine Arts O'Dunn to present highlights of McFarlin's career and present her with a plaque in recognition of her status as Professor Emerita.

McFarlin recognized as Professor Emerita

Suarez called on President Perri and Vice President White, who presented items of interest from their respective colleges.

President reports

Director of Intergovernmental Relations Quittner reported that the Legislative Program will be presented to the Board in September. She added that she will be soliciting assistance from College and District faculty, students, and staff in submitting strong advocacy efforts with regard to AB 1714, legislation on property tax backfill, which has been on the District's Legislative Program for the past eight years.

Quittner

Suarez reported he met recently with Ethan Singer, Associate Vice President, Academic Affairs, San Diego State University, regarding the possibility of SDSU working with the District in establishing a higher education center in East County. Singer has identified a contact person to work with the District. Suarez will keep the Board and District apprised.

Higher education center in East County

Suarez called the Board's attention to a calendar of events for August and September and encouraged participation as schedules allow.

Calendar of events

Consent Calendar

Consent Calendar

Items 201 (Architectural Design Guidelines) and 203 (Citizens' Bond Oversight Committee) were pulled from the Docket of Business for discussion.

Adoption of Consent Calendar

On the motion of Members Alexander/Clark, with a vote of 5-0, the Board approved the Consent Calendar, which included:

Operations

Operations

- Accepting the Process for Selection of Architects, as recommended by the Chancellor. See Exhibit 202, which is made a part of these minutes.

Process for Selection of Architects

Budget and Finance

Budget & Finance

- Accepting a report on the final status of the 2002-2003 budget, and ratifying the budget transfers authorized by the Chancellor. See Exhibit 301, which is made a part of these minutes.
- Accepting revenues, new grants, and revisions to the working budget, and granting authority to the Chancellor to budget these funds. See Exhibit 302, which is made a part of these minutes.
- Ratifying the action of the Chancellor in approving purchase orders and warrants issued during the month of July 2003, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.
- Ratifying the action of the Chancellor in signing agreements, and granting authority to accept, budget, and spend any proceeds therefrom. See Exhibit 304, which is made a part of these minutes.
- Granting authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District. See Exhibit 305, which is made a part of these minutes.
- Adopting Resolution 04-005—Replacement Warrants, authorizing the Chancellor to replace warrants void by age and issue new warrants for fiscal year 2003-2004. See Exhibit 306, which is made a part of these minutes.
- Granting authority to the Chancellor to approve travel to Yuma, Arizona, September 29, 2003, for the Cuyamaca College Men's Soccer Team—eighteen student athletes, Coach Russ Shubert; and Assistant Coach Kris Larsen—to participate in the intercollegiate preconference competition at Arizona Western College. See Exhibit 307, which is made a part of these minutes.
- Granting authority to the Chancellor to: a) Authorize Cuyamaca College faculty member Michael Wangler to travel to Zion National Park in southern Utah October 9-12, 2003, as part of the Geography 122 field course at Cuyamaca College; and b) Grant to participating students the appropriate unit credits for Geography 122 as listed in the Cuyamaca College catalog. See Exhibit 308, which is made a part of these minutes.
- Granting authority to the Chancellor to renew the contract with the California Department of Education Child and Adult Care Food Program (CACFP) for the Grossmont College and Cuyamaca College Child Development Centers for 2003-2004. See Exhibit 309, which is made a part of these minutes.
- Adopting Resolution 04-007, as recommended by the Chancellor, certifying approval of California Department of Education Child Development Center Contract to renovate and repair existing child care facilities at Cuyamaca College, and authorizing the designated personnel to sign contract documents for fiscal year 2003-2004. See Exhibit 310, which is made a part of these minutes.

Budget status and requested changes

Budget revisions

Purchase orders
July 2003

Ratification of
signatures on
agreements

Donations

Resolution 04-005
Replacement Warrants

CC Out-of-state travel to
Arizona

CC Out-of-state travel to
Utah

Child Development
Centers Child and Adult
Care Food Program

Resolution 04-007
CDE Child Dev. Ctr.
Contract

Supplies, Equipment, and Services

- Granting authority to the Chancellor to: a) Award Bid C4988—Printing of Class Schedules and *Preview*, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 351, which is made a part of these minutes.

Public Works Projects

- Ratifying the action of the Chancellor in awarding Bid C4787—Cuyamaca College Buildings A, B, D, E, and G Waterproofing Repair, to SFM Constructors, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. See Exhibit 401, which is made a part of these minutes.
- Granting authority to the Chancellor to: a) Reject all bids received for Bid C4962—Grossmont College Exterior Painting and Repair, because the single bid received exceeded the estimates; and b) Prepare new bid with revised specifications. See Exhibit 402, which is made a part of these minutes.
- Ratifying the action of the Chancellor in awarding Bid C4970—Cuyamaca College Interior Painting and Repair, to Prime Painting Contractors, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. See Exhibit 403, which is made a part of these minutes.
- Ratifying the action of the Chancellor in awarding Bid C4874- Grossmont College Learning Resource Center Furniture Installation, to Interra Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. See Exhibit 404, which is made a part of these minutes.
- Granting authority to the Chancellor to: a) Award Bid C5004—Grossmont College Learning Resource Center and Technology Mall Interior Signage, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 405, which is made a part of these minutes.
- Adopting Resolution 04-006 authorizing the purchase and installation of carpet and resilient flooring from Collins & Aikman Floorcoverings, Inc., pursuant to the terms and conditions of Bid 02/03-12 awarded by the Chula Vista Elementary School District; and authorizing the Chancellor to execute the necessary contract documents. See Exhibit 406, which is made a part of these minutes.

Personnel

- Ratifying the action of the Chancellor in approving classified and academic personnel actions during the period of July 15, 2003, through August 18, 2003. See Exhibit 501, which is made a part of these minutes.
- Approving short-term temporary, non-academic assignments, and certifying ending dates, as recommended by the Chancellor. See Exhibit 502, which is made a part of these minutes.

Items Pulled from Consent Calendar for Discussion

- On the motion of Members Alexander/Clark, with a vote of 5-0, the Board accepted the Architectural Design Guidelines for Grossmont College and Cuyamaca College, as revised at the August 19, 2003, special workshop meeting, and as recommended by the Chancellor. Trustees expressed appreciation for the work done on the guidelines, and Board President Caruthers commended his fellow Board members for their diligence in development of the design guidelines. See Exhibit 201, which is made a part of these minutes.

Supplies, Equip., Serv.

Bid C4988
Printing Class
Schedules and *Preview*

Public Works

Bid C4787
CC Waterproofing
Repair

Bid C4962
GC Exterior Painting
and Repair

Bid C4970
CC Interior Painting and
Repair

Bid C4874
GC LRC Furniture
Installation

Bid C5004
GC LRC and Tech Mall
Interior Signage

Resolution 04-006
Purchase of Carpet and
Resilient Flooring

Personnel

Personnel actions
7/15/03-8/18/03

Short-term hourly
assignments

Architectural Design
Guidelines for Grossmont
and Cuyamaca Colleges

- On the motion of Members Alexander/Cutting, with a vote of 4-0-1 (with Trustee Kraft abstaining), the Board authorized appointment of three Citizens' Bond Oversight Committee members to fill mid-term vacancies, as recommended by the Chancellor. See Exhibit 203, which is made a part of these minutes.

Citizens' Bond Oversight Committee

Information

Information

The Board accepted the following reports for information:

- Status Report—Board Assignments.** See Exhibit 651, which is made a part of these minutes.
- District Quarterly Financial Reports.** The Board considered the Grossmont-Cuyamaca Community College District quarterly financial reports:
 - Quarterly Financial Status Report for the period ending, June 30, 2003;
 - Quarterly Report on Trust Fund Balances as of, June 30, 2003; and
 - Schedule of Investments Report dated August 6, 2003.

Status Report Board assignments

District quarterly financial reports

See Exhibit 652, which is made a part of these minutes.

- Distance Education Report.** The Board considered a report on the current status of the Distance Education Program of the Grossmont-Cuyamaca Community College District, as recommended by the Chancellor. See Exhibit 653, which is made a part of these minutes.

Distance Education Report

Staff Communication

Staff Communication

Grossmont Academic Senate President Smith expressed appreciation to President Perri for inviting her to lunch. She commented that Professional Development Week has been less shiny with the loss of Barbara Chernofsky, who was truly a leader. Smith reported that Mel Amov and Laura Burger were named Grossmont College Distinguished Faculty for 2003-2004. They will be honored at the October 21 Board meeting.

Smith

Cuyamaca Academic Senate President Setzer congratulated Dr. Annjennette McFarlin for achieving Emerita status. He commended the Board on the rigorous and conscientious discussions on the Architectural Design Guidelines.

Setzer

Administrators' Association Representative O'Dunn commented that Dr. McFarlin will be missed a great deal. She reported the schedule of arts events, including gallery openings, dance concerts, play series, and music events, is being firmed up. She extended an invitation to Board members. O'Dunn reported she and her 16-year-old daughter participated in a District-sponsored RAD (Rape Aggression Defense) program, which she highly recommended.

O'Dunn

Classified Senate Representative Murray reported she, too, will miss Barbara Chernofsky, who was an advocate of staff development. She announced that the following will serve as Classified Senate Officers for the coming year: Rocky Rose, President, Pat Murray, Vice President, Grossmont; Maggie Gonzales, Vice President, Cuyamaca. Other officers include Karen Ostegard, Jan Recktenwald, and Paula Tillery.

Murray

Adjournment

Adjournment

Board President Caruthers adjourned the meeting at 8:02 p.m.

Respectfully submitted,

Approved by the Governing Board September 16, 2003.

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board

Timothy L. Caruthers, D.C.
Board President

Mary V. Watkins
Recording Secretary