



**GOVERNING BOARD  
MINUTES OF THE REGULAR MEETING  
Tuesday, March 16, 2004**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, March 16, 2004, at 6:30 p.m., in the Heritage of the Americas Museum, Cuyamaca College, 900 Rancho San Diego Parkway, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, Clark, and Kraft; Student Trustees Anderson and Collins

Members Absent: Trustee Cutting

Others Present: Chancellor Suarez, Presidents Martinez and Perri, Vice Chancellors Austin and McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

**Call to Order**

The meeting was called to order at 6:30 p.m. by Board President Ronald D. Kraft.

**Adjourn to Closed Session**

Kraft adjourned the open session at 6:30 p.m., and the Board met in closed session from 6:31 p.m. until 7:25 p.m., pursuant to Government Code Section 54956.9 to consider a report on pending liability claims; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

**Reconvene in Open Session**

Board President Kraft reconvened the open session at 7:32 p.m.

Kraft, in accordance with Government Code Section 3547 et al, invited public comment relative to announcements of proposed Tentative Agreements between the District and CSEA, Chapter 707, as presented in items 136 on the Docket of Business.

On the motion of Members Caruthers/Alexander, with a vote of 4-0 (Trustee Cutting was absent), the Board opened a public hearing on the above-mentioned item. Hearing no public comment, on the motion of Members Alexander/Clark, with a vote of 4-0, the public hearing was declared closed.

**Announcement of Closed Session Action(s)**

Kraft announced that the Board, in closed session:

- Anticipating no negative public comment, with a vote of 4-0 (Trustee Cutting was absent), approved the agreements with CSEA, Chapter 707; and
- With a vote of 4-0, approved changes to the Administrators' Association Handbook.

**Approval of Minutes**

On the motion of Members Clark/Alexander, with a vote of 3-0-1 (Member Clark abstained), the Board approved as presented the minutes of the February 24, 2004, regular meeting.

**Call to order**

**Closed session**

**Open session**

Public hearing on CSEA agreement

CSEA agreement

Admin. Assn. Handbook

**Minutes**

02/24/04 regular meeting

**Changes to Docket of Business**

Chancellor Suarez announced the following change to the Docket of Business:

- Item 502 (Short-Term Hourly Assignments)—A revised Attachment A1 (Cuyamaca College) was distributed. The revision resulted in an adjustment to the fiscal impact on Item 502 for Cuyamaca from \$1,955 to \$6,404.

**Report of the Board President**

Board President Kraft called for a motion to excuse Trustee absences. On the motion of Members Clark/Cutting, with a vote of 3-0-1 (Trustee Clark abstained), the Board excused Trustees Clark and Cutting from attendance at the February 24, 2004, Governing Board meeting, and authorized compensation pursuant to Education Code Section 72425(c).

Kraft reported that Trustee Cutting was unable to attend the Board meeting this date due to a medical procedure.

**Reports of the Governing Board**

Trustee Clark announced that, due to personal commitments, she would be resigning from the Governing Board within the week after 13 years of service to the District. She reported she will be moving out of town and will be traveling. She read her letter of resignation, in which she thanked faculty, staff, and students for the kindness shown to her throughout her tenure as a Board member.

Student Trustee Anderson reported he was privileged to represent the District in the March in Sacramento on March 15. He displayed a sign he and Rick Walker, ASGC Vice President, carried in the march, and reported he also visited with legislators in Sacramento.

Board members expressed appreciation to Trustee Clark for her service on the Board, and Board President Kraft invited her to come back to the April 20 Board meeting for a proper send off.

**Report of the Chancellor**

Chancellor Suarez thanked Trustee Clark for her many years of service to the District, commenting that one of the things she brought to the Board was the recognition of how students are affected by the actions of the Board. He thanked her for her work and consistency on the Board, noting the District was much better because of her service.

Suarez reported that Trustee Cutting had every intention of attending tonight's Board meeting, but, due to a medical procedure, was unable to attend. Trustee Cutting asked him to convey to everyone that he feels very strongly about serving on the Board and in serving the colleges.

Suarez reported Secretary of Education Richard Riordan and Dr. Piedad Robertson, who serves on the Governor's transition team, visited the District on March 8. He commented that Robertson was partly responsible for putting the equalization issue on the Governor's agenda, and added that Secretary of Education Riordan is very supportive of community colleges, as evidenced at a recent luncheon address at the University of California, Davis.

Suarez reported he has been invited to participate in a meeting in Los Angeles with Chancellors of San Francisco and Los Angeles Community College Districts to develop a way forward with regard to the Governor's budget proposals. He offered assurance that he will continue to fight hard on behalf of equalization for all community colleges in California.

Suarez presented the Chancellor/Classified Senate Award for March 2004 to Mary Watkins, Chancellor and Governing Board Office Supervisor. Classified Senate President Rose presented an assortment of gifts on behalf of the Classified Senate. Watkins, who plans to retire in May 2004 after 28 years with the District, expressed appreciation for a rewarding career with the District.

**Changes to Docket**

**Report of Bd. Pres.**

Clark and Cutting absences excused

Trustee Cutting absent

**Reports of the Board**

Trustee Clark resigns

Anderson

Alexander, Caruthers, Kraft

**Report of Chancellor**

Clark acknowledged for her service to the District

Update on Trustee Cutting

Visit by Secretary of Education Riordan

Suarez to participate in Big Three Sacramento meeting

Mary Watkins receives Chan./Cls. Senate award

Suarez called on the Presidents, who presented items of interest from their respective campuses. President Perri called on Vice President Chiriboga, who provided background on the National Automotive Technicians Education Foundation, Inc. (NATEF), and introduced Automotive Technology instructors Jim Custeau, Department Coordinator, and faculty members Pat Garity, Chris Branton, and Jim Hannibal, who instituted the program. Custeau shared information about the NATEF certification program, and, thanking the Board for the fabulous remodel of the Automotive Technology building, invited them to the grand opening in January 2005.

Presidents' reports

Suarez called on Vice Chancellor McMahan, who thanked Trustee Clark for her years of service to the community, the students, and the instructional programs at the colleges. She expressed appreciation to the bargaining teams for their hard work on the agreements and handbooks in these difficult times. She reported the Chancellor has convened the screening committee for a new Vice Chancellor, Human Resources, noting that representatives from all constituencies of the college community are represented. The announcement was issued March 15, and it is anticipated the process will be completed in a timely manner.

McMahan

Chancellor Suarez commended McMahan for her work with the bargaining units these past few years, for her diplomacy in a difficult environment, and for considering everyone's needs to the best of her ability.

McMahan  
acknowledged

Vice Chancellor Austin bade farewell to Trustee Clark, whom he credited with helping him work outside of the box. He added that her questions were always oriented to how something would affect students. He wished her well.

Austin

Director of Intergovernmental Relations Quittner presented an update on the March 15 Sacramento march, in which she, Student Trustee Peter Anderson, and ASGC Vice President Rick Walker participated. The group also met with legislators.

Quittner

Suarez invited the Presidents to present program review reports from their respective colleges. President Perri called on Cuyamaca Program Review Co-Chairs Madelaine Wolfe and Jodi Reed, who presented an overview of the Program Review process for the Automotive Technology, Art & Graphic Design, Exercise Science, and Mathematics programs. President Martinez called on Grossmont Program Review Chairs Dean Colli and Sheridan DeWolf, who presented the Grossmont College Program Review of the Art, Communications, Dance, Music, and Theatre Arts programs.

Cuyamaca and  
Grossmont Program  
Review

### **Consent Calendar**

**Consent Calendar**

Item 351 (Bid C5327—Cuyamaca College Biology/Chemistry Laboratory Equipment) was pulled from the Docket of Business for discussion.

### **Adoption of Consent Calendar**

On the motion of Members Alexander/Caruthers, with a vote of 4-0, the Board approved the Consent Calendar, which included:

### **Budget and Finance**

**Budget & Finance**

- Accepting a report on the current budget status, and granting authority to the Chancellor to approve budget changes. See Exhibit 301, which is made a part of these minutes.
- Accepting revenues, new grants, and revisions to the working budget, and granting authority to the Chancellor to budget these funds. See Exhibit 302, which is made a part of these minutes.
- Ratifying the action of the Chancellor in approving purchase orders and warrants issued during the month of February 2004, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.
- Ratifying the action of the Chancellor in signing agreements, and granting authority to accept, budget, and spend any proceeds therefrom. See Exhibit 304, which is made a part of these minutes.

Budget status and  
requested changes

Budget revisions

Purchase orders  
February 2004

Ratification of  
signatures on  
agreements

- Granting authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District. See Exhibit 305, which is made a part of these minutes.
- Adopting Resolution 04-019, Designation of Applicant's Agent, as recommended by the Chancellor, designating authorized personnel to sign applications for assistance from the Federal Emergency Management Agency and the Governor's Office of Emergency Services, due to the East County wildfires, October 26-31, 2003. See Exhibit 306, which is made a part of these minutes.
- Granting authority to the Chancellor to: a) Authorize Dr. Ezequiel Cardenas, Program Director, Cuyamaca College, or designee, to travel to Guadalajara, Mexico, for a five-week intensive Spanish language program during the summer 2005 (June 29 – August 2, 2005); and b) Grant the appropriate unit credits for Spanish language courses listed in the Cuyamaca College catalog. See Exhibit 307, which is made a part of these minutes.

#### **Supplies, Equipment, and Services**

- Granting authority to the Chancellor to: a) Award Bid C5408—Grossmont College Technology Mall Mover Services, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 352, which is made a part of these minutes.

#### **Public Works Projects**

- Granting authority to the Chancellor to approve Change Orders for Bid Packages C4001-C4031 for the Grossmont College Learning Resource Center Expansion and Library Remodel/Technology Mall. See Exhibit 401, which is made a part of these minutes.
- Granting authority to the Chancellor to: a) Award Bid C4040—Grossmont College LRC/Tech Mall Landscape Package rebid, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 402, which is made a part of these minutes.

#### **Personnel**

- Ratifying the action of the Chancellor in approving classified and academic personnel actions during the period of February 25, 2004, through March 15, 2004. See Exhibit 501, which is made a part of these minutes.
- Approving short-term temporary, non-academic assignments, and certifying ending dates, as recommended by the Chancellor. See Exhibit 502, which is made a part of these minutes.
- Conferring Administrator Emeritus status upon retired Grossmont College Administrator Thomas Foster, as recommended by the Chancellor. See Exhibit 503, which is made a part of these minutes.

#### **Item(s) Pulled from Consent Calendar for Discussion**

- Following brief discussion, in which Trustee Alexander expressed appreciation to Trustee Cutting and Senator Duncan Hunter for their efforts in obtaining laboratory equipment, on the motion of Members Alexander/Clark, with a vote of 4-0, the Board ratified the action of the Chancellor in awarding Bid C5327—Cuyamaca College Biology/Chemistry Laboratory Equipment, to Thermo Electron LLC, the lowest responsive bidder meeting terms, conditions, and specifications. See Exhibit 351, which is made a part of these minutes.

Donations

Resolution 04-019  
Designation of  
Authorized Agent to  
Execute Aps. for  
Assistance

Out-of-Country travel to  
Guadalajara, Mexico

#### **Supplies, Equip., Serv.**

Bid C5408  
GC Tech Mall Mover  
Services

#### **Public Works Projects**

Bid Pkg. C4001-C4031  
GC LRC Expansion and  
Library Remodel/Tech  
Mall

Bid C4040  
GC LRC/Tech Mall  
Landscape Pkg. rebid

#### **Personnel**

Personnel actions  
2/25/04-3/15/04

Short-term temporary  
assignments

Tom Foster Admin.  
Emeritus

Bid C5327—CC  
Biology/Chemistry Lab  
Equipment

**Information**

The Board accepted the following reports for information:

- **Status Report—Board Assignments.** See Exhibit 651, which is made a part of these minutes.

**Staff Communication**

Grossmont Academic Senate President Smith expressed appreciation to Trustee Clark on behalf of faculty and students for her dedication and service to the District for the past 13 years. She congratulated Mary Watkins on receiving the Chancellor/Classified Senate Award, and she thanked Chancellor Suarez for his participation in Grossmont's planning retreat, commenting that the planning process is going well.

Cuyamaca Academic Senate President Setzer also expressed thanks to Trustee Clark for her commitment and dedication as a Trustee, and congratulated Watkins on her award, which he commented was long overdue recognition of her contributions to the District. He also congratulated the Automotive Technology program for its accomplishments. He reported the Cuyamaca Academic Senate approved a resolution to formalize the process for Student Services measurement of student outcomes, adding that a similar resolution for curriculum and program development was approved by the Senate in December 2003. He expressed satisfaction that the process, which deals with issues that are controversial at the statewide level, is an in-house process.

Administrators' Association Representative O'Dunn expressed appreciation to Vice Chancellor McMahan for working collegially with the Administrators' Association towards a common end. She also expressed appreciation to Trustee Clark for being an advocate for students, and commented on Watkins' award and pending retirement.

Classified Senate President Rose wished Trustee Clark and her family the best, and recalled he had worked with her many years ago in the Grossmont computer lab. He invited Trustees and the Chancellor and Presidents to the April 5 Staff Appreciation Day at Grossmont College.

CSEA Representative McDade thanked the Board for its willingness to meet resolution on the CSEA agreements in a difficult financial year. He expressed thanks to Trustee Clark, Vice Chancellor McMahan, and Chancellor/Governing Board Office Supervisor Watkins for their service to the District.

Supervisory/Confidential Representative Yale wished Trustee Clark good luck in her new endeavors and commented that she and Watkins have worked together for a long time.

**Adjournment**

Board President Kraft adjourned the meeting at 8:50 p.m.

**Information**

Status Report  
Board assignments

**Staff Communication**

Smith

Setzer

O'Dunn

Rose

McDade

Yale

**Adjournment**

Respectfully submitted,

Approved by the Governing Board April 20, 2004

Omero Suarez, Ph.D.  
Chancellor and  
Secretary to the Governing Board

Ronald D. Kraft  
Board President

Mary V. Watkins  
Recording Secretary