



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD  
MINUTES OF THE REGULAR MEETING  
Tuesday, December 16, 2003**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, December 16, 2003, 6:30 p.m., in the Griffin Gate, Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, Clark, Cutting, and Kraft; Student Trustee Duncan

Members Absent: Student Trustee Collins

Others Present: Chancellor Suarez, Presidents Martinez and Perri, Vice Chancellors Austin and McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

**Call to Order**

The meeting was called to order at 6:30 p.m. by Board President Dr. Timothy Caruthers.

**Adjourn to Closed Session**

Caruthers adjourned the open session at 6:31 p.m., and the Board met in closed session from 6:40 p.m. until 7:35 p.m. in the Associated Students of Grossmont College (ASGC) Board Room, pursuant to Government Code Section 54956.9 to confer with legal counsel regarding: a) one potential case of litigation; b) two pending cases of litigation: (1) Andrew F. Carl vs. Coast CCD, et al; and (2) Ross Books v. GCCCD; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

**Reconvene in Open Session**

Board President Caruthers reconvened the open session meeting at 7:38 p.m.

**Announcement of Closed Session Action(s)**

Caruthers announced that the Board, in closed session, with a vote of 5-0, ratified a settlement agreement in the case of Ross Books vs. GCCCD.

**Approval of Minutes**

On the motion of Members Cutting/Alexander, with a vote of 4-0-1 (with Trustee Caruthers abstaining), the Board approved as presented the minutes of the November 18, 2003, regular meeting.

**Changes to Docket of Business**

Chancellor Suarez announced the following change to the Docket of Business:

- Item 205—The Way Forward, was removed from the Docket of Business;
- Item 402—IPP-Cuyamaca College Student Center: A new Attachment A was distributed, as the original version was incomplete;
- Item 502—Short-Term Hourly Assignments: An additional page (C16) was added to Attachment C, and the amount on Item 502, under 2.d. Grossmont, was revised to \$736,687.

**Call to order**

**Closed session**

**Open session**

**Closed session action**

Settlement agreement  
with Ross Books

**Minutes**

11/18/03 regular  
meeting

**Changes to Docket**

**Report of the Board President**

Board President Caruthers announced that Student Trustee Duncan submitted her resignation effective December 19, 2003. Chancellor Suarez reported he will bring a recommendation to the January Board meeting regarding filling the Student Trustee vacancy.

Student Trustee  
Duncan resigns

Following Board President Caruthers' request for a motion, on the motion of Members Alexander/Cutting, with a vote of 4-0-1 (with Trustee Caruthers abstaining), the Board excused Trustee Caruthers and Student Trustee Collins from attendance at the November 18, 2003, Governing Board meeting, and authorized compensation pursuant to Education Code Section 72425(c).

Caruthers' and Collins'  
11/18/03 absences  
excused

**Reports of the Governing Board**

**Reports of the Board**

Trustee Cutting wished everyone happy holidays and again congratulated the District on its response to the fire and in dealing with students and staff in the crisis.

Cutting

Trustee Kraft wished everyone a Merry Christmas and happy holidays.

Kraft

Trustee Alexander presented a teddy bear to Public Safety Director Joel Javines for the annual teddy bear and toy drive. He invited Javines to share information about the drive, which is done in partnership with Volunteers of America. Alexander expressed appreciation to Trustee Cutting and the Rescue Task Force for their assistance with fire victims. Alexander wished everyone happy holidays.

Alexander

Student Trustee Duncan confirmed that she is resigning from the Board as of December 19 for personal reasons. Chancellor Suarez thanked her for her hard work and contributions as Student Trustee and commended her for her work on equalization and other issues.

Duncan

**Report of the Chancellor**

**Report of Chancellor**

Chancellor Suarez presented the Chancellor/Classified Senate award for December 2003 to Janet Althaus, Bookstore Supervisor, Grossmont College. Janice Johnson, Associate Dean, EOPS, spoke on her behalf, and Pat Murray, Classified Senate Representative, presented gifts on behalf of the Classified Senate. Martinez expressed appreciation and congratulations to Althaus on behalf of Debra Fitzsimons.

Suarez called on the Presidents, who presented items of information from their respective colleges.

Presidents' reports

President Martinez proudly acknowledged the Grossmont College football team and Coach Dave Jordan for an outstanding season in which, undefeated, they advanced to the state championships. He called on Bobby Thompson, Associate Dean, Athletics, who shared with the Board the publication, J.D. Grid-Wire, in which Grossmont College is listed as third in the top 30 football teams in the nation. Thompson introduced Coach Dave Jordan, who expressed thanks to faculty, staff, and administration for their support, and introduced football team members and Southern California champions Bobby Kelly, Daniel Winters, Jerrod Jackson, and Jordan Adams. Martinez commented that Coach Jordan will be honored by the American Football Association in Orlando, Florida. Trustees and administrators extended congratulations to the Griffins and Coach Jordan for an outstanding season.

GC football coach and  
team honored

Director of Intergovernmental Relations Quittner apprised the Board that, on Friday, December 19, Senator Dede Alpert and Assemblyman Robert Pacheco will cohost a Community College Funding and Equalization Informational Discussion from 1-5 p.m. in the Griffin Gate. Participants will include Scott Lay from CCLC, the President of FACCC, and others. She invited the Board and audience to attend the open meeting.

Quittner

President Martinez reported that the Orange County fire chief was expected to present a plaque to the Board in recognition of use of District and College facilities during the fires, but was unable to be here for the December Board meeting. He will come at a later time.

Martinez

**Consent Calendar**

Items 201 (Election of President of Governing Board for 2004); 202 (Election of Vice President of Governing Board for 2004); 203 (Election of Clerk of Governing Board for 2004); 206 (New Board Policy BP 5016—Probation, Disqualification, and Readmission); and 503 (Emeritus Status) were pulled from the Docket of Business for discussion.

**Adoption of Consent Calendar**

On the motion of Members Clark/Alexander, with a vote of 5-0, the Board approved the Consent Calendar, which included:

**Operations**

- Scheduling regular Governing Board meetings of the Grossmont-Cuyamaca Community College District for the year 2004, as recommended by the Chancellor, as follows:
  - a. The Governing Board will conduct its Year 2004 regular meetings on the third Tuesday of each month, except for the December meeting which will take place on the second Tuesday of the month.
  - b. The meetings will convene at 6:30 p.m., and the Board will adjourn to closed session. The Board will reconvene in open session at approximately 7:30 p.m.
  - c. The meetings will alternate between Cuyamaca and Grossmont Colleges, as follows:

<u>Date</u>	<u>Location</u>
January 20	Heritage of the Americas Museum, Cuyamaca College
February 17	Griffin Gate, Grossmont College
March 16	Heritage of the Americas Museum, Cuyamaca College
April 20	Griffin Gate, Grossmont College
May 18	Heritage of the Americas Museum, Cuyamaca College
June 15	Griffin Gate, Grossmont College
July 20	Heritage of the Americas Museum, Cuyamaca College
August 17	Griffin Gate, Grossmont College
September 21	Heritage of the Americas Museum, Cuyamaca College
October 19	Griffin Gate, Grossmont College
November 16	Heritage of the Americas Museum, Cuyamaca College
December 14	Griffin Gate, Grossmont College

- d. Special Board meetings may be scheduled on an as-needed basis.

See Exhibit 204, which is made a part of these minutes.

**Budget and Finance**

- Accepting a report on the current budget status, and granting authority to the Chancellor to approve budget changes. See Exhibit 301, which is made a part of these minutes.
- Accepting revenues, new grants, and revisions to the working budget, and granting authority to the Chancellor to budget these funds. There were no actions to report. See Exhibit 302, which is made a part of these minutes.
- Ratifying the action of the Chancellor in approving purchase orders and warrants issued during the month of November 2003, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.
- Ratifying the action of the Chancellor in signing agreements, and granting authority to accept, budget, and spend any proceeds therefrom. See Exhibit 304, which is made a part of these minutes.
- Granting authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District. See Exhibit 305, which is made a part of these minutes.

**Consent Calendar**

**Operations**

2004 Regular Governing Board meetings

**Budget & Finance**

Budget status and requested changes

Budget revisions

Purchase orders November 2003

Ratification of signatures on agreements

Donations

**Public Works Projects**

- Granting authority to the Chancellor to approve Change Orders for Bid Packages C4001-C4031 for the Grossmont College Learning Resource Center Expansion and Library Remodel/Technology Mall. See Exhibit 401, which is made a part of these minutes.
- Approving an Initial Project Proposal for the Cuyamaca College Student Center, and authorizing funds from Proposition R proceeds, as recommended by the Chancellor. See Exhibit 402, which is made a part of these minutes.
- Granting authority to the Chancellor to: a) File a Notice of Completion on Bid C4970—Cuyamaca College Interior Painting and Repair; and b) Release retention as allowed in the contract documents. See Exhibit 403, which is made a part of these minutes.

**Personnel**

- Ratifying the action of the Chancellor in approving classified and academic personnel actions during the period of November 18, 2003, through December 15, 2003. See Exhibit 501, which is made a part of these minutes.
- Approving short-term temporary, non-academic assignments, and certifying ending dates, as recommended by the Chancellor. See Exhibit 502, which is made a part of these minutes.

**Items Pulled from Consent Calendar for Discussion**

- On the motion of Members Clark/Alexander and unanimously carried, nominations were declared open for President of the Governing Board for 2004. On the motion of Members Alexander/Clark, Trustee Kraft was nominated for Board President. Hearing no other nominations or objections, by acclamation, Trustee Kraft was declared President of the Governing Board for 2004. See Exhibit 201, which is made a part of these minutes.
- On the motion of Members Clark/Alexander and unanimously carried, nominations were declared open for Vice President of the Governing Board for 2004. On the motion of Members Alexander/Clark, with a vote of 5-0, Trustee Caruthers was nominated for Board Vice President. Hearing no other nominations or objections, by acclamation, Trustee Caruthers was declared Vice President of the Governing Board for 2004.
- On the motion of Members Clark/Cutting and carried unanimously, nominations were declared open for Clerk of the Governing Board for 2004. On the motion of Member Cutting, Trustee Clark was nominated as Clerk of the Governing Board. Trustee Clark declined the nomination. Trustee Clark nominated Trustee Cutting. Trustee Cutting nominated Trustee Alexander. On the motion of Members Alexander/Clark, with a vote of 5-0, Trustee Cutting was elected Clerk of the Governing Board for 2004.
- Following brief discussion, on the motion of Members Clark/Cutting, with a vote of 5-0, the Board adopted Board Policy BP 5016—Probation, Disqualification, and Readmission, as recommended by the Chancellor. See Exhibit 206, which is made a part of these minutes.
- Following discussion, in which Trustee Alexander praised Glyn Rowbotham and thanked him for his many years of service to the District, on the motion of Members Alexander/Clark, with a vote of 5-0, the Board conferred Administrator Emeritus status upon retired Cuyamaca College Administrator Glyn Rowbotham, as recommended by the Chancellor. See Exhibit 503, which is made a part of these minutes.

**Information**

The Board accepted the following reports for information:

- **Status Report—Board Assignments.** See Exhibit 651, which is made a part of these

**Public Works**

Bid pkg.C4001-C4031  
GC Learning Resource  
Center Expansion and  
Library Remodel

IPP  
CC Student Center

Bid C4970  
CC Interior Painting and  
Repair

**Personnel**

Personnel actions  
11/18/03-12/15/03

Short-term hourly  
assignments

Kraft Board President  
for 2004

Caruthers Board Vice  
President for 2004

Cutting elected Clerk of  
Governing Board for  
2004

BP 5016 – Probation,  
Disqualification, and  
Readmission

Glyn Rowbotham  
Administrator Emeritus

**Information**

Status Report

minutes.

Board assignments

**Staff Communication**

**Staff Communication**

United Faculty President Amov wished everyone a happy holiday season.

Amov

Grossmont Academic Senate President Smith congratulated Coach Jordan and commented on his high eligibility standards. She reported she and Cuyamaca Academic Senate President Setzer were successful in writing an article on equalization. She commended the Board for taking on this issue in such difficult budget times, and expressed hope that the same tenets will be applied when looking at equity within the District. She expressed interest in working with Trustee Kraft as the new Board President.

Smith

Cuyamaca Academic Senate President Setzer congratulated the football team and Coach Jordan, commenting that the outstanding job they have done reflects in a positive way on the District and Grossmont College, including students as well as athletes. He added that excellence in any endeavor is to be noted and applauded. He congratulated the new Board officers, wished them luck in the coming year, and wished everyone happy holidays.

Setzer

Administrators' Association Representative O'Dunn extended holiday greetings from the Administrators' Association.

O'Dunn

CSEA Representative McDade thanked the Board and wished everyone happy holidays.

McDade

Classified Senate Representative Murray reported the Classified Senate is growing in strength and moving in a positive direction. With the support of the District and College Presidents, the Executive Board came together to discuss topics at the regional and state levels and discussed fund raising possibilities in anticipation of sending representatives to the state level. In an effort to improve communication, the Executive Board signed hundreds of holiday greeting cards, and they are looking at innovative ways to tackle challenges. She wished everyone happy holidays on behalf of the Classified Senate and thanked the Board for its support of the group's endeavors.

Murray

Supervisory/Confidential Representative Orr wished everyone happy holidays.

Orr

**Adjournment**

**Adjournment**

Board President Caruthers adjourned the meeting at 8:22 p.m.

Respectfully submitted,

Approved by the Governing Board January 20, 2004.

Omero Suarez, Ph.D.  
Chancellor and  
Secretary to the Governing Board

Ronald D. Kraft  
Board President

Mary V. Watkins  
Recording Secretary