



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD  
MINUTES OF THE REGULAR MEETING  
Tuesday, October 16, 2007**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, October 16, 2007, at 5:30 p.m., in the Griffin Gate at Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Alexander, Barr, Caruthers (arrived at 5:42 p.m.), Garrett, and Weeks; and Student Trustees Bernier-Sudano and Causton

Members Absent: None

Others Present: Chancellor Suarez, Presidents Perri and Cooke, Vice Chancellor Lastimado, Interim Vice Chancellor Rearic, district and college administrators, members of the staff, students, press, Timothy Garfield, Esq. (left at 6:51 p.m.), and interested citizens.

**Call to Order**

Board President Alexander called the meeting to order at 5:30 p.m.

**Adjourn to Closed Session**

Upon receiving no requests for public comment or presentation, Board President Alexander adjourned the open session at 5:30 p.m., and the Board met in closed session until 6:28 p.m., in the Associated Students of Grossmont College Board Room, pursuant to Government Code Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Confidential Staff matters.

**Reconvene in Open Session**

Board President Alexander reconvened the open session at 6:31 p.m.

**Announcement of Closed Session Action(s)**

Board President Alexander announced there were no closed session actions to report.

**Public Presentations**

United Faculty President Zoe Close distributed and commented on proposed revisions to the Screening Committee Confidentiality Statement, District employee Theresa Crume commented on the California School Employees Association 4% cost of living adjustment, Grossmont College graduate Sean Bentz distributed a letter and commented on the District Smoking Policy, and Associated Students Grossmont College President Wendy Hutson presented information on student activities and events.

**Approval of Minutes**

On motion of Members Weeks/Caruthers, with a vote of 5-0, the Board unanimously approved the September 18, 2007, regular, meeting minutes, as presented.

**Changes to Docket of Business**

Chancellor Suarez announced the following changes to the Docket of Business:  
Item 201—Board Policy Updates revised and distributed.

**Reports of the Governing Board**

Trustees Alexander, Barr, and Weeks, and Student Trustees Causton and Bernier-Sudano attended the Cuyamaca College Student Center Grand Opening, extending congratulations on the new building and inspiring grand opening event.

**Call to order**

**Closed session**

**Open session**

**Closed session  
announcements**

**Public Presentations**

**Minutes**

09/18/07 reg mtg  
minutes approved

**Changes to Docket**  
Item 201

**Reports of the Board**

Trustee Garrett commended the students and director on the play <i>Rumors</i> .	Garrett
Trustee Weeks stated it was wonderful seeing so many members of the public at the Cuyamaca College Student Center Grand Opening.	Weeks
Trustee Barr attended the Grossmont College Exercise Science & Wellness Complex <i>Extreme Makeover Kickoff</i> , and presented <i>Zach's Resolution</i> to Board Members seeking support for driver education classes to be returned to all public high schools.	Barr
Student Trustee Causton attended the American Community College Trustee Conference and reported on the Student Center Grand Opening and student activities.	Causton
Student Trustee Bernier-Sudano stated she will work with Trustee Garrett to find solutions to reduce textbook costs and has received reports from the Tobacco Task Force. She expressed concerns regarding Grossmont College parking, additional resources for student trustees, obtaining public records, and football stadium seating.	Bernier-Sudano
<b>Report of the Board President</b>	
Board President Alexander attended the Alpine Chamber of Commerce <i>Evening With Your Elected Representatives</i> and the Grossmont College Exercise Science & Wellness Complex <i>Extreme Makeover Kickoff</i> .	Alexander
<b>Report of the Chancellor</b>	<b>Report of Chancellor</b>
The Presidents' Reports were received and distributed.	Presidents' Reports
Chancellor Suarez, along with Cuyamaca College Dean of Admissions & Records Beth Appenzeller and Grossmont College Classified Senate Vice President Dave McDade presented the Chancellor/Classified Senate Quarterly Award trophy and gifts to Cuyamaca College Admissions and Records Specialist Val Aubol.	CCSA Award to Val Aubol
Benefit and Risk Management Services (BRMS) Chief Executive Officer Matt Schafer presented a summary and statistics on Direct Healthcare claims processed on behalf of District employees, work to keep rising health care costs down, and information on new service initiatives to be implemented in 2008.	BRMS CEO Matt Schafer report
Gafcon Project Manager Joe Minner presented the Gafcon Quarterly Management Report for the third quarter. Highlights included Cuyamaca College Student Center and Communication Arts buildings, the Grossmont College Exercise Science & Wellness Building remodel and Parking Structure, safety record, and contractor outreach.	Gafcon Quarterly Management Report
Cuyamaca College President Perri thanked the Trustees, East County residents, and the Planning Committee for the new Student Center. She reported on a grant received for water treatment/distribution, accreditation preparations, and campus activities.	Perri report
Grossmont College President Cooke reported on accreditation arrangements and thanked the Steering Committee. She commented on the Exercise Science & Wellness Complex <i>Extreme Makeover Kickoff</i> event and thanked the Transfer and Career Centers for the events, which help prepare students in educational and career goals. She reported on efforts to mitigate parking issues, campus activities, and enrollment.	Cooke report
Vice Chancellor Human Resources & Labor Relations Lastimado reported on an arbitrator ruling in favor of the District concerning a California School Employees' Association (CSEA) grievance concerning pay increases.	Lastimado report
Interim Vice Chancellor Business Services Rearic commented on staffs who work behind the scenes on District construction projects. She is also working to resolve questions raised by Student Trustee Bernier-Sudano regarding a vendor contract.	Rearic report
Associate Vice Chancellor Intergovernmental Relations, Economic Development, and Public Information Quittner reported the District's legislative program is circulating through the constituencies for comment, with a draft going to the Governing Board. She will provide a report on the Governor's bills at the next meeting.	Quittner report
The Chancellor announced the Calendar of Events was distributed.	Calendar of events

**Adoption of Consent Calendar**

On the motion of Members Garrett/Weeks, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

**Operations**

**Academic Calendars 2007-2008 Revision Grossmont College and Cuyamaca College**—Granted authority to the Chancellor to revise the 2007-2008 Academic Calendars for Grossmont College and Cuyamaca College, changing the first day of registration for the Spring 2008 semester to Tuesday, November 13, 2007, as recommended by the Districtwide Registration Committee and Academic Calendar Committees. See Exhibit 203, which is made a part of these minutes.

**Budget and Finance**

**Budget Status and Requested Changes**—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. See Exhibit 301, which is made a part of these minutes.

**Budget Revisions**—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. See Exhibit 302, which is made a part of these minutes.

**Purchase Orders and Warrants**—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of September 2007, and granted authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.

**Donations**—Granted authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District. See Exhibit 305, which is made a part of these minutes.

**Resolution 08-009 California Partnership for Achieving Student Success Fiscal Agent Project**—Adopted Resolution 08-009 California Partnership for Achieving Student Success (CalPASS) Fiscal Agent Project, certifying approval to submit an application to the California Community Colleges Chancellor's Office for the purpose of being the fiscal agent for a contract to support the activities of CalPASS, and authorizing designated personnel to sign contract documents for fiscal year 2007-2008, as recommended by the Chancellor. See Exhibit 307, which is made a part of these minutes.

**Public Works Projects**

**Bid B08.007—Grossmont College Parking Structure Phase One, Relocation of Utilities; Ratification of Award**—Ratified the action of the Chancellor in awarding Bid B08.007—Grossmont College Parking Structure Phase One, Relocation of Utilities, to Bonita Pipeline Associates, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. See Exhibit 401, which is made a part of these minutes.

**Bid B08.013—Cuyamaca College Parking Lot IIB New Access Road; Permission to Award**—Granted authority to the Chancellor to: a) Award Bid B08.013—Cuyamaca College Parking Lot IIB New Access Road, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 402, which is made a part of these minutes.

**Bid C6440—Cuyamaca College Communication Arts Building; Reduce Retention to 5%**—Granted authority to the Chancellor to reduce retention to 5% for Bid C6440—Site Utilities, with Ahrens Corporation. See Exhibit 403, which is made a part of these minutes.

**Bids C6830, C6831—Cuyamaca College Student Center Building; Reduce Retention to 5%**—Granted authority to the Chancellor to reduce retention to 5% for Bids: C6830—Kitchen Equipment and Custom Millwork Counters, with Gordon-Prill San Diego, Inc.; and C6831—Audio/Visual Systems, with Audio Associates of San Diego. See Exhibit 404, which is made a part of these minutes.

**Adopt Consent Cal**

**Operations**

Academic Calendars  
2007-2008 Revision  
Grossmont College and  
Cuyamaca College

**Budget & Finance**

Budget Status and  
Requested Changes

Budget Revisions,  
approved

Purchase Orders  
September 2007

Donations

Resolution 08-009  
California Partnership  
for Achieving Student  
Success Fiscal Agent  
Project

**Public Works Projects**

Bid B08.007—GC  
Parking Structure Phase  
One, Relocation of  
Utilities; Ratification of  
Award

Bid B08.013—CC  
Parking Lot IIB New  
Access Road;  
Permission to Award

Bid C6440—CC Comm  
Arts Building; Reduce  
Retention to 5%

Bids C6830, C6831—  
CC Student Center  
Building; Reduce  
Retention to 5%

**Bid C7294—Grossmont College 400 Modulars Site Improvements; Notice of Completion and Release of Retention**—Granted authority to the Chancellor to: a) File a Notice of Completion for Bid C7294—Grossmont College 400 Modulars Site Improvements, with Fordyce Construction, Inc.; and b) Release retention as allowed in the contract documents. See Exhibit 405, which is made a part of these minutes.

**Bid C7581—Cuyamaca College Building B Classroom Remodel; Notice of Completion and Release of Retention**—Granted authority to the Chancellor to: a) File a Notice of Completion for Contract C7581—Building B Classroom Remodel, with San Diego Real Estate Tune Ups; and b) Release retention as allowed in the contract documents. See Exhibit 406, which is made a part of these minutes.

**Bid C7706—Cuyamaca College Door Replacement; Ratification of Award**—Ratified the action of the Chancellor in awarding Bid C7706—Cuyamaca College Door Replacement, to Johnson, Barns & Finch, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. See Exhibit 407, which is made a part of these minutes.

### Personnel

**Personnel Actions**—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of September 18, 2007, through October 15, 2007. See Exhibit 501, which is made a part of these minutes.

**Short-Term Hourly Assignments**—Approved short-term temporary, non-academic assignments, and certified ending dates, as recommended by the Chancellor. See Exhibit 502, which is made a part of these minutes.

### Information

The Board accepted the following reports for information:

**Status Report—Board Assignments.** See Exhibit 651, which is made a part of these minutes.

**Part-Time and Extra-Pay Assignments August 13, 2007, Through December 21, 2007**—Currently recorded Grossmont-Cuyamaca Community College District part-time and extra-pay assignments report for the period of August 13, 2007, through December 21, 2007, as recommended by the Chancellor. See Exhibit 652, which is made a part of these minutes.

**Quarterly Program Management Report**—Gafcon's *Quarterly Program Management Report* for the quarter ended September 30, 2007, as presented by the Chancellor. See Exhibit 653, which is made a part of these minutes.

### Items Pulled from Consent Calendar for Discussion

**Board Policy Update** *pulled by Trustee Barr* for clarification of BP 2220 Committees of the Board. After Board discussion and a request for the definition of a "standing committee", on motion of Members Barr/Garrett, with a unanimous vote of 5-0, the Board voted to approve Item 201, excluding BP 2220 Committees of the Board and BP 2340 Agendas. See Exhibit 201, which is made a part of these minutes.

**Resolution 08-010 Community College Initiative** *pulled by Trustee Alexander* to hear public comment from United Faculty President Zoe Close. On motion of Members Garrett/Barr, with a unanimous vote of 5-0, the Board approved Item 202. Advisory votes supporting the resolution were cast by Student Trustees Causton and Bernier-Sudano. See Exhibit 202, which is made a part of these minutes.

**Ratification of Signatures on Agreements** *pulled by Trustee Barr* concerning item A1,I.A.3., Stutz, Artiano, Shinoff, & Holtz. Interim Vice Chancellor Rearic distributed a *Summary of Legal Services by Year*. After discussion, on motion of Members Barr/Garrett, with a vote of 4-1 (Caruthers opposed), the Board approved Item 304, with an agreement that a committee consisting of the Chancellor and Trustees Garrett and Weeks will be involved in the future selection of District legal representation. See Exhibit 304, which is made a part of these minutes.

**Cuyamaca College Noncredit Courses For 2007-2008; Revisions** *pulled by Trustee Caruthers* who stated he would be abstaining from the vote pending additional information. On motion of Members Weeks/Garrett, with a vote of 4-0-1 (Caruthers abstained), the

Bid C7294—GC 400  
Modulars Site  
Improvements; Notice  
of Completion and  
Release of Retention

Bid C7581—CC  
Building B Classroom  
Remodel; Notice of  
Completion and  
Release of Retention

Bid C7706—CC Door  
Replacement;  
Ratification of Award

### Personnel

Personnel Actions

Short-Term Hourly  
Assignments

### Information

Board Assignments

Part-Time and Extra-  
Pay Assignments  
August 13, 2007,  
Through December 21,  
2007

Quarterly Program  
Management Report

### Items pulled

Board Policy Update,  
approved as revised,  
excluding BP 2220 and  
BP 2340

Resolution 08-010  
Community College  
Initiative, approved

Ratification of  
Signatures on  
Agreements, approved

CC Noncredit Courses  
For 2007-2008;  
Revisions, approved

Board approved the Item 306. See Exhibit 306, which is made a part of these minutes.  
RFP C6678—Grossmont College Food Services Operations; Ratification of Award *pulled by Student Trustee Bernier-Sudano* for comment concerning the need for evening and summer food service. Grossmont College Vice President Administrative Services al-Amin responded to questions concerning contract negotiations. On motion of Members Garrett/Barr, with a unanimous vote of 5-0, the Board approved Item 351. See Exhibit 351, which is made a part of these minutes.

**Staff Communication**

Grossmont College Academic Senate President Hill, Cuyamaca College Academic Senate Vice President Wangler, Grossmont College Classified Senate Vice President McDade, and United Faculty President Close presented staff reports.

**Adjournment**

Board President Alexander adjourned the meeting at 8:34 p.m.

RFP C6678—GC Food Services Operations; Ratification of Award, approved

**Staff Communication**

**Adjournment**

**Respectfully submitted,**

**Approved by the Governing Board November 13, 2007**

Omero Suarez, Ph.D.  
Chancellor and  
Secretary to the Governing Board

Rick Alexander  
Board President

Jennifer Danks  
Recording Secretary