



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, September 8, 2009**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District began at 5:00 p.m., in the Student Center, Cuyamaca College, 900 Rancho San Diego Parkway, El Cajon, California.

Members Present: Trustees Alexander, Barr, Garrett, and Weeks; and Student Trustees Enders and Taylor

Members Absent: Trustee Rosinski

Others Present: Chancellor Miles, President Cooke and Interim President Manzoni, Vice Chancellor Rearic, District and college administrators, members of the staff, students, District legal counsel Jack Sleeth, Esq., and interested citizens.

Call to Order

Board President Garrett called the meeting to order at 5:02 p.m.

Adjourn to Closed Session

Board President Garrett adjourned the open session at 5:02 p.m., and the Board met in closed session until approximately 6:21 p.m., in Cuyamaca College Student Center Room I-209, pursuant to Government Code Section 54956.9 to confer with legal counsel regarding Cliffe v. GCCCD and one case of potential litigation; Section 54957 for Chancellor performance progress review and discipline of public employees; and Section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), Administrators' Association, and confidential administrators and staff.

Reconvene in Open Session

Board President Garrett reconvened the open session at 6:33 p.m.

Announcement of Closed Session Action(s)

Board President Garrett announced that in closed session the Board ratified the settlement of the payment amounts on the Writ of Mandate in Cliffe v. GCCCD, the vote was 4-0 (Trustee Rosinski absent). The Board also took action in closed session with a vote of 4-0 to reject the *Application for Leave to File a Late Claim* in the matter of Cliffe v. GCCCD.

Public Hearing

Board President Garrett officially called the public hearing to order and invited public comment concerning the Grossmont-Cuyamaca Community College District 2009-2010 Adoption Budget.

2009-2010 Adoption Budget *pulled by Trustee Garrett* who commended and thanked everyone who was involved in preparation of a balanced Adoption Budget and noted the positive change in how business is being conducted. He stated the 2009-2010 Adoption Budget would be posted to the District website (with the Adoption Budget Workshop PowerPoint presentation) for the \$233 million budget. Vice Chancellor Rearic noted the Adoption Budget includes the general and supplement funds, including bookstores, *Proposition R*, and Capital Projects. Board President Garrett adjourned the public hearing at 7:19 p.m. On motion of Members Weeks/Barr, with a unanimous vote of 4-0, the item was approved. Please refer to item 111 attached to the docket and made a part of these minutes. Board President Garrett closed public hearing.

Call to Order

Closed Session

Open Session

**Closed Session
Announcements**

Public Hearing

**2009-2010 Adoption
Budget**

Changes to Docket of Business

Chancellor Miles announced that revisions were made and distributed to Docket Item 204 Board Policy Update, Attachment A8.

Approval of Minutes

On motion of Members Barr/Weeks, with a vote of 3-0-1 (Alexander abstained), the Board approved the August 18, 2009, special, meeting minutes and the August 18, 2009, regular, meeting minutes as presented.

Welcome Cuyamaca College Interim President Ron Manzoni

Governing Board Members, Chancellor, faculty, and staff welcomed Cuyamaca College Interim President Ron Manzoni.

Report of the Board President

Board President Garrett welcomed and thanked Cuyamaca College Interim President Ron Manzoni for accepting the challenge.

Reports of the Governing Board

Trustee Weeks expressed her enjoyment in attending the Cuyamaca College Convocation and Early Retirement Incentive Recognition Celebration.

Trustee Barr welcomed Interim Cuyamaca College President Ron Manzoni.

Trustee Alexander attended the Community College League of California (CCLC) *Advisory Committee on Legislation* meeting, noting the expected decrease in federal government projections, fee structure policies, transfers, mediation, and accreditation practices.

Grossmont College Student Trustee Christopher Enders attended the Cuyamaca College student government orientation and toured the campus; and reported on student impacts and frustration with the State budget. He reported on student activities and events.

Cuyamaca College Student Trustee Chuck Taylor said the students are feeling the pinch of the State budget impacts. He reported students and staff are noticing and feeling the effects of the shortage of manpower.

Report of the Chancellor

Chancellor Miles honored and thanked faculty and staff for a fabulous job serving students in spite of record enrollments, reduced funding, and 130 unfilled positions in the District. She reported Grossmont and Cuyamaca Colleges were among the top 15% of colleges recognized by *G.I. Jobs* magazine nationwide for being military friendly; accreditation was extended for eight years to the Grossmont College Nursing Program; and congratulated recipients of the *President's Award* at Cuyamaca College. The Chancellor also extended praise to Vice Chancellor Rearic and everyone involved in the budget planning efforts.

Cuyamaca College Academic Senate President Michael Wangler, Classified Senate President Debi Miller, and Vice President Student Services Joseph Marron introduced and welcomed 15 new Cuyamaca College faculty and staff members, including those who were present: Production Design Technician Bryan Cooper, Assistant Dean of EOPS Frank Gonzales, Counselor Jesus Miranda, Interim Vice President Instruction Tim O'Hare, Custodian Aldrin Orena, Admissions & Records Supervisor Serene Pritchett, Director of Financial Aid Ray Reyes, Administrative Services Secretary Joy Tapscott, Dean of Admissions & Records Susan Topham, and Performing Arts Instructional Assistant Charles Walker, as well as those unable to attend: Chemistry Technician, Intermediate Mary Louise Chandler, Physical & Natural Science Technician Kelly Laggner, Custodian Jaime Lopez, Master Class Scheduler Cheryl Redeagle, and Multi-Media Technician, Sr. Connie Sterling.

Adoption of Consent Calendar

On the motion of Members Alexander/Barr, with a unanimous vote of 4-0, the Board approved the Consent Calendar, which included:

Changes to Docket
204A8

Minutes

8/18/09 spc mtg, and
8/18/09 reg mtg,
minutes approved

**Welcome CC Int Pres
Ron Manzoni**

Rpt of Bd President

Rpts of the Board

Weeks

Barr

Alexander

Enders

Taylor

Report of Chancellor

Miles

Introduction of new
Cuyamaca College
faculty and staff

**Adoption of Consent
Calendar**

Operations

Board Policy Update—Approved revisions to board policies BP 3560 Smoking and/or Other Tobacco Use Ordinance, BP 3410 Nondiscrimination, BP 3415 Equal Access, BP 3430 Prohibition of Harassment, BP 7100 Commitment to Diversity, BP 7120 Recruitment and Selection, and BP 7600 Public Safety, as recommended by the Chancellor. Please refer to item 204 attached to the docket and made a part of these minutes.

Equal Employment Opportunity Plan—Approved the Grossmont-Cuyamaca Community College District Equal Employment Opportunity Plan as developed through the EEO Committee and Taskforce, and as recommended by the Chancellor. Please refer to item 205 attached to the docket and made a part of these minutes.

Budget and Finance

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of August 2009, and granted authority to execute appropriate documents. Please refer to item 301 attached to the docket and made a part of these minutes.

Ratification of Signatures on Agreements—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. Please refer to item 302 attached to the docket and made a part of these minutes.

Resolution 10-007 Restriction of Access for Cell Sites—Adopted Resolution 10-007 Restriction of Access for Cell Sites, certifying that cell sites located on District property, including mechanical and electrical facilities within leased areas, are not subject to access by Grossmont-Cuyamaca Community College District faculty, staff, or students, as recommended by the Chancellor. Please refer to item 303 attached to the docket and made a part of these minutes.

Supplies, Equipment, and Services

Purchase and Installation of Computer Furniture for Business & Technology Building; Permission to Award—Granted authority to the Chancellor to: a) Award Bid B10.004 Purchase and Installation of Computer Furniture for Business/CIS Building, to the lowest responsive bidder(s) meeting all terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. Please refer to item 351 attached to the docket and made a part of these minutes.

Districtwide Purchase and Installation of Steelcase Furniture; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B10.002 Districtwide Purchase and Installation of Steelcase Furniture, to BKM Officeworks, the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 352 attached to the docket and made a part of these minutes.

Public Works Projects

Cuyamaca College Business & Technology Building Audio Visual; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B10.001 Cuyamaca College Business/CIS Building, Audio Visual, to Audio Associates of San Diego, the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 401 attached to the docket and made a part of these minutes.

Cuyamaca College Business & Technology Building Signage; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B09.066 Cuyamaca College Business & Technology Building, Signage, to Clear Sign & Designs, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 402 attached to the docket and made a part of these minutes.

Cuyamaca College HVAC Upgrade for One-Stop Building; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B09.039 Cuyamaca College HVAC Upgrade for One-Stop Building, to KX2 Holdings Building Technologies Group, dba Climatec Building Technologies, the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 403 attached to the docket and made a

Operations

Board Policy Update

Equal Employment Opportunity Plan

Budget and Finance

Purchase Orders and Warrants

Ratification of Signatures on Agreements

Resolution 10-007 Restriction of Access for Cell Sites

Supplies, Equip, & Svc

Purchase and Installation of Computer Furniture for Business & Technology Building; Permission to Award

Districtwide Purchase and Installation of Steelcase Furniture; Ratification of Award

Public Works Projects

CC Business & Technology Building Audio Visual; Ratification of Award

CC Business & Technology Building Signage; Ratification of Award

CC HVAC Upgrade for One-Stop Building; Ratification of Award

part of these minutes.

Grossmont College Building 27 Rooftop Mechanical Systems Replacement; Reduce Retention to 5%—Granted authority to the Chancellor to reduce retention to 5% for Bid B09.043 Building 27 Rooftop Mechanical Systems Replacement, with Coastal Air, Inc. Please refer to item 404 attached to the docket and made a part of these minutes.

GC Building 27 Rooftop Mechanical Systems Replacement; Reduce Retention to 5%

Grossmont College Modular Buildings Relocation for Student Center Renovation; Reduce Retention to 5%—Granted authority to the Chancellor to reduce retention to 5% for Bid B09.041 Modular Buildings Relocation for Student Center Renovation, with Gordon-Prill San Diego, Inc. Please refer to item 405 attached to the docket and made a part of these minutes.

GC Modular Buildings Relocation for Student Center Renovation; Reduce Retention to 5%

Grossmont College Science Building Fume Hood Upgrade; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B09.040 Grossmont College Science Building Fume Hood Upgrade, to Jackson & Blanc, the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 406 attached to the docket and made a part of these minutes.

GC Science Building Fume Hood Upgrade; Ratification of Award

Personnel

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of August 18, 2009, through September 7, 2009. Please refer to item 501 attached to the docket and made a part of these minutes.

Personnel Actions

Short-Term Hourly Assignments—Approved short-term temporary, non-academic assignments, and certified ending dates, as recommended by the Chancellor. Please refer to item 502 attached to the docket and made a part of these minutes.

Short-Term Hourly Assignments

Ratification of Appointment and Employment Contract Interim President Cuyamaca College—Ratified the appointment and the September 1, 2009–December 31, 2009, employment contract and compensation package for the Interim President Cuyamaca College. Please refer to item 503 attached to the docket and made a part of these minutes.

Ratification of Appointment and Employment Contract Interim President CC

Items Pulled from Consent Calendar for Discussion

Items Pulled

Cuyamaca College and Grossmont College Accreditation Follow-up Reports *pulled by Trustee Garrett* to acknowledge the hard work at the colleges for work done on the accreditation reports. He noted that it was great that they were merely follow-up reports and not sanctions. On motion of members Alexander/Barr with a unanimous vote of 4-0, both items were approved. Please refer to items 201 and 202 attached to the docket and made a part of these minutes.

CC and GC Accreditation Follow-up Reports

Citizens' Bond Oversight Committee (CBOC) *pulled by Trustee Garrett*, to introduce and congratulate Preston Resenbeck on his impending appointment as the Grossmont College student representative to CBOC, and to acknowledge Emilie Zouhar, who was unable to attend the meeting. On motion of members Barr/Weeks, with a unanimous vote of 4-0, the item was approved. Please refer to item 203 attached to the docket and made a part of these minutes.

Citizens' Bond Oversight Committee

Information

Information

Status Report—Board Assignments—the Board considered item 651 attached to the docket and made a part of these minutes.

Board Assignments

Administrative Procedure Update—the Board received for information new and revised administrative procedures AP 3410 Nondiscrimination, AP 3415 Equal Access, AP 3430 Prohibition of Harassment, AP 3560 Smoking and/or Other Tobacco Use, AP 7100 Commitment to Diversity, and AP 7120 Recruitment and Selection, as recommended by the Chancellor. Please refer to item 652 attached to the docket and made a part of these minutes.

Administrative Procedure Update

Staff Communication

Staff Communication

CSEA President Jan Recktenwald, AFT representative Lyn Neylon, Cuyamaca College Academic Senate President Michael Wangler, Grossmont College Academic Senate President Chris Hill, and Classified Senate President Debi Miller presented staff reports or comments.

Adjournment

Board President Garrett adjourned the meeting at 7:36 p.m.

Adjournment

Respectfully submitted,

**Approved by the Governing Board
October 20, 2009**

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Bill Garrett
Board President

Jennifer Danks
Recording Secretary