



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD  
MINUTES OF THE REGULAR MEETING  
Tuesday, May 17, 2011**

Governing Board Members gathered at 4:00 p.m. in the Grossmont College Health & Sciences Building 34-171 for a discussion regarding the Math Academy Program. This meeting continues the discussion concerning data, national initiatives about student success, and the *California Leadership Alliance for Student Success* or CLASS Initiative.

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District began at 5:20 p.m., in Griffin Gate, Building 65, Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Barr, Garrett, Hiel, Justeson, and Rosinski; and Student Trustees Enders and Taylor

Members Absent: None

Others Present: Chancellor Miles, Vice Chancellor Rearic, Interim President Garber, President Cooke, District and college administrators, members of the staff, students, District legal counsel Timothy Garfield, and interested citizens.

**Call to Order**

Board President Garrett called the meeting to order at 5:20 p.m.

**Adjourn to Closed Session**

Board President Garrett adjourned the open session at 5:20 p.m., and the Board met in closed session until approximately 6:29 p.m., in the Grossmont College Conference Room 58N-101, pursuant to Government Code section 54956.9 to confer with legal counsel regarding two cases of potential litigation; section 54957 to consider employment of Cuyamaca College President, discipline/dismissal/release of one employee, and Chancellor performance evaluation; and section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

**Reconvene in Open Session**

Board President Garrett reconvened the open session at 6:39 p.m.

**Announcement of Closed Session Action(s)**

Board President Garrett announced there was no report from closed session.

**Changes to Docket of Business**

Chancellor Miles announced that item 203 was pulled from the docket of business.

**Approval of Minutes**

On motion of Members Rosinski/Barr, with a unanimous vote of 5-0, the Board approved the April 4, 2011, special; April 5, 2011, special; April 5, 2011, regular; April 6, 2011, special; and April 7, 2011, special meeting minutes as presented.

**Reports of the Governing Board**

Trustee Rosinski attended the American Federation of Teachers Guild (AFT) brunch, Grossmont College Transfer Achievement Celebration, and the Taste of La Mesa event.

Trustee Hiel also attended the AFT brunch and an outreach presentation at Grossmont Union High School District.

**Call to Order**

**Closed Session**

**Open Session**

**Closed Session  
Announcements**

**Changes to Docket**

Item 203 pulled

**Minutes**

4/4/11, 4/5/11, 4/5/11,  
4/6/11, 4/7/11 minutes  
approved

**Rpts of the Board**

Rosinski

Hiel

Trustee Justeson attended the Corrections Academy Graduation, a community art class at the Heritage of the Americas Museum, a fundraiser featuring Grossmont College graduate and Walk of Fame honoree, Dat Phan, and the San Diego and Imperial Counties Community Colleges Association (SDICCCA) Press Conference.

Justeson

Trustee Barr attended the Corrections Academy graduation, Classified Staff Appreciation Day, and traveled to Sacramento to testify in favor of Assembly Member Marty Block's Assembly Bill 680, that would change at-large governing board elections to district elections.

Barr

Grossmont College Student Trustee Enders announced the new Associated Students Grossmont College President for 2011/2012 is Cheryl Anne Phillips; reported he was re-elected student trustee for a third term, and attended the Health Fair.

Enders

Cuyamaca College Student Trustee Taylor attended the Spring Garden Festival, Health Fair, Hands Across California, Career Fair, and a Leadership Academy. He expressed concern about discontinuing email reminders to students about priority registration.

Taylor

Trustees reported enjoying the Cuyamaca College Gala and the Grossmont College Dance performance, Entrances and Exits.

### **Report of the Board President**

### **Board President Rpt**

Board President Garrett honored Grossmont College Student Trustee Christopher Enders and Cuyamaca College Student Trustee Charles Taylor III with Certificates of Appreciation for their year of service to the Board and District, noting that Christopher was re-elected for the 2011/2012 term.

Certs of Appreciation to Student Trustees Enders and Taylor

Trustee Garrett attended the Grossmont College Recognition Awards, Students of Note, and the SDICCCA Press Conference.

### **Report of the Chancellor**

### **Report of Chancellor**

Chancellor Miles honored former District Executive Director Cal-PASS Brad Phillips, Associate Director Cal-PASS Michelle Kalina, Director of Regional Collaboration Shelly Valdez, and Administrative Assistant Judy Alexander for their work on Cal-PASS and presented an engraved crystal gift. She also announced Phillips will be launching the new Institute for Evidence-Based Change (IEBC) this week.

Brad Phillips/Cal-PASS recognition

Grossmont College Vice President Student Services John Colson and Cuyamaca College Vice President Student Services Julianna Barnes presented the 2011 Accountability Reporting for Community Colleges (ARCC) Report. Colson explained the purpose of the ARCC is to evaluate college performance on the state's educational outcome priorities; provided information on the sources of data; and explained how the report is not to be used.

ARCC report by Julianna Barnes and John Colson

Barnes reported the 2011 ARCC Report reflects 1) Cuyamaca College was at the peer average in six of seven categories; 2) that in *Student Progress & Achievement Rate* and *Improvement Rate for Credit ESL Courses* categories, Cuyamaca set the peer group high due to good practices and programs; 3) in *Annual Successful Course Completion Rate for Credit Basic Skills Courses*, Cuyamaca was above the peer group average, showing improvement from the 2010 ARCC; and 4) in *Annual Successful Course Completion Rate for Credit Vocational Courses*, Cuyamaca was below the peer group average. The comments for this were that students enter the workforce prior to completing their academic programs; CTE programs may attract students less prepared for college-level work; some students take classes only to maintain industry/technology currency, not to complete a certificate or degree; and total enrollment is small, so any decrease in enrollment has a fairly large impact.

Colson reported the 2011 ARCC Report shows 1) that Grossmont was above the peer group average in five of seven categories; 2) there was improvement seen from prior year in *Student Progress & Achievement Rate*, *Annual Successful Course Completion Rate for Credit Vocational Courses*, and *Annual Successful Course Completion Rate for Credit Basic Skills Courses*; 3) *Persistence Rate*, while below the peer group average, improved from prior year. Improvement was due to implementation of a first-year experience program for incoming freshmen, the Math Academy that accelerates learning for basic skills students and contextualized

curriculum for some health professions; and 4) there was a drop in *Improvement Rate for Credit ESL Courses* from prior year. The comments were that Grossmont has one of the largest ESL programs in the state and has introduced lower level steps of ESL in recent years, which impacted lower level pre-collegiate ESL courses.

Concerning the ARCC Report, Trustee Rosinski asked if the District is offering more ESL classes over the years because of the influx of students or because of the cut back. Colson said both colleges have been impacted by refugee resettlement into the area resulting in course sections filling up quickly. Trustee Garrett commented on today's Math Academy presentation, stating the presentation by instructors and students was extraordinary and impressive. He comment that he would be surprised if the numbers do not improve because the colleges started doing so many good things two to three years ago that are now showing results of all the great work. Chancellor Miles recognized the tremendous work of both colleges that is reflected in the data from a year ago. She said the District is suffering budget cuts during this data and that it will be interesting to see next year's data with the impacts. She commended the leadership, faculty, and staff for using the data properly, and without judgment or criticism in the areas where the colleges are below the peer group average.

Chancellor Miles reported on the SDICCCA Press Conference concerning the budget; attainment of the colleges' Osher Scholarship Goals; three forums held across the District on the proposed District Services reorganization; and extended kudos for the many May celebrations in the District.

Director, Employee and Labor Relations Tim Corcoran reported on the IFAS update that resulted in significant reduction in document storage; improved vacation and sick leave reporting to employees; a new voice-activated emergency announcement system; and Rent-a-Risk Manager Ann McGowan's services to the District.

Grossmont College President Cooke reported on the De-Stress Fest with therapy dogs; recognized Child Development student Fathiya Musa, recipient of the Liv Ullman Humanitarian Scholarship; and the law enforcement leaders' news conference on campus.

Cuyamaca College Interim President Garber reported on Child Development student Wasan Albartolee, recipient of the Ed Connolly Outstanding Achievement Scholarship Award; the Coyote Music Festival; the Spring Garden Festival; and preparation of construction drawings for parking lot traffic improvement.

The Presidents' and Vice Chancellor's Reports were distributed.

**Adoption of Consent Calendar**

On the motion of Members Barr/Justeson, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

**Operations**

**Board Policy Update**—Approved revisions to board policy BP 2720 Communications Among Board Members, as recommended by the Chancellor. Please refer to item 202 attached to the docket and made a part of these minutes.

**Resolution 11-025 Second Amendment to Grossmont-Cuyamaca Community College District Pension Eligible Alternative Retirement Plan Update**—Adopted Resolution 11-025 approving the amended Grossmont-Cuyamaca Community College District Pension Eligible Alternative Retirement Plan, as recommended by the Chancellor. Please refer to item 204 attached to the docket and made a part of these minutes.

**Budget and Finance**

**Budget Status and Requested Changes**—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. Please refer to item 301 attached to the docket and made a part of these minutes.

**Budget Revisions**—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. Please refer to item 302 attached to the docket and made a part of these minutes.

Miles

Corcoran

Cooke

Garber

Pres Rpts

**Adoption of Consent Calendar**

**Operations**

Board Policy Update

Resolution 11-025  
Second Amendment to  
GCCCD PEAR Plan  
Update

**Budget and Finance**

Budget Status and  
Requested Changes

Budget Revisions

**Purchase Orders and Warrants**—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of April 2011, and granted authority to execute appropriate documents. Please refer to item 303 attached to the docket and made a part of these minutes.

Purchase Orders and Warrants

**Ratification of Signatures on Agreements**—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. Please refer to item 304 attached to the docket and made a part of these minutes.

Ratification of Signatures on Agreements

**Donations**—Ratified the action of the Chancellor in accepting, budgeting, and spending, as appropriate, donations to the Grossmont-Cuyamaca Community College District. Please refer to item 305 attached to the docket and made a part of these minutes.

Donations

**Resolutions 11-020, 11-021, and 11-022 Authorizing Designated Agents**—Adopted the following resolutions to be effective July 1, 2011, through June 30, 2012: a) Resolution 11-020 Designating Authorized Agent to Receive Mail and Pick Up Warrants at the County Office of Education; b) Resolution 11-021 Designating Authorized Agent to Sign Payroll Payment Order; and c) Resolution 11-022 Designating Authorized Agent to Sign School Orders (Commercial Warrants), as recommended by the Chancellor. Please refer to item 306 attached to the docket and made a part of these minutes.

Resolutions 11-020, 11-021, and 11-022 Authorizing Designated Agents

**Resolution 11-023 Requesting Temporary Transfer of Funds**—Adopted Resolution 11-023 Requesting Temporary Transfer of Funds, if necessary, from the County Treasurer for the 2011-2012 fiscal year, as recommended by the Chancellor. Please refer to item 307 attached to the docket and made a part of these minutes.

Resolution 11-023 Requesting Temporary Transfer of Funds

**End-of-Year Intra-Budget Transfers by the District**—Granted authority to the Chancellor to effect intra-budget transfers necessary for closing the District's fiscal year ending June 30, 2011, subject to ratification by the Governing Board. Please refer to item 308 attached to the docket and made a part of these minutes.

End-of-Year Intra-Budget Transfers by the District

**Destruction of Records**—Granted authority to conduct destruction of Class 3—Disposable records during the 2011-2012 fiscal year, as recommended by the Chancellor. Please refer to item 309 attached to the docket and made a part of these minutes.

Destruction of Records

**Authorization to Sign Contracts and Purchase Orders**—Granted authority to Cindy L. Miles, Chancellor; Sue Rearic, Vice Chancellor Business Services; and Linda Bertolucci, Senior Director, Purchasing and Contracts, to sign contracts and purchase orders on behalf of the District, as recommended by the Chancellor. Please refer to item 310 attached to the docket and made a part of these minutes.

Authorization to Sign Contracts and Purchase Orders

**Resolution 11-024 Purchase of Technology Equipment and Furniture Items Pursuant to Various Bids Awarded by the Kern County Superintendent of Schools**—Adopted Resolution 11-024 Purchase of Technology Equipment and Furniture Items Pursuant to Various Bids Awarded by the Kern County Superintendent of Schools; and authorized the Chancellor to execute the necessary contract documents. Please refer to item 313 attached to the docket and made a part of these minutes.

Resolution 11-024 Purchase of Technology Equipment and Furniture Items Pursuant to Various Bids Awarded by the Kern County Superintendent of Schools

**Out-of-State Travel through Nevada**—Granted authority to the Chancellor to authorize Chris Hill and Scott Therkalsen, earth science instructors, and twenty-two students from Grossmont College to travel into Nevada on Highway 395 as they travel to and from northern California for an earth science field course during the period of July 16-23, 2011. Please refer to item 314 attached to the docket and made a part of these minutes.

Out-of-State Travel through Nevada

**Out-of-Country Travel to Italy**—Granted authority to the Chancellor to authorize Grossmont College Culinary Arts Department faculty members Joseph Orate and James Foran to participate in a culinary tour sponsored by the Marco Polo Institute; and travel to Italy for the period of June 4–11, 2011, conditional upon clearance for safe travel by the U.S. Department of State. Please refer to item 315 attached to the docket and made a part of these minutes.

Out-of-Country Travel to Italy

**Supplies, Equipment, and Services**

**Cuyamaca College Campuswide Relocation Project; Notice of Completion and Release of Retention**—Granted authority to the Chancellor to: a) File a Notice of Completion for C9555 Cuyamaca College Campuswide Relocation Project, with C&M Relocation Systems; and b) Release retention as allowed in the contract documents. Please refer to item 351 attached to the docket and made a part of these minutes.

**Public Works Projects**

**Cuyamaca College Child Development Center Preschool Playground Project; Ratification of Award**—Ratified the action of the Chancellor in awarding Bid B09.037 Cuyamaca College Child Development Center Preschool Playground Project, to Mark's Bobcat Services, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 401 attached to the docket and made a part of these minutes.

**Cuyamaca College Learning Resource Center Interior Painting; Permission to Award**—Granted authority to the Chancellor to: a) Award Bid B11.006 Cuyamaca College Learning Resource Center Interior Painting, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. Please refer to item 402 attached to the docket and made a part of these minutes.

**Cuyamaca College Parking Lot Pavement Repairs; Permission to Award**—Granted authority to the Chancellor to: a) Award Bid B11.005 Cuyamaca College Parking Lot Pavement Repairs, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. Please refer to item 403 attached to the docket and made a part of these minutes.

**Cuyamaca College Parking Lot Pavement Repairs Project; Ratification of Award**—Ratified the action of the Chancellor in awarding Bid B10.047 Cuyamaca College Parking Lot Pavement Repairs, to SealRight Paving Company, the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 404 attached to the docket and made a part of these minutes.

**Districtwide Purchase and Installation of Security Gates; Ratification of Award**—Ratified the action of the Chancellor in awarding Bid B09.034 Districtwide Purchase and Installation of Security Gates, to Alvand Construction, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 405 attached to the docket and made a part of these minutes.

**Personnel**

**Personnel Actions**—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of April 5, 2011, through May 16, 2011. Please refer to item 501 attached to the docket and made a part of these minutes.

**Short-Term Hourly Assignments**—Approved short-term temporary, non-academic assignments, and certify ending dates, as recommended by the Chancellor. Please refer to item 502 attached to the docket and made a part of these minutes.

**Information**

**District Quarterly Financial Reports**—a) Quarterly Financial Status Report for the period ending March 31, 2011; b) Quarterly Report on Trust Fund Balances as of March 31, 2011; and c) Schedule of Investments Report as of April 29, 2011. Please refer to item 651 attached to the docket and made a part of these minutes.

**Child Development Centers' Agency Self-Evaluation Reports and Action Plans**—Grossmont-Cuyamaca Community College District Child Development Centers' Agency Self-Evaluation Reports. Please refer to item 652 attached to the docket and made a part of these minutes.

**Supplies, Equip & Svc**

CC Campuswide Relocation Project; Notice of Completion and Release of Retention

**Public Works Projects**

CC Child Development Center Preschool Playground Project; Ratification of Award

CC Learning Resource Center Interior Painting; Permission to Award

CC Parking Lot Pavement Repairs; Permission to Award

CC Parking Lot Pavement Repairs; Permission to Award

Districtwide Purchase and Installation of Security Gates; Ratification of Award

**Personnel**

Personnel Actions

Short-Term Hourly Assignments

**Information**

District Quarterly Financial Reports

Child Development Centers' Agency Self-Evaluation Reports and Action Plans

**Administrative Procedure Update**—Revised administrative procedure AP 6340 Bids and Contracts. Please refer to item 653 attached to the docket and made a part of these minutes.

Administrative  
Procedure Update

**Accountability Reporting for the Community Colleges**—2011 Accountability Reporting for the Community Colleges report and presentation to the Governing Board for interaction. Please refer to item 654 attached to the docket and made a part of these minutes.

Accountability Reporting  
for the Community  
Colleges

**Items Pulled from Consent Calendar for Discussion**

**Items Pulled**

**Resolution 11-019 Classified School Employee Week, May 15-21, 2011**—*pulled by Trustee Garrett* to recognize the hard work of the District's employees and express appreciation. On motion of Members Garrett/Barr, with a unanimous vote of 5-0, the resolution was adopted. Please refer to item 201 attached to the docket and made a part of these minutes.

Resolution 11-019  
Classified School  
Employee Week, May  
15-21, 2011, adopted

**Approve the Agreement Between Grossmont-Cuyamaca Community College District and the Foundation for Grossmont and Cuyamaca Colleges**—*pulled from the docket of business*, no action taken. Please refer to item 203 attached to the docket and made a part of these minutes.

Pulled, no action taken

**Student Fees**—*pulled by Student Trustee Taylor* to express understanding for the need for fees to maintain integrity and effectiveness of programs. On motion of Members Barr/Hiel, with a unanimous vote of 5-0, and an advisory vote in favor by Taylor, the item was approved. Please refer to item 311 attached to the docket and made a part of these minutes.

Student Fees, approved

**Grossmont and Cuyamaca Colleges Course, Certificate, and Degree Changes for 2011-2012**—*pulled by Trustee Hiel* to praise and acknowledge the progress to align courses between the colleges. After discussion among Board members on the benefit to students of 100% alignment, on motion of Members Barr/Hiel, with a unanimous vote of 5-0, the item was approved. Please refer to item 312 attached to the docket and made a part of these minutes.

Grossmont and  
Cuyamaca Colleges  
Course, Certificate, and  
Degree Changes for  
2011-2012, approved

**Staff Communication**

**Staff Communication**

Grossmont College Academic Senate President Sue Gonda, Cuyamaca College Academic Senate President Michael Wangler, AFT representative Mary Rider, California Schools Employees Association (CSEA) Chapter 707 representative Cheryl Houston, and Classified Senate President Debi Miller presented staff reports or comments.

**Adjournment**

**Adjournment**

Board President Garrett adjourned the meeting at 8:23 p.m.

Respectfully submitted,

Approved by the Governing Board  
June 21, 2011

Cindy L. Miles, Ph.D.  
Chancellor and  
Secretary to the Governing Board

Bill Garrett  
Board President

Jennifer Danks  
Recording Secretary