



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, February 20, 2007**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, February 20, 2007, at 3:30 p.m., in the Griffin Gate at Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Alexander, Barr, Caruthers (arrived at 3:44 p.m.), Garrett, and Weeks; and Student Trustees Ardilla and Keyes

Members Absent: None

Others Present: Chancellor Suarez, President Perri and Interim President Colli, Vice Chancellor Lastimado and Interim Vice Chancellor Business Services Sue Rearic, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

Board President Alexander called the meeting to order at 3:30 p.m.

Adjourn to Closed Session

Board President Alexander adjourned the open session at 3:30 p.m., and the Board met in closed session until 6:30 p.m. in the Associated Students Grossmont College Board Room, pursuant to Government Code Section 54957.6.

Reconvene in Open Session/Announcement of Closed Session Action(s)

Board President Alexander reconvened the open session at 6:40 p.m. and announced the following action was taken in closed session on February 20, 2007:

On motion of Members Weeks/Alexander, with a unanimous vote of 5-0, the board voted to issue a non-renewal of employment contract for the position of Associate Dean Health Professions, Grossmont College.

On motion of Members Weeks/Alexander, with a vote of 4-0 (Caruthers abstained), the board voted to issue a non-renewal of employment contract for the position of Dean, Continuing Education Special Programs, Cuyamaca College.

Public Presentations

Public presentations were heard from Grossmont College Counselor Mary Rider, Grossmont College Counselor Drew Massicot, Grossmont College Counselor/DSPS Scott Barr, and Grossmont College student Crystal Sudano.

Approval of Minutes

On the motion of Members Caruthers/Garrett, with a unanimous vote of 5-0, the Board approved as presented the January 16, 2007, regular meeting minutes.

On the motion of Members Garrett/Weeks, with a vote of 4-0, (Caruthers abstained) the Board approved as presented the January 24, 2007, special meeting minutes.

On the motion of Members Weeks/Garrett, with a vote of 4-0, (Barr abstained) the Board approved as presented the revised June 21, 2005, regular meeting minutes.

Call to order

Closed session

Open session

Closed session
announcements

Public Comment

Minutes

01/16/07 reg mtg
minutes approved

01/24/07 spec mtg
minutes approved

06/21/05 revised, reg
mtg minutes approved

Changes to Docket of Business

Chancellor Suarez announced the following changes to the Docket of Business:

- **Item 652**—GCCCD Auxiliary, Grossmont College Foundation, and Cuyamaca College Foundation Fiscal Year 05-06 Activities Reports—the Grossmont College Foundation Board of Directors list was revised and distributed.

Report of the Board President

Board President Alexander attended the Cuyamaca College Convocation, building grand openings, and the American Community College Trustee (ACCT) Legislative Summit in Washington, D.C., stating a lot of work was accomplished for community colleges. He commended Trustee Barr for his work in Washington, D.C., on Perkins Grants.

Reports of the Governing Board

Trustee Barr thanked the Board for the opportunity to attend the California Community College League (CCLC) Trustee Workshop in Sacramento and the ACCT Legislative Summit in Washington, D.C. While in Washington, he lobbied for Pell Grants and Perkins Grants. He stated he met with district counsel concerning conflicts of interest.

Trustee Weeks attended the ACCT Legislative Summit in Washington, D.C., and thanked Sr. Director Intergovernmental Relations, Economic Development & Public Information Dana Quittner for her efforts. She stated 1200 trustees attended the conference and were effective in their efforts for community colleges. She attended the Cuyamaca College Convocation, the OPT Graduation, and thanked Board President Alexander for the special Governing Board workshop, stating she would like to see more workshops on other topics.

Trustee Garrett attended the new building grand openings. He stated as an individual, and separate from his duties as a District Trustee, he accepted an invitation to serve on the Grossmont Union High School District Alpine Site subcommittee. He reported he will be meeting with legal counsel to determine if there is a conflict of interest regarding his role with East County Economic Development Council.

Grossmont College Student Trustee Keyes thanked the Board for the opportunity to attend the CCLC Student Trustee Workshop in Sacramento.

Cuyamaca College Student Trustee Ardilla attended the CCLC Student Trustee Workshop, and reported on Associates Students' efforts to recruit and mentor new student government officers and student activities.

Report of the Chancellor

Chancellor Suarez called upon the following individuals for presentations:

Vice President Student Services John Colson introduced new Grossmont College Faculty: Randy Abshier, instructor of Exercise Science and Wellness and Men's Baseball coach, Jill Carleton, instructor of Communication, Brian Carter, instructor of Physics, Barbara Gillespie, instructor of Business Office Technology, Laurie Jordan, instructor of Nursing, Stanley Keys, instructor of Cardiovascular Technology, Helen Liesberg, Instructor of English as a Second Language, Lisa Maloy, instructor of Nursing, Corey Manchester, instructor of Mathematics (one-year temporary replacement), Cheryl Mattas, instructor of Nursing, Arturo Millan, instructor of Mathematics, Diana Puleo, instructor of Nursing, Adelle Schmitt, instructor of English, Diana Vance, instructor of Chemistry, and Laurel Vanlandingham, instructor of Nursing.

Interim President Grossmont College Dean Collin introduced Interim Vice President Academic Services Grossmont College Tina Pitt.

Citizens' Bond Oversight Committee (CBOC) Members Ken Sobel, Arkan Somo, and Harvey Goodfriend presented the fourth annual report to the Board. Chairman Sobel said the CBOC is the only committee in the state that conducted a performance review audit and that it, along with fiscal audits, are clean.

Dr. Howard Dittrich, President Grossmont College Foundation, Patty McCormack, President Cuyamaca College Foundation, and Stan Schroeder, Director GCCCD Auxiliary, provided activities reports for fiscal year 2005-2006.

Changes to Docket

GCCCD Auxiliary, GC and CC Foundations Fiscal Year 05-06 Activities Rpts

Board President Rpt

Alexander

Reports of the Board

Barr

Weeks

Garrett

Keyes

Ardilla

Report of Chancellor

Introduction new GC faculty

Int. VP Academic Services GC introduced CBOC Annual Report

GCCCD Aux, GC and CC Foundations Fiscal Yr 05-06 Activities Rpts

District legal counsel Tim Garfield and Jack Sleeth reviewed the findings of the Weiler Report. Sleeth recommended training for staff and trustees. Board President Alexander directed District staff to review the findings and return with recommendations to correct discrepancies raised in the report. Upon inquiry by Trustee Garrett, Sleeth will provide Human Resources with standard employment contract provisions for District use.

Interim Associate Vice Chancellor Districtwide Academic Student, Planning, and Research Services Bob Hertel presented an overview of the State Chancellor's Office accountability reporting process. He stated this is an annual report, and a pilot study, with the colleges' self-assessment report due on February 23, 2007. The final report is to be issued on March 19, 2007.

Chancellor Suarez called upon the presidents who presented items of interest from their respective colleges. The Presidents' Reports were distributed.

The Chancellor announced that the Calendar of Events was distributed.

Adoption of Consent Calendar

On the motion of Members Barr/Garrett, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

Items Pulled from Consent Calendar for Discussion

Item 203—Resolution 07-014—Trustee Absence, *pulled by Trustee Alexander*, who asked Trustee Caruthers why he did not attend the Board Workshop on January 23, to which Trustee Caruthers responded, his work schedule did not permit. On motion of Members Garrett/Barr, with a vote of 4-0, (Alexander abstained) the Board approved item 203. See Exhibit 203, which is made a part of these minutes.

Item 304—Ratification of Signatures on Agreements, *pulled by Trustee Alexander* questioning why costs were incurred for contract listed on Attachment A-3, No. 11, for implementation of the District smoking policy. Interim President Grossmont College Dean Colli, Sr. Director Facilities Planning Development and Maintenance Dale Switzer, Director Campus Facilities & Operation, Tim Flood provided satisfactory explanation. Crystal Sudano, Grossmont College student, questioned the lack of detail in documents describing agreements being ratified listed on Attachment A-2. Interim Vice Chancellor Sue Rearic stated she would prepare a report to answer her questions. On motion of Members Barr/Weeks, with a unanimous vote of 5-0, the Board approved Item 304. See Exhibit 304, which is made a part of these minutes.

Item 306—Out-of-State Travel to Houston, Texas, 306 *pulled by Trustee Alexander* to commend Grossmont and Cuyamaca Colleges for their performance and good working relationship. On motion of Alexander/Garrett, with a unanimous vote of 5-0, the item was approved

Item 655—Sabbatical Leave Requests 2007-2008, *pulled by Trustee Weeks* for additional information on faculty obligation to produce a report and implications of producing a textbook for profit during a sabbatical. United Faculty President Zoe Close stated reports are required, and publication of materials elevate the institution and are governed by intellectual property agreements.

Operations

Board Policy Updates—Accepted revisions to board policy BP 7320—Fingerprinting, and approved new board policies BP 2200—Board Duties and Responsibilities; BP 7233—Claims for Work Out of Classification; and BP 7351—Checkout Policy at End of Employment, as recommended by the Chancellor. See Exhibit 201, which is made a part of these minutes.

Resolution 07-013—Trustee Absence—Adopted Resolution 07-013—Trustee Absence, which excused the absence of Student Trustee Cathy Keyes from the January 24, 2007, Governing Board, special, meeting, due to illness, and compensates her pursuant to Education Code Section 72024. See Exhibit 202, which is made a part of these minutes.

Authorization to Sign Contracts and Purchase Orders—Granted authority to Omero Suarez, Chancellor; Sue Rearic, Interim Vice Chancellor-Business Services; Ben Lastimado, Vice Chancellor-Human Resources and Labor Relations; and Linda Bertolucci, Sr. Director, Purchasing and Contracts, to sign contracts and purchase orders on behalf of

Weiler Report Review
and Recommendations

Report on Accountability
Reporting for
Community Colleges
(ARCC)

Presidents' Reports

Calendar of events

Adopt Consent Cal

Items pulled

Item 203—Resolution
07-014—Trustee
Absence, approved

Item 304—Ratification
of Signatures on
Agreements, approved

Item 306—Out-of-State
Travel to Houston,
Texas, approved

Item 655—Sabbatical
Leave Requests 2007-
2008, information

Operations

Board Policy Updates

Resolution 07-013—
Trustee Absence-Keyes

Authorization to Sign
Contracts and Purchase
Orders

the District, as recommended by the Chancellor. See Exhibit 204, which is made a part of these minutes.

Resolution 07-015—Designating Authorized Agent—Adopted Resolution 07-015—Designating Authorized Agent to Sign School Orders (Commercial Warrants) to be effective February 1, 2007, through June 30, 2007, as recommended by the Chancellor. See Exhibit 205, which is made a part of these minutes.

Budget and Finance

Budget Status and Requested Changes—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. See Exhibit 301, which is made a part of these minutes.

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. See Exhibit 302, which is made a part of these minutes.

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of January 2007, and granted authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.

Donations—Granted authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District. See Exhibit 305, which is made a part of these minutes.

Out-of-State Travel to Oahu, Hawaii—Granted authority to the Chancellor to authorize two coaches and up to ten student athletes from the Men’s Tennis Team at Grossmont College to participate in up to five inter-collegiate matches in Oahu, Hawaii, for the period of April 1-8, 2007. See Exhibit 307, which is made a part of these minutes.

Out-of-Country Travel to St. Petersburg, Russia—Granted authority to the Chancellor in approving Ryan Griffith, English Department Instructor, Grossmont College, to participate in the Summer Literary Seminars, and travel to St. Petersburg, Russia, for the period June 17 through July 13, 2007, conditional upon clearance for safe travel by the U.S. Department of State. See Exhibit 308, which is made a part of these minutes.

Supplies, Equipment, and Services

Bid C7453—On-Call Printing, Inserting, and Mailing Services; Permission to Award—Granted authority to the Chancellor to: a) Award Bid C7453—On-Call Printing, Inserting, and Mailing Services, to the lowest responsive bidder(s) meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. See Exhibit 351, which is made a part of these minutes.

Public Works Projects

Bids C6830 and C6831—Cuyamaca College Student Center; Permission to Award—Granted authority to the Chancellor to: a) Award Bids C6830 and C6831—Cuyamaca College Student Center, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 401, which is made a part of these minutes.

Bid C7463—Grossmont College Exercise Science/Wellness Complex Renovation; Permission to Award—Granted authority to the Chancellor to: a) Award Bid C7463—Grossmont College Exercise Science/Wellness Complex Renovation, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 402, which is made a part of these minutes.

Bid C7473—Cuyamaca College Chillers Epoxy Coating; Permission to Award—Granted authority to the Chancellor to: a) Award Bid C7473—Cuyamaca College Chillers Epoxy Coating, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 403.

Resolution 07-015—
Designating Authorized
Agent

Budget & Finance

Budget status and
requested changes

Budget Revisions

Purchase orders
December 2006

Donations

Out-of-State Travel to
Oahu, HI

Out-of-Country Travel to
St. Petersburg, Russia

Supplies, Equip. & Svc

Bid C7453—On-Call
Printing, Inserting, and
Mailing Services;
Permission to Award

Public Works Projects

Bids C6830 and
C6831—Cuyamaca
College Student Center;
Permission to Award

Bid C7463—Grossmont
College Exercise
Science/Wellness
Complex Renovation;
Permission to Award

Bid C7473—Cuyamaca
College Chillers Epoxy
Coating; Permission to
Award

Bids C6204, C6206, C6220, C6221, C6222, C6224, C6225, and C6227—Cuyamaca College Science Technology Building; Reduce Retention to 5%—Granted authority to the Chancellor to reduce retention to 5% for Contracts: C6204—Lab Casework and Architectural Casework, with Dow Diversified, Inc.; C6206—Hydraulic Elevators, with Mitsubishi Electric & Electronics; C6220—Site Concrete, with Koch Armstrong General Engineering; C6221—Landscaping and Irrigation, with Blue Pacific Engineering; C6222—Tile, with Continental Marble and Tile; C6224—Floor Covering, with JJJ Flooring Covering, Inc.; C6225—Painting, with Simmons and Wood, Inc.; and C6227—Miscellaneous Specialties, with ISEC, Inc. See Exhibit 404, which is made a part of these minutes.

Bids C5504, C5507, C5508, C5511—C5516, C5520, and C5521—Grossmont College Science Building; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Contracts: C5504—Landscape and Irrigation, with Merino Landscape; C5507—Concrete Block Masonry, with New Dimension Masonry, Inc.; C5508—Structural Steel, Metal Deck/Stairs, with Artimex Iron Company, Inc.; C5511—Entrances, Storefronts, Windows, with Centex Glazing Inc.; C5512—Automatic Sliding Entrance Doors, with Cal Door Specialties; C5513—Framing, Drywall, Lath/Plaster, with Standard Drywall, Inc.; C5514—Ceramic Tile, with Pro Installation, Inc., dba Spectra Contract Flooring; C5515—Acoustic Ceilings, with TP Acoustics, Inc.; C5516—Resilient Flooring and Carpet, with GA Bar Sales dba G.B. Sales; C5520—Elevators, with Mitsubishi Electric & Electronics; and C5521—Fire Sprinklers, with Bradshaw Engineering Corp.; and b) Release retentions as allowed in the contract documents. See Exhibit 405, which is made a part of these minutes.

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of January 16, 2007, through February 19, 2007. See Exhibit 501, which is made a part of these minutes.

Short-Term Hourly Assignments—Approved short-term temporary, non-academic assignments, and certified ending dates. See Exhibit 502, which is made a part of these minutes.

Employment Contract Interim President Grossmont College—Approved the employment contract, amendment, and addendum for the Interim President Grossmont College, as recommended by the Chancellor. See Exhibit 503, which is made a part of these minutes.

Information

The Board accepted the following reports for information:

Status Report—Board Assignments. See Exhibit 651, which is made a part of these minutes.

GCCCD Auxiliary, Grossmont College Foundation, and Cuyamaca College Foundation Fiscal Year 05-06 Activities Reports—The Fiscal Year 05-06 Activities Reports from the Grossmont-Cuyamaca Community College District Auxiliary Organization, Grossmont College Foundation, and Cuyamaca College Foundation, as presented by the Chancellor. See Exhibit 652, which is made a part of these minutes.

Proposition R Citizens' Bond Oversight Committee Annual Report—The 2006 Proposition R Citizens' Bond Oversight Committee Annual Report, as presented by the Chancellor. See Exhibit 653, which is made a part of these minutes.

District Quarterly Financial Reports—The Grossmont-Cuyamaca Community College District Quarterly Financial Reports: a) Quarterly Financial Status Report, for the period ending December 31, 2006; b) Quarterly Report on Trust Fund Balances, as of December 31, 2006; and c) Schedule of Investments Report, as of February 6, 2007, as presented by the Chancellor. See Exhibit 654, which is made a part of these minutes.

Sabbatical Leave Requests 2007-2008—Thirteen sabbatical leave requests for the academic year 2007-2008 for Grossmont and Cuyamaca Colleges academic faculty, as follows: Grossmont College: Sydney Brown, Sherri Guseman, Bill Hoaglin, Suda House, Jeff Irwin, Marilyn Ivanovici, Bonnie Schmiedege, and Malia Serrano. Cuyamaca College: Ezequiel Cardenas, David Detwiler, Laurie LeBlanc, Jodi Reed, and Kari Wergeland, as presented by the Chancellor. See Exhibit 655, which is made a part of these minutes.

Bids C6204, C6206, C6220, C6221, C6222, C6224, C6225, and C6227—Cuyamaca College Science Technology Building; Reduce Retention to 5%

Bids C5504, C5507, C5508, C5511—C5516, C5520, and C5521—Grossmont College Science Building; Notice of Completion and Release of Retention

Personnel

Personnel actions
1/16/07-2/19/07

Short-Term Hourly Assignments

Employment Contract Interim President Grossmont College

Information

Board Assignments

GCCCD Auxiliary, GC and CC Foundations Fiscal Year 05-06 Activities Reports

Proposition R Citizens' Bond Oversight Committee Annual Rpt

District Quarterly Financial Reports

Sabbatical Leave Requests 2007-2008

Part-Time and Extra-Pay Assignments, January 16, 2007, through May 29, 2007—
Currently recorded Grossmont-Cuyamaca Community College District part-time and extra-pay assignments report for the period of January 16, 2007, through May 29, 2007, as presented by the Chancellor. See Exhibit 656, which is made a part of these minutes.

Employment of Probationary Faculty as Tenured Faculty Beginning with the 2007-2008 Academic Year—Employment of probationary faculty members as tenured faculty beginning with the 2007-2008 academic year, as presented by the Chancellor. See Exhibit 657, which is made a part of these minutes.

Employment of Probationary Faculty with Two-Year Contracts, 2007-2008 and 2008-2009—Consider employment of probationary faculty members who will be employed with third-year contracts with two-year terms for the 2007-2008 and 2008-2009 academic years, as presented by the Chancellor. See Exhibit 658, which is made a part of these minutes.

Employment of Probationary Faculty for Second One-Year Contract, 2007-2008—Consider employment of probationary faculty who will enter into second one-year contracts for the 2007-2008 academic year, as presented by the Chancellor. See Exhibit 659, which is made a part of these minutes.

Staff Communication

Jan Ford, Cuyamaca College Academic Senate President, thanked the Board for taking part in the Convocation and congratulated Dr. Ezequiel Cardenas and Greg Gomez on their recent accomplishments.

Beth Smith, Grossmont College Academic Senate President, attended a conference in Sacramento and reported the California Academic Senate is considering a change in Title V regulations to address student cheating and interest in a task force on faculty rights. She stated the new senate officer team will be elected by the first of March, and stressed the need for faculty to become familiar with ARCC as funding may be tied to performance.

Zoe Close, United Faculty President, welcomed new faculty and congratulated faculty receiving sabbatical leaves.

Jan Recktenwald, California School Employees Association President, reported on the CSEA officer skills training held at Grossmont College. She stated the negotiating team will attend a research and negotiations event at Southwestern College and she will attend a Chapter President Retreat in March.

Dave McDade, Classified Senate Grossmont College Vice President, stated he is pleased to serve out the remainder of Pat Murray's term as Grossmont College Classified Senate Vice President. He announced the Classified Senate will receive the *Model Senate Recognition Award*, which will be presented in June 2007. The Senate is working on Classified Staff Appreciation Day sessions and identifying the next recipient of the Quarterly Chancellor/Classified Senate Award.

Adjournment

Board President Alexander adjourned the meeting at 8:58 p.m.

Part-Time and Extra-Pay Assignments, January 16, 2007, through May 29, 2007

Employ of Probationary Faculty as Tenured Faculty Beginning 07-08 Academic Year

Employ of Probationary Faculty with Two-Year Contracts, 07-08, 08-09

Employ of Probationary Faculty for Second One-Year Contract, 07-08

Staff Communication

Ford

Smith

Close

Recktenwald

McDade

Adjournment

Respectfully submitted,

Approved by the Governing Board March 20, 2007

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board

Rick Alexander
Board President

Jennifer Danks
Recording Secretary