



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, August 17, 2004**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, August 17, 2004, at 6:30 p.m., in the Griffin Gate, Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, Cutting, and Weeks, Student Trustees Anderson and Stanford

Members Absent: Trustee Kraft

Others Present: Chancellor Suarez, Presidents Martinez and Perri, Vice Chancellors Austin and Lastimado, District and College Administrators, members of the staff, students, and interested citizens.

		Action Taken
100	Call to Order	
	The meeting was called to order at 6:30 p.m. by Board Vice President Timothy Caruthers.	6:30 p.m. by Trustee Caruthers
105	Adjourned to Closed Session	Closed Session
	Trustee Caruthers adjourned the open session at 6:28 p.m., and the Board met in closed session from 6:28 p.m. until 7:32 p.m., pursuant to Government Code Section 54956.9 to consult with legal counsel regarding a case of pending litigation; Section 54957.1 to consider discipline of public employee(s); and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.	6:30 p.m. through 7:37 p.m.
106	Reconvene in Open Session	Open Session
	Trustee Caruthers reconvened to open session at 7:37 p.m.	7:37 p.m.
108	Announcement of Closed Session Action(s)	Closed Session Announcements
	No closed session actions to report.	
110	Approval of Minutes	Minutes
	July 20, 2004, regular meeting minutes were approved with the amendment from R. Collins to R. Walker in the Staff Communication section.	The Board approved the minutes, as amended, on the motion of Members Alexander/Cutting with a vote of 4-0

120 Call for Removal of Items from/Changes to the Docket of Business

201—verbiage unrelated to amendment to be removed from the item. Trustee Alexander requested that the wording be clarified to reflect only the new filers. Titles are to be corrected as to the positions for Associate Vice Chancellor-District, Academic, Student and Planning and Services, and Sr. Director, Intergovernmental Relations/Economic Development and Public Information;
501—Personnel Actions: A revised Attachment A-4 was distributed;
502—Short-Term Hourly Assignments: The fiscal impact was changed, and revised Attachments B-4 and C-3 were distributed.

Changes to Docket

Item 201 revision

Item 501 revision
Item 502 revision

130 Report of the Board President

131 Trustee Absences

On motion of Members Alexander/Weeks, with a vote of 3-0, (Trustee Caruthers abstaining), the Board excused Trustee Ron Kraft from attendance at the June 8, 2004, special Board meeting; Trustee Timothy Caruthers from attendance at the July 20, 2004, regular Board meeting; and Student Trustee Peter Anderson from attendance at the July 20, 2004, regular Board meeting.

Trustee Absences

Kraft 6/8/04 absence excused;
Caruthers 7/20/04 absence excused;
Anderson 7/20/04 absence excused

140 Reports of the Governing Board Members

Trustee Timothy Caruthers thanked everyone for their support on equalization.

Trustee Deanna Weeks reported that she enjoyed the FORD Asset Graduation and Police Academy graduation. She acknowledged the hard work that went into all the preparations.

Trustee Wendell Cutting echoed Trustee Weeks' sentiments on the graduation ceremonies. He stated that he is pleased Cuyamaca is offering an excellent written course supplement. He also echoed the Chancellor's statements on equalization and said the District, Academic Senate, and CSEA all came together on the issue and to remember that we are only a third of the way there. He said he was appointed as a member of the CCLC Advisory Committee on Legislation. Trustee Cutting stated that the California Performance Review shows there are massive changes ahead with lots of good things as well as bad. There are negative aspects of the CPR concerning K-12, which may impact community colleges. CCLC and the District should participate in the California Performance Review. The Convocation at Grossmont was excellent, and the presentations were good. Trustee Cutting thanked Pat Murray (CSEA) for her meaningful remarks. He also said that Perez' report on EOPS was excellent and goes above and beyond with commitment to students.

Student Trustee Peter Anderson thanked everyone for his or her thoughts, prayers, and cards during his illness. Anderson stated he attended the CCLC Student Workshop in San Francisco.

Student Trustee Bill Stanford stated he enjoyed the Grossmont College Convocation. He attended the Student Trustee Conference in San Francisco.

Reports of Gov Bd Members

Caruthers

Weeks

Cutting
Report has been made a part of these minutes.

Anderson

Stanford

150 Report of the Chancellor

Chancellor Suarez announced there will be a September 7, 2004, special Governing Board meeting for the Adoption Budget Workshop; Open Session to include the Adoption Budget.

Report of the Chancellor

Special Board Meeting 9/7/04

	Suarez presented the Chancellor/Classified Senate Award to Claudio Vilchis, Network/Telecommunication Specialist, Information Systems, District Office.	Claudio Vilches receives CCSA
	Suarez called on Susan Lipsmeyer, Financial Aid Director, Grossmont College and Carmen Solom, Financial Aid Director, Cuyamaca College to report on Financial Aid.	Financial Aid presentation
	Suarez called the Board's attention to the calendar of events for August and September 2004.	August and September 2004 calendar of events
	Suarez thanked Sr. Director of Intergovernmental Relations and Public Information Quittner for her hard work and effort on equalization.	Quittner thanked for work on equalization
	Suarez called on the Presidents, who presented items of information from their respective colleges.	Presidents' reports
	President Perri reminded everyone that the Cuyamaca Convocation is at 8:00 a.m. on August 18. She reported that the Cuyamaca Strategic Plan has been distributed and is posted on the website.	Perri
	President Martinez reported the Grossmont Strategic Plan has been distributed and posted on the website. He also reported on the Grossmont Convocation.	Martinez
	Sr. Director, Intergovernmental Relations/Economic Development and Public Information Quittner provided a brief budget update and reported on the media recognition in the newspaper. She thanked everyone for the work and support on equalization. This is only the first round of \$80 million.	Quittner
160	Development of Consent Calendar	
	Items 304 (Ratification of Signatures on Agreements); 405 (Initial Project Proposal Grossmont College Student Services Complex, Advisory no vote by Student Trustee P. Anderson); and 653 (Distance Education Reports) were pulled from the Docket of Business for discussion.	Development Consent Calendar Item 405: Student Trustee Anderson gave advisory no vote.
170	Adoption of Consent Calendar	
	On the motion of Members Alexander/Cutting with a vote of 4-0, the Board approved the Consent Calendar, which included items listed below.	Adoption of Consent Calendar
200	<u>OPERATIONS</u>	Operations
201	Granting authority to the Chancellor to amend Categories I and II of the Grossmont-Cuyamaca Community College District Appendix to Conflict of Interest Code, and direct the Chancellor to notify the County Board of Supervisors of amendments.	Amendment to GCCCD Appendix to Conflict of Interest Code
202	Accepting the Midterm Reports from Cuyamaca College and Grossmont College, and authorize the Chancellor to submit the reports to the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges.	CC and GC Accreditation Midterm Reports
300	<u>BUDGET AND FINANCE</u>	Budget and Finance
301	Accept a final status report on the 2003/2004 budget, and ratify the budget transfers authorized by the Chancellor.	Budget Status and Requested Changes

302	Accepting revenues, new grants, and revisions to the working budget, and grant authority to the Chancellor to budget these funds.	Budget Revisions
303	Ratify the action of the Chancellor in approving purchase orders and warrants issued during the month of July 2004, and grant authority to execute appropriate documents.	Purchase Orders and Warrants
304	Pulled	Ratification of Signatures on Agreements
400	<u>PUBLIC WORKS PROJECTS</u>	Public Works Projects
401	Granting authority to the Chancellor to submit the Grossmont-Cuyamaca Community College District Five-Year Construction Plan 2006/07-2010/11 to the State Chancellor's Office.	District Five-Year Construction Plan 2006/2007-2010/2011
402	Approving the Annual Labor Compliance Report required by the Department of Industrial Relations Labor Compliance Plan, as recommended by the Chancellor.	Annual Labor Compliance Report
403	Granting authority to the Chancellor to approve Change Orders No. 1-5 for Bid Package C5461—Cuyamaca College Automotive Technology Remodel.	Change Orders No. 1-5 Bid C5461—Cuyamaca College Automotive Technology Remodel
404	Approving an Initial Project Proposal and a Final Project Proposal for the Grossmont College Parking Structure and authorize funds from Proposition R proceeds.	Initial Project Proposal and Final Project Proposal Grossmont College Parking structure
405	Pulled	Initial Project Proposal Grossmont College Student Services Complex
406	Granting authority to the Chancellor to: a) Award Bid C5724—Grossmont College Centrifugal Chillers, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to the ratification by the Governing Board at the next meeting following the bid opening.	Bid C5724—Grossmont College Centrifugal Chillers, Permission to Award
407	Ratifying the action of the Chancellor in awarding Bid C5502/REBID—Grossmont College Science Building Irrigation Removal and Repair, to A & B Landscaping, the lowest responsive bidder meeting all terms, conditions, and specifications.	Bid C5502/REBID—Grossmont College Science Building Irrigation Removal and Repair, Ratification of Award
408	Ratifying the action of the Chancellor in awarding Bid C5498—Cuyamaca College Electrical Service for Temporary Relocatable Buildings, to Sadler Electric, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.	Bid C5498—Cuyamaca College Electrical Service for Temporary Relocatable Buildings, Ratification of Award
409	Ratifying the action of the Chancellor in awarding contract C5611—Cuyamaca College Site Preparations for Temporary Relocatable Buildings, to Raver Construction, Inc.	Bid C5611—Cuyamaca College Site Preparation for Temporary Relocatable Buildings, Ratification of Award

410	Granting authority to the Chancellor to: a) Award Bid C5696—Cuyamaca College Building W Exterior Storage, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to the ratification by the Governing Board at the next meeting following the bid opening.	Bid C5696—Cuyamaca College Building W Exterior Storage, Permission to Award
411	Granting authority to the Chancellor to rescind the Notice of Completion on Bid C5165—Grossmont College Fire Alarm Upgrade Project.	Bid C5165—Grossmont College Fire Alarm Upgrade Project, Rescind Notice of Completion
412	Ratifying the action of the Chancellor in awarding Bid C5435/REBID—Cuyamaca College Water Shut-Off Valve Replacement, to Elken Contracting, the lowest responsive bidder meeting all terms, conditions, and specifications.	Bid C5435/REBID—Cuyamaca College Water Shut-Off Valve Replacement Ratification of Award
413	Granting authority to the Chancellor to approve Change Order No. 8 on Bid C4005—Grossmont College Learning Resource Center Expansion and Library Remodel/Technology Mall.	BID C4005—Grossmont College Learning Resource Center Expansion and Library Remodel/Technology Mall, Change Order No. 8
500	<u>PERSONNEL</u>	Personnel
501	Ratifying the action of the Chancellor in approving classified and academic personnel actions during the period of July 20, 2004, through August 16, 2004.	Personnel Actions
502	Approving short-term temporary, non-academic assignments, and certify ending dates, as recommended by the Chancellor.	Short-Term Hourly Assignments
	<u>Items Pulled from Consent Calendar for Discussion</u>	
	Following brief discussion, on motion of Members Alexander/Caruthers, with a vote of 4-0, the Board removed the item and requested that it be presented to the Board prior to October for further consideration related to a recommendation that Strata Information Group provide in-house management for the new student information system. See Exhibit 304, which is made a part of these minutes.	Ratification of signatures on agreements
	Following a lengthy discussion, on motion of Members Alexander/Cutting (Member Cutting's second for purposes of discussion only), with a vote of 3-1 (Cutting opposing), the Board requested the IPP go back for review of scope and alternatives, and present it at the September Board meeting. See Exhibit 405, which is made a part of these minutes.	Initial Project Proposal Grossmont College Student Services Complex
	Following brief discussion, on motion of Members Alexander/Weeks, with a vote of 4-0, the Board requested a cost analysis on Distance Education and that the report be presented to the Board at the September Board meeting. See Exhibit 653, which is made a part of these minutes.	Distance Education Report
600	<u>FIRST READING</u>	
601	Considering as a first reading a revision to Board Policy BP 7110—Delegation, as recommended by the Chancellor.	Revision of Board Policy BP 7110—Delegation
650	<u>INFORMATION</u>	Information

651	Status Report—Board Assignments	Status Report Board Assignments
653	Pulled	Distance Education Report
654	Considering a financial summary report on the 2003 East County fires.	2003 East County Fires
800	<u>STAFF COMMUNICATIONS</u>	Staff Communications
	United Faculty President Amov thanked custodial staff for the improvements in the meeting rooms and the uplifted appearance of the campus. He also expressed that Zoe Close is well deserving of the Distinguished Faculty Award.	Amov
	United Faculty Vice President Close thanked everyone for attending the faculty meeting and expressed how hard everyone worked on the IPP. She stated they will provide what the Board needs and work hard to meet student needs.	Close
	Grossmont Academic Senate President Smith thanked all those who attended the Grossmont College BBQ and Convocation.	Smith
	Cuyamaca Academic Senate President Ford invited everyone to the Joint Academic Senate meeting on Thursday from 10:00a.m.-12:00 noon, Room E-103, Cuyamaca College to hear about opportunities for faculty. She also reported that the Title III Grant funds stipends for faculty who develop new courses with ties between instruction and student services.	Ford
	Classified Senate Vice President Murray distributed a Classified Employee report for all sites and invited the Board to the CCSA retreat in September.	Murray
900	<u>ADJOURNMENT</u>	Adjournment
	Trustee Caruthers adjourned the meeting at 9:05 p.m.	Meeting adjourned 9:05 p.m.

Respectfully submitted,

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board

Approved by the Governing Board
September 21, 2004

Rosa M. Buss
Recording Secretary

Ronald D. Kraft
Board President