



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, February 17, 2009**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, February 17, 2009, at 5:30 p.m., in the Griffin Gate, Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Alexander (arrived 5:41 p.m.), Barr, Garrett, Rosinski, and Weeks; and Student Trustees Lewis and Taylor

Members Absent: None

Others Present: Chancellor Suarez, President Cooke and Interim President Chiriboga, Vice Chancellors Lastimado and Rearic, District and college administrators, members of the staff, students, District legal counsel Timothy Garfield, Esq. and Jack Sleeth, Esq., and interested citizens.

Call to Order

Board President Garrett called the meeting to order at 5:30 p.m.

Adjourn to Closed Session

Board President Garrett adjourned the open session at 5:30 p.m., and the Board met in closed session until approximately 6:25 p.m., in the Associated Students of Grossmont College (ASGC) Board Room, pursuant to Government Code Section 54957 to consider non-reemployment of an administrator and non-reemployment of tenure-track/probationary faculty; Section 54956.9 to confer with legal counsel regarding Mapes v. GCCCD and an update on arbitration pertaining to two public employees; Section 54957 to consider an employee grievance; and Section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning United Faculty, California School Employees Association, Chapter 707, (CSEA), Administrators' Association, and confidential administrators and staff.

Reconvene in Open Session

Board President Garrett reconvened the open session at 6:34 p.m.

Announcement of Closed Session Action(s)

Board President Garrett announced that in closed session the Board approved the non-reemployment of a probationary faculty member and the non-reemployment of an academic administrator. He said the Board reviewed the CSEA arbitration decision and asked for a motion to ratify. On motion of Members Barr/Rosinski, with a unanimous vote of 5-0, the Board ratified the arbitration decision.

Public Presentations

Grossmont College student Crystal Sudano spoke on issues concerning the use of student representation fees.

Changes to Docket of Business

Chancellor Suarez announced that revisions were made and distributed to docket items 305 Donations, 651 Board Assignments, and that item 304 Ratification of Signatures on Agreements, Attachment A6, III, A., 1. Crown Castle International, was removed from the docket for consideration.

Call to Order

Closed Session

Open Session

**Closed Session
Announcements**

Public Presentations

**Changes to Docket
304, 305, 651**

Approval of Minutes

On motion of Members Barr/Weeks, with a unanimous vote of 5-0, the Board approved the January 12, 2009, special, meeting minutes.

On motion of Members Weeks/Alexander, with a unanimous vote of 5-0, the Board approved the January 13, 2009, regular, meeting minutes.

Report of the Board President

Board President Garrett attended the college convocations, the Community College League of California (CCLC) Legislative Conference in Sacramento, and the Association of Community College Trustees (ACCT) Legislative Summit in Washington, D.C. He stated Academic Senate Presidents Chris Hill and Michael Wangler will review the textbook cost issue with faculty to see how they can assist students.

Plaque Presentation to Chancellor Suarez

Throughout this last Board meeting for Chancellor Suarez, trustees, faculty, administrators, staff, and student representatives expressed gratitude to the Chancellor for his many accomplishments as they bid him a fond farewell.

Board President Garrett presented Chancellor Suarez with a glass trophy of appreciation in recognition of his leadership and highlighted some of his many achievements.

Chancellor Suarez Bids Farewell

Chancellor Suarez highlighted a few of the valuable and exciting things that were accomplished during his tenure by people coming together to make them a reality for the students and the community, including equalization and the *Proposition R* ballot initiative.

Reports of the Governing Board

Trustee Weeks attended and commented on the amazing Presidential Inauguration in Washington, D.C.

Trustee Barr requested feedback from the college presidents on the enforcement of the District's smoke-free policy. President Cooke, Interim President Chiriboga, and Cuyamaca College Student Trustee Taylor, reported there were no major enforcement problems and agreed that implementation of the smoking ban is going relatively smooth. Grossmont College Student Trustee Lewis will provide a report at the next meeting.

Trustee Rosinski attended the college convocations, the CCLC Legislative Conference in Sacramento, the San Diego and Imperial Counties Community College Association (SDICCA) Annual Trustees Dinner, the Grossmont College Spring Scholarship Awards, the State of the County Address by Dianne Jacob, and visited the Grossmont College Cardiovascular Technology Department.

Trustee Alexander attended the CCLC Advisory Committee on Legislation meeting in Sacramento, and the ACCT Legislative Summit in Washington, D.C. He requested a Board presentation on Supporting Education & Economic Development (SEED).

Grossmont College Student Trustee Lewis said he was grateful for the opportunity to attend the ACCT Legislative Summit in Washington, D.C., and reported on student activities.

Cuyamaca College Student Trustee Taylor thanked members of the Textbook Taskforce for coming forward with the textbook resolution. He attended the Cuyamaca College Convocation and reported on student events.

Report of the Chancellor

Dan McAllister, Treasurer-Tax Collector for County of San Diego, provided information on County services, including a status on tax collections for 2008, money management, and an overview on the *San Diego County Local Banking Initiative*.

Interim Associate Vice Chancellor Bob Hertel made a presentation on the 2008 Accountability Reporting for Community Colleges (ARCC) Report. He provided a variety of background information on the mandated performance structure for the annual evaluation and its purpose to evaluate college performance on the State's educational outcome priorities. He highlighted the performance categories and indicators, including trends data,

Minutes

1/12/09 and 1/13/09
minutes approved

Rpt of Bd President

Garrett

Chancellor Suarez
plaque presentation

Chancellor Suarez bids
farewell

Rpts of the Board

Weeks

Barr

Rosinski

Alexander

Lewis

Taylor

Report of Chancellor

Dan McAllister,
Treasurer-Tax Collector
County San Diego
2008 ARCC Report

college profile, self-assessment, and indicators within peer groups noting that our colleges are in different peer groups in four categories and share three. There was discussion concerning the report data becoming useful information in the future as the data collection and analysis becomes more synthesized. Please refer to item 652 attached to the docket and made a part of these minutes.

The Presidents' Reports were distributed.

Grossmont College President Cooke reported on the highest ever Spring enrollment; the status of accreditation, stating the October 2008 report was accepted and the follow-up report is due October 2009; and on campus activities and events.

Interim Cuyamaca College President Chiriboga provided an update on campus activities, including convocation, high Spring enrollment, emergency preparedness training, and hosting the 2009 State of the County Address.

Employment Services Director Amber Green, and Senior Recruiters JacQueline Osborne and Angela Diaz, provided a report on the new Human Resources technology, PeopleAdmin, which will be implemented on March 1, 2009.

Vice Chancellor Rearic reported on the status of the State budget, including cash management issues due to deferral of State payments.

Sr. Director, Facilities, Planning, and Development Dale Switzer reported on the Grossmont College Student Services/Student Center renovations and expansions (item 401), providing historical background, information on secondary effects and gratitude that the construction is moving forward.

Associate Vice Chancellor Quittner provided a summary report on the CCLC and ACCT legislative conferences and information on State budget negotiations.

The Chancellor announced the *Calendar of Events* was distributed.

Development of Consent Calendar

Items 201, 202, 305, 502, and 503 were pulled for discussion.

Adoption of Consent Calendar

On the motion of Members Alexander/Barr, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

Operations

Revisions to Academic Calendars 2008-2009 Grossmont College and Cuyamaca College—Granted authority to the Chancellor to adopt revisions to the 2008-2009 Academic Calendars for Grossmont College and Cuyamaca College, as recommended by the Chancellor. Please refer to item 203 attached to the docket and made a part of these minutes.

Board Policy Update—Approved revisions to board policies BP 5402 Student Clubs and Organizations, BP 5430 Solicitation of Funds from Students, and BP 5530 Substance Abuse; and adopted new policy BP 5205 Student Accident Insurance, as recommended by the Chancellor. Please refer to item 204 attached to the docket and made a part of these minutes.

Budget and Finance

Budget Status and Requested Changes—Accepted a report on the current budget status, and granted authority to the Chancellor to approve the budget changes. Please refer to item 301 attached to the docket and made a part of these minutes.

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. Please refer to item 302 attached to the docket and made a part of these minutes.

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of January 2009, and granted authority to execute appropriate documents. Please refer to item 303 attached to the docket and made a part of these minutes.

Presidents' Rpts

Cooke

Chiriboga

Lastimado
PeopleAdmin report

Rearic

Switzer

Quittner

Calendar of Events

Dev. of Consent Cal

**Adoption of Consent
Calendar**

Operations

Revisions to Academic
Calendars 2008-2009
GC and CC

Board Policy Update

Budget and Finance

Budget Status and
Requested Changes

Budget Revisions

Purchase Orders and
Warrants

Ratification of Signatures on Agreements—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom, with the exception of Attachment A6, III, A., 1. Crown Castle International, which was removed from consideration. Please refer to item 304 attached to the docket and made a part of these minutes.

Ratification of Signatures on Agreements, approved except for Attachment A6, III, A., 1. Crown Castle International, Out-of-Country Travel to Florence, Italy, and Paris, France

Out-of-Country Travel to Florence, Italy, and Paris, France—Granted authority to the Chancellor to authorize Lyn Neylon, San Diego and Imperial Counties Community College Association Study Abroad Coordinator, Cuyamaca College, to conduct a program site visit, and travel to Florence, Italy, for the period of March 27–April 4, 2009; and conduct a pre-program site visit, and travel to Paris, France, for the period of April 4–11, 2009, conditional upon clearance for safe travel by the U.S. Department of State. Please refer to item 306 attached to the docket and made a part of these minutes.

Out-of-Country Travel to Paris, France—Granted authority to the Chancellor to authorize Paul Carmona, Humanities Professor and San Diego and Imperial Counties Community College Association Study Abroad Lead Faculty, Cuyamaca College, to conduct a pre-program site visit; and to travel to Paris, France, for the period of April 1–9, 2009, conditional upon clearance for safe travel by the U.S. Department of State. Please refer to item 307 attached to the docket and made a part of these minutes.

Out-of-Country Travel to Paris, France

Out-of-Country Travel to Paris, France—Granted authority to the Chancellor to authorize Paul Carmona, Humanities Instructor, Cuyamaca College, and Malia Serrano, Art History Instructor, Grossmont College, to teach for the San Diego and Imperial Counties Community Colleges Association Study Abroad Program; and to travel to Paris, France, for the period of September 30–November 30, 2009, conditional upon clearance for safe travel by the U.S. Department of State. Please refer to item 308 attached to the docket and made a part of these minutes.

Out-of-Country Travel to Paris, France

Cuyamaca College Noncredit Courses—Approved new courses and current course outline updates for Cuyamaca College noncredit courses for 2008-2009, as recommended by the Chancellor. Please refer to item 309 attached to the docket and made a part of these minutes.

CC Noncredit Courses

Supplies, Equipment, and Services

Supplies, Equip, & Svc

Grossmont College Foodservice Equipment and Supplies for Culinary Arts Program; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B09.031 Grossmont College Foodservice Equipment and Supplies for Culinary Arts Program, to Sam Tell and Son, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 351 attached to the docket and made a part of these minutes.

GC Foodservice Equipment and Supplies for Culinary Arts Program; Ratification of Award

Public Works Projects

Public Works Projects

Grossmont College Student Services/Student Center Renovations/Expansions; 75% Preliminary Plan Review—Approved 75% of the Preliminary Plan design for the Grossmont College Student Services/Student Center Renovations/Expansions, certifying that the design is consistent with the Board approved Facilities Construction Master Plan, Architectural Design Guidelines, and conceptual design in the Final Project Proposal; and authorized the Chancellor to proceed with the project and direct the architect to proceed with the design. Please refer to item 401 attached to the docket and made a part of these minutes.

GC Student Services/Student Center Renovations/Expansion s; 75% Preliminary Plan Review

Grossmont College Child Development Center Preschool Playground Project; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Bid B08.088 Grossmont College Child Development Center Preschool Playground Project, with Fordyce Construction; and b) Release retention as allowed in the contract documents. Please refer to item 402 attached to the docket and made a part of these minutes.

GC Child Development Center Preschool Playground Project; Notice of Completion and Release of Retention

Grossmont College Performing Arts Building; Architectural Services Agreement—Granted authority to the Chancellor, pending approval of a future State facilities bond, to enter into an agreement with LPA Architects, for architectural services for the Grossmont College Performing Arts Building. Please refer to item 403 attached to the docket and

GC Performing Arts Building; Architectural Services Agreement

made a part of these minutes.

Cuyamaca College Child Development Center Preschool Playground Project; Permission to Award—Granted authority to the Chancellor to: a) Award Bid B09.037 Cuyamaca College Child Development Center Preschool Playground Project, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. Please refer to item 404 attached to the docket and made a part of these minutes.

Districtwide Purchase and Installation of Parking Permit Machines; Permission to Award—Granted authority to the Chancellor to: a) Award Bid B09.038 Districtwide Purchase and Installation of Parking Permit Machines, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. Please refer to item 405 attached to the docket and made a part of these minutes.

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of January 13, 2009, to February 16, 2009. Please refer to item 501 attached to the docket and made a part of these minutes.

Information

Status Report—Board Assignments—Please refer to item 651 attached to the docket and made a part of these minutes.

Accountability Reporting for the Community Colleges—The Board considered and discussed the 2008 Accountability Reporting for the Community Colleges, as presented by the Chancellor. Please refer to item 652 attached to the docket and made a part of these minutes.

Employment of Probationary Faculty for Second One-Year Contracts 2009-2010—The Board considered employment of probationary faculty who will enter into second one-year contracts for the 2009-2010 academic year, as presented by the Chancellor. Please refer to item 653 attached to the docket and made a part of these minutes.

Employment of Probationary Faculty with Two-Year Contracts, 2009-2010 and 2010-2011—The Board considered employment of probationary faculty members who will be employed with third-year contracts with two-year terms, for the 2009-2010 and 2010-2011 academic years, as presented by the Chancellor. Please refer to item 654 attached to the docket and made a part of these minutes.

Employment of Probationary Faculty as Tenured Faculty Beginning with the 2009-2010 Academic Year—The Board considered employment of probationary faculty members as tenured faculty beginning with the 2009-2010 academic year, as presented by the Chancellor. Please refer to item 655 attached to the docket and made a part of these minutes.

Sabbatical Leave Requests 2009-2010—The Board considered six sabbatical leave requests for the academic year 2009-2010 for Grossmont College and Cuyamaca College academic faculty, as follows: Grossmont College: Pat Bennett, Carlos Contreras, and Jeff Lehman. Cuyamaca College: Lindy Brazil, Susan Haber, and Tammi Marshall, as presented by the Chancellor. Please refer to item 656 attached to the docket and made a part of these minutes.

District Quarterly Financial Reports—The Board considered the Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending December 31, 2008; b) Quarterly Report on Trust Fund Balances as of December 31, 2008; and c) Schedule of Investments Report as of January 30, 2009. Please refer to item 657 attached to the docket and made a part of these minutes.

Administrative Procedure Update—The Board received for information new administrative procedure AP 7112 College President Evaluation, as presented by the Chancellor. Please refer to item 658 attached to the docket and made a part of these

CC Child Development Center Preschool Playground Project; Permission to Award

Districtwide Purchase and Installation of Parking Permit Machines; Permission to Award

Personnel

Personnel Actions

Information

Board Assignments

Accountability Reporting for the Community Colleges

Employment of Probationary Faculty for Second One-Year Contracts 2009-2010

Employment of Probationary Faculty with Two-Year Contracts, 2009-2010 and 2010-2011

Employment of Probationary Faculty as Tenured Faculty Beginning with the 2009-2010 Acad Year

Sabbatical Leave Requests 2009-2010

District Quarterly Financial Reports

Administrative Procedure Update

minutes.

Items Pulled from Consent Calendar for Discussion

Select and Approve a Date for Annual Governing Board Goal-Setting Meeting—*pulled by Trustee Weeks* to recommend March 31, 2009, as the date for the annual goal-setting session. On motion of Members Weeks/Rosinski, with a unanimous vote of 5-0, the Board approved the date. Please refer to item 201 attached to the docket and made a part of these minutes.

Development of Board Policy Concerning Electronic/Online Textbooks—*pulled by Trustee Weeks* for discussion and comment by Academic Presidents Chris Hill and Michael Wangler who expressed appreciation for the Board's commitment to look at alternatives for textbooks. On motion of Members Weeks/Barr, with a unanimous vote of 5-0, the Board approved the item. Please refer to item 202 attached to the docket and made a part of these minutes.

Donations—*pulled by Trustee Alexander* to express appreciation to the *Rice Family Foundation* for being instrumental in the Cuyamaca College Ornamental Horticulture program. On motion of Members Alexander/Barr, with a unanimous vote of 5-0, the item was approved. Please refer to item 305 attached to the docket and made a part of these minutes.

Short-Term Hourly Assignments—*pulled by Trustee Barr* to commend staff for reducing the number of short-term hourly employees. On motion of Members Barr/Rosinski, with a unanimous vote of 5-0, the item was approved. Please refer to item 502 attached to the docket and made a part of these minutes.

2007-2008 Tentative Agreement between California School Employees Association, Chapter 707, and Grossmont-Cuyamaca Community College District—*pulled by Trustee Rosinski* to express congratulations on the agreement and to acknowledge the hard work put into it. On motion of Members Rosinski/Barr, with a unanimous vote of 5-0, the item was approved. Please refer to item 503 attached to the docket and made a part of these minutes.

Staff Communication

Classified Senate President Debi Miller, United Faculty President Zoe Close, and California School Employees Association, Chapter 707, President Jan Recktenwald presented staff reports or comments.

Proclamation Presentation to Chancellor Suarez

The Classified Staff e-board, including Members Debi Miller, Maggie Gonzales, Pat Murray, Jacqueline Osborne, and Paula Tillery, presented a Proclamation in honor of Chancellor Suarez.

Adjournment

Board President Garrett adjourned the meeting in recognition of Chancellor Suarez's service to the District at 8:46 p.m.

Items Pulled

Select and Approve a Date for Annual Governing Board Goal-Setting Meeting, 3/31/09

Development of Board Policy Concerning Electronic/Online Textbooks, approved

Donations, approved

Short-Term Hourly Assignments, approved

2007-2008 Tentative Agreement between CSEA and GCCCD, approved

Staff Communication

Proclamation in honor of Chancellor Suarez

Adjournment

Respectfully submitted,

Approved by the Governing Board
March 17, 2009

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board

Bill Garrett
Board President

Jennifer Danks
Recording Secretary