



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, December 13, 2011**

Governing Board Members gathered at 4:00 p.m. in the Grossmont College Health & Sciences Complex, Room 34-172 for a discussion regarding national, state, and District trends in distance education, including current practices, student participation, and comparison between student success in distance and traditional courses. This meeting continues the discussion concerning GCCCD's Student Success and Completion Initiative.

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District began at 5:20 p.m., in Griffin Gate, Building 65, Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Barr, Garrett, Hiel, Justeson, and Rosinski; and Student Trustees Enders and Taylor

Members Absent: None

Others Present: Chancellor Miles, Presidents Cooke and Zacovic, Vice Chancellor Sue Rearic, District and college administrators, members of the staff, students, District legal counsel Timothy Garfield, and interested citizens.

Call to Order

Board President Garrett called the meeting to order at 5:20 p.m.

Adjourn to Closed Session

Board President Garrett adjourned the open session at 5:20 p.m., and the Board met in closed session until approximately 6:30 p.m., in the Grossmont College Conference Room 58N-101, pursuant to Government Code Section 54956.9 to confer with legal counsel regarding Quality Reinforcing v. Har Construction and GCCCD, Robertson's Ready Mix v. GCCCD et al., and GCCCD v. Leonardo World; Section 54957 for discipline/dismissal/release of one employee and Chancellor performance evaluation; and Section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

Reconvene in Open Session

Board President Garrett reconvened the open session at 6:35 p.m.

Announcement of Closed Session Action(s)

Board President Garrett announced that in closed session, the Board, with a vote of 5-0, ratified a Mutual Separation Agreement with Darleen Spoor, Dean of Instruction, Continuing Education and Workforce Training, Cuyamaca College.

Public Presentations

Grossmont College student Joann Deromedi expressed appreciation for the EOPS and CARE programs.

Changes to Docket of Business

Chancellor Miles announced there were no changes to the docket of business.

Approval of Minutes

On motion of Members Barr/Hiel, with a unanimous vote of 5-0, the Board approved the November 15, 2011, regular, meeting minutes as presented.

Call to Order

Closed Session

Open Session

**Closed Session
Announcements**

Public Presentations

Changes to Docket

No changes

Minutes

11/15/11 minutes approved

Reports of the Governing Board

Board Members, faculty, staff, and students expressed appreciation and holiday sentiments and bid Grossmont College Vice President Student Services John Colson and Sr. Dean Institutional Research & Planning Jerry Buckley fond farewells.

Trustee Justeson commended Sr. Dean Institutional Research and Planning Jerry Buckley on the pre-board meeting and expressed her support for on-line learning, stating it is now available in middle and high schools. She enjoyed the Cuyamaca College *Pop, Rock & Soul Ensemble* performance.

Trustee Hiel commented on the completion of his first year as a trustee stating it was a great experience; that his colleagues on the Board are great to work with; and that the Board has a clear vision and direction to pull the District through the difficult times. He had a good time participating in the Mother Goose Parade.

Trustee Rosinski had a fabulous time participating in the Mother Goose Parade and thanked Classified Senate for coordinating the District's entry and involvement.

Trustee Barr thanked everyone for allowing him to serve on the Board and for the good feelings that are evident throughout the District and on each campus. He had a great time at the Grossmont College Theatre performance of *TaTa Twins*.

Grossmont College Student Trustee Enders thanked the Associated Students organization and college for hosting the Region X conference in January.

Cuyamaca College Student Trustee Taylor attended the President's Cabinet breakfast and thanked President Mark Zacovic for his leadership.

Report of the Board President

Trustee Garrett expressed sentiments on completing his year as Board President, stating that all Board Members worked toward the same goal – what is best for the District and students. He said a lot of good work was accomplished and highlighted the Board's ratification of the Chancellor's decision to hire Cuyamaca College President Mark Zacovic.

Public Hearing

Board President Garrett invited public comment on the new Grossmont-Cuyamaca Community College District (GCCCD) Trustee Area Plan, and opened public comment at 6:50 p.m.

National Demographics Corporation Senior Analyst Justin Levitt was present to conclude the Board election process to transition from an at-large election system to a by-trustee area election system. He displayed a PowerPoint presentation reflecting the details of the five area trustee districts, which included:

- District 1—Santee and Winter Gardens, Trustee Hiel
- District 2—La Mesa, Casa de Oro, Mount Helix, and the area of Rancho San Diego west of Highway 54, Trustee Justeson
- District 3—Western and central El Cajon and Bostonia, Trustee Garrett
- District 4—Granite Hills, Alpine, Crest, Harbison Canyon, most of Rancho San Diego and Lakeside, and all of the rural area in East County, Trustee Rosinski
- District 5—Lemon Grove, Spring Valley, and La Presa, Trustee Barr

Levitt stated the new plan meets legal mandates. He will be in touch with District staff to complete the resolution and transition requirements.

There were no public comments. Public hearing closed at 6:55 p.m.

Report of the Chancellor

Presidents Cooke and Zacovic provided a PowerPoint presentation with information on the recommended Student Health Fee increase from \$14 to \$18 for fall and spring; \$11 to \$15 for summer; and elimination of the exemption for Board of Governors Waiver (BOGW) B students. The new fee structure will become effective fall 2012, and will restore and enhance much needed health services for students.

Rpts of the Board

Justeson

Hiel

Rosinski

Barr

Enders

Taylor

Board President Rpt

Garrett

Public Hearing

Opened at 6:50 p.m.

Closed at 6:55 p.m.

Report of Chancellor

Student Health
Fees Increase

Chancellor Miles recognized the Classified Senate and its President Wendy Corbin, for their leadership with the District's entry and participation in the Mother Goose Parade. She said that a feasibility study will move forward on a possible bond campaign, and that polling will take place in January.

President Cooke reported on a meeting between officials of the East County Career Center and college representatives to discuss ongoing collaboration; the Financial Aid Department's assistance to foster youth; and the Griffin radio students' exhibition booth at a recent San Diego Blood Bank Chargers Blood Drive.

President Zacovic reported students from the Associated Student Government *Emerging Leaders Program* volunteered at the Good Samaritan Retirement Center in El Cajon; students participated in a variety of Veterans Week activities; and said the Cuyamaca College Communications Arts Building is featured on the cover of the East County edition of the Yellow Pages phone book.

Vice Chancellor Rearic reported the budget estimates just announced by the state are \$2.2 billion below the assumptions made in June. Tier 2 budget cuts are being triggered for community colleges, which were anticipated in the District's Adoption Budget. The District's budget also includes a 4% revenue reduction (\$3.5 million), part of which will be used to fund unrealized health benefit savings of \$500,000. Rearic said the state budget cuts will result in a reduction to the District's apportionment payment, a workload reduction, and a \$10 fee increase to students beginning in summer 2012. She reported that District Services employees collected toys and gifts to support Grossmont and Cuyamaca EOPS, CARE, and CalWORKS students and provided information on the new District Services STAR employee recognition program.

The Presidents' and Vice Chancellor's Reports were distributed.

Adoption of Consent Calendar

On the motion of Members Barr/Rosinski, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

Operations

Set the Time, Frequency, and Place of Year 2012 Regular Governing Board Meetings—Scheduled regular Governing Board meetings of the Grossmont-Cuyamaca Community College District for the year 2012, as recommended by the Chancellor. Refer to item 204 attached to the docket and made a part of these minutes.

Budget and Finance

Budget Status and Requested Changes—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. Please refer to item 301 attached to the docket and made a part of these minutes.

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. Please refer to item 302 attached to the docket and made a part of these minutes.

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of November 2011, and granted authority to execute appropriate documents. Please refer to item 303 attached to the docket and made a part of these minutes.

Ratification of Signatures on Agreements—Ratified the action of the Chancellor in signing agreements, and grant authority to accept, budget, and spend any proceeds therefrom. Refer to item 304 attached to the docket and made a part of these minutes.

Grossmont and Cuyamaca Colleges Course, Certificate, and Degree Changes for 2011-2012 and 2012-2013—Approved Grossmont College and Cuyamaca College course, certificate, and degree changes, as recommended by the Chancellor; and authorized publishing in the 2011-2012 and 2012-2013 Grossmont College and Cuyamaca College catalogs. Refer to item 306 attached to the docket and made a part of these minutes.

Miles

Cooke

Zacovic

Rearic

Pres and VC Rpts

Adoption of Consent Calendar

Operations

Set the Time, Frequency, and Place of Year 2012 Regular Governing Board Mtgs

Budget and Finance

Budget Status and Requested Changes

Budget Revisions

Purchase Orders and Warrants

Ratification of Signatures on Agreements

GC/CC Course, Certificate, and Degree Changes for 2011-2012 and 2012-2013

Supplies, Equipment, and Services

Resolution 12-009 Rental of Uniforms, Towels, and Mats—Adopted Resolution 12-009 Rental of Uniforms, Towels, and Mats, from Unifirst Corporation, pursuant to Request for Proposal #RFP 012111-UFC awarded by The National Joint Powers Alliance, and authorized the Chancellor to execute the necessary contract documents. Refer to item 351 attached to the docket and made a part of these minutes.

Public Works Projects

Grossmont College Campus Fire Break; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B11.008 Grossmont College Campus Fire Break, to Aztec Landscaping, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. Refer to item 401 attached to the docket and made a part of these minutes.

Grossmont College Campus Wide Signage; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B11.007 Grossmont College Campus Wide Signage, to Realty Experts, Inc., dba EZ Signs USA, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. Refer to item 402 attached to the docket and made a part of these minutes.

Grossmont College Classroom 220 and 370 Renovation; Reduce Retention to 5%—Granted authority to the Chancellor to reduce retention to 5% for Bid B11.003 Classroom 220 and 370 Renovation, with Gordon-Prill San Diego, Inc. Refer to item 403 attached to the docket and made a part of these minutes.

Grossmont College Modular Village Deconstruction and Asphalt Repairs; Permission to Award—Granted authority to the Chancellor to: (a) Award Bid B11.019 Grossmont College Modular Village Deconstruction and Asphalt Repairs, to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Refer to item 404 attached to the docket and made a part of these minutes.

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of November 15, 2011, through December 12, 2011. Please refer to item 501 attached to the docket and made a part of these minutes.

Short-Term Hourly Assignments—Approved short-term temporary, non-academic assignments, and certified ending dates, as recommended by the Chancellor. Refer to item 502 attached to the docket and made a part of these minutes.

Information

2010-2011 District Audit Report—2010-2011 Grossmont-Cuyamaca Community College District Audit Report. Refer to item 651 attached to the docket and made a part of these minutes.

2010-2011 Auxiliary and Foundations Audit Reports—2010-2011 Cuyamaca College and Grossmont College Foundation Audit Reports, and the 2010-2011 Grossmont-Cuyamaca Community College District Auxiliary Organization Audit Report. Refer to item 652 attached to the docket and made a part of these minutes.

2010-2011 Pension Eligible Alternative Retirement (PEAR) Plan Audit Report—2010-2011 Grossmont-Cuyamaca Community College District Pension Eligible Alternative Retirement (PEAR) Plan Audit Report. Refer to item 653 attached to the docket and made a part of these minutes.

Items Pulled from Consent Calendar for Discussion

Election of President of the Governing Board for 2012—*pulled by Trustee Garrett* for Board President nominations. Trustee Barr nominated Trustee Garrett. There being no further nominations, with a second from Trustee Rosinski, and a unanimous vote of 5-0, Trustee Garrett was elected the 2012 Governing Board President. Refer to item 201 attached to the docket and made a part of these minutes.

Supp, Equip, & Svcs

Resolution 12-009
Rental of Uniforms,
Towels, and Mats

Public Works Projects

GC Campus Fire Break;
Ratification of Award

GC Campus Wide
Signage; Ratification of
Award

GC Classroom 220 and
370 Renovation;
Reduce Retention to 5%

GC Modular Village
Deconstruction and
Asphalt Repairs;
Permission to Award

Personnel

Personnel Actions

Short-Term Hourly
Assignments

Information

2010-2011 District Audit
Report

2010-2011 Auxiliary and
Foundations Audit
Reports

2010-2011 Pension
Eligible Alternative
Retirement (PEAR) Plan
Audit Report

Items Pulled

Election of President of
Governing Board for
2012, Trustee Garrett

Election of Vice President of the Governing Board for 2012—*pulled by Trustee Garrett* for Board Vice President nominations. Trustee Hiel nominated Trustee Rosinski. There being no further nominations, with a second from Trustee Barr, and a unanimous vote of 5-0, Trustee Rosinski was elected the 2012 Governing Board Vice President. Refer to item 202 attached to the docket and made a part of these minutes.

Election of Vice President of Governing Board for 2012, Trustee Rosinski

Election of Clerk of the Governing Board for 2012—*pulled by Trustee Garrett* for Board Clerk nominations. Trustee Rosinski nominated Trustee Hiel. There being no further nominations, with a second from Trustee Justeson, and a unanimous vote of 5-0, Trustee Hiel was elected the 2012 Governing Board Clerk. Refer to item 202 attached to the docket and made a part of these minutes.

Election of Clerk of Governing Board for 2012, Trustee Hiel

Grossmont-Cuyamaca Community College District Trustee Area Plan—*pulled by Trustee Garrett* to open public hearing and presentation. Following a public hearing and a presentation by National Demographics Corporation Senior Analyst Justin Levitt, on motion of Members Rosinski/Barr, with a unanimous vote of 5-0, the plan was adopted. Refer to item 205 attached to the docket and made a part of these minutes.

GCCCD District Trustee Area Plan, adopted

Student Health Fee Grossmont and Cuyamaca Colleges— *pulled by Trustee Garrett* for a report from Presidents Cooke and Zacovic. There being no further discussion, on motion of Members Justeson/Rosinski, with a unanimous vote of 5-0, the item was approved. Refer to item 305 attached to the docket and made a part of these minutes.

Student Health Fee GC/CC, granted

Staff Communication

AFT Representative Michael Golden, Classified Senate President Wendy Corbin, California School Employees Association (CSEA) Chapter 707 President Cheryl Houston, Cuyamaca College Academic Senate President Michael Wangler, and Grossmont College Academic Senate President Sue Gonda presented staff reports or comments.

Staff Communication

Adjournment

Board President Garrett adjourned the meeting at 7:55 p.m.

Adjournment

Respectfully submitted,

**Approved by the Governing Board
January 17, 2012**

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Bill Garrett
Board President

Jennifer Danks
Recording Secretary