



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, July 15, 2003**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, July 15, 2003, at 6:30 p.m., in the Heritage of the Americas Museum, Cuyamaca College, 900 Rancho San Diego Parkway, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, Clark, Cutting, and Kraft; Student Trustee Duncan
Members Absent: Student Trustee Collins
Others Present: Chancellor Suarez, Presidents Martinez and Perri, Vice Chancellors Austin and McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

The meeting was called to order at 6:48 p.m. by Board President Dr. Timothy Caruthers.

Adjourn to Closed Session

Caruthers adjourned the open session at 6:49p.m., and the Board met in closed session from 6:50 p.m. until 7:30 p.m., pursuant to Government Code Section 54957.1 to consider discipline of public employee(s); and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

Reconvene in Open Session/Announcement of Closed Session Action(s)

Board President Caruthers reconvened the open session at 7:35 p.m. He announced that there were no closed session actions to report.

Approval of Minutes

Trustee Cutting reported a correction to the last sentence in his comments on page 3 of the June 17, 2003, regular Board meeting minutes. On the motion of Members Cutting/Clark and unanimously carried, the Board approved as amended the minutes of the June 17, 2003, regular meeting.

On the motion of Members Alexander/Kraft and unanimously carried, the Board approved as presented the minutes of the July 1, 2003, special meeting.

Changes to Docket of Business

Chancellor Suarez announced that a revised Item 502—Short Term Hourly Assignments was distributed.

Report of the Board President

Board President Caruthers reported that Student Trustee Collins was absent due to the death of his grandfather.

Public Hearing

Caruthers announced that, pursuant to Government Code 4217.12, the District has provided public notice that it would consider at this Board meeting whether to enter into an energy service contract. Following conclusion of a public hearing, the Board will determine whether it is in the best interest to adopt Resolution 04-004. He called for a motion to open a public hearing. On the motion of Members Clark/Alexander and unanimously carried, the

Call to order

Closed session

Open session

Minutes

6/17/03 regular meeting

7/1/03 special meeting

Changes to Docket

Revised Item 502 distributed

Report of Bd. Pres.

Student Trustee Collins absent

Public hearing

Item 312—Resolution 04-004—Energy Services Agreement with CMS Viron Corp.

Board opened the public hearing. Hearing no public comment, on the motion of Members Cutting/Alexander and unanimously carried, the public hearing was declared closed.

Reports of the Governing Board

Trustee Clark thanked Vice Chancellor Austin for the informative workshop on capital construction projects.

Trustee Kraft echoed Clark's comments, and expressed appreciation of the time and energy spent on the projects. He added he is pleased with the direction the Board is taking upon adoption of the process outlining the Board's involvement in capital construction projects.

Trustee Cutting acknowledged the presence of Ernie Ewin, Chair of the Citizens' Bond Oversight Committee, and thanked him for his work on the committee. Cutting reported he recently presented the Contractors' Outreach Program to the Lakeside Chamber of Commerce. He commended Troy Gilson, Purchasing Department Supervisor, for doing a fine job on the Outreach program. Cutting reported he also attended the Weekend/Evening Nurses' pinning ceremony. Commenting on the projected growth of Grossmont College reflected in the District's Five-Year Capital Construction Plan, Cutting, with the concurrence of the Board, requested that a written plan be prepared of the direction the District plans to take with regard to development of a higher education center in East County or an additional campus.

Report of the Chancellor

Chancellor Suarez commented that, while there is still no signed state budget, Vice Chancellor Austin has developed a plan that will allow the District to operate under the same planning assumptions for the next two or three months through the use of transitional bonds. The District will continue to sell bonds as necessary in order to remain solvent.

Suarez called on Vice Chancellor Austin, who invited Yehudi Gaffen, Principal, Gafcon, Inc., to present the Gafcon Quarterly Program Management Report. Gaffen, with the assistance of Peter Watts, Program Manager; Eitan Aharoni, Grossmont College Senior Project Manager; and Tom Webb, Cuyamaca College Senior Project Manager, presented updates on construction projects.

Suarez called on the Presidents, who presented items of interest from their respective colleges. President Perri called on Vice President Agosto, who introduced and presented background information on Cuyamaca Athletic Director Cathy Bowyer. Bowyer introduced Women's Soccer Coach of the Year Sami Nedjar; Women's Track and Field Coach of the Year Jennifer Flores; and Conference Coach of the Year Patrick Thiss. The Coaches, in turn, recognized athletes Ben Knight, 2003 Cuyamaca Male Athlete of the Year; and Erin Asay, 2003 Cuyamaca Female Athlete of the Year. Thiss also acknowledged Coach Lyle Barton, Volunteer Assistant Coach. Trustee Alexander commended the coaches for doing an outstanding job.

Vice Chancellor McMahan acknowledged the contributions of CSEA and the Supervisory/Confidential group in collaborating to purchase additional defibrillators for the colleges and the District Offices.

Director of Intergovernmental Relations Quittner reported that negotiations are underway to acquire the parcel of land in front of Grossmont College, which is owned by CalTrans. The property was previously appraised at \$1 million, and is now offered at \$100,000. She added it is hoped that the land will be donated.

Suarez called the Board's attention to the Calendar of Events for July and August, and encouraged participation as schedules allow.

Reports of the Board

Clark

Kraft

Cutting

Report of Chancellor

Budget update

Gafcon quarterly program management report

President Reports
Cuyamaca Coaches and athletes honored

McMahan

Quittner

Calendar of events`

Consent Calendar

Items 308 (Final Project Proposal—Cuyamaca College Business/CIS Building); 309 (Final Project Proposal—Grossmont College Health Science Building); and 312 (Resolution 04-004—Energy Services Agreement with CMS Viron Corporation) were pulled from the Docket of Business for discussion.

Adoption of Consent Calendar

On the motion of Members Alexander/Cutting and unanimously carried, the Board approved the Consent Calendar, which included:

Operations

- Granting authority to the Chancellor to revise the 2003-2004 Academic Calendars for Grossmont College and Cuyamaca College to include Friday, January 2, 2004, as part of the winter recess. See Exhibit 201, which is made a part of these minutes.

Budget and Finance

- Accepting a report on the current budget status, and granting authority to the Chancellor to approve budget changes. There were no actions to report. See Exhibit 301, which is made a part of these minutes.
- Accepting revenues, new grants, and revisions to the working budget, and granting authority to the Chancellor to budget these funds. There were no actions to report. See Exhibit 302, which is made a part of these minutes.
- Ratifying the action of the Chancellor in approving purchase orders and warrants issued during the month of June 2003, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.
- Ratifying the action of the Chancellor in signing agreements, and granting authority to accept, budget, and spend any proceeds therefrom. See Exhibit 304, which is made a part of these minutes.
- Granting authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District. See Exhibit 305, which is made a part of these minutes.
- Adopting Resolution 04-001—Proposition 4, Gann Limit, as recommended by the Chancellor, setting the Grossmont-Cuyamaca Community College District's 2003-2004 appropriations limit at \$102,341,564. See Exhibit 306, which is made a part of these minutes.
- Approving the Annual Labor Compliance Report required by the Department of Industrial Relations Labor Compliance Plan, as recommended by the Chancellor. See Exhibit 307, which is made a part of these minutes.
- Adopting Resolution 04-002, as recommended by the Chancellor, certifying approval of California Department of Education Child Development Contract for the purpose of providing child care and development services at the Cuyamaca College Child Development Center, and authorizing designated personnel to sign contract documents for Fiscal Year 2003-2004. See Exhibit 310, which is made a part of these minutes.
- Adopting Resolution 04-003, as recommended by the Chancellor, certifying approval of California Department of Education Child Development Contract for the purpose of providing child care and development services at the Grossmont College Child Development Center, and authorizing designated personnel to sign contract documents for Fiscal Year 2003-2004. See Exhibit 311, which is made a part of these minutes.
- Granting authority to the Chancellor to authorize David Detwiler, Spanish Instructor, Cuyamaca College, to: a) Travel to Guayaquil, Ecuador, for the period of November 1-30, 2003; and b) Participate in the Rotary District 5340 Group Study

Consent Calendar

Operations

2003-2004 Academic Calendars revised

Budget & Finance

Budget status and requested changes

Budget revisions

Purchase orders
June 2003

Ratification of signatures on agreements

Donations

Resolution 04-001
Proposition 4, Gann Limit

Annual Labor Compliance Report

Resolution 04-002
Calif. Dept. of Ed. Child Dev. Contract, CC

Resolution 04-003
Calif. Dept. of Ed. Child Dev. Contract, GC

Out-of-County travel to Ecuador

Exchange Program. See Exhibit 313, which is made a part of these minutes.

Public Works Projects

- Granting authority to the Chancellor to approve the following Change Orders for Bid Packages C4001-C4031 for the Grossmont College Learning Resource Center Expansion and Library Remodel/Technology Mall. See Exhibit 401, which is made a part of these minutes.
- Granting authority to the Chancellor to: a) Award Bid C4962—Grossmont College Exterior Painting and Repair—to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 402, which is made a part of these minutes.
- Granting authority to the Chancellor to: a) Award Bid C4970—Cuyamaca College Interior Painting and Repair, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 403, which is made a part of these minutes.

Personnel

- Ratifying the action of the Chancellor in approving classified and academic personnel actions during the period of June 17, 2003, through July 14, 2003. See Exhibit 501, which is made a part of these minutes.
- Approving short-term temporary, non-academic assignments, and certify ending dates, as recommended by the Chancellor. See Exhibit 502, which is made a part of these minutes.
- Conferring Emerita Status upon Grossmont College faculty retiree Annjennette McFarlin, as recommended by the Chancellor. See Exhibit 503, which is made a part of these minutes.

Items Pulled From Consent Calendar for Discussion

- Following review of the item, on the motion of Members Clark/Alexander and unanimously carried, the Board granted authority to the Chancellor to: a) Submit a Final Project Proposal for the Cuyamaca College Business/CIS Building; and b) Approve up to fifty percent matching funds from Proposition R proceeds. See Exhibit 308, which is made a part of these minutes.
- Following review of the item, on the motion of Members Cutting/Clark and unanimously carried, the Board granted authority to the Chancellor to: a) Submit a Final Project Proposal for the Grossmont College Health Science Building; and b) Approve up to fifty percent matching funds from Proposition R proceeds. See Exhibit 309, which is made a part of these minutes.
- Following discussion with Craig Cox of CMS Viron Corporation, on the motion of Members Alexander/Kraft and unanimously carried, the Board adopted Resolution 04-004, which declares the intention of the Grossmont-Cuyamaca Community College District to enter into an Energy Services Agreement with CMS Viron Corporation, as recommended by the Chancellor; and authorized the Chancellor to execute the necessary documents. See Exhibit 312, which is made a part of these minutes.

Information

The Board accepted the following reports for information:

- **Status Report—Board Assignments.** See Exhibit 651, which is made a part of these minutes.
- **District Investment Plan.** The Board considered the Grossmont-Cuyamaca Community College District Investment Plan. See Exhibit 652, which is made a part of these minutes.

Public Works Projects

Bid Pkg. C4001-C4031
GC LRC Expansion and
Library Remodel/Tech
Mall

Bid C4962
GC Exterior Painting
and Repair

Bid C4970
CC Interior Painting and
Repair

Personnel

Personnel actions
6/17/03-7/14/03

Short-term and
temporary assignments

McFarlin granted
emerita status

FPP for CC
Business/CIS Building

FPP for GC Health
Science Building

Resolution 04-004
Energy Services
Agreement with CMS
Viron Corp.

Information

Status Report
Board assignments

District Investment Plan

Staff Communication

Grossmont Academic Senate President Smith extended an invitation to the Board to join the Senate Officers for coffee the next two Friday mornings, 9-10:30 a.m., at Starbucks.

Cuyamaca Academic Senate President Setzer reported he attended the June 25-28 Academic Senate Leadership Institute, with workshops conducted by Alan Frey, CTA Executive, and Carolyn Russell, new representative on the Board of Governors, to whom he spoke about the equalization issue. Setzer congratulated Vice President Agosto, Athletic Director Bowyer, and Cuyamaca coaches and athletes.

CSEA President Brauer, following up on Vice Chancellor McMahan's report, thanked McMahan for allowing CSEA, with the assistance of the Supervisory/Confidential group, to purchase new defibrillators and provide training programs. He proposed that the training programs be mandatory, to ensure participation. Brauer added that this is his fifth year as CSEA President. He meets monthly with Presidents Martinez and Perri, Chancellor Suarez, and Vice Chancellor McMahan. He commended President Martinez for keeping staff up to date during the recent water outage. Brauer asked those present to keep in their thoughts two members of the Grossmont family, Barbara Chernofsky, who is on hospice care, and Debra Fitzsimons, who had surgery last week.

Classified Senate representative Pat Murray reported the Classified Senate is in the process of Executive Board elections. Officers will be announced at the August Board meeting. Murray attended the Classified Senate Leadership Retreat, where Scott Lay discussed the state budget in terms of its impact on classified staff, which encouraged her to continue in classified leadership.

Adjournment

Board President Caruthers adjourned the meeting at 9:20 p.m.

Staff Communication

Smith

Setzer

Brauer

Murray

Adjournment

Respectfully submitted,

Approved by the Governing Board August 19, 2003.

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board

Timothy L. Caruthers, D.C.
Board President

Mary V. Watkins
Recording Secretary