



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, April 17, 2007**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, April 17, 2007, at 5:30 p.m., in the Griffin Gate at Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

- Members Present: Trustees Alexander, Barr, Caruthers, Garrett, and Weeks; and Student Trustees Ardilla and Keyes
- Members Absent: None
- Others Present: Chancellor Suarez, Cuyamaca College Vice President Instruction Chiriboga and Interim President Colli, Vice Chancellor Lastimado and Interim Vice Chancellor Business Services Sue Rearic, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

Board President Alexander called the meeting to order at 5:30 p.m.

Adjourn to Closed Session

Board President Alexander adjourned the open session at 5:30 p.m., and the Board met in closed session until 6:40 p.m., in the Associated Students Grossmont College Board Room, pursuant to Government Code Section 54957.6.

Reconvene in Open Session

Board President Alexander reconvened the open session at 6:40 p.m. and with the news of the Virginia Polytechnic Institute and State University tragedy, asked for a moment of silence to be observed. He gave reassurance that there are district policies and procedures in place, which are regularly updated and practiced, regarding potential violent situations.

Announcement of Closed Session Action(s)

Board President Alexander announced no action was taken.

Public Presentations

- Jan Recktenwald, President California School Employees Association Chapter 707, provided additional information concerning comments made at the March 17, 2007, Governing Board meeting.
- Zoe Close, President United Faculty, requested clarification of the March 20, 2007, Board minutes regarding her comments under Staff Communications.
- Beth Smith, President Grossmont College Academic Senate, posed questions regarding collegial consultation process and procedures and communications with the Board.
- Rick Walker, concerned citizen, spoke on a California Public Records Act request to the District.
- Brian Inskeep, concerned citizen, commented on appealing the decision on his complaint for unlawful discrimination; and employee training concerning disabled students.
- Sean Bentz, concerned citizen, spoke on behalf of his roommate, a Grossmont College student, regarding evaluation procedures to provide statistics for smoking on campus in anticipation of the smoking policy review in January.

Call to order

Closed session

Open session

Virginia Tech tragedy-
moment of silence
observed

**Closed session
announcements**

Public Comment

Christa Lee Brynwood, concerned citizen, in light of the Virginia Tech incident, requested that campus security and procedures be reviewed.

Marjorie Ellis, Grossmont College student, informed the Board of the condition of the restrooms in the Grossmont College 300 Building.

Crystal Sudano, Grossmont College student, commented on facilitating more students coming forward with concerns and faculty issues not surpassing student needs.

Approval of Minutes

After discussion concerning Zoe Close's request for clarification of the March 20, 2007, minutes and a request by President Alexander for a transcription, on motion of Members Barr/Weeks, with a unanimous vote of 5-0, the Board approved the March 20, 2007, regular meeting minutes, subject to amendment.

On the motion of Members Garrett/Weeks, with a vote of 4-0, (Caruthers abstained) the Board approved as presented the March 27, 2007, special meeting minutes.

Changes to Docket of Business

Chancellor Suarez announced the following changes to the Docket of Business:

- **Item 501**—Personnel Items, on Attachment A-3 under Change in Title-Grossmont College, the fifth and sixth items were removed, and the revision was distributed.

Report of the Board President

Board President Alexander stated the Collegial Consultation Workshop was appreciated and reinforced his belief that we are doing things right.

Upon hearing of the resignation of Student Trustee Cathy Keyes, the trustees expressed sentiments and well wishes to her.

Reports of the Governing Board

Grossmont College Student Trustee Keyes reported a group of students will attend the Spring General Assembly. She announced her resignation as student trustee, due to health reasons, effective April 17, 2007. She expressed regret for not being able to fulfill her term, and thanked the Board for its support.

Trustee Caruthers, ~~in response to comment by Zoe Close, United Faculty President, inquired as to when requested draft minutes are received be sent to Districtwide Executive Council when they are sent to the Board.~~

Trustee Garrett stated a report would be helpful on issues brought before the Board. He stated the Collegial Consultation Workshop was very beneficial and that he would be meeting with Chris Hill, Grossmont College Academic Senate President-Elect, to work on issues.

Trustee Weeks stated the Collegial Consultation Workshop was useful and thanked the Chancellor for scheduling it. In regard to the governance workshop, she relayed a compliment by Vice President California Community College League Diane Woodruff, stating that the District's procedures and policies are an excellent foundation and a model for the state.

Trustee Barr expressed concern over recent votes of no confidence, and suggested a forum be scheduled for constituent groups. In regard to full-time/part-time ratios, he recommended a goal to have some improvement by next fall. He stated he would participate in the Board's portion of the accreditation self-study with Trustee Weeks, and asked the Board to consider bi-monthly meetings.

Cuyamaca College Student Trustee Ardilla expressed condolences to those suffering from the Virginia Tech tragedy, reported on activities and upcoming student elections, and urged everyone to participate in blood drives.

Report of the Chancellor

Chancellor Suarez spoke of the Virginia Tech tragedy, stating the District is committed to reviewing preparation and planning in response to such an incident, and has sent condolences to Virginia Tech. He thanked Student Trustee Keyes for her service and dedication.

Chancellor Suarez called upon the following individuals for presentations:

Minutes

03/20/07 reg mtg
minutes approved

03/27/07 spec mtg
minutes approved

Changes to Docket

Personnel Items

Board President Rpt

Alexander

Reports of the Board

Keyes resigns

Caruthers

Garrett

Weeks

Barr

Ardilla

Report of Chancellor

Chancellor Suarez

MaryAnn Landry, Administrative Secretary Division of Humanities and Social/Behavioral Sciences, Grossmont College, was honored as the Chancellor/Classified Senate Quarterly Award recipient. Accolades were given and gifts presented by Chancellor Suarez, Fred Allen, Sr. Dean Business & Professional Studies, Grossmont College, Janet Castanos, Humanities/Social & Behavioral Science/English, Grossmont College, and Dave McDade, Vice President Classified Senate.

CCSA Quarterly Award
Recipient Mary Ann
Landry

Joe Minner, Gafcon Project Manager, presented the Gafcon Quarterly Management Report. He stated the Citizens' Bond Oversight Committee will have five vacancies at the end of June, due to term limits. Trustee Garrett commended Minner and Gafcon for the manner in which Districtwide construction is handled.

Quarterly Management
Report

Jack Sleeth, District counsel, provided an overview on educational and non-educational administrator retreat rights. He responded to questions from Trustees Barr, Caruthers and Weeks, and Beth Smith, Academic Senate President Grossmont College, concerning minimum qualifications, time limitations on retreat rights, creation of a position, and the retreat rights process.

Retreat Rights Overview
by Jack Sleeth

The Presidents' Reports were distributed.

Presidents' Reports

Chancellor Suarez called upon the presidents who presented items of interest from their respective colleges, including the following:

Cristina Chiriboga, Vice President Instruction Cuyamaca College, reported on record sales by the Ornamental Horticulture Department, Classified Staff Appreciation Day, and other items of interest at Cuyamaca College.

Cristina Chiriboga

Dean Colli, Interim President Grossmont College, echoed the concerns of the Virginia Tech incident and commended the response of the Chancellor to communicate with the District and, at the recommendation of P.J. Ortmeier, Professor Administration of Justice Grossmont College, with the students via an e-mail message. He reported on items of interest at Grossmont College.

Dean Colli

Ben Lastimado, Vice Chancellor Human Resources and Labor Relations, introduced Nicole Boyer, Risk Management Assistant.

Nicole Boyer introduced

The Chancellor announced that the Calendar of Events was distributed.

Calendar of events

Adoption of Consent Calendar

Adopt Consent Cal

On the motion of Members Garrett/Weeks, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

Operations

Operations

Board Policy Updates—Accepted revisions to board policies BP 2715—Code of Ethics/Standards of Practice; BP 5052—Open Enrollment; and BP 6335—Technology Replacement, as recommended by the Chancellor. See Exhibit 201, which is made a part of these minutes.

Board Policy Updates

Budget and Finance

Budget & Finance

Budget Status and Requested Changes—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. See Exhibit 301, which is made a part of these minutes.

Budget status and
requested changes

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. See Exhibit 302, which is made a part of these minutes.

Budget Revisions

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of March 2007, and granted authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.

Purchase orders
March 2007

Ratification of Signatures on Agreements—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. See Exhibit 304, which is made a part of these minutes.

Ratification of
Signatures on
Agreements

Donations—Granted authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District. See Exhibit 305, which is made a part of these minutes.

Donations

Student Fees—Granted authority to the Chancellor to approve implementation of fees to be charged to students, in addition to State mandated fees, commencing with the Summer 2007 term. See Exhibit 306, which is made a part of these minutes.

Student Fees

Grossmont and Cuyamaca Colleges Course, Certificate, and Degree Changes for 2007-2008—Approved Grossmont and Cuyamaca Colleges Course, Certificate, and Degree changes for 2007-2008, and authorized publishing in the 2007-2008 Grossmont and Cuyamaca College catalogs, as recommended by the Chancellor. See Exhibit 308, which is made a part of these minutes.

GC and CC Colleges
Course, Certificate, and
Degree Changes for
2007-2008

Out-of-Country Travel to Xi'an, China—Granted authority to the Chancellor to authorize Brian Jennings, Economics Instructor, Grossmont College, and Nanette Wier, Communications Instructor, Cuyamaca College, to participate in the International Debate Education Association International Debate Tournament, and travel to Xi'an, China, for the period of May 19-31, 2007, conditional upon clearance for safe travel by the U.S. Department of State. See Exhibit 310, which is made a part of these minutes.

Out-of-Country Travel to
Xi'an, China

Supplies, Equipment, and Services

Supplies, Equip. & Svc

Bid C7133 Districtwide Rental of Vans and Cars; Relief of Bidder and Permission to Re-Bid—Ratified the action of the Chancellor in relieving bidder of previously awarded Bid C7133—Districtwide Rental of Vans and Cars, and granted authority to re-bid. See Exhibit 351, which is made a part of these minutes.

Bid C7133 Districtwide
Rental of Vans and
Cars; Relief of Bidder,
Permission to Re-Bid

Resolution 07-016 Designating Certain Products, Brands, and Services—Adopted Resolution 07-016 Designating Certain Products, Brands, and Services for equipment and installation into District buildings as permitted by Public Contracts Code 3400(b), and authorized the Chancellor to execute the necessary contract documents. See Exhibit 352, which is made a part of these minutes.

Resolution 07-016
Designating Certain
Products, Brands, and
Services

Resolution 07-018 Grossmont College Purchase of Three Modular Buildings—Ratified the action of the Chancellor in adopting Resolution 07-018 Purchase of Three Division of State Architect Approved Modular Buildings, from Mobile Modular Management Corporation pursuant to the terms and conditions of Bid 2003-1 and permitted by Public Contract Code 20652, for swing space for the Grossmont College Exercise Science and Wellness Complex Renovation Project, and authorized the Chancellor to execute the necessary contract documents. See Exhibit 353, which is made a part of these minutes.

Resolution 07-018
Grossmont College
Purchase of Three
Modular Buildings

Public Works Projects

Public Works Projects

Bids C6201, C6203, C6205, C6210, C6211, C6212, C6217 and C6226—Cuyamaca College Science and Technology Center; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Contracts: C6201—Earthwork, with West Tech Contracting, Inc.; C6203—Site Utilities, with Peltzer Plumbing, Inc.; C6205—Fire Sprinklers, with A-1 Fire Protection, Inc.; C6210—Masonry, with Dittman Masonry, Inc.; C6211—Structural Steel, with Minshew Brother's Steel Construction, Inc.; C6212—Metal Decking, with Anning-Johnson Company; C6217—Glass and Glazing, with Moonlight Glass Company, Inc.; and C6226—Access Flooring, with Pugliese Interior Systems, Inc.; and b) Release retentions as allowed in the contract documents. See Exhibit 402, which is made a part of these minutes.

Bids C6201, C6203,
C6205, C6210, C6211,
C6212, C6217 and
C6226—CC Science
and Technology Center;
Notice of Completion
and Release of
Retention

Bid C5518—Grossmont College Science Building; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Bid C5518—Specialties, with Johnson Barnes & Finch, Inc.; and b) Release retention as allowed in the contract documents. See Exhibit 403, which is made a part of these minutes.

Bid C5518—Grossmont
College Science
Building; Notice of
Completion and
Release of Retention

Personnel

Short-Term Hourly Assignments—Approved short-term temporary, non-academic assignments, and certified ending dates. See Exhibit 502, which is made a part of these minutes.

Information

The Board accepted the following reports for information:

Status Report—Board Assignments. See Exhibit 651, which is made a part of these minutes.

Quarterly Program Management Report—Considered Gafcon's *Quarterly Program Management Report* for the quarter ended March 31, 2007, as presented by the Chancellor. See Exhibit 652, which is made a part of these minutes.

Items Pulled from Consent Calendar for Discussion

Item 202—California Community College Trustees 2007 Board of Directors Election, pulled by Trustee Alexander, who opened nominations. Trustee Alexander nominated Luis Villegas, Jeanette Mann, and Nancy Chadwick; and Trustee Barr nominated Donald Singer, Tom Clark, and Walter Howald. After discussion, on motion of Members Garrett/Weeks, with a vote of 5-0, the Board approved Item 202 and casting votes for Villegas, Mann, Chadwick, Singer, Clark, and Howald. See Exhibit 202, which is made a part of these minutes.

Item 307—Grossmont and Cuyamaca Colleges Review of Vocational Training Programs, pulled by Trustee Alexander to hear public comment from Crystal Sudano, Grossmont College student, regarding Attachment A-23, (Labor Market Demand), stating it does not include student newspapers. Questions from Trustees Weeks, Barr, and Alexander, were satisfactorily answered by Fred Allen, Sr. Dean Business & Professional Studies, and Dean Colli, Interim President Grossmont College, who confirmed Media Communications does not include print journalism. Upon motion of Members Weeks/Barr, with a unanimous vote of 5-0, the Board approved Item 307. See Exhibit 307, which is made a part of these minutes.

Item 309—Cuyamaca College Noncredit Courses for 2006-2007 pulled by Trustee Barr to obtain additional information from Cristina Chiriboga, Vice President Instruction, Cuyamaca College, concerning noncredit courses for older adults and convalescent homes, hiring of instructors, syllabi and course outlines, and taking attendance. On motion of Members Barr/Garrett, with a unanimous vote of 5-0, the item was approved. See Exhibit 309, which is made a part of these minutes.

Item 311—Resolution 07-017 Second Amendment to Grossmont-Cuyamaca Community College District Pension Eligible Alternative Retirement Plan, pulled by Trustee Barr for clarification on the amendment. Upon receiving additional information from Sue Rearic, Interim Vice Chancellor Business Services, and Bob Eygenhuysen, Director Risk Management, that the amendment was necessitated to comply with statutory requirements, on motion of Members Barr/Garrett, with a unanimous vote of 5-0, the item was approved, subject to amending the words "first amendment" to "second amendment" in the resolution. See Exhibit 311, which is made a part of these minutes.

Item 401— Bid C7463—Grossmont College Extended Opportunity Programs and Services Expansion; Permission to Award pulled by Trustee Alexander to hear public comment from Sylvia Montejano and Wayne Beach, Grossmont College students, who spoke in favor of the EOPS expansion; and Wendy Hutson, Vice President Associated Students Grossmont College and Crystal Sudano, Grossmont College student, who spoke in opposition to the expansion. After extensive discussion among Trustees Alexander, Barr, Garrett, and Weeks, and Chancellor Suarez, Interim President Grossmont College Dean Colli, and Director Campus Facilities Tim Flood concerning cost, length of time of temporary expansion, parking, construction timeline, EOPS relocation, renovation versus new construction, and consideration of other options, on motion of Members Garrett/Barr, with a vote of 3-2 (Alexander and Weeks opposed), the Board voted to approve the item. See Exhibit 401, which is made a part of these minutes.

Personnel

Short-Term Hourly Assignments

Information

Board Assignments

Quarterly Program Management Report

Items pulled

Item 202—CCCT 2007 Board of Directors Election, approved

Item 307—Grossmont and Cuyamaca Colleges Review of Vocational Training Programs, approved

Item 309—CC Noncredit Courses for 2006-2007, approved

Item 311— Resolution 07-017 Second Amendment to GCCCD Pension Eligible Alternative Retirement Plan, approved

Item 401— Bid C7463—Grossmont College Extended Opportunity Programs and Services Expansion; Permission to Award, approved

Item 501—Personnel Actions pulled by *Trustee Alexander* to hear public comment from Beth Smith, Grossmont College Academic Senate President, concerning Districtwide Executive Council review of Item 501 regarding a recommended title change and de-funding of a position. After extensive discussion among Trustees Barr, Garrett, Caruthers, Chancellor Suarez, Vice Chancellor Lastimado, Vice President Instruction Cristina Chiriboga, and Brad Tiffany, Administrators Association President, on motion of Members Garrett/Barr, with a vote of 4-1 (Alexander voting against), the Board voted to delay approval of Item 501 for one month to allow for review by Districtwide Executive Council. See Exhibit 501, which is made a part of these minutes.

Item 501—Personnel Actions, not approved

Item 503—Cost of Living Allowance Salary Increase for Confidential Support Staff, pulled by Trustee Barr, who expressed opposition. (Trustee Caruthers stepped away.) On motion of Members Garrett/Weeks, with a vote of 3-1-1 (Barr opposed, Caruthers stepped away), the Board voted to approve Item 503. See Exhibit 503, which is made a part of these minutes.

Item 503—COLA for Confidential Support Staff, approved

Staff Communication

Staff Communication

Jan Ford, Cuyamaca College Academic Senate President, expressed sympathies regarding the Virginia Tech tragedy and asked for consideration to enable classroom lock-downs. She thanked the Board for passing the curriculum package, and extended an invitation to the Science & Technology Center Grand Opening.

Ford

Beth Smith, Grossmont College Academic Senate President, expressed faculty concerns regarding classroom security and dangerous students targeting part-time faculty. She asked the Board to find additional resources to hire more full-time faculty and increase pay. (Trustee Garrett requested a copy of the documentation Smith referred to that relates to part-time faculty being at risk by dangerous students.) She reported a group of senate officers would be attending the State Plenary session.

Smith

Zoe Close, United Faculty President, reported the annual election for representatives was underway and that there would be a United Faculty retreat. She asked for consideration of a District retreat on collegial consultation and other issues, and for clarification of information requests relating to the California Public Information Act.

Close

Brad Tiffany, Administrators Association President, disagreed with the portion of Jack Sleeth's analysis concerning course load as it relates to retreat rights. He thanked the Board for setting a tone to improve communication.

Tiffany

Jan Recktenwald, California School Employees Association President, reported the local chapter is working on changes to the CSEA constitution, and electing delegates to the annual state conference.

Recktenwald

Dave McDade, Classified Senate Vice President, announced the Classified Senate was designated a "model senate" and that a Classified Senate representative would be accepting the state award in June.

McDade

Adjournment

Adjournment

Board President Alexander adjourned the meeting at 10:01 p.m.

Respectfully submitted,

Approved by the Governing Board May 15, 2007

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board

Rick Alexander
Board President

Jennifer Danks
Recording Secretary