



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, May 15, 2007**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, May 15, 2007, at 4:30 p.m., in the Heritage of the Americas Museum at Cuyamaca College, 900 Rancho San Diego Parkway, El Cajon, California.

Members Present: Trustees Alexander, Barr, Caruthers, Garrett, and Weeks; and Student Trustee Ardilla

Members Absent: None

Others Present: Chancellor Suarez, President Perri and Interim President Colli, Vice Chancellor Lastimado and Interim Vice Chancellor Business Services Rearic, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

Board President Alexander called the meeting to order at 4:30 p.m.

Adjourn to Closed Session

Board President Alexander adjourned the open session at 4:30 p.m., and the Board met in closed session until 6:30 p.m., in the Museum Library, pursuant to Government Code Section 54957.6.

Reconvene in Open Session

Board President Alexander reconvened the open session at 6:39 p.m.

Announcement of Closed Session Action(s)

Board President Alexander announced no action was taken in closed session.

Public Presentations

Public comment was heard from the following individuals: Kim Metli, Grossmont College Business Department adjunct hourly instructor and former Business Officer; Jan Recktenwald, President California School Employees Association, Chapter 707; Sean Bentz, concerned citizen; Rick Walker, concerned citizen; Sylvia Montejano, Grossmont College Extended Opportunities Program Services Counselor; and Sandy Beasley, former President, California School Employees Association, Chapter 707.

Following public comment by Sean Bentz, there was discussion concerning a system to evaluate the smoking policy and enforcement of smoking violations. Trustee Garrett requested a Board report for the October or November meeting regarding the Smoking Policy Evaluation Plan.

Approval of Minutes

On motion of Members Garrett/Caruthers, with a unanimous vote of 5-0, the Board approved the April 17, 2007, regular meeting minutes, subject to amendment for inclusion of Board instruction to provide draft minutes to Districtwide Executive Council when they are provided to Board members.

Changes to Docket of Business

Chancellor Suarez announced the following changes to the Docket of Business:

- **Item 504**—Confidentials Exclusion from Overtime, Attachment A was revised and distributed.

Call to order

Closed session

Open session

**Closed session
announcements**

Public Presentations

Minutes

04/17/07 reg mtg
minutes approved

Changes to Docket

Personnel Items

- **Item 505**—Classification of Management Positions per AB 1725, Attachment A was revised and distributed.

Report of the Board President

Board President Alexander presented Certificates of Appreciation to Cuyamaca College Student Trustee Patrick Ardilla and Grossmont College Student Trustee Cathy Keyes. Trustees expressed sentiments and thanks to the student trustees for their service.

Board President Alexander stated he attended the Cuyamaca College Science & Technology Center Grand Opening, the Cuyamaca College Botanical Society Annual Scholarship & Awards Banquet, Cuyamaca College Foundation Dinner Dance, Retirees' Luncheon, and the Community College League of California Trustee Conference in San Francisco.

Reports of the Governing Board

Cuyamaca College Student Trustee Ardilla reported on the Science & Technology Center Grand Opening, Spring Career and Job Fair, Mexican Heritage Celebration, ASCC elections, and thanked the students and the Board for the opportunity to serve.

Trustee Barr stated he will participate in the colleges' accreditation self-studies. He stated that due to resistance, he is dropping his request for bi-monthly meetings, and reiterated his goal to improve the full-time to part-time staffing ratio by next fall.

Trustee Weeks congratulated both campuses for a number of successful events, including the East County Chamber of Commerce *First Friday Breakfast*, hosted by Ernie Ewin, President, Grossmont College Foundation, at Grossmont College, and the Cuyamaca College Science & Technology Center Grand Opening. She reported San Diego County Supervisor Dianne Jacob visited both campuses.

Trustee Garrett thanked Ernie Ewin for hosting the East County Chamber of Commerce *First Friday Breakfast* at Grossmont College. He attended the Cuyamaca College Science & Technology Center Grand Opening and the Grossmont College Student Transfer Ceremony. He stated the legislative analysis requested from Jack Sleeth two months ago, had not yet been received.

Trustee Caruthers extended congratulations and thanks to Cuyamaca College on the Science & Technology Center Grand Opening event.

Report of the Chancellor

Chancellor Suarez thanked student trustees Ardilla and Keyes for their service.

Chancellor Suarez called upon the following individuals for presentations:

An Accreditation Self-Study presentation was made to the Governing Board by Cuyamaca College accreditation team members Michael Wangler, Faculty Accreditation Co-Chair, and Cristina Chiriboga, Administrative Accreditation Co-Chair; and Grossmont College team members Chuck Passentino, Faculty Accreditation Co-Chair and Pam Amor, Administrative Accreditation Co-Chair.

Chancellor Suarez thanked the Accreditation teams for the presentation and asked the Board members to return comments regarding the self-study reports to the Chancellor's Office by May 22, 2007.

The Presidents' Reports were received, placed in the file, and distributed.

Chancellor Suarez called upon the presidents who presented items of interest from their respective colleges, including the following:

Ben Lastimado, Vice Chancellor Human Resources and Labor Relations, stated the District received high marks from the State Chancellor's Office for emergency preparedness and that the a District representative was invited be on the Statewide task force to develop standards.

Sue Rearic, Interim Vice Chancellor Business Services provided a budget update, which included information on the May Revise.

Dana Quittner, Sr. Director Intergovernmental Relations, Economic Development, and Public Information, provided a legislative update, which included career technical and equipment as high priorities.

Board President Rpt

Certs of Appreciation to GC Student Trustee Keyes and CC Student Trustee Ardilla
Alexander

Reports of the Board

Ardilla

Barr

Weeks

Garrett

Caruthers

Report of Chancellor

Accreditation Self-Study presentation by CC and GC

Presidents' Reports

Lastimado

Rearic

Quittner

The Chancellor announced that the Calendar of Events was distributed.

Adoption of Consent Calendar

On the motion of Members Garrett/Barr, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

Operations

Board Policy Updates—Accepted revisions to board policies BP 4050 Articulation; BP 5120 Transfer Center; BP 5500 Standards of Student Conduct; BP 5550 Speech: Time, Place, and Manner; and BP 5700 Athletics, as recommended by the Chancellor. See Exhibit 201, which is made a part of these minutes.

Resolution 07-025 Classified Employee Week, May 20-26, 2007—Adopted Resolution 07-025 Classified Employee Week, which honors the contributions of classified employees of the District and recognizes May 20-26, 2007, as Classified Employee Week in California, as designated by the California State Legislature and the California School Employees Association, as recommended by the Chancellor. See Exhibit 202, which is made a part of these minutes.

Budget and Finance

Budget Status and Requested Changes—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. See Exhibit 301, which is made a part of these minutes.

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. See Exhibit 302, which is made a part of these minutes.

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of April 2007, and granted authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.

Donations—Granted authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District. See Exhibit 305, which is made a part of these minutes.

Authorization to Sign Contracts and Purchase Orders—Granted authority to Omero Suarez, Chancellor; Sue Rearic, Interim Vice Chancellor-Business Services; Ben Lastimado, Vice Chancellor-Human Resources and Labor Relations; and Linda Bertolucci, Senior Director, Purchasing and Contracts, to sign contracts and purchase orders on behalf of the District, as recommended by the Chancellor. See Exhibit 306, which is made a part of these minutes.

End of Year Inter-District Budget Transfer—Granted authority to the Chancellor to effect inter-District budget transfers necessary for closing the District's fiscal year ending June 30, 2007, subject to ratification by the Governing Board. See Exhibit 308, which is made a part of these minutes.

Out-of-Country Travel to Tijuana, Mexico—Granted authority to the Chancellor to authorize: a) Offering a one-day bus tour to Tijuana, Mexico, during Fall 2007 Professional Development Week, August 13–17, 2007; b) Ezequiel Cardenas, Foreign Language Instructor, Cuyamaca College, and David Detwiler, Spanish Instructor, Cuyamaca College, serving as the coordinators of this professional development activity; and c) Granting the appropriate professional development hours to participants, conditional upon clearance for safe travel by the U.S. Department of State. See Exhibit 309, which is made a part of these minutes.

Resolutions 07–019, 07–020, and 07–021 Authorizing Designated Agents—Adopted the following resolutions to be effective July 1, 2007, through June 30, 2008: a) Resolution 07–019 Designating Authorized Agent to Receive Mail and Pick Up Warrants at the County Office of Education; b) Resolution 07–020 Designating Authorized Agent to Sign Payroll Payment Order; and c) Resolution 07–021 Designating Authorized Agent to Sign School Orders (Commercial Warrants), as recommended by the Chancellor. See Exhibit 310, which is made a part of these minutes.

Calendar of events
Adopt Consent Cal

Operations
Board Policy Updates

Resolution 07-025
Classified Employee
Week, May 20-26, 2007

Budget & Finance
Budget status and
requested changes

Budget Revisions

Purchase orders
April 2007

Donations

Authorization to Sign
Contracts and Purchase
Orders

End of Year Inter-
District Budget Transfer

Out-of-Country Travel to
Tijuana, Mexico

Resolutions 07–019,
07–020, and 07–021
Authorizing Designated
Agents

Resolution 07–022 Requesting Temporary Transfer of Funds—Adopted Resolution 07–022 Requesting Temporary Transfer of Funds, if necessary, from the County Treasurer for the 2007–2008 fiscal year, as recommended by the Chancellor. See Exhibit 311, which is made a part of these minutes.

Resolution 07–022
Requesting Temporary
Transfer of Funds

Resolution 07–023 End-of-Year Intra-Budget Transfer—Adopted Resolution 07–023 End-of-Year Intra-Budget Transfer, authorizing the County Superintendent of Schools to effect intra-budget transfers necessary for closing the District’s fiscal year ending June 30, 2007, as recommended by the Chancellor. See Exhibit 312, which is made a part of these minutes.

Resolution 07–023 End-
of-Year Intra-Budget
Transfer

Resolution 07–024 Replacement Warrants—Adopted Resolution 07–024 Replacement Warrants, authorizing the Chancellor to replace warrants void by age and issue new warrants for fiscal year 2007–2008. See Exhibit 313, which is made a part of these minutes.

Resolution 07–024
Replacement Warrants

Grossmont-Cuyamaca Community College District Child Development Centers’ Agency Self-Evaluation Reports and Action Plans—Approved the Grossmont-Cuyamaca Community College District Child Development Centers’ *Agency Self-Evaluation Reports and Action Plans*, as required by the Child Development Division of the California Department of Education, and as recommended by the Chancellor. See Exhibit 314, which is made a part of these minutes.

GCCCD Child
Development Centers’
Agency Self-Evaluation
Reports and Action
Plans

Student Fees—Granted authority to the Chancellor to approve the adjustment of previously approved Grossmont College Nursing Program course fees charged to students, commencing with the Summer 2007 term. See Exhibit 315, which is made a part of these minutes.

Student Fees

Supplies, Equipment, and Services

Supplies, Equip. & Svc

Bid C7507—Grossmont College Purchase and Installation of Production Camera System; Ratification of Award—Ratified the action of the Chancellor in awarding Bid C7507—Grossmont College Purchase and Installation of Production Camera System, to Audio Video Supply, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. See Exhibit 351, which is made a part of these minutes.

Bid C7507—GC
Purchase and Install of
Production Camera
System; Ratification of
Award

Public Works Projects

Public Works Projects

Bid C7581—Cuyamaca College Building B Classroom Remodel; Permission to Award—Granted authority to the Chancellor to: a) Award Bid C7581—Cuyamaca College Building B Classroom Remodel, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 401, which is made a part of these minutes.

Bid C7581—CC
Building B Classroom
Remodel; Permission to
Award

Bid C7599—Grossmont College Fire Barrier Landscape Project; Permission to Award—Granted authority to the Chancellor to: a) Award Bid C7599—Grossmont College Fire Barrier Landscape Project, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 402, which is made a part of these minutes.

Bid C7599—GC Fire
Barrier Landscape
Project; Permission to
Award

Bid C7600—Cuyamaca College Fire Barrier Landscape Project; Permission to Award—Granted authority to the Chancellor to: a) Award Bid C7600—Cuyamaca College Fire Barrier Landscape Project, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 403, which is made a part of these minutes.

Bid C7600—CC Fire
Barrier Landscape
Project; Permission to
Award

Bid C6809—Cuyamaca College Student Center Building; Reduce Retention to 5%—Granted authority to the Chancellor to reduce retention to 5% for Bid C6809—Masonry, with Dittmann Masonry, Inc. See Exhibit 404, which is made a part of these minutes.

Bid C6809—CC Student
Center Building; Reduce
Retention to 5%

Bids C6206, C6214, C6216, C6222, C6224, C6225 and C6228—Cuyamaca College Science and Technology Center; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Contracts: C6206—Hydraulic Elevators, with Mitsubishi Electric & Electronics, Inc.; C6214—PVC

Bids C6206, C6214,
C6216, C6222, C6224,
C6225 and C6228—CC
Science and

Roofing, with Chambers, Inc., dba Roof Construction, Inc.; C6216—Doors and Frames, with Johnson Barnes & Finch, Inc.; C6222—Tile, with Continental Marble & Tile, Inc.; C6224—Floor Coverings, with JJJ Floor Covering, Inc.; C6225—Painting, with Simmons & Wood, Inc.; and C6228—Final Cleaning, with Best Maintenance, Inc.; and b) Release retentions as allowed in the contract documents. See Exhibit 405, which is made a part of these minutes.

Bids C6400-C6403, C6405-C6408, C6410-C6419 and C6422—Grossmont College Digital Arts and Sculptural Arts Buildings; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion on Bid C6400—Grading and Demolition, with Western Rim Constructors, Inc.; C6401—Site Utilities, with Interpipe Contracting, Inc.; C6402—Landscape and Irrigation, with Western Rim Constructors, Inc.; C6403—Asphalt Paving, with Koch-Armstrong General Engineering, Inc.; C6405—Masonry, with Progressive Investments, Inc., dba Modern Masonry; C6406—Metals, with Minshew Brothers Steel Construction, Inc.; C6507—Rough Carpentry, with D.A Whitacre Construction, Inc.; C6408—Finish Carpentry, with Lozano Caseworks, Inc.; C6410—Sheet Metal & Flashing, with Quality Plus Ltd. dba American Sheet Metal; C6411—Waterproofing and Caulking, with Best Roofing & Waterproofing, Inc., dba Best Contracting Services, Inc.; C6412—Partitions, Doors, Frames and Hardware, with Standard Drywall, Inc.; C6413—Glass and Glazing, with Queen City Glass Company; C6414—Flooring, with Pro Installations, Inc., dba Spectra Contract Flooring; C6415—Ceramic Tile, with Continental Marble & Tile Co.; C6416—Painting & Wall Covering, with Hugo Alonso, Inc., dba Alonso Painting; C6417—Specialties & Equipment, with Johnson Barnes & Finch, Inc.; C6418—Window Coverings, with Diversified Window Coverings, Inc.; C6419—Elevators, with Mitsubishi Electric & Electronics USA, Inc.; and C6422—Electrical, with Bergelectric Corporation; and b) Release retention as allowed in the contract documents. See Exhibit 406, which is made a part of these minutes.

Personnel

Short-Term Hourly Assignments—Approved short-term temporary, non-academic assignments, and certified ending dates. See Exhibit 502, which is made a part of these minutes.

Emeritus Status—Confer emeritus status upon Grossmont College faculty retirees Rick Kirby, Lorraine Martin, and Thomas Tsung, as recommended by the Chancellor. See Exhibit 506, which is made a part of these minutes.

First Reading

Grossmont College Accreditation Self-Study Report—The Board considered as a first reading the Grossmont College draft accreditation self-study report, as presented by the Chancellor. See Exhibit 601, which is made a part of these minutes.

Cuyamaca College Accreditation Self-Study Report—The Board considered as a first reading the Cuyamaca College draft accreditation self-study report, as presented by the Chancellor. See Exhibit 602, which is made a part of these minutes.

Information

The Board accepted the following reports for information:

Status Report—Board Assignments. See Exhibit 651, which is made a part of these minutes.

District Quarterly Financial Report—The Board considered the Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report, for the period ending March 31, 2007; b) Quarterly Report on Trust Fund Balances, as of March 31, 2007; and c) Schedule of Investments Report, as of April 30, 2007, as presented by the Chancellor. See Exhibit 652, which is made a part of these minutes.

Items Pulled from Consent Calendar for Discussion

Item 304—Ratification of Signatures on Agreements pulled by *Trustee Caruthers* regarding Attachment A, items I.A. 4,5,-6. (Strata Information Group) asking why the items were not separate agenda items and for an assessment and report of Strata's work.

Technology Center;
Notice of Completion
and Release of
Retention

Bids C6400-C6403,
C6405-C6408, C6410-
C6419 and C6422—GC
Digital Arts and
Sculptural Arts
Buildings; Notice of
Completion and
Release of Retention

Personnel

Short-Term Hourly
Assignments

Emeritus Status

First Reading

Grossmont College
Accreditation Self-Study
Report

Cuyamaca College
Accreditation Self-Study
Report

Information

Board Assignments

District Quarterly
Financial Reports

Items pulled

Ratification of
Signatures on
Agreements approved

Concerning Attachment A, item I. B. 3. (Architects Mosher Drew Watson Ferguson), *Trustee Alexander* asked why the item was included in the 2007-2008 budget and for the Final Project Proposal. The Chancellor will provide reports at the next meeting. On motion of Members Caruthers/Weeks, with a vote of 5-0, the Board voted to approve Item 304, excluding approval of Attachment A, items I. A. 5, 6 and I. B. 3. See Exhibit 304, which is made a part of these minutes.

excluding approval of Attachment A, items I. A. 5, 6 and I. B. 3.

Item 307—Destruction of Records pulled by *Trustee Caruthers* for clarification of applicable year. On motion of Members Caruthers/Garrett, with a unanimous vote of 5-0, the Board approved item 307. See Exhibit 307, which is made a part of these minutes.

Destruction of Records, approved

Item 501—Personnel Actions pulled by *Trustee Garrett* for clarification of ratification and approval of personnel actions, as provided by Chancellor Suarez. *Trustee Barr* requested information on an employee transfer. Point of Order was made by *Trustee Alexander* based on confidentiality of personnel issues. Following public comment by Jim Fenningham, Administrators' Association representative, and Beth Smith, Grossmont College Academic Senate President, on motion of Members Garrett/Caruthers, with a vote of 4-1 (Barr opposed), the Board voted to approve Item 501. See Exhibit 501, which is made a part of these minutes.

Personnel Actions, approved

Item 503—Issue One-Year Employment Contracts to the “Meet and Confer” Administrators for the 2007-2008 Year pulled by *Trustee Barr* for questions concerning multi-year contracts for Administrators. *Trustee Barr* requested a report on which colleges offer Administrators one-year or multi-year contracts. On motion of Members Garrett/Weeks, with a vote of 3-0-2 (Trustees Caruthers and Barr abstained), the Board approved Item 503. See Exhibit 503, which is made a part of these minutes.

Issue One-Year Employment Contracts to the “Meet and Confer” Administrators for the 2007-2008 Year, approved

Item 504—Confidentials Exclusion from Overtime pulled by *Trustee Caruthers*, who expressed concern on overtime issues. On motion of Members Caruthers/Garrett, with a unanimous vote of 5-0, the Board approved Item 504. See Exhibit 504, which is made a part of these minutes.

Confidentials-Exclusion from Overtime, approved

Item 505—Classification of Management Positions per AB 1725 pulled by *Trustee Barr*, who inquired regarding the collegial consultation process and review by the Administrators' Association. On motion of Members Barr/Caruthers, with a unanimous vote of 5-0, the Board approved Item 505. See Exhibit 505, which is made a part of these minutes.

Classification of Management Positions per AB 1725, approved

Staff Communication

Staff Communication

Staff reports were presented by Jan Ford, Cuyamaca College Academic Senate President; Beth Smith, Grossmont College Academic Senate President; and Jan Recktenwald, California School Employees Association, Chapter 707, President.

Adjournment

Adjournment

Board President Alexander adjourned the meeting at 9:18 p.m.

Respectfully submitted,

Approved by the Governing Board June 19, 2007

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board

Rick Alexander
Board President

Jennifer Danks
Recording Secretary