



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, June 15, 2004, at 6:30 p.m., in the Griffin Gate, Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

**Members Present:** Trustees Alexander, Caruthers, Cutting, Kraft, and Weeks, Student Trustees Anderson and Stanford

**Members Absent:** None

**Others Present:** Chancellor Suarez, Presidents Martinez and Perri, Vice Chancellors Austin and McMahan, District and College Administrators, members of the staff, students, and interested citizens.

		<b>Action Taken</b>
100	<b>Call to Order</b>	6:28 by Board President Kraft
105	<b>Adjourned to Closed Session</b>  In accordance with the Ralph M. Brown Act, the Governing Board adjourned to closed session, pursuant to Government Code Section 54956.9 to consult with legal counsel regarding a case of pending litigation; Section 54957.1 to consider discipline of public employee(s); and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.	6:28 p.m. through 7:32 p.m.
106	<b>Reconvene in Open Session</b>	7:32 p.m.
108	<b>Announcement of Closed Session Action(s)</b>  No closed session actions to report.	Board President Kraft
110	<b>Approval of Minutes</b>  May 18, 2004 Regular Meeting May 18, 2004 Special Meeting	The Board approved the minutes on the motion of Members Alexander/Weeks with a vote of 5-0.
120	<b>Call for Removal of Items from/Changes to the Docket of Business</b>  <b>201:</b> Adopt regulations for the November 2, 2004, Governing Board election—Trustee Alexander commented that the wording should be clarified as Governing Board Seats 3 and 4 are four-year terms, and Seat 1 is a two-year term to complete the remainder of the four-year term to December 2006 that was filled by appointment following the resignation of Trustee Rebecca Clark in March 2004.	Chancellor Suarez  Revise language to clarify term of office for Seat 1. Item approved as clarified and revised.
130	<b>Report of the Board President</b>  Board President Kraft thanked Charleen McMahan for her work with the District and all the extraordinary accomplishments.	Board President Kraft

<p>131</p>	<p><b>Oath of Office—2004-2005</b></p> <p>Cuyamaca College Student Trustee: Bill Stanford Grossmont College Student Trustee: Peter Anderson.</p>	<p>Board President Kraft administered the Oath of Office to Student Trustees.</p>
<p>140</p>	<p><b>Reports of the Governing Board Members</b></p> <p>Trustee Alexander reported on the Learning and Technology Resource Center opening and provided information on the funding for the project. He commented on the recent SDICCCA meeting and the struggle over equalization. He also attended the commencement ceremonies and the Middle College graduation.</p> <p>Trustee Cutting reported that he attended the commencement ceremonies and expressed appreciation for the courtesies extended to him. He said farewell to Charleen McMahan. He extended congratulations to Student Trustees Anderson and Stanford. Trustee Cutting attended the budget workshop and commented on the dedication of faculty and staff on campus at the District. He stated the importance of maintaining morale and thanked every element of the community college.</p> <p>Trustee Caruthers reported that he attended the commencement ceremonies and the Nursing Ceremony.</p> <p>Trustee Weeks congratulated Student Trustees Anderson and Stanford. She reported that she attended the commencement ceremonies and the ribbon cutting ceremony for the new Learning and Technology Resource Center.</p>	<p>Trustee Alexander</p> <p>Trustee Cutting</p> <p>Trustee Caruthers</p> <p>Trustee Weeks</p>
<p>150</p>	<p><b>Report of the Chancellor</b></p> <p>Chancellor Suarez congratulated Student Trustees Anderson and Stanford and stated he looks forward to working with them.</p> <p>The Chancellor thanked Charleen McMahan for her dedication and service to the District.</p> <p>The Chancellor announced Dr. Phillips' resignation from the District, effective June 30, 2004, to continue development of Cal-PASS; he expressed gratitude to Dr. Phillips for his contributions to the District. The Chancellor concluded by indicating that David Agosto will serve in an interim capacity for the District's Planning and Research, Academic and Student Services areas.</p> <p>Chancellor Suarez called on Vice Chancellor McMahan who expressed appreciation for the words of kindness that had been expressed. She concluded by indicating that the commencement ceremonies this year were very rewarding.</p> <p>Chancellor Suarez called on Presidents Geraldine Perri of Cuyamaca College and Ted Martinez from Grossmont College who provided a hand-out indicating campus events</p>	<p>Congratulations to Elected Student Trustees: Stanford and Anderson</p> <p>Vice Chancellor Charleen McMahan</p> <p>Brad Phillips/David Agosto</p> <p>Vice Chancellor McMahan</p> <p>Presidents' reports are included as part of these minutes.</p>

	<p>and discussed highlighted issues. Coach Lowry gave a brief presentation on the tennis team winning the state title for the fourth year in a row and presented the trophy to Dr. Martinez.</p> <p>Chancellor Suarez called on the Director of Intergovernmental Relations, Economic Development and Public Information, Quittner for a brief update.</p> <p>Chancellor Suarez called the Board's attention to the calendar of events for June and July of 2004.</p>	<p>Quittner reported on SB1875, legislative changes.</p> <p>June and July 2004 calendar of events</p>
<p><b>151</b></p>	<p><b>Classified "Employee of the Year" Awards</b></p> <p>The Chancellor introduced, congratulated, and gave a brief report on their services and contributions to the District. The Classified Employee of the Year Awardees included: Linda Greer, Athletic Trainer, Cuyamaca College; Rosalind Scott, Printing Supervisor, Grossmont College; and Kurt Brauer, Custodial Supervisor, District. Rocky Rose, Classified Senate President, recognized the award recipients and included that their names will be submitted to the State Chancellor's Office and will be read at the Conference in Lake Tahoe.</p> <p>Dr. Fitzsimons expounded on the contributions to the District by Rosalind Scott.</p> <p>Tim Flood gave a brief report on Kurt Brauer's contributions and services to the District. C. McMahan spoke on Kurt's leadership and how it has helped the District.</p> <p>Kurt Brauer expressed gratitude and reflected on his colleagues. He concluded by thanking C. McMahan.</p> <p>The Chancellor recognized Linda Greer in her absence due to her attendance at a conference. Mary Ramos accepted the award on behalf of Linda Greer and reported on Linda's contributions and service to the District.</p>	<p>Greer, Scott, and Brauer receive Classified "Employee of the Year" Awards.</p> <p>Deborah Fitzsimons</p> <p>Tim Flood/Charleen McMahan</p> <p>Kurt Brauer</p> <p>Linda Greer recognized in her absence by Mary Ramos.</p>
<p><b>160</b></p>	<p><b>Consent Calendar</b></p> <p>Item 306 and 652 was pulled from the docket for discussion. Item 652 was pulled from the docket for discussion</p>	
<p><b>170</b></p>	<p><b>Development/Adoption of Consent Calendar</b></p>	<p>On the motion of Members Cutting/Caruthers with a vote of 5-0, the Board approved the Consent Calendar, which included items listed below.</p>
<p><b>200</b></p>	<p><b><u>OPERATIONS</u></b></p>	
<p><b>201</b></p>	<p><b>Regulations for Governing Board Member Election November 2, 2004</b>—Adopt regulations for the November 2, 2004, Governing Board election.</p>	<p>Approved as modified under Item 120</p>

<b>300</b>	<b><u>BUDGET AND FINANCE</u></b>	
<b>301</b>	<b>Budget Status and Requested Changes</b> —Accept a report on the current budget status, and grant authority to the Chancellor to approve budget changes.	Approved
<b>302</b>	<b>Budget Revisions</b> —Accept revenues, new grants, and revisions to the working budget, and grant authority to the Chancellor to budget these funds.	Approved
<b>303</b>	<b>Purchase Orders and Warrants</b> —Ratify the action of the Chancellor in approving purchase orders and warrants issued during the month of May 2004, and grant authority to execute appropriate documents.	Approved
<b>304</b>	<b>Ratification of Signatures on Agreements</b> —Ratify the action of the Chancellor in signing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.	Approved
<b>305</b>	<b>Donations</b> —Grant authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District.	Approved.
<b>306</b>	<b>Tentative Budget for 2004-2005</b> —Approve the Grossmont-Cuyamaca Community College District 2004-2005 Tentative Budget as recommended by the Chancellor; and grant authority to the Chancellor to make changes to the 2004-2005 Tentative Budget prior to approval of the Adoption Budget.	Approved
<b>307</b>	<b>Out-of-Country Travel to Recife and Salvador, Brazil, Grossmont College</b> —Ratify the action of the Chancellor in approving Shirley Pereira, Math Instructor, Grossmont College, to meet with professors from Universidade Federal de Pernambuco to discuss the Teacher Education Program and participation in community outreach, and travel to Recife and Salvador, Brazil, for the period of June 9-24, 2004.	Approved
<b>400</b>	<b><u>PUBLIC WORKS PROJECTS</u></b>	
<b>401</b>	<b>Bid C5463—Cuyamaca College Lower Parking Lot Expansion, Phase 1, Ratification of Award</b> —Ratify the action of the Chancellor in awarding Bid C5463—Cuyamaca College Lower Parking Lot Expansion, Phase 1, to Sierra Pacific West, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.	Approved
<b>402</b>	<b>Bid C5498—Cuyamaca College Electrical Service for Temporary Relocatable Buildings, Permission to Award</b> —Grant authority to the Chancellor to: a) Award Bid C5498—Cuyamaca College Electrical Service for Temporary Relocatable Buildings, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification	Approved

	by the Governing Board at the next meeting following the bid opening.	
403	<b>Bid C5500—Grossmont College Science Building Site Grading and Demo, Ratification of Award</b> —Ratify the action of the Chancellor in awarding Bid C5500—Grossmont College Science Building Site Grading and Demo, to Western Rim Constructors, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.	Approved
404	<b>Bid C5501—Grossmont College Science Building Site Utilities and Demo, Ratification of Award</b> —Ratify the action of the Chancellor in awarding Bid C5501—Grossmont College Science Building Site Utilities and Demo, to Bonita Pipeline, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.	Approved
405	<b>Bid C5503—Grossmont College Science Building Electrical Site Lighting, Ratification of Award</b> —Ratify the action of the Chancellor in awarding Bid C5503—Grossmont College Science Building Electrical Site Lighting, to Hedges Electric & Construction Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.	Approved
406	<b>Bid C5611—Cuyamaca College Site Preparations for Temporary Relocatable Buildings, Permission to Award</b> —Grant authority to the Chancellor to: a) Award Bid C5611—Cuyamaca College Site Preparations for Temporary Relocatable Buildings, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.	Approved
407	<b>Grossmont College Architectural Services Agreement Building 400 PE Remodel Project</b> —Grant authority to the Chancellor to enter into an agreement with Architects MDWF for architectural services for the Grossmont Building 400 PE Remodel Project.	Approved
408	<b>Bid C5165—Grossmont College Fire Alarm Upgrade Project, Change Order No. 1, Notice of Completion, Release of Retention</b> —Grant authority to the Chancellor to: a) Approve Change Order No. 1 in the amount of \$52,880 on Bid C5165—Grossmont College Fire Alarm Upgrade Project; b) File a Notice of Completion; and c) Release retention as allowed in the contract documents.	Approved
500	<b><u>PERSONNEL</u></b>	
501	<b>Personnel Actions</b> —Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of May 18, 2004, through June 14, 2004.	Approved
502	<b>Short-Term Hourly Assignments</b> —Approve short-term temporary, non-academic assignments, and certify ending dates, as recommended by the Chancellor.	Approved
650	<b><u>INFORMATION</u></b>	
651	<b>Status Report—Board Assignments</b>	Status Report Board Assignments

652	<b>District Investment Plan</b> —Consideration of the Grossmont-Cuyamaca Community College District Investment Plan.	District Investment Plan
700	<b><u>PUBLIC PRESENTATIONS</u></b>	
800	<b><u>STAFF COMMUNICATIONS</u></b>	<b>Staff Communications</b>
	All staff present thanked Charleen McMahan and gave sincere personal testimonies regarding their experiences working with such an exemplary Vice Chancellor. Her departure was felt by all constituents at this meeting.	Amov, Smith, Setzer, O'Dunn, Rose, Laveaga, and Orr
	Thanks and congratulations were extended to Academic Senate President Setzer, student trustees, classified award recipients, and Dr. Phillips.	
900	<b><u>ADJOURNMENT</u></b>	
	Board President Kraft adjourned the meeting.	8:45 p.m.

Respectfully submitted,

Omero Suarez, Ph.D.  
Chancellor and  
Secretary to the Governing Board

Approved by the Governing Board July 20, 2004

Rosa M. Buss  
Recording Secretary

Ronald D. Kraft  
Board President