



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, October 19, 2004**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, October 19, 2004, at 6:30 p.m., at Griffin Gate, Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, Cutting, and Weeks, Student Trustees Anderson and Stanford

Members Absent:

Others Present: Chancellor Suarez, Presidents Martinez and Perri, Vice Chancellors Austin and Lastimado, District and College Administrators, members of the staff, students, and interested citizens.

	Action Taken
100 Call to Order The meeting was called to order at 6:30 p.m. by Board Vice President Caruthers preceded by a Special Art Tour of the Hyde Gallery at Grossmont College.	6:30 p.m. by Caruthers
105 Adjourned to Closed Session Trustee Caruthers adjourned the open session at 6:36 p.m., and the Board met in closed session from 6:36 p.m. until 7:40 p.m., pursuant to Government Code Section 54956.9 to consult with legal counsel regarding a case of pending litigation; Section 54957.1 to consider discipline of public employee(s); and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.	Closed Session 6:36 p.m. through 7:40 p.m.
106 Reconvene in Open Session Trustee Caruthers reconvened to open session at 7:40 p.m.	Open Session 7:40 p.m.
108 Announcement of Closed Session Action(s) No closed session actions to report.	Closed session
110 Approval of Minutes The September 21, 2004, regular and special meeting minutes were approved.	The Board approved the regular and special minutes on the motion of Members Alexander/Cutting with a vote of 4-0.

120 Call for Removal of Items from/Changes to the Docket of Business

No changes or removal of items.

130 Report of the Board President

140 Reports of the Governing Board Members

Trustee Cutting thanked Grossmont College for the Art Tour. Trustee Cutting announced attending the Career Fair at Grossmont College.

Trustee Cutting

Trustee Weeks also thanked Grossmont College for the interesting Art Tour.

Trustee Weeks

Trustee Alexander enjoyed the Art Tour and expressed the wonderful turnout at the Grossmont College Career Fair.

Trustee Alexander

Student Trustee Stanford thanked President Perri and other administrators for their support of the Cuyamaca College Student Center.

Student Trustee Stanford

Student Trustee Anderson

Student Trustee Anderson thanked Grossmont College for the Art Tour and congratulated the football team for their continued winning streak.

150 Report of the Chancellor

Suarez announced a Special Governing Board meeting at Southwestern College on Thursday, October 21, 2004 at 9:30 a.m. This will be a tour of the One-Stop Student Service Center.

Special Governing Board meeting
October 21, 2004 announcement.

Suarez called on Vice President Dean Colli to introduce the new Grossmont College Faculty. Colli introduced Roland Estrella, Medical-Surgical Nursing Instructor, Robert Henry, Instructor with Emphasis in World, Western, and Asian History, Tara Jacobson, Exercise Science/Health Education Faculty, temporary, full-time, Janice Johnson, Articulation Officer, and Michael Jordan, Exercise Science Instructor/Football Coach.

Grossmont College New Faculty introductions.

Suarez called on Austin for a Quarterly Management report. Austin introduced Joe Minor who gave a report on *Proposition R*. Minor highlighted the building projects at Grossmont and Cuyamaca colleges. He indicated that interviews for the design architect will be on October 20, 2004. He announced the Citizens Bond Oversight Committee having a paperless meeting. Minor provided a PowerPoint presentation highlighting District construction. He indicated that projects have come in at or under budget. He provided an update on cost indexes and construction costs.

Quarterly Management Report, *Prop R*

Suarez called on President Perri and Martinez to provide a report on the progress of the new accreditation standard, Student Learning Outcomes. President Perri provided a handout, which has been made a part of these minutes. She introduced Cuyamaca Academic Senate President, Jan Ford. Ford distributed a packet, which has been made a part

Accreditation Report, Student Learning Outcomes
President Perri, Cuyamaca College.
Jan Ford, Academic Senate President.

of these minutes. She announced the Academic Senate put together a team to attend a Student Learning Outcomes workshop. In March 2004 there was training on campus with faculty and administrators to incorporate Student Learning Outcomes into the curriculum. The Senate adopted a resolution, which is included in the packet. This resolution passed at State level. Faculty began training in August to incorporate Student Learning Outcomes into the curriculum; a template has been provided as an example.

President Martinez announced faculty and administrators are attending Student Learning Outcomes workshops. Brad Phillips met with the Program Review Committee to provide assistance. Martinez introduced Grossmont Academic Senate President Beth Smith to provide a report on the status of Student Learning Outcomes. Smith thanked the Board for the visit from Barbara Beno from the California Accrediting Commission in September 2004. She indicated the process is parallel to Cuyamaca College. Resolutions regarding Student Learning Outcomes have been passed at the State level and Grossmont is still looking at an institutional level. Workshops are continual on campus. Action is pending until additional information and outcomes are shared from campuses that have been through the accreditation process using the new standards.

Suarez called on Martinez to introduce the Grossmont College 2004-05 Distinguished Faculty Award. Martinez called on Beth Smith to introduce Zoe Close, Philosophy Instructor. Close thanked everyone and announced how proud she is to be a faculty at Grossmont College.

Suarez called on Presidents Perri and Martinez who introduced Bonnie Schmiege and Donna Hodge to give a presentation on transfer issues. The Counseling Department and Transfer Center work together as a team. Schmiege and Hodge presented the Board with the challenges on transfer requirements, and transfer agreements. Students have fewer options due to the changes, requirements, and agreements. Counseling resources are needed. A handout was disseminated to the Board and has been made a part of these minutes.

Suarez concluded by announcing the Presidents' report and Vice Chancellors' reports.

Presidents Perri and Martinez distributed the Presidents' reports, which have been made a part of these minutes.

160 Development of Consent Calendar

Item 203—Election of President of Governing Board for 2004, pulled by Trustee Alexander.

Alexander nominated Trustee Cutting as the President of the Board until the organizational meeting in December 2004.

Item 352—RFP C4860 Beverage Product Partnership Cuyamaca College, pulled by Trustee Cutting. **Item 353—RFP C4870 Beverage Product Partnership**

Accreditation Report, Student Learning Outcomes
President Martinez, Grossmont College
Beth Smith, Academic Senate President.

Grossmont College 2004-05 Distinguished Faculty
recipient, Zoe Close.

Transfer Issues, Bonnie Schmiege and Donna
Hodge

Presidents' and Vice Chancellors' reports

President Perri and Martinez

The Board approved **Item 203** on motion of
Members Alexander/Weeks with a vote of 4-0.

The Board approved **Items 352 and 353** on
motion of Members Alexander/Weeks with a vote
of 4-0.

Grossmont College, pulled by *Trustee Cutting*.

Austin provided the Governing Board with information related to these items. He explained the nine month process to replace or renew the beverage agreements. There were reduced costs back to the college and a reduction in scholarship money. Students wanted to sell a variety of products. Debra Fitzsimons explained the process in selecting a vendor to the Governing Board.

Item 403—Preliminary plans—75% Review Cuyamaca College Student Center, pulled by *Trustee Alexander*.

Vice Chancellor Austin and Dale Switzer, Senior Director of Facilities introduced the architect, Jim Raber, who provided the Governing Board with a PowerPoint presentation on the construction of the Student Center building at Cuyamaca college. He focused on the design standards, exterior elevations, and the use of materials. Alexander expressed concerns over the building being too angular in comparison to the other buildings. President Perri assured Trustee Alexander that the building is aligned nicely with the other buildings.

170 Adoption of Consent Calendar

The Board approved the Consent Calendar on motion of Members Alexander/Cutting with a vote of 4-0. The items approved are listed below.

The Board approved **Item 403** on motion of Members Weeks/Caruthers with a vote of 4-0.

Adoption of Consent Calendar

200 OPERATIONS

202 **Citizens' Bond Oversight Committee**—Authorize appointment of one Citizens' Bond Oversight Committee member to fill midterm vacancy, as recommended by the Chancellor.

203 **Election of President of Governing Board for 2004 following Resignation**—Elect the president of the Governing Board of the Grossmont-Cuyamaca Community College District for the remainder of 2004.

Item 203, pulled for discussion
Refer to Item 160

300 BUDGET AND FINANCE

301 **Budget Status and Requested Changes**—Accept a report on the current budget status, and grant authority to the Chancellor to approve budget changes.

302 **Budget Revisions**—Accept revenues, new grants, and revisions to the working budget, and grant authority to the Chancellor to budget these funds.

303 **Purchase Orders and Warrants**—Ratify the action of the Chancellor in approving purchase orders and warrants issued during the month of September 2004, and grant authority to execute appropriate documents.

304 **Ratification of Signatures on Agreements**—Ratify the

action of the Chancellor in signing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.

- 305 **Donations**—Grant authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District.

350 SUPPLIES, EQUIPMENT, AND SERVICES

- 351 **Bid C5770—Microcomputer Systems**—Grant authority to the Chancellor to: a) Award Bid C5770—Microcomputer Systems, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.

- 352 **RFP C4860—Beverage Product Partnership—Cuyamaca College**—Authorize the Chancellor to: a) Award Request for Proposal (RFP) C4860—Beverage Product Partnership for Cuyamaca College to Coca-Cola Bottling Company of Southern California, the best responsive proposal; and b) Execute appropriate contract documents.

Item 352, pulled for discussion
Refer to Item 160

- 353 **RFP C4870—Beverage Product Partnership—Grossmont College**—Authorize the Chancellor to: a) Award Request for Proposal (RFP) C4870—Beverage Product Partnership for Grossmont College to Coca-Cola Bottling Company of Southern California, the best responsive proposal; and b) Execute appropriate contract documents.

Item 353, pulled for discussion
Refer to Item 160

400 PUBLIC WORKS PROJECTS

- 401 **Bid C5461—Cuyamaca College Automotive Technology Remodel, Change Orders No. 6-11**—Grant authority to the Chancellor to approve Change Order No. 6 in the amount of \$443; Change Order No. 7 in the amount of \$3,220; Change Order No. 8 in the amount of \$5,391; Change Order No. 9 in the amount of \$1,495; Change Order No. 10 in the amount of \$690; and Change Order No. 11 in the amount of \$1,380 for Bid C5461—Cuyamaca College Technology Remodel.

- 402 **BID C5462—Cuyamaca College Horticulture Building and Greenhouse Renovation Change Orders No.1-4**—Grant authority to the Chancellor to approve Change Order No.1 in the amount of \$3,278; Change Order No.2 in the amount of \$2,728; Change Order No.3 in the amount of \$3,680; and Change Order No.4 in the amount of \$1,953 for Bid C5462—Cuyamaca College Horticulture Building and Greenhouse Renovation.

- 403 **Preliminary Plans—75% Review Cuyamaca College Student Center**—Review the progress and design of the Cuyamaca College Student Center, certifying that: a) Design is consistent with the Board approved Facilities Construction Master Plan, Architectural Design Guidelines, and Conceptual design in the Final Project Proposal; and b)

Item 403, pulled for discussion
Refer to Item 160

Authorize the Chancellor to proceed with the project and direct the architects to proceed with the design.

404 **BID C5697—Cuyamaca College Bus Stop and Pathways—Permission to Award**—Grant authority to the Chancellor to: a) Award Bid C5697—Cuyamaca College Bus Stop and Pathways, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.

405 **Bid C5498—Cuyamaca College Electrical Service for Temporary Relocatable Buildings, Notice of Completion, and Release of Retention**—Grant authority to the Chancellor to: a) File a Notice of Completion on Bid C5498—Cuyamaca College Electrical Service for Temporary Relocatable Buildings with Sadler Electric, Inc.; b) Reduce retention to 5%; and c) Release as allowed in the contract documents.

406 **BID C5611—Cuyamaca College Site Preparation for Temporary Relocatable Buildings Change Orders No. 1-2, Notice of Completion, and Release of Retention**—Grant authority to the Chancellor to: a) Approve Change Order No. 1 in the amount of \$1,394.24 and Change Order No. 2 in the amount of \$1,651.22 on Bid C5611—Cuyamaca College Site Preparation for Temporary Relocatable Buildings; b) File a Notice of Completion; c) Reduce retention to 5%; and d) Release retention as allowed in the contract documents.

500 PERSONNEL

501 **Personnel Actions**—Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of September 21, 2004, through October 18, 2004.

502 **Short-Term Hourly Assignments**—Approve short-term temporary, non-academic assignments, and certify ending dates, as recommended by the Chancellor.

650 INFORMATION

651 **Status Report—Board Assignments**

652 **Quarterly Program Management Report**—Consider *Gafcon Quarterly Program Management Report* for the quarter ended September 30, 2004, as presented by the Chancellor.

700 PUBLIC PRESENTATIONS In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Docket of Business.

Public Presentations

Mary Rider, Grossmont College—Commended colleges and expressed concern over repairs and renovations. She explained the voice of faculty needs to be heard.

Rider, Grossmont College

Jennifer Carmean, Grossmont College Faculty—Spoke on repairs of buildings. She does not feel faculty concerns are being considered.

Carmean, Grossmont College

Karen Caires, Grossmont College Faculty—Spoke on step and column raise and taking a pay cut to come to Grossmont College. She understood that every year they would receive a step and column raise and is now told this is not true. She explained the cost of living being high in California and is struggling on current wages.

Caires, Grossmont College

Jim Symington, Grossmont College Exercise Science and Wellness—Spoke on the 3DI report. He felt that more money is being paid to GAFCON rather than repairs of old buildings.

Symington, Grossmont College

Scott Barr, Grossmont College—Spoke on following the public process. Explained that faculty are here because they care. He feels that censorship has been stopped and shared governance structures are ignored.

Barr, Grossmont College

Jeff Lehman, Grossmont College Chemistry Department—Spoke on faculty concerns regarding budget.
Mark Goodman, Grossmont College Faculty Earth Science Department—Spoke on faculty concerns regarding budget.

Lehman, Grossmont College

Goodman, Grossmont College

Thomas Olmstead, Grossmont College—Spoke on faculty concerns regarding the budget.

Olmstead, Grossmont College

Trustee Cutting and Chancellor Suarez

Trustee Cutting assured the faculty and staff the Governing Board has concern over these issues. Suarez thanked all speakers and explained the need for more communication. Communication is the key and differences of opinions are okay, but it is important to work together. Suarez explained the continued search for funding. Suarez also committed himself to the repairs needed. The Presidents will prepare a report on the status of repairs for everyone. At this time Suarez could not address the step and column issue as it is currently in negotiations. He explained that no one loses, he is hopeful and confident to reach decisions in negotiations and retro any monies negotiated back to July 2004. United Faculty President Mel Amov requested conversation end regarding negotiations.

800 STAFF COMMUNICATIONS

Mel Amov, United Faculty President, congratulated Zoe Close for her well deserved award and many years of service. He explained the relationship with the District is deteriorating. The main reason is due to censorship and blocking communication with faculty. He announced the inability to communicate due to PERB getting involved.

United Faculty, Mel Amov

Beth Smith, Grossmont College Academic Senate President,

Academic Senate President
Grossmont College, Beth Smith

distributed a handout regarding two resolutions; a resolution on budget and ending balance and a resolution on participation in shared governance and commitment to Title V obligations. She expressed appreciation for the faculty that spoke to the Governing Board regarding their concerns. Smith looks forward to working with the new Board President to address campus issues. She closed indicating her desire to work with the Board in mutual agreement to come to terms on procedures regarding academic and professional matters.

Academic Senate President
Cuyamaca College, Jan Ford

Jan Ford, Cuyamaca College Academic Senate President congratulated Zoe Close on her award. She explained their Senate is busy with the hiring of positions according to the budget and Master Plan.

900 ADJOURNMENT (10:15 p.m.)

Board President Cutting adjourned
the regular meeting at 10:15 p.m.

Respectfully submitted,

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board

Approved by the Governing Board
October 19, 2004

Rosa M. Buss
Recording Secretary

Wendell Cutting
Board President