



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, July 20, 2004**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, July 20, 2004, at 6:30 p.m., in the Griffin Gate, Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Alexander, Cutting, Kraft, and Weeks, Student Trustee Stanford

Members Absent: Caruthers, Student Trustee Anderson, Vice-Chancellor Austin

Others Present: Chancellor Suarez, Presidents Martinez and Perri, Vice Chancellor Lastimado, District and College Administrators, members of the staff, students, and interested citizens.

		Action Taken
100	Call to Order	6:32 by Board President Kraft
105	Adjourned to Closed Session <i>In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 7:30 p.m., in the Heritage of the Americas Museum, pursuant to Government Code Section 57957 to consider provisions of the employment contract for the Vice Chancellor-Human Resources; Section 54957.1 to consider discipline of public employee(s); Section 54956.9 to consider a report on pending claims; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.</i>	6:32 p.m. through 7:45 p.m.
106	Reconvene in Open Session	7:45 p.m.
108	Announcement of Closed Session Action(s) No closed session actions to report.	Board President Kraft
110	Approval of Minutes June 15, 2004 Regular Meeting June 8, 2004 Special Meeting	The Board approved the minutes on the motion of Members Alexander/Weeks with a vote of 4-0.
120	Call for Removal of Items from/Changes to the Docket of Business Item 115: Moved to Personnel section of docket, revision disseminated of Item 501, attachment A-9. Item 301: Revision on Proposal 2.a., changed amount to \$60,900. Previous amount was \$58,900.	Chancellor Suarez Item 115, 301, 405, 408, 601

	Call for Removal of Items from/Changes to the Docket of Business (continued)	
	Item 405: Removed District Five-year Construction Plan.	
	Item 408: Removed Annual Labor Compliance Report.	
	Item 601: Removed accepting the Midterm reports.	
130	Report of the Board President	Board President Kraft
140	Reports of the Governing Board Members	
	Alexander had no reports.	Alexander
	Weeks attended an event with Homeland Security.	Weeks
	Cutting commented on the Union Tribune Tour on campus. Cutting thanked the Colleges and District for support through his illness and reported on the positive results regarding his health.	Cutting
	Stanford reported on his health and Anderson's health. Both are recovering.	Stanford
150	Report of the Chancellor	
	Chancellor Suarez awarded Mark Cassano, MultiMedia Assistant, Cuyamaca College. Dr. Pei Hua Chou, Dean of Learning Resources and Angela Nesta, Librarian spoke on his behalf. Cassano was thankful and gave credit to his team.	Item 151, Chancellor/Classified Senate Award
	Chancellor Suarez awarded and congratulated scholarship recipients listed below:	Item 153, CSEA Scholarships
	Poppy Bush, DSPS, Cuyamaca College Ernest Williams, Financial Aid, Cuyamaca College Jeanine Carson, Purchasing & Contracts, District Offices Shari Ball, Special Funded Programs, Cuyamaca College Edwin Markey, Fine Arts, Grossmont College Teresa Harp, Duplicating, Cuyamaca College	
	Chancellor Suarez offered his regrets and concerns for Student Trustee Peter Anderson and Bill Stanford who were hospitalized and now recovering.	Student Trustees hospitalized.

Report of the Chancellor (continued)

Dr. Perri provided the Cuyamaca College report, which has been made a part of these minutes. She welcomed Jim Wales, Interim Vice President of Student Services and Jan Ford, Academic Senate President. Dr. Perri announced the college had met their FTES goal given the budget challenges.

Dr. Martinez provided the Grossmont College report, which has been made a part of these minutes. He announced the Nursing Pinning Ceremony and thanked E. Hamel for her contributions.

D. Switzer was present for Jim Austin. Switzer announced that Gafcon would be providing their fifth quarterly report. The report has been made a part of these minutes. W. Cutting requested a copy of construction costs and thanked the Gafcon team.

D. Quittner gave a brief report on the state budget. She indicated there have been no current changes and thanked everyone who sent letters of support for equalization.

Chancellor Suarez welcomed Ben Lastimado, Vice-Chancellor of Human Resources.

Cuyamaca College Report
Dr. Perri

Grossmont College Report
Dr. Martinez

Gafcon Quarterly Management
Report
(Refer to Item 652)

State Budget Update
D. Quittner

New Vice-Chancellor, Human
Resources
Ben Lastimado

160 Consent Calendar

No Items Pulled for discussion

170 Development/Adoption of Consent Calendar

On the motion of Members Alexander/Cutting with a vote of 4-0, the Board approved the Consent Calendar, which included items listed below.

300 BUDGET AND FINANCE

301 Budget Status and Requested Changes— Accept a report on the current budget status, and ratify budget changes, as recommended by the Chancellor. There are no actions to report.

Revision on Proposal 2.a., changed amount to \$60,900 from \$58,900.

302 Budget Revisions—Accept revenues, new grants, and revisions to the working budget, and grant authority to the Chancellor to budget these funds.

Approved

303 Purchase Orders and Warrants—Ratify the action of the Chancellor in approving purchase orders and warrants issued during the month of June 2004, and grant authority to execute appropriate documents.

Approved

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| 304 | Ratification of Signatures on Agreements —Ratify the action of the Chancellor in signing agreements, and grant authority to accept, budget, and spend any proceeds therefrom. | Approved |
| 305 | Donations —Grant authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District. | Approved |
| 306 | Resolution 05-001—Proposition 4, Gann Limit —Adopt Resolution 05-001—Proposition 4, Gann Limit, setting the Grossmont-Cuyamaca Community College District's 2004/2005 appropriations limit at \$104,070,612, as recommended by the Chancellor. | Approved |
| 307 | Resolution 05-002—California Department of Education Prekindergarten Child Care Resource Program Grant, Grossmont College and Cuyamaca College Child Development Centers —Adopt Resolution 05-002, certifying approval of California Department of Education Prekindergarten Child Care Resource Program Grant for Grossmont College and Cuyamaca College Child Development Centers, and authorize the designated personnel to sign contract documents for fiscal year 2003/2004 and 2004/2005, as recommended by the Chancellor. | Approved. |
| 308 | Resolution 05-003—California Department of Education General Child Care Grant, Grossmont College and Cuyamaca College Child Development Centers —Adopt Resolution 05-003, California Department of Education General Child Care Grant, Grossmont College and Cuyamaca College Child Development Centers, certifying approval of California Department of Education Child Development Contract for the purpose of providing child care and development services at the Grossmont College and Cuyamaca College Child Care Centers, and authorizing designated personnel to sign contract documents for fiscal year 2004/2005, as recommended by the Chancellor. | Approved |
| 307 | <u>Out-of-Country Travel to Recife and Salvador, Brazil, Grossmont College</u> —Ratify the action of the Chancellor in approving Shirley Pereira, Math Instructor, Grossmont College, to meet with professors from Universidade Federal de Pernambuco to discuss the Teacher Education Program and participation in community outreach, and travel to Recife and Salvador, Brazil, for the period of June 9-24, 2004. | Approved |

309	<u>Student Accident and Athletic Insurance for 2004/2005</u> —Grant authority to the Chancellor to renew coverage with Student Insurance, Inc., to provide student accident and athletic insurance coverage for the 2004/2005 academic year, including summer intersession.	Approved
310	<u>Fixed Form Master Agreement Covering Off-Campus Employers' Participation in Federal Work-Study for Grossmont College and Cuyamaca College</u> —Grant authority to the Chancellor to: a) Approve use of the Off-Campus Federal Work-Study Program Agreement as a Fixed Form Master Agreement; and b) Delegate signature authority to the College Administrators who oversee the program.	Approved
311	<u>Renewal of Excess Liability Insurance for 2004/2005 with Schools Excess Liability Fund (SELF)</u> —Grant authority to the Chancellor to renew the District's annual excess liability insurance for 2004/2005, with Schools Excess Liability Fund (SELF), effective July 1, 2004.	Approved
351	<u>SUPPLIES, EQUIPMENT, AND SERVICES</u>	Approved
352	<u>Bid C5668—Digital Color Network Copiers, Two-Year Lease, Permission to Award</u> —Grant authority to the Chancellor to: a) Award Bid C5668 Color Digital Network Copiers, two-year lease, to one of the three lowest responsive bidders meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.	Approved
353	<u>Bid C5667—High-Speed Digital Black and White Network Copiers, Five-Year Lease, Permission to Award</u> —Grant authority to the Chancellor to a) Award Bid C5667—High-Speed Black and White Digital Network Copiers, five-year lease, to one of the three lowest responsive bidders meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.	Approved
400	<u>PUBLIC WORKS PROJECTS</u>	Approved
401	<u>Change Orders—Bid Packages C4001-4031—Grossmont College Learning Resource Center Expansion and Library Remodel/Technology Mall</u> —Grant authority to the Chancellor to approve Change Orders for Bid Packages C4001-C4031 for Grossmont College Learning Resource Center Expansion and Library Remodel/Technology Mall.	Approved

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| 402 | Preliminary Plans—75% Review and Approval—Cuyamaca College Communication Arts Building—
a) Approve 75% of the Preliminary Plan design of the Cuyamaca College Communication Arts Building, certifying that the design is consistent with the Board approved Facilities Construction Master Plan, Architectural Design Guidelines, and Conceptual Design in the Final Project Proposal; and b) Authorize the Chancellor to proceed with the project and direct the architects to proceed with the design. | Approved |
| 403 | Preliminary Plans—75% Review and Approval—Grossmont College Digital Arts Lab and Sculpture Lab Building— a) Approve 75% of the Preliminary Plan design of the Grossmont College Digital Arts Lab and Sculpture Lab Building, certifying that the design is consistent with the Board approved Facilities Construction Master Plan, Architectural Design Guidelines, and Conceptual Design in the Final Project Proposal; and b) Authorize the Chancellor to proceed with the project and direct the architects to proceed with the design. | Approved |
| 404 | Final Project Proposal Cuyamaca College Student Center— Approve a Final Project Proposal for the Cuyamaca College Student Center and authorize funds from Proposition R proceeds, as recommended by the Chancellor. | Approved |
| 405 | District Five-Year Construction Plan 2006/2007-2010/2011— | Item Removed (refer to Item 120) |
| 406 | Bid C5435—Cuyamaca College Water Shut-Off Valve Replacement, Reject all Bids and Rebid— Grant authority to the Chancellor to: a) Reject all bids received for Bid C5435—Cuyamaca College Water Shut-Off Valve Replacement because the only bid received exceeds the project estimate; b) Advertise a new bid under the revised number C5435/REBID; c) Award C5435/REBID—Cuyamaca College Water Shut-Off Valve Replacement, to the lowest responsive bidder meeting terms, conditions, and specifications; and d) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. | Approved |
| 407 | Bid C5462—Cuyamaca College Ornamental Horticulture Building and Greenhouse Renovation, Ratification of Award— Ratify the action of the Chancellor in awarding Bid C5462—Cuyamaca College Horticulture Building and Greenhouse Renovation to Gordon-Prill Drapes, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. | Approved |

408	Annual Labor Compliance Report	Item Removed (refer to Item 120)
500	<u>PERSONNEL</u>	
501	Personnel Actions —Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of June 15, 2004, through July 19, 2004.	Approved
502	Short-Term Hourly Assignments —Approve short-term temporary, non-academic assignments, and certifying ending dates, as recommended by the Chancellor.	Approved
600	<u>FIRST READING</u>	
601	Cuyamaca and Grossmont Colleges Accreditation Mid-Term Reports	Item Removed (refer to Item 120)
650	<u>INFORMATION</u>	
651	Status Report—Board Assignments	
652	Quarterly Program Management Report —Consider Gafcon’s Quarterly Program Management Report for the quarter ended June 30, 2004, as presented by the Chancellor.	Approved
653	2003/2005 Institutional Memberships —Consider a report on the 2004/2005 Institutional Memberships, as presented by the Chancellor.	Approved
700	<u>PUBLIC PRESENTATIONS</u>	
800	<u>STAFF COMMUNICATIONS</u>	
	B. Smith thanked R. Collins, ASGC President for donations.	B. Smith, J. Ford, A. Taccone, R. Rose, M. Herman, N. Yale
	J. Ford begins as the new Academic Senate President on July 1, 2004.	
	A. Taccone welcomed all new staff and thanked Gafcon for their report.	
	R. Rose welcomed all new staff and commented on developing buildings on campuses.	

STAFF COMMUNICATIONS (continued)

M. Herman welcomed all new staff and congratulated CSEA scholarship recipients.

N. Yale welcomed all new staff.

900

ADJOURNMENT

Board President Kraft adjourned the meeting.

8:45 p.m.

Respectfully submitted,

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board

Approved by the Governing Board July 20, 2004

Rosa M. Buss
Recording Secretary

Ronald D. Kraft
Board President