



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, May 18, 2004, at 6:30 p.m., at Heritage of the Americas Museum, Cuyamaca College, 900 Ranch San Diego Parkway, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, Kraft, Cutting, and Weeks, Student Trustees Anderson and Collins.

Members Absent: None

Others Present: Chancellor Suarez, Presidents Martinez and Perri, Vice Chancellors Austin and McMahan, District and College Administrators, members of the staff, students, and interested citizens.

		Action Taken
100	Call to Order	6:30 p.m. by Board President Kraft
105	Adjourned to Closed Session: In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 6:30 p.m., at the Heritage of the Americas Museum, pursuant to Government Section 54957.9 to consult with legal counsel regarding two cases of potential litigation, Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.	6:41 p.m. by Board President Kraft 6:47 p.m. through 7:40 p.m.
106	Reconvene in Open Session	7:40 p.m. by Board President Kraft
107	Pledge of Allegiance	
108	Announcement of Closed Session Action(s) No closed session actions to report.	Board President Kraft
110	Approval of Minutes April 20, 2004 Regular Meeting April 20, 2004 Special Meeting	The Board approved the minutes on the motion of Members Alexander/Weeks with a vote of 5-0.
120	Call for Removal of Items from/Changes to the Docket of Business 201: Ratify the action of the Chancellor in extending the terms of four members of the Citizens' Bond Oversight Committee: John Correia, Ernest Ewin, David Waitley, and Glenn Wilhite. 305: Grant authority to the Chancellor to accept, budget, and spend as appropriate, donations to the Grossmont-Cuyamaca College District.	Chancellor Suarez Change verbiage from ratify to recommend Removed donations to Grossmont 2.a.(1) and 2.a.(2)

120 continued	402: Grant authority to the Chancellor to: a) approve change order No.1 in the amount of \$52,880 on BID C5165—Grossmont College Fire Alarm Upgrade Project; b) file a Notice of Completion; and c) release retention as allowed in the contract documents.	Removed
130	Report of the Board President Board President Kraft thanked faculty and staff for the sabbatical reports at the Special Meeting	Board President Kraft
131	Certificates of Appreciation Cuyamaca College Student Trustee: Rick Collins Grossmont College Interim Student Trustee: Peter Anderson.	Board President Kraft Appreciation awards presented.
132	Trustee absences The Board excused Trustee Timothy Caruthers from attendance at the April 20, 2004, special Governing Board meeting and Student Trustee Rick Collins from attendance at the April 20, 2004, special and regular Governing Board meetings; and authorized compensation pursuant to Education Code Section 72425(c)	Approved on the motion of Members Alexander/Cutting with a vote of 5-0.
140	Reports of the Governing Board Members Student Trustee Rick Collins announced that this was his last Board meeting and thanked all members of the Governing Board. Trustee Alexander reported that he attended the Water Conservation Garden Spring Festival. Trustee Weeks reported that she attended many campus events and award ceremonies. She also attended the Community College League of California trustee conference. Trustee Wendell Cutting thanked Student Trustee Rick Collins for serving as a student leader to Cuyamaca and the District. Trustee Cutting also attended many student events this past month and complimented the EOPS counselors. Student Trustee Peter Anderson announced the ASGC Student election results and concluded by thanking Student Trustee Collins for his service and outstanding leadership. J. Correia: ASGC President R. Walker: Vice President J. Nemic: Controller P. Anderson: Executive Secretary of Student Legislation and Student Trustee A. Kelly: Director of Publicity	Student Trustee Collins says, "goodbye." Trustee Alexander Trustee Weeks. Trustee Cutting Student Trustee Anderson ASGC Election results.

150	Reports of the Chancellor	
	Chancellor Suarez introduced the new Chancellor/Governing Board Office Supervisor, Rosa Buss.	New Chancellor/Governing Board Supervisor
	The Chancellor announced the result of the Student Trustee elections: Bill Stanford from Cuyamaca College and Peter Anderson from Grossmont College for 2004-2005.	Elected Student Trustees: Stanford and Anderson
	Chancellor Suarez called on Presidents Geraldine Perri of Cuyamaca College and Ted Martinez from Grossmont College who provided a hand-out indicating campus events and discussed some highlighted issues.	Presidents' Reports are included as part of these minutes.
	Chancellor Suarez called on Vice Chancellor McMahan who expressed appreciation to all who supported the fire victims. She included a report on the hiring status of the new Vice Chancellor for Human Resources.	Vice Chancellor McMahan
	Chancellor Suarez called on Vice Chancellor Austin who highlighted campus facilities developments. He encouraged everyone to visit the Prop R website and concluded with a brief budget outline.	Vice Chancellor Austin
	Chancellor Suarez called on the Director of Intergovernmental Relations, Economic Development and Public Information, Quittner for a brief update on equalization efforts. She announced that the Governor reaffirmed \$80 million for equalization in the proposed budget.	Quittner
	Chancellor Suarez called the Board's attention to the calendar of events for May and June of 2004, highlighting the Grossmont College Learning and Technology Center grand opening and the commencement ceremonies.	May and June, 2004 calendar of events.
151	Chancellor/Classified Senate Award for May 2004	
	Awarded to Joyce Phillips, Learning Assistance Center Specialist, Grossmont College	Phillips receives Chancellor/Classified Senate award.
152	Presentations of Associated Students Grossmont and Cuyamaca College	
	Reports were given by the Associated Student Government Presidents at Grossmont and Cuyamaca Colleges. Chancellor Suarez thanked them for getting the equalization issue on the map.	Correia, ASGC Meador, ASCC
	Development of Calendar	
170	Development/Adoption of Consent Calendar	
	Item 301 was pulled from the docket for discussion.	
	Item 351 was pulled from the docket for discussion	On the motion of Members Alexander/Weeks with a vote of 5-0, the Board approved the Consent Calendar, which included: (listed below)
200	Operations	

201	Citizens' Bond Oversight Committee Extend the terms of four members of the Citizens' Bond Oversight Committee: John Correia, Ernest Ewin, David Waitley, and Glenn Wilhite as recommended by the Chancellor.	Approved as modified under Item 120
202	Resolution 04-023—Classified Employee Week, May 17-21, 2004 —Adopt Resolution 04-023, as recommended by the Chancellor, which honors the contributions of classified employees of the District and recognizes May 17-21, 2004, as Classified Employee Week in California, as designated by the California School Employees Association (CSEA) and the California State Legislature.	Approved
300	<u>BUDGET AND FINANCE</u>	
301	Budget Status and Requested Changes —Accept a report on the current budget status, and grant authority to the Chancellor to approve budget changes.	Board President Kraft requested this item pulled for discussion. Austin provided a brief overview of the movement and transfer of money. Approved by the Board on the motion of Alexander/Caruthers, with a vote of 5-0.
302	Budget Revisions —Accept revenues, new grants, and revisions to the working budget, and grant authority to the Chancellor to budget these funds.	Approved.
303	Purchase Orders and Warrants, April 2004 —Ratify the action of the Chancellor in approving purchase orders and warrants issued during the month of April 2004, and grant authority to execute appropriate documents.	Approved
304	Ratification of Signatures on Agreements —Ratify the action of the Chancellor in signing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.	Approved
305	Donations —Grant authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District.	Approved as modified under Item 120
306	Resolution 04-024—End-of-Year Intra-Budget Transfer —Adopt Resolution 04-024—End-of-Year Intra-Budget Transfer, authorizing the County Superintendent of Schools to effect intra-budget transfers necessary for closing the District's fiscal year-end, June 30, 2004, as recommended by the Chancellor.	Approved
307	Resolutions 04-025, 04-026, 04-027—Authorizing Designated Agents —Adopt the following resolutions to be effective July 1, 2004, through June 30, 2005, as recommended by the Chancellor: a) Resolution 04-025—Designating Authorized Agent to Receive Mail and	Approved

307 continued	Pick Up Warrants at the County Office of Education; b) Resolution 05-026—Designating Authorized Agent to Sign Payroll Payment Orders; and c) Resolution 04-027—Designating Authorized Agent to Sign School Orders (Commercial Warrants).	
308	End-of-Year Inter-District Budget Transfers —Grant authority to the Chancellor to effect inter-District budget transfers necessary for closing the District’s fiscal year ending June 30, 2004, subject to ratification by the Governing Board.	Approved
309	Authorization to Sign Contracts and Purchase Orders —Grant authority to Omero Suarez, Chancellor; James E. Austin, Vice Chancellor-Business Services; Dana Quittner, Director, Intergovernmental Relations, Economic Development, and Public Information; Barbara Starks, Director, Purchasing and Contracts; and Troy Gilson, Supervisor, Purchasing and Contracts, to sign contracts and purchase orders on behalf of the District, as recommended by the Chancellor.	Approved
310	Destruction of Records —Grant authority to conduct destruction of Class 3 Disposable Records during the 2004-2005 fiscal year, as recommended by the Chancellor.	Approved
311	Resolution 04-028—Replacement Warrants —Adopt Resolution 04-028—Replacement Warrants, authorizing the Chancellor to replace warrants void by age, and issue new warrants for fiscal year 2004-2005.	Approved
312	Resolution 04-029—Requesting Temporary Transfer of Funds —Adopt Resolution 04-029 Requesting Temporary Transfer of Funds, if necessary, from the County Treasurer for the 2004-2005 fiscal year, as recommended by the Chancellor.	Approved
313	Out-of-Country Travel to Florence, Italy —Grant authority to the Chancellor to authorize Irene Palacios, Math Instructor, Grossmont College, to attend the Experimental Chaos Conference hosted by the United States Office of Naval Research; and travel to Florence, Italy, for the period of June 12-29, 2004.	Approved
314	Resolution 04-030—California Department of Education Infant and Toddler Child Care Resource Program, Cuyamaca College and Grossmont College Child Care Centers —Adopt Resolution 04-030, as recommended by the Chancellor, certifying approval of California Department of Education Child Development Contract supporting childcare and development programs serving infants and toddlers at the Cuyamaca College and Grossmont College Child Care Centers, and authorize designated personnel to sign contract documents for fiscal years 2003-2004 and 2004-2005.	Approved

315	Resolution 04-031—California Department of Education Program for Infant/Toddler Caregivers Demonstration Program, Grossmont College Child Development Center —Adopt Resolution 04-031, as recommended by the Chancellor, certifying approval of California Department of Education Child Development Contract for developing an Infant/Toddler Caregivers Demonstration Program at the Grossmont College Child Care Center, and authorize designated personnel to sign contract documents.	Approved
316	Grossmont College Child Development Center Agency Self-Evaluation Report and Action Plan —Approve the Grossmont College Child Development Center Agency Self-Evaluation Report and Action Plan, as required by the Child Development Division of the California Department of Education, as recommended by the Chancellor.	Approved
317	Cuyamaca College Child Development Center Agency Self-Evaluation Report and Action Plan —Approve the Cuyamaca College Child Development Center Agency Self-Evaluation Report and Action Plan, as required by the Child Development Division of the California Department of Education, as recommended by the Chancellor.	Approved
350	<u>SUPPLIES, EQUIPMENT, AND SERVICE</u>	
351	Student Instructional System and Implementation —Grant authority to the Chancellor to: a) Enter into an agreement with Datatel Systems, Inc., for purchase of a student instructional system and related software products; and b) Enter into an agreement with Strata Information Group to provide project management services for implementation of the student instructional system.	Docket item pulled for discussion by Chancellor Suarez. Eimstead, Senior Director-Interim, Information Systems, provided information on the Student Instructional System and implementation of Datatel Sytems, Inc. Approved by the Board on the motion of Alexander/ Caruthers, with a vote of 5-0.
400	<u>PUBLIC WORKS PROJECTS</u>	
401	Bid Packages C4001-C4031—Grossmont College Learning Resource Center Expansion and Library Remodel/Technology Mall Change Orders —Grant authority to the Chancellor to approve Change Orders for Bid Packages C4001-C4031—Grossmont College Learning Resource Center Expansion and Library Remodel/Technology Mall.	Approved
402	Bid C5165—Grossmont College Fire Alarm Upgrade Project, Change Order NO. 1, Notice of Completion, Release of Retention —Grant authority to the Chancellor to: a) Approve Change Order No. 1 in the amount of \$52,880 on Bid C5165—Grossmont College Fire Alarm Upgrade Project; b) File a Notice of Completion; and c) Release retention as allowed in the contract documents.	Item removed from docket.

403	Bid C5461—Cuyamaca College Automotive Technology Remodel, Ratification of Award —Ratify the action of the Chancellor in awarding Bid C5461—Cuyamaca College Automotive Technology Remodel, to Gordon-Prill Drapes, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.	Approved
404	Bid C5500-C5503—Grossmont College Science Building Site Grading and Utilities, Permission to Award —Grant authority to the Chancellor to: a) Award Bid C5500-C5503—Science Building Site Grading and Utilities, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.	Approved
500	<u>PERSONNEL</u>	
501	Personnel Actions —Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of April 20, 2004, through May 17, 2004.	Approved
502	Short-Term Hourly Assignments —Approve short-term temporary, non-academic assignments, and certify ending dates, as recommended by the Chancellor.	Approved
650	<u>INFORMATION</u>	
651	Status Report—Board Assignments	Information
652	District Quarterly Financial Reports —Consider the Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending March 31, 2004; b) Quarterly Report on Trust Fund Balances as of March 31, 2004; and c) Schedule of Investments Report dated May 5, 2004, as presented by the Chancellor.	Information
700	<u>PUBLIC PRESENTATIONS</u> Jerry Buckley, Faculty member at Grossmont College, spoke on the issue of equalization.	On the motion of Trustees Curuthers/Alexander, with a vote of 5-0, the Board closed public discussion.
800	<u>STAFF COMMUNICATIONS</u> The United Faculty President Amov discussed the budget crunch and expressed his concern of disagreements over money that the District may receive with regard to the allocation of the funds. Grossmont College Academic Senate President Smith disseminated a resolution approved by the Senate regarding the District Allocation Formula.	Amov Smith's hand-out made a part of these minutes.

800 continued	Cuyamaca Academic Senate President Setzer congratulated Student Trustee Anderson on his re-election.	Setzer
	Administrator's Association President Taccone thanked Student Trustee Collins for his service to the District.	Taccone
	CSEA Representative McDale welcomed Trustee Weeks to the Board and reported his concerns briefly on budget issues during negotiations.	McDale
900	<u>ADJOURNMENT</u>	9:47 p.m.
	Board President, Board President Kraft adjourned the meeting.	

Respectfully submitted,

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board

Approved by the Governing Board May 18, 2004

Rosa M. Buss
Recording Secretary

Ronald D. Kraft
Board President