



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, May 19, 2009**

At 4:00 p.m., Governing Board Members gathered in the Digital Theater, Communication Arts Center, Cuyamaca College, for a presentation by the *Grossmont-Cuyamaca District Forensics Team*.

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, May 19, 2009, at 5:00 p.m., in the Student Center, Cuyamaca College, 900 Rancho San Diego Parkway, El Cajon, California.

Members Present: Trustees Alexander, Barr, Garrett, Rosinski, and Weeks; and Student Trustees Lewis and Taylor

Members Absent: None

Others Present: Chancellor Miles, President Cooke and Interim President Chiriboga, Vice Chancellors Lastimado and Rearic, District and college administrators, members of the staff, students, District legal counsel Timothy Garfield, Esq. and Jack Sleeth, Esq., and interested citizens.

Call to Order

Board President Garrett called the meeting to order at 5:00 p.m.

Adjourn to Closed Session

Board President Garrett adjourned the open session at 5:00 p.m., and the Board met in closed session until approximately 6:31 p.m., in Room I-209 of the Student Center at Cuyamaca College, pursuant to Government Code section 54956.9 to confer with legal counsel regarding Agosto v. GCCCD, Cliffe v. GCCCD, and Mapes v. GCCCD; and three cases of potential litigation; section 54957 to consider District collective bargaining negotiator; and section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning United Faculty, California School Employees Association Chapter 707 (CSEA), Administrators' Association, and confidential administrators and staff.

Reconvene in Open Session

Board President Garrett reconvened the open session at 6:39 p.m.

Announcement of Closed Session Action(s)

Board President Garrett announced that no action was taken and that closed session would be reconvened following open session.

Public Presentations

Public comment was heard from a Grossmont College student concerning the online conversion of the student newspaper, the Associated Students Grossmont College President expressed appreciation and thanks, and the Grossmont College Student Trustee-elect for 2009-2010 expressed thanks to Student Trustee Dan Lewis.

Changes to Docket of Business

Chancellor Miles announced that revisions were made and distributed to Docket items 302 Budget Revisions and 653 Administrative Procedure Update, Attachment A.

Call to Order

Closed Session

Open Session

**Closed Session
Announcements**

Public Presentations

**Changes to Docket
302 and 653**

Approval of Minutes

On motion of Members Weeks/Barr, with a unanimous vote of 5-0, the Board approved the April 21, 2009, regular, meeting minutes as presented.

Report of the Board President

Board President Garrett honored Cuyamaca College Student Trustee Charles Taylor III and Grossmont College Student Trustee Dan Lewis with Certificates of Appreciation for their year of service to the Board and District, noting that Student Trustee Chuck Taylor was re-elected to a second term.

Board President Garrett expanded on the comments for the many program celebrations and events, noting he attended the Cuyamaca College Extended Opportunity Programs and Services Students of Note Ceremony and the Grossmont College Students of Note Ceremony.

Reports of the Governing Board

Trustees expressed enjoyment in attending Chancellor Miles Welcome Reception and commented on how well attended it was.

Trustee Weeks attended the colleges' Joint Forensics Team pre-board meeting demonstration, the San Diego East County Chamber of Commerce *First Friday Breakfast*, the Cuyamaca College Foundation Gala, and announced that Dr. Mary Leslie, Grossmont College Business Office Technology Professor, was named Workforce Development Professional of the year for San Diego County.

Trustee Rosinski, in regard to Classified Staff Appreciation Week, she expressed appreciation to all Classified staff. She attended the Cuyamaca College Spring Garden Festival, the Community College League of California Annual Trustees Conference, Cuyamaca College Foundation Gala, Grossmont and Cuyamaca Colleges Transfer Achievement Celebrations, and the Grossmont College Annual Recognition Awards Ceremony.

Trustee Alexander attended the Cuyamaca College Spring Garden Festival and commented on the huge attendance, the Advisory Committee on Legislation meeting held in conjunction with the Community College League of California Annual Trustees Conference, the East County Economic Development Council fundraiser, and the Cuyamaca College Foundation Gala.

Grossmont College Student Trustee Lewis reported that he participated in the Grossmont College Brad Dalusio Golf Tournament fundraiser, and will be graduating in June.

Cuyamaca College Student Trustee Taylor reported on the Associated Students Cuyamaca and Grossmont Colleges' joint barbeque to welcome Chancellor Miles, and numerous other student events and activities.

Report of the Chancellor

Chancellor Miles reported that she and the Board members have been attending as many of the college events as possible. She stated there was great media coverage of the Cuyamaca College Career Fair and of the Grossmont Theater Arts Department.

The Presidents' Reports were distributed and the Chancellor reported on campus activities and events. She highlighted grants received at both campuses; gave updates regarding swine flu and the State budget estimated shortfall; and announced commencement ceremony dates and times.

Chancellor Miles thanked the Governing Board and attendees for the gracious and warm welcome she received at the reception in her honor.

The Chancellor announced the *Calendar of Events* was distributed.

Development of Consent Calendar

Item 304 was pulled for discussion.

Adoption of Consent Calendar

On the motion of Members Alexander/Rosinski, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

Minutes

4/21/09 minutes approved

Rpt of Bd President

Certs of Appreciation to Student Trustees Taylor and Lewis

Rpts of the Board

Weeks

Rosinski

Alexander

Lewis

Taylor

Report of Chancellor

Presidents' Reports

Calendar of Events

Dev. of Consent Cal

Adoption of Consent Calendar

Operations

Revise Schedule of Regular Governing Board Meetings—Revised the schedule of regular Governing Board meetings of the Grossmont-Cuyamaca Community College District for the year 2009, as recommended by the Chancellor. Please refer to item 201 attached to the docket and made a part of these minutes.

Board Policy Update—Approved revisions to board policy BP 5410 Associated Students Elections; and adopted new policies BP 7145 Personnel Files and BP 7236 Substitute and Short-Term Non-Exempt Classified Staff, as recommended by the Chancellor. Please refer to item 202 attached to the docket and made a part of these minutes.

Budget and Finance

Budget Status and Requested Changes—Accepted a report on the current budget status, and granted authority to the Chancellor to approve the budget changes. Please refer to item 301 attached to the docket and made a part of these minutes.

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. Please refer to item 302 attached to the docket and made a part of these minutes.

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of April 2009, and granted authority to execute appropriate documents. Please refer to item 303 attached to the docket and made a part of these minutes.

Resolutions 09-016, 09-017, and 09-018 Authorizing Designated Agents—Adopted the following resolutions to be effective July 1, 2009, through June 30, 2010: a) Resolution 09-016 Designating Authorized Agent to Receive Mail and Pick Up Warrants at the County Office of Education; b) Resolution 09-017 Designating Authorized Agent to Sign Payroll Payment Order; and c) Resolution 09-018 Designating Authorized Agent to Sign School Orders (Commercial Warrants), as recommended by the Chancellor. Please refer to item 305 attached to the docket and made a part of these minutes.

Resolution 09-019 Requesting Temporary Transfer of Funds—Adopted Resolution 09-019 Requesting Temporary Transfer of Funds, if necessary, from the County Treasurer for the 2009-2010 fiscal year, as recommended by the Chancellor. Please refer to item 306 attached to the docket and made a part of these minutes.

Resolution 09-020 End-of-Year Intra-Budget Transfers by the County—Adopted Resolution 09-020 End-of-Year Intra-Budget Transfers, authorizing the County Superintendent of Schools to effect intra-budget transfers necessary for closing the District's fiscal year ending June 30, 2009, as recommended by the Chancellor. Please refer to item 307 attached to the docket and made a part of these minutes.

End-of-Year Intra-Budget Transfers by the District—Granted authority to the Chancellor to effect intra-budget transfers necessary for closing the District's fiscal year ending June 30, 2009, subject to ratification by the Governing Board. Please refer to item 308 attached to the docket and made a part of these minutes.

Resolution 09-021 Replacement Warrants—Adopted Resolution 09-021 Replacement Warrants, authorizing the Chancellor to replace warrants void by age and new warrants. Authorization to remain in effect until cancelled. Please refer to item 309 attached to the docket and made a part of these minutes.

Destruction of Records—Granted authority to conduct destruction of Class 3—Disposable records during the 2009-2010 fiscal year, as recommended by the Chancellor. Please refer to item 310 attached to the docket and made a part of these minutes.

Authorization to Sign Contracts and Purchase Orders—Granted authority to Cindy L. Miles, Chancellor; Sue Rearic, Vice Chancellor Business Services; Ben Lastimado, Vice Chancellor Human Resources and Labor Relations; and Linda Bertolucci, Senior Director, Purchasing and Contracts, to sign contracts and purchase orders on behalf of the District, as recommended by the Chancellor. Please refer to item 311 attached to the docket and made a part of these minutes.

Operations

Revise Schedule of Regular Governing Board Meetings

Board Policy Updated

Budget and Finance

Budget Status and Requested Changes

Budget Revisions

Purchase Orders and Warrants

Resolutions 09-016, 09-017, and 09-018 Authorizing Designated Agents

Resolution 09-019 Requesting Temporary Transfer of Funds

Resolution 09-020 End-of-Year Intra-Budget Transfers by the County

End-of-Year Intra-Budget Transfers by the District

Resolution 09-021 Replacement Warrants

Destruction of Records

Authorization to Sign Contracts and Purchase Orders

Grossmont-Cuyamaca Community College District Child Development Centers' Agency Self-Evaluation Reports and Action Plans—Approved the Grossmont-Cuyamaca Community College District Child Development Centers' Agency Self-Evaluation Reports and Action Plans, as required by the Child Development Division of the California Department of Education, and as recommended by the Chancellor. Please refer to item 312 attached to the docket and made a part of these minutes.

Resolution 09-022 California Department of Education Tech Prep Regional Coordination Project—Adopted Resolution 09-022 California Department of Education Tech Prep Regional Coordination Project, certifying approval to extend the California Department of Education Tech Prep Regional Coordination Project agreement, and authorizing designated personnel to sign contract documents for fiscal year 2009-2010, as recommended by the Chancellor. Please refer to item 313 attached to the docket and made a part of these minutes.

Supplies, Equipment, and Services

Districtwide Purchase and Installation of Furniture; Permission to Award—Granted authority to the Chancellor to: a) Award Bid B09.047 Purchase and Installation of Furniture, to the lowest responsive bidder(s) meeting all terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. Please refer to item 351 attached to the docket and made a part of these minutes.

Printing of College Catalogs; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B09.035 Printing of College Catalogs, to Westminster Press, the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 352 attached to the docket and made a part of these minutes.

Public Works Projects

Cuyamaca College Business & Technology Building Central Plant Chiller; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Contract B08.093 Cuyamaca College Business/CIS Building Central Plant Chiller, with West Coast Air Conditioning, Inc.; and b) Release retention as allowed in the contract documents. Please refer to item 401 attached to the docket and made a part of these minutes.

Cuyamaca College F Building Restrooms Upgrade; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Bid B09.029 Cuyamaca College F Building Restrooms Upgrade, with Whitaker Construction; and b) Release retention as allowed in the contract documents. Please refer to item 402 attached to the docket and made a part of these minutes.

Cuyamaca College Learning Resource Center Expansion; Permission to Award—Granted authority to the Chancellor to: a) Award Bids B09.048 through B09.065 Cuyamaca College Learning Resource Center Expansion, to the lowest responsive bidders meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. Please refer to item 403 attached to the docket and made a part of these minutes.

Grossmont College Room 51-575 Remodel and ADA Upgrade; Permission to Award—Granted authority to the Chancellor to: a) Award Bid B09.046 Grossmont College Room 51-575 Remodel and ADA Upgrade Project, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. Please refer to item 404 attached to the docket and made a part of these minutes.

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of April 21, 2009, through May 18, 2009. Please refer to item 501 attached to the docket and made a part of these minutes.

Grossmont-Cuyamaca Community College District Child Development Centers' Agency Self-Evaluation Reports and Action Plans

Resolution 09-022 California Department of Education Tech Prep Regional Coordination Project

Supplies, Equip, & Svc

Districtwide Purchase and Installation of Furniture; Permission to Award

Printing of College Catalogs; Ratification of Award

Public Works Projects

CC Business & Technology Building Central Plant Chiller; Notice of Completion and Release of Retention

CC F Building Restrooms Upgrade; Notice of Completion and Release of Retention

CC Learning Resource Center Expansion; Permission to Award

Grossmont College Room 51-575 Remodel and ADA Upgrade; Permission to Award

Personnel

Personnel Actions

Short-Term Hourly Assignments—Approved short-term temporary, non-academic assignments, and certify ending dates, as recommended by the Chancellor. Please refer to item 502 attached to the docket and made a part of these minutes.

Information

Status Report—Board Assignments—the Board considered item 651 attached to the docket and made a part of these minutes.

District Quarterly Financial Reports—the Board considered the Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending March 31, 2009; b) Quarterly Report on Trust Fund Balances as of March 31, 2009; and c) Schedule of Investments Report as of May 5, 2009, as presented by the Chancellor. Please refer to item 652 attached to the docket and made a part of these minutes.

Administrative Procedure Update—the Board received for information new administrative procedures AP 5410 Associated Student Government Organization Elections, AP 7145 Personnel Files, and AP 7236 Substitute and Short-Term Non-Exempt Classified Staff, as presented by the Chancellor. Please refer to item 653 attached to the docket and made a part of these minutes.

Items Pulled from Consent Calendar for Discussion

Ratification of Signatures on Agreements—*pulled by Trustee Garrett* for public comment by a Grossmont College student concerning Attachment A1, A.1., 2., 3., 4., Strata Information Group contract. On motion of Members Alexander/Weeks, with a unanimous vote of 5-0, the item was approved. Please refer to item 304 attached to the docket and made a part of these minutes.

Staff Communication

Grossmont College Academic Senate President Chris Hill, Cuyamaca College Academic Senate President Michael Wangler, Classified Senate President Debi Miller, United Faculty President Zoe Close, and California School Employees Association, Chapter 707, President Jan Recktenwald presented staff reports or comments.

Adjourn to Closed Session

Board President Garrett adjourned the open session meeting at 7:25 p.m. to reconvene closed session.

Reconvene in Open Session/Announcement of Closed Session Action(s)

Board President Garrett reconvened the open session at 9:35 p.m. and announced that instructions were given to the District Chief Negotiator on a variety of items and instructions were given to legal counsel as it relates to legal matters. No action was taken.

Adjournment

Board President Garrett adjourned the meeting at 9:35 p.m.

Short-Term Hourly Assignments

Information

Board Assignments

District Quarterly Financial Reports

Administrative Procedure Update

Items Pulled

Ratification of Signatures on Agreements, approved

Staff Communication

Adjourn to Closed Session

Open Session

Adjournment

Respectfully submitted,

Approved by the Governing Board
June 16, 2009

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Bill Garrett
Board President

Jennifer Danks
Recording Secretary