



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD  
MINUTES OF THE REGULAR MEETING  
Tuesday, October 18, 2011**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District began at 5:20 p.m., in Griffin Gate, Building 65, Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Barr, Garrett, Hiel, Justeson, and Rosinski; and Student Trustees Enders and Taylor

Members Absent: None

Others Present: Chancellor Miles, Presidents Cooke and Zacovic, Interim Associate Vice Chancellor Averill, District and college administrators, members of the staff, students, District legal counsel Timothy Garfield, and interested citizens.

**Call to Order**

Board President Garrett called the meeting to order at 5:20 p.m.

**Adjourn to Closed Session**

Board President Garrett adjourned the open session at 5:20 p.m., and the Board met in closed session until approximately 6:30 p.m., in the Grossmont College Conference Room 58N-101, pursuant to Government Code Section 54956.9 to confer with legal counsel regarding County of San Diego v. Bank of America, Morgan Stanley, et.al.; Section 54956.95 to confer with legal counsel regarding liability claims Sulaiman v. GCCCD and Jones v. GCCCD; Section 54957 for discipline/dismissal/release of one public employee and Chancellor performance evaluation; and Section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

**Reconvene in Open Session**

Board President Garrett reconvened the open session at 6:37 p.m.

**Announcement of Closed Session Action(s)**

Board President Garrett announced that in closed session, the Board, with a vote of 5-0, rejected a claim for damages filed by Sylvester Jones. The Board also, with a vote of 5-0, ratified a Mutual Separation Agreement with Dr. John Colson, Vice President Student Services, Grossmont College.

**Public Presentations**

There were none.

**Changes to Docket of Business**

Chancellor Miles announced there were no changes to the docket of business.

**Approval of Minutes**

On motion of Members Rosinski/Barr, with a vote of 4-0-1 (Hiel abstained), the Board approved the September 6, 2011, special, and September 13, 2011, regular, meeting minutes as presented.

**Reports of the Governing Board**

Board Members, faculty, staff, and students expressed enjoyment in attending the Cuyamaca College President Mark Zacovic Welcome Reception.

**Call to Order**

**Closed Session**

**Open Session**

**Closed Session  
Announcements**

**Public Presentations**

**Changes to Docket**

No changes

**Minutes**

9/6/11 and 9/13/11  
minutes approved

**Rpts of the Board**

Trustee Rosinski appreciated attending the Classified Senate Planning Retreat, a Grossmont College Culinary Arts dinner, and expressed appreciation that plans are moving forward to remove the cones from the Cuyamaca College Parking Lot.

Rosinski

Trustee Hiel appreciated attending the Cuyamaca College ceremony honoring emeritus faculty members.

Hiel

Student Trustee Enders invited everyone to attend the Grossmont College Dance Department show opening.

Enders

Student Trustee Taylor attended the Educational Master Planning student forum.

Taylor

### **Report of the Board President**

### **Board President Rpt**

Trustee Garrett added his appreciation to the Classified Senate Retreat for their excellent retreat and openness of the conversation.

Garrett

### **Report of the Chancellor**

### **Report of Chancellor**

Classified Senate President Wendy Corbin and Ornamental Horticulture Instructor Brad Monroe joined Chancellor Miles to present the third quarter 2011 Chancellor/Classified Senate Award, including a plaque and Barnes & Noble gift card, to John Thomas, Cuyamaca College Ornamental Horticulture Technician.

CCSA Award to  
John Thomas

Chancellor Miles attended meetings at San Diego State University concerning transfer legislation and SB 1440 degrees; and commended the faculty, staff, and administrators who supported the Osher Scholarship Campaign to make our colleges two of the 33 colleges in the state to meet or exceed the Osher goals.

Miles

President Cooke reported on the press conference with Assemblyman Marty Block; the 100% pass rate for the students from Grossmont College Nursing Department on recent licensure exams, compared to a 78% national pass rate; and student commemoration of both Mexican Independence Day and Constitution Week.

Cooke

President Zacovic reported on the initial *First Year Experience* program events; Ornamental Horticulture instructor Leah Rottke's new book; and CIS instructor Ted Chandler's participation in a National Initiative for Cybersecurity Education workshop.

Zacovic

Interim Associate Vice Chancellor Human Resources Don Averill provided a report on behalf of District Services. He reported on the launch of the new District website, District Services Leadership Council participation in the Educational Master Planning meeting; and a Fun Friday event.

Averill

The Presidents' and Vice Chancellor's Reports were distributed.

Pres and VC Rpts

### **Adoption of Consent Calendar**

### **Adoption of Consent Calendar**

On the motion of Members Barr/Rosinski, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

#### **Operations**

#### **Operations**

**Citizens' Bond Oversight Committee**—Authorized the appointment of Lauren Radice to fill a vacancy on the Citizens' Bond Oversight Committee, as recommended by the Chancellor. Please refer to item 201 attached to the docket and made a part of these minutes.

Citizens' Bond  
Oversight Committee

**Resolution 12-006 Closure of the District and College Child Care Centers Due to Power Outage in San Diego County**—Adopted Resolution 12-006 acknowledging closure of the District mid-day September 8 through September 9, 2011, including the Cuyamaca College and Grossmont College Child Care Centers, due to a widespread power outage in San Diego and South Orange Counties, as recommended by the Chancellor. Please refer to item 202 attached to the docket and made a part of these minutes.

Resolution 12-006  
Closure of the District  
and College Child Care  
Centers Due to Power  
Outage in San Diego  
County

**Resolution 12-007 Trustee Absence**—Adopted Resolution 12-007 Trustee Absence, which excuses the absence of Student Trustee Charles Taylor III from the September 6, 2011, special meeting of the Governing Board due to a hardship deemed acceptable to the Board, and compensates him pursuant to Education Code Section 72024. Please refer to item 203 attached to the docket and made a part of these minutes.

Resolution 12-007  
Trustee Absence

**Resolution 12-008 Trustee Absence**—Adopted Resolution 12-008 Trustee Absence, which excuses the absence of Student Trustee Christopher Enders from the September 6, 2011, special meeting of the Governing Board due to a hardship deemed acceptable to the Board, and compensates him pursuant to Education Code Section 72024. Please refer to item 204 attached to the docket and made a part of these minutes.

Resolution 12-008  
Trustee Absence

**Budget and Finance**

**Budget and Finance**

**Budget Status and Requested Changes**—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. Please refer to item 301 attached to the docket and made a part of these minutes.

Budget Status and  
Requested Changes

**Budget Revisions**—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. Please refer to item 302 attached to the docket and made a part of these minutes.

Budget Revisions

**Purchase Orders and Warrants**—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of September 2011, and granted authority to execute appropriate documents. Please refer to item 303 attached to the docket and made a part of these minutes.

Purchase Orders and  
Warrants

**Out-of-State Travel to New York City, New York**—Authorized Grossmont College Music Instructor Ken Anderson and 18 students to perform at Carnegie Hall, and travel to New York City, New York, for the period November 10-14, 2011. Please refer to item 306 attached to the docket and made a part of these minutes.

Out-of-State Travel to  
New York City, New  
York

**Supplies, Equipment, and Services**

**Supp, Equip, & Svcs**

**Resolution 12-005 Designating Certain Products, Brands, and Services**—Adopted Resolution 12-005 Designating Certain Products, Brands, and Services for equipment and installation into District buildings as permitted by Public Contracts Code 3400(b), and authorized the Chancellor to execute the necessary contract documents. Please refer to item 351 attached to the docket and made a part of these minutes.

Resolution 12-005  
Designating Certain  
Products, Brands, and  
Services

**Public Works Projects**

**Public Works Projects**

**Grossmont College Campus-wide Drought Tolerant Landscaping; Permission to Award**—Granted authority to the Chancellor to: a) Award Bid B11.011 Grossmont College Campus-wide Drought Tolerant Landscaping, to the lowest responsive bidder meeting all terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Please refer to item 401 attached to the docket and made a part of these minutes.

GC Campus-wide  
Drought Tolerant  
Landscaping;  
Permission to Award

**Cuyamaca College Campus-wide Signage Phase II; Permission to Award**—Granted authority to the Chancellor to: a) Award Bid B12.001 Cuyamaca College Campus-wide Signage Phase II, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. Please refer to item 402 attached to the docket and made a part of these minutes.

CC Campus-wide  
Signage Phase II;  
Permission to Award

**Cuyamaca College Communication Arts Access Drive and Pedestrian Access Improvements; Permission to Award**—Granted authority to the Chancellor to: a) Award Bid B12.002 Cuyamaca College Communication Arts Access Drive and Pedestrian Access Improvements, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. Please refer to item 403 attached to the docket and made a part of these minutes.

CC Communication Arts  
Access Drive and  
Pedestrian Access  
Improvements;  
Permission to Award

**Cuyamaca College Gymnasium Floor Resurfacing; Permission to Award**—Granted authority to the Chancellor to: a) Award Bid B12.003 Cuyamaca College Gymnasium Floor Resurfacing, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. Please refer to item 404 attached to the docket and made a part of these minutes.

CC Gymnasium Floor  
Resurfacing;  
Permission to Award

**Cuyamaca College Learning Resource Center Interior Painting; Ratification of Award**—Ratified the action of the Chancellor in awarding Bid B11.006 Cuyamaca College Learning Resource Center Interior Painting, to Alpha Décor & Painting, Inc., the lowest

CC Learning Resource  
Center Interior Painting;  
Ratification of Award

responsive bidder meeting all terms, conditions, and specifications. Please refer to item 405 attached to the docket and made a part of these minutes.

**Cuyamaca College Parking Lot Pavement Repairs Project Phase II; Notice of Completion and Release of Retention**—Granted authority to the Chancellor to: a) File a Notice of Completion for B11.005 Cuyamaca College Parking Lot Pavement Repairs Project Phase II, with SealRight Paving Company; and b) Release retention as allowed in the contract documents. Please refer to item 406 attached to the docket and made a part of these minutes.

**Personnel**

**Personnel Actions**—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of September 13, 2011, through October 17, 2011. Please refer to item 501 attached to the docket and made a part of these minutes.

**Information**

**Part-Time and Extra-Pay Assignments August 22, 2011, through December 19, 2011**—Currently recorded Grossmont-Cuyamaca Community College District part-time and extra-pay assignments report for the period of August 22, 2011, through December 19, 2011. Please refer to item 651 attached to the docket and made a part of these minutes.

**Items Pulled from Consent Calendar for Discussion**

**Ratification of Signatures on Agreements**—*Pulled by Trustee Rosinski* to obtain more information on the 11 change orders being considered for ratification. Senior Director of Facilities, Planning, Development and Maintenance Dale Switzer provided information and details on each of the 11 change orders, which were necessary for various reasons, including asbestos and lead paint abatement and wood damage; additional insulation in walls to insure privacy between rooms in counseling and financial aid offices; problems with a contractor released from a contract and work completed by another contractor; upgrades to electronic emergency enunciation systems for campus safety; modifications to campus landscaping between the 100 and 600 buildings; and sandblasting to existing block walls of the Student Services Building. He said there would be significant savings for the entire project and that the change order rate is less than 2%. On motion of Members Rosinski/Barr, with a unanimous vote of 5-0, the item was ratified. Please refer to item 304 attached to the docket and made a part of these minutes.

**Out-of-State Travel to Reno, Nevada**—*Pulled by Trustee Garrett* for public comment by Grossmont College Phi Theta Kappa Honor Society student Tina Howell, who expressed sincere thanks for the Board's support and provided a report on the convention. On motion of Members Barr/Justeson, with a unanimous vote of 5-0, the item was ratified. Please refer to item 305 attached to the docket and made a part of these minutes.

**Short-Term Hourly Assignments**—*Pulled by Trustee Barr* to note that he received a report regarding short-term hourly assignments that revealed the complexity of this matter and expressed his appreciation for work involved. Interim Associate Vice Chancellor Human Resources Don Averill stated the request involved a study, and resulted in splitting short-term hourly and professional experts into two categories; improved monitoring of short-term hourly hours; and improved tracking systems. A midterm report will be provided. On motion of Members Barr/Hiel, with a unanimous vote of 5-0, the item was ratified. Please refer to item 502 attached to the docket and made a part of these minutes.

**Staff Communication**

Grossmont College Academic Senate President Sue Gonda, Cuyamaca College Academic Senate Vice President Nancy Jennings, Classified Senate President Wendy Corbin, and AFT Representative Michelle Tucker presented staff reports or comments.

CC Parking Lot  
Pavement Repairs  
Project Phase II; Notice  
of Completion and  
Release of Retention

**Personnel**

Personnel Actions

**Information**

Part-Time and Extra-  
Pay Assignments  
8/22/11 thru 12/19/11

***Items Pulled***

Ratification of  
Signatures on  
Agreements, ratified

Out-of-State Travel to  
Reno, Nevada, ratified

Short-Term Hourly  
Assignments, ratified

**Staff Communication**

**Adjournment**

Board President Garrett adjourned the meeting at 7:53 p.m.

**Adjournment**

**Respectfully submitted,**

**Approved by the Governing Board  
November 15, 2011**

Cindy L. Miles, Ph.D.  
Chancellor and  
Secretary to the Governing Board

Bill Garrett  
Board President

Jennifer Danks  
Recording Secretary