



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD  
MINUTES OF THE REGULAR MEETING  
Tuesday, March 17, 2009**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, March 17, 2009, at 5:30 p.m., in the Student Center, Cuyamaca College, 900 Rancho San Diego Parkway, El Cajon, California.

Members Present: Trustees Alexander, Barr, Garrett, Rosinski, and Weeks; and Student Trustees Lewis and Taylor

Members Absent: None

Others Present: Chancellor Miles, President Cooke and Interim President Chiriboga, Vice Chancellors Lastimado and Rearic, District and college administrators, members of the staff, students, District legal counsel Timothy Garfield and Jack Sleeth, and interested citizens.

**Call to Order**

Board President Garrett called the meeting to order at 5:30 p.m.

**Public Presentations**

United Faculty President Zoe Close commented on compensation for part-time faculty serving on committees.

**Adjourn to Closed Session**

Board President Garrett adjourned the open session at 5:30 p.m., and the Board met in closed session until 6:31 p.m., in Room I-209 of the Student Center at Cuyamaca College pursuant to Government Code Section 54956.9 to confer with legal counsel regarding Mapes v. GCCCD; and section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning United Faculty, California School Employees Association Chapter 707 (CSEA), Administrators' Association, and confidential administrators and staff.

**Reconvene in Open Session**

Board President Garrett reconvened the open session at 6:37 p.m.

**Announcement of Closed Session Action(s)**

Board President Garrett reported that no action was taken in closed and that the Board gave instructions to District negotiators.

**Public Presentations**

There were no public presentations.

**Changes to Docket of Business**

Chancellor Miles announced that revisions were made and distributed to items 503, Attachment A and 652.

**Approval of Minutes**

On motion of Members Alexander/Rosinski with a unanimous vote of 5-0, the Board approved the February 17, 2009, regular, meeting minutes as presented.

**Chancellor Miles Welcomed**

Governing Board Members, administrators, student, faculty, and staff representatives extended a warm and hearty welcome to Chancellor Cindy Miles.

**Report of the Board President**

Board President Garrett expressed appreciation to staff for former Chancellor Suarez's retirement celebration. He was thrilled with the news that the Grossmont College Nursing Program will be receiving federal funding. He will be meeting with the Textbook Task

**Call to Order**

**Public Presentations**

**Closed Session**

**Open Session**

**Closed Session  
Announcements**

**Public Presentations**

**Changes to Docket**

**Minutes**

2/17/09 mtg minutes  
approved

**Chancellor Miles  
Welcomed**

**Rpt of Bd President**

Garrett

Force and the Academic Senate Presidents to discuss reducing textbook costs.

**Reports of the Governing Board**

Cuyamaca College Student Trustee Chuck Taylor reported on student events including the Black History College Hour and upcoming student elections.

Grossmont College Student Trustee Lewis provided a report on the District smoking policy/ban, stating the students feel enforcement is lacking. He also reported on the student's "March in March" in Sacramento and the upcoming Science Festival.

Trustee Rosinski, in light of other school district layoffs, commended the Board and District for good budget planning and students, faculty, and staff for doing more when asked.

Trustee Alexander attended the Topping-Off Ceremony for the Grossmont College parking structure and the Community College League of California (CCLC) Advisory Committee on Legislative meeting, stating the State budget was the main topic of discussion along with the issue of San Diego State University transfer students being denied admission.

Trustee Barr attended former Chancellor Omero Suarez's retirement celebration. In regard to the smoking ban, he suggested the college presidents work with enforcement officials to heighten awareness.

Trustee Weeks commented on the inadequate State budget. She also reported on the San Diego Women's Foundation grant opportunities to organizations that train workers for "sustainable-wage" jobs. The Office Professional Training program applied for funding from this group and is hosting a site visit as part of the application process.

**Report of the Chancellor**

Chancellor Miles thanked the Board for the honor and opportunity to work at this District and to everyone for their warm welcome. She expressed her desire to hear from all constituencies and being on a learning and listening tour with the "Conversations with the Chancellor" forums scheduled on each campus.

Regional Outreach Coordinator for the Campaign for College Opportunity Bob Biddle honored CalPASS and Project Success with *Practices with Promise 2008* awards. Accepting the honors for *Cal-PASS Freshman Composition Alignment Project* were CalPASS Chief Executive Officer Brad Phillips and Grossmont College Project Coordinator and English Instructor Ryan Griffith; and for *Project Success Learning Communities* were Grossmont College English Professor Sue Jensen and Grossmont College retired instructor Mary Donnelly.

Citizens' Bond Oversight Committee Communications Subcommittee vice chairperson Sharon Bullard presented the annual *Proposition R* Citizens' Bond Oversight Committee report.

The Presidents' Reports were distributed.

Interim President Chiriboga highlighted the joint Grossmont and Cuyamaca Colleges Science Decathlon, Sustainable Urban Landscape Conference, and Hewlett Foundation site visit among other campus activities.

President Cooke reported on college activities and events, highlighting the Science Festival and progress on accreditation recommendations being on schedule.

Vice Chancellor Human Resources & Labor Relations Lastimado reported that the new Employment Services recruitment software, PeopleAdmin, went live in March 2009.

Vice Chancellor Business Services Rearic provided an update on the 2008/09 budget stating that funding continues to be delayed, and that changes can be expected to the 2009/10 budget. Details for budget reduction strategies will be brought to the Board.

Associate Vice Chancellor Intergovernmental Relations, Economic Development & Public Information Quittner reported on the number of community colleges receiving federal earmark funding and proposals for the upcoming year.

Chancellor Miles announced that the *Calendar of Events* was distributed to the Board.

**Development of Consent Calendar**

Items 306 and 307 were pulled for discussion.

**Rpts of the Board**

Taylor

Lewis

Rosinski

Alexander

Barr

Weeks

**Report of Chancellor**

Campaign for College Opportunity Practice with Promise awards to CalPASS and Project Success

CBOC Annual Report

Presidents' Reports

Chiriboga

Cooke

Lastimado

Rearic

Quittner

Calendar of Events

Dev. of Consent Cal

**Adoption of Consent Calendar**

On the motion of Members Barr/Weeks, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

**Budget and Finance**

**Budget Status and Requested Changes**—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. Please refer to item 301, which is attached to the agenda and made a part of these minutes.

**Budget Revisions**—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. Please refer to item 302, which is attached to the agenda and made a part of these minutes.

**Purchase Orders and Warrants**—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of February 2009, and granted authority to execute appropriate documents. Please refer to item 303, which is attached to the agenda and made a part of these minutes.

**Ratification of Signatures on Agreements**—Ratified the action of the Chancellor in signing agreements, and grant authority to accept, budget, and spend any proceeds there from. Please refer to item 304, which is attached to the agenda and made a part of these minutes.

**Donations**—Granted authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District. Please refer to item 305, which is attached to the agenda and made a part of these minutes.

**Resolution 09-011 California Department of Education Infant and Toddler Child Care Resource Program, Grossmont College and Cuyamaca College Child Care**

**Centers**—Adopted Resolution 09-011 California Department of Education Infant and Toddler Child Care Resource Program, Grossmont College and Cuyamaca College Child Care Centers, certifying approval of the California Department of Education Child Care Contract for the purpose of supporting child care and development programs serving infants and toddlers at the Grossmont College and Cuyamaca College Child Care Centers, and authorizing designated personnel to sign contract documents for fiscal year 2008-2009, as recommended by the Chancellor. Please refer to item 308, which is attached to the agenda and made a part of these minutes.

**Public Works Projects**

**Cuyamaca College Business/CIS Building Central Plant Chiller; Reduce Retention to 5%**—Granted authority to the Chancellor to reduce retention to 5% for Bid B08.093 Central Plant Chiller, with West Coast Air Conditioning, Inc. Please refer to item 401, which is attached to the agenda and made a part of these minutes.

**Cuyamaca College F Building Restrooms Upgrade; Notice of Completion and Release of Retention**—Granted authority to the Chancellor to: a) File a Notice of Completion for Bid B08.029 Cuyamaca College F Building Restrooms Upgrade, with Whitaker Construction; and b) Release retention as allowed in the contract documents. Please refer to item 402, which is attached to the agenda and made a part of these minutes.

**Cuyamaca College HVAC Upgrade for One-Stop Building; Permission to Award**—Granted authority to the Chancellor to: a) Award Bid B09.039 Cuyamaca College HVAC Upgrade for One-Stop Building, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. Please refer to item 403, which is attached to the agenda and made a part of these minutes.

**Cuyamaca College Trailer Retrofit and Relocation Project Phase Two; Ratification of Award**—Ratified the action of the Chancellor in awarding Bid B08.096 Cuyamaca College Trailer Retrofit and Relocation Project Phase Two, to Gordon-Prill San Diego, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 404, which is attached to the agenda and made a part of these minutes.

**Adopt of Consent Cal**

**Budget and Finance**

Budget Status and Requested Changes

Budget Revisions

Purchase Orders and Warrants

Ratification of Signatures on Agreements

Donations

Resolution 09-011 California Department of Education Infant and Toddler Child Care Resource Program, GC and CC Child Care Centers

**Public Works Projects**

CC Business/CIS Building Central Plant Chiller; Reduce Retention to 5%

CC F Building Restrooms Upgrade; Notice of Completion and Release of Retention

CC HVAC Upgrade for One-Stop Building; Permission to Award

CC Trailer Retrofit and Relocation Project Phase Two; Ratification of Award

**Personnel**

**Personnel Actions**—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of February 17, 2009, through March 16, 2009. Please refer to item 501, which is attached to the agenda and made a part of these minutes.

**Short-Term Hourly Assignments**—Approved short-term temporary, non-academic assignments, and certified ending dates, as recommended by the Chancellor. Please refer to item 502, which is attached to the agenda and made a part of these minutes.

**Search Process for Cuyamaca College President**—Approved the search process, timeline, and Search and Interview Committee composition, and reaffirmed the position description for college president, as recommended by the Chancellor. Please refer to item 503, which is attached to the agenda and made a part of these minutes.

**Information**

**Status Report—Board Assignments** received for information. Please refer to item 651, which is attached to the agenda and made a part of these minutes.

**Part-Time and Extra-Pay Assignments, January 20, 2009, through May 29, 2009**—Considered currently recorded Grossmont-Cuyamaca Community College District part-time and extra-pay assignments report for the period January 20, 2009, through May 29, 2009, as presented by the Chancellor.

**Proposition R Citizens' Bond Oversight Committee Annual Report**—Considered the 2008 *Proposition R* Citizens' Bond Oversight Committee Annual Report, as presented by the Chancellor.

**Items Pulled from Consent Calendar for Discussion**

**Out-of-State Travel to Akron, Ohio, or Springfield, Missouri**—*pulled by Trustee Weeks*, to inquire of Chancellor Miles about the travel freeze. Chancellor Miles said that criteria are being applied whereby travel deemed critical to institutional needs is being approved on a limited basis. This process and criteria will be provided to the Board. On motion of Members Weeks/Rosinski, with a unanimous vote of 5-0, the item was approved. Please refer to item 306, which is attached to the agenda and made a part of these minutes.

**Out-of-State Travel to Portland, Oregon**—*pulled by Trustee Weeks* to inquire of Chancellor Miles about the travel freeze. Chancellor Miles said that criteria are being applied whereby travel deemed critical to institutional needs is being approved on a limited basis. This process and criteria will be provided to the Board. On motion of Members Weeks/Rosinski, with a unanimous vote of 5-0, the item was approved. Please refer to item 307, which is attached to the agenda and made a part of these minutes.

**Staff Communication**

Classified Senate President Debi Miller, Grossmont College Academic Senate President Chris Hill, Cuyamaca College Academic Senate President Michael Wangler, Administrators' Association representative Sharon Barrett, and CSEA President Jan Recktenwald presented staff reports.

**Adjournment**

Board President Garrett adjourned the meeting at 8:00 p.m.

**Personnel**

Personnel Actions

Short-Term Hourly Assignments

Search Process for CC President

**Information**

Board Assignments

Part-Time and Extra-Pay Assignments, January 20, 2009, through May 29, 2009

*Proposition R* CBOC Annual Report

**Items Pulled**

Out-of-State Travel to Akron, Ohio, or Springfield, Missouri, approved

Out-of-State Travel to, Portland, Oregon approved

**Staff Communication**

**Adjournment**

Respectfully submitted,

Cindy L. Miles, Ph.D.  
Chancellor and  
Secretary to the Governing Board

Jennifer Danks, Recording Secretary

Approved by the Governing Board  
April 21, 2009

Bill Garrett  
Board President