



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, May 18, 2010**

Governing Board Members gathered at 4:00 p.m. in Room H-118, the Math Study Center, for a discussion on teaching, technology, and techniques used by the STEM Achievement Center at Cuyamaca College. This meeting continued the discussion concerning data, national initiatives about student success, and the “California Leadership Alliance for Student Success,” or CLASS, Initiative.

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District began at 5:20 p.m., in the Student Center, Cuyamaca College, 900 Rancho San Diego Parkway, El Cajon, California.

Members Present: Trustees Alexander, Barr, Garrett, Rosinski, and Weeks; and Student Trustees Enders and Taylor

Members Absent: None

Others Present: Chancellor Miles, Presidents Cooke and Savin, Vice Chancellor Rearic, District and college administrators, members of the staff, students, District legal counsel Timothy Garfield, Esq., and interested citizens.

Call to Order

Board President Garrett called the meeting to order at 5:20 p.m.

Adjourn to Closed Session

Board President Garrett adjourned the open session at 5:20 p.m., and the Board met in closed session until approximately 6:30 p.m., in Cuyamaca College Student Center Room I-209, pursuant to Government Code Section 54956.9 to confer with legal counsel regarding Agosto v. GCCCD, Scannell v. Pitt, Baker, Cooke, and two potential cases of litigation; Section 54957 for release of probationary employee and Chancellor performance progress review; and Section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), Administrators’ Association, and confidential administrators and staff.

Reconvene in Open Session

Board President Garrett reconvened the open session at 6:41 p.m.

Announcement of Closed Session Action(s)

Board President Garrett announced that, with a vote of 5-0, the Board voted in closed session to release an academic probationary employee.

Public Presentations

On the subject of the Cuyamaca College Fitness Center being closed to Continuing Education students, six of the many students in attendance provided public comment. On the recommendation of Chancellor Miles, Board President Garrett requested that Cuyamaca College President Savin hold a community forum.

Changes to Docket of Business

Chancellor Miles announced that revisions to items 305 Donations, and 501 Personnel Actions, were revised and distributed.

Approval of Minutes

On motion of Members Alexander/Barr, with a vote of 5-0, the Board approved the April 20, 2010, regular, meeting minutes as presented.

Call to Order

Closed Session

Open Session

**Closed Session
Announcements**

Public Presentations

Changes to Docket

Revision to 305 and 501

Minutes

4/20/10 reg mtg,
minutes approved

Report of the Board President

Board President Bill Garrett honored Grossmont College Student Trustee Christopher Enders and Cuyamaca College Student Trustee Charles Taylor III with Certificates of Appreciation for their year of service to the Board and District, noting that both student trustees were re-elected for the 2010/2011 term.

Reports of the Governing Board

Trustees expressed appreciation and thanks to Classified staff members in celebration of Classified School Employee Week; reported attending numerous campus events and celebrations; and extended praise, congratulations, and thanks to everyone involved in the planning and preparation of the events. Trustees also extended congratulations to newly re-elected Student Trustee Taylor, Grossmont College Vice President of Academic Affairs Barbara Blanchard, Cuyamaca College Vice President Instruction Robin Steinback, Grossmont College Vice President Administrative Services Tim Flood, and Dean, Arts, Humanities, Languages & Communication Steve Baker.

Grossmont College Student Trustee Enders and Cuyamaca College Student Trustee Taylor reported on campus events and activities.

Report of the Chancellor

In reference to docket item 653 Accountability Reporting for the Community Colleges (ARCC), Acting Senior Director Institutional Research Jerry Buckley led a presentation and Board discussion on the 2010 ARCC report. The presentation included explanation related to the sources of data, performance categories, and organization of statistical analysis by peer groups. Data was shown for Cuyamaca College's 2010 peer grouping, and comments related to credit vocational courses and credit basic skills courses. Data was shown for Grossmont College's 2010 peer grouping, and comments on persistence rate, credit vocational courses, and completion rate for credit basic skills courses.

In reference to docket item 313, Cuyamaca College Academic Senate President Michael Wangler provided information on the year-long approval process, including course alignment progress and criteria considerations required for curriculum development.

Chancellor Miles expressed appreciation to Cuyamaca College Math instructors Tammi Marshall, Ryan Moore, Terri Nichols, tutors, and students for an engaging pre-board meeting presentation. She announced the District was awarded a grant for participation in *Bridging Research, Information, and Cultures Technical Assistance Program (BRIC/TAP)*; and provided details for the upcoming campus visit by California Board of Governors President Debbie Malumed.

Vice Chancellor Sue Rearic provided a budget update with details on the Governor's May Revise, and announced the formation of the District Services Planning & Budget Jam ("PBJ") Council.

Presidents Cooke and Savin provided reports highlighting campus activities, events, and honors. The Presidents' Reports were distributed.

Adoption of Consent Calendar

On the motion of Members Rosinski/Barr, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

Operations

Regulations for Governing Board Member Elections—Adopted regulations for Governing Board member elections. Please refer to item 201 attached to the docket and made a part of these minutes.

Annual Review of Student Trustee Privileges—Reviewed and approved revisions to board policy BP 2015 Student Members, regarding the privileges granted to the student trustees for the term June 1, 2010, through May 31, 2011, as recommended by the Chancellor. Please refer to item 202 attached to the docket and made a part of these minutes.

Rpt of Bd President

Certs of Appreciation to Student Trustees Enders and Taylor

Rpts of the Board

Enders and Taylor

Report of Chancellor

2010 ARCC Presentation

Curriculum Framework

Miles

Rearic budget update

Presidents' Reports

Adoption of Consent Calendar

Operations

Regulations for Board Member Elections

Annual Review of Student Trustee Privileges

Resolution 10-020 Classified School Employee Week, May 16-22, 2010—Adopted Resolution 10-020 Classified School Employee Week, which honors the contributions of classified employees of the District and recognizes May 16-22, 2010, as Classified School Employee Week in California, as designated by the California State Legislature and the California School Employees Association, as recommended by the Chancellor. Please refer to item 203 attached to the docket and made a part of these minutes.

Resolution 10-020
Classified School
Employee Week, May
16-22, 2010

Budget and Finance

Budget and Finance

Budget Status and Requested Changes—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. Please refer to item 301 attached to the docket and made a part of these minutes.

Budget Status and
Requested Changes

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. Please refer to item 302 attached to the docket and made a part of these minutes.

Budget Revisions

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of April 2010, and granted authority to execute appropriate documents. Please refer to item 303 attached to the docket and made a part of these minutes.

Purchase Orders and
Warrants

Ratification of Signatures on Agreements—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. Please refer to item 304 attached to the docket and made a part of these minutes.

Ratification of
Signatures on
Agreements

Donations—Ratified the action of the Chancellor in accepting, budgeting, and spending, as appropriate, donations to the Grossmont-Cuyamaca Community College District. Please refer to item 305 attached to the docket and made a part of these minutes.

Donations

Resolutions 10-014, 10-015, and 10-16 Authorizing Designated Agents—Adopted the following resolutions to be effective July 1, 2010, through June 30, 2011: a) Resolution 10-014 Designating Authorized Agent to Receive Mail and Pick Up Warrants at the County Office of Education; b) Resolution 10-015 Designating Authorized Agent to Sign Payroll Payment Order; and c) Resolution 10-016 Designating Authorized Agent to Sign School Orders (Commercial Warrants), as recommended by the Chancellor. Please refer to item 306 attached to the docket and made a part of these minutes.

Resolutions 10-014,
10-015, and 10-16
Authorizing Designated
Agents

Resolution 10-017 Requesting Temporary Transfer of Funds—Adopted Resolution 10-017 Requesting Temporary Transfer of Funds, if necessary, from the County Treasurer for the 2010-2011 fiscal year, as recommended by the Chancellor. Please refer to item 307 attached to the docket and made a part of these minutes.

Resolution 10-017
Requesting Temporary
Transfer of Funds

Resolution 10-018 End-of-Year Intra-Budget Transfers by the County—Adopted Resolution 10-018 End-of-Year Intra-Budget Transfers, authorizing the County Superintendent of Schools to effect intra-budget transfers necessary for closing the District's fiscal year ending June 30, 2010, as recommended by the Chancellor. Please refer to item 308 attached to the docket and made a part of these minutes.

Resolution 10-018 End-
of-Year Intra-Budget
Transfers by the County

End-of-Year Intra-Budget Transfers by the District—Granted authority to the Chancellor to effect intra-budget transfers necessary for closing the District's fiscal year ending June 30, 2010, subject to ratification by the Governing Board. Please refer to item 309 attached to the docket and made a part of these minutes.

End-of-Year Intra-
Budget Transfers by the
District

Resolution 10-019 Replacement Warrants—Adopted Resolution 10-019 Replacement Warrants, authorizing the Chancellor to replace warrants void by age and new warrants. Authorization to remain in effect until cancelled. Please refer to item 310 attached to the docket and made a part of these minutes.

Resolution 10-019
Replacement Warrants

Destruction of Records—Granted authority to conduct destruction of Class 3— Disposable records during the 2010-2011 fiscal year, as recommended by the Chancellor. Please refer to item 311 attached to the docket and made a part of these minutes.

Destruction of Records

Authorization to Sign Contracts and Purchase Orders—Granted authority to Cindy L. Miles, Chancellor; Sue Rearic, Vice Chancellor Business Services; and Linda Bertolucci, Senior Director, Purchasing and Contracts, to sign contracts and purchase orders on behalf of the District, as recommended by the Chancellor. Please refer to item 312 attached to the docket and made a part of these minutes.

Authorization to Sign
Contracts and Purchase
Orders

Grossmont and Cuyamaca Colleges Course, Certificate, and Degree Changes for 2010-2011—Approved Grossmont College and Cuyamaca College course, certificate, and degree changes for 2010-2011, and authorized publishing in the 2010-2011 Grossmont College and Cuyamaca College catalogs, as recommended by the Chancellor. Please refer to item 313 attached to the docket and made a part of these minutes.

GC and CC Course,
Certificate, and Degree
Changes for 2010-2011

Cuyamaca College Noncredit Courses—Approved the course identification number change for all Cuyamaca College noncredit courses, as recommended by the Chancellor. Please refer to item 314 attached to the docket and made a part of these minutes.

CC Noncredit Courses

Extension of License Agreement for Operation of Water Conservation Garden at Cuyamaca College—Approved extension of license agreement for operation of Water Conservation Garden at Cuyamaca College through July 31, 2040, as recommended by the Chancellor. Please refer to item 315 attached to the docket and made a part of these minutes.

Extension of License
Agreement for
Operation of Water
Conservation Garden at
CC

SUPPLIES, EQUIPMENT, AND SERVICES

Supp, Equip, & Svcs

Grossmont College Relocation Services; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B10.014 Grossmont College Relocation Services, to Crown Moving and Storage, the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 351 attached to the docket and made a part of these minutes.

GC Relocation
Services; Ratification of
Award

Public Works Projects

Public Works Projects

Cuyamaca College Business & Technology Building; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Cuyamaca College Business & Technology Building Bids: B08.070 Framing/Drywall & Acoustical Ceilings, with Brady Company/San Diego, Inc.; B09.008 HVAC, with Bay Air Systems, Inc.; B09.009 Electrical, with Sadler Electric, Inc.; and B09.016 Glass/Glazing, with Perfection Glass, Inc.; and b) Release retention as allowed in the contract documents. Please refer to item 401 attached to the docket and made a part of these minutes.

CC Business &
Technology Building;
Notice of Completion
and Release of
Retention

Cuyamaca College Learning Resource Center Expansion and Remodel; Ratification of Award—Ratified the action of the Chancellor in awarding Cuyamaca College Learning Resource Center (LRC) Expansion and Remodel Bids: B09.048 Demolition/Abatement/Earthwork, to M.A. Stevens Construction, Inc.; B09.049 Building Concrete/Site Concrete/Concrete Reinforcing, to EC Constructors, Inc.; B09.050 Metal Studs/Drywall/Plaster/Fireproofing/Doors/Hardware and Window Treatments, to M.A. Stevens Construction, Inc.; B09.051 HVAC/Plumbing, to A.O. Reed & Co.; B09.052 Electrical, to Southland Electric, Inc.; B09.053 Structural Steel/Metal Decking, to RND Contractors, Inc.; B09.054 Roofing, to Commercial & Industrial Roofing Co., Inc.; B09.055 Sheet Metal, to RB Sheet Metal, Inc.; B09.056 Glazing, to Centex Glazing, Inc.; B09.057 Acoustical Ceilings, to T-P Acoustics, Inc. – California; B09.058 Flooring, to Pro Installations, Inc., dba ProSpectra Contract Flooring; B09.059 Painting, to Simmons & Wood, Inc.; B09.060 Fire Sprinkler, to Tate Fire Protection Services, Inc.; B09.061 Final Clean Up, to Pacific Coast Cleaning, Inc.; and B09.062 Finish Carpentry, to Spooner's Woodworks, Inc., the lowest responsive bidders meeting all terms, conditions, and specifications. Please refer to item 402 attached to the docket and made a part of these minutes.

CC Learning Resource
Center Expansion and
Remodel; Ratification of
Award

Cuyamaca College Parking Lot Pavement Repairs; Permission to Award—Granted authority to the Chancellor to: a) Award Bid B10.047 Cuyamaca College Parking Lot Pavement Repairs, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. Please refer to item 403 attached to the docket and made a part of these minutes.

CC Parking Lot
Pavement Repairs;
Permission to Award

Grossmont College Building 51 Restroom Remodel; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B09.045 Grossmont College Building 51 Restroom Remodel, to Alvand Construction Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 404 attached to the docket and made a part of these minutes.

GC Building 51
Restroom Remodel;
Ratification of Award

Grossmont College Parking Structure Phase Two; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Bid B08.016 Grossmont College Parking Structure Phase Two, with McCarthy Building Companies, Inc.; and b) Release retention as allowed in the contract documents. Please refer to item 405 attached to the docket and made a part of these minutes.

GC Parking Structure
Phase Two; Notice of
Completion and
Release of Retention

Personnel

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of April 20, 2010, through May 17, 2010. Please refer to item 501 attached to the docket and made a part of these minutes.

Personnel Actions

Short-Term Hourly Assignments—Approved short-term temporary, non-academic assignments, and certified ending dates, as recommended by the Chancellor. Please refer to item 502 attached to the docket and made a part of these minutes.

Short-Term Hourly
Assignments

Information

Information

Status Report—Board Assignments—the Board considered item 651 attached to the docket and made a part of these minutes.

Board Assignments

District Quarterly Financial Reports—a) Quarterly Financial Status Report for the period ending March 31, 2010; b) Quarterly Report on Trust Fund Balances as of March 31, 2010; and c) Schedule of Investments Report as of April 29, 2010. Please refer to item 652 attached to the docket and made a part of these minutes.

District Quarterly
Financial Reports

Accountability Reporting for the Community Colleges—2010 Accountability Reporting for the Community Colleges report and presentation to the Governing Board and interaction. Please refer to item 653 attached to the docket and made a part of these minutes.

ARCC Report

Staff Communication

Staff Communication

Classified Senate President Debi Miller, American Federation of Teachers Guild (AFT) representative Lyn Neylon, California Schools Employees Association (CSEA) Chapter 707 President Jan Recktenwald, and Cuyamaca College Academic Senate President Michael Wangler presented staff reports.

Adjournment

Adjournment

Board President Garrett adjourned the meeting at 8:44 p.m.

Respectfully submitted,

**Approved by the Governing Board
June 15, 2010**

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Bill Garrett
Board President

Jennifer Danks
Recording Secretary