



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, September 13, 2011**

Governing Board Members gathered at 4:00 p.m. in the Cuyamaca College Communication Arts Theatre lobby to discuss a solution to the increase in the number of students and the lack of classes for the English as a Second Language (ESL) program, and how student success has been addressed in this growing population. This meeting continues the discussion concerning GCCCD's Student Success and Completion Initiative.

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District began at 5:20 p.m., in the Student Center, Cuyamaca College, 900 Rancho San Diego Parkway, El Cajon, California.

Members Present: Trustees Barr, Garrett, Justeson, and Rosinski; and Student Trustees Enders and Taylor

Members Absent: Trustee Hiel

Others Present: Chancellor Miles, Vice Chancellor Rearic, Presidents Cooke and Zacovic, college administrators, members of the staff, students, District legal counsel Timothy Garfield, and interested citizens.

Call to Order

Board President Garrett called the meeting to order at 5:20 p.m.

Adjourn to Closed Session

Board President Garrett adjourned the open session at 5:20 p.m., and the Board met in closed session until approximately 6:26 p.m., in the Cuyamaca College Student Center Room I-209, pursuant to Government Code Section 54957 for Chancellor performance evaluation; and Section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), Administrators' Association, and confidential administrators and staff.

Reconvene in Open Session

Board President Garrett reconvened the open session at 6:37 p.m.

Announcement of Closed Session Action(s)

Board President Garrett announced there were no actions taken in closed session.

Changes to Docket of Business

Chancellor Miles announced there were no changes to the docket of business.

Approval of Minutes

On motion of Members Barr/Rosinski, with a vote of 4-0 (Hiel absent), the Board approved the August 16, 2011, regular, meeting minutes as presented.

Reports of the Governing Board

Board Members, faculty, and staff commended the Cuyamaca College Convocation, and expressed appreciation for the pre-board discussion on English as a Second Language.

Trustee Rosinski attended the Grossmont College Fall Scholarship Breakfast noting 34 students received scholarship awards and another 27 students received Osher Scholarships. She also noted the continued existence of traffic cones in the Cuyamaca College parking lot.

Call to Order

Closed Session

Open Session

**Closed Session
Announcements**

Changes to Docket

No changes

Minutes

8/16/11, reg. mtg.
minutes approved

Rpts of the Board

Rosinski

Grossmont College Student Trustee Enders expressed appreciation for the Transfer Admission Guarantee (TAG) Program helping students advance into four-year institutions.

Enders

Cuyamaca College Student Trustee Taylor attended Congressman Duncan Hunter's Job Fair hosted at Cuyamaca College; and met with food services about student needs.

Taylor

Report of the Board President

Board President Rpt

Board President Garrett enjoyed the Grossmont College Fall Scholarship Breakfast. He noted that the budget crisis has caused students to arrive for the Fall semester with special needs to be met by faculty, administration, and staff; and in spite of the difficulties, students got into the classes they wanted and represented 25,000 students who are appreciative of the opportunity to attend school.

Garrett

Report of the Chancellor

Report of Chancellor

Sr. Dean Research, Planning and Institutional Effectiveness Jerry Buckley presented the 2011 Distance Education Reports for Grossmont College and Cuyamaca College.

2011 Distance
Education Report

Sr. Director Facilities, Planning, Development and Maintenance Dale Switzer presented a District Capital Construction Report to the Board, highlighting the major projects completed, under construction, in future planning, and status of the five facilities master plans.

Capital
Construction
Report

Gafcon Project Manager Jim Davies presented the semi-annual Gafcon Program Management Report for the first half of 2011.

Gafcon Program
Mgmt Report

Chancellor Miles reported the 2011-2012 budget is in line with established patterns for being conservative and prudent and prepares the District for midyear cuts due to a State budget shortfall. She said Educational Master Plan activities are taking place, including student and community forums, and a districtwide planning retreat. She expressed commendations to everyone who handled the communications and logistical problems surrounding the regional power outage and said a de-briefing meeting occurred to prepare for future events; and to Cuyamaca College Vice President Student Julianna Barnes for receiving the inaugural *Ron Jacobs Outstanding Research Award* at San Diego State University.

Miles

Grossmont College President Cooke reported that students honored the victims of the 9/11 terrorist attacks with the planting of an olive tree that had personal messages affixed; the success of the Fall 2011 Week of Welcome (WOW); and the completion of Room 220 renovations.

Cooke

Cuyamaca College President Zacovic reported on the students' 9/11 victims memorial; thanked Grossmont College Financial Aid staff for helping out the Cuyamaca Financial Aid team; and congratulated Vice President of Student Services Julianna Barnes for receiving the inaugural *Ron Jacobs Outstanding Research Award* at San Diego State University for her doctoral research.

Zacovic

Vice Chancellor Sue Rearic reported on the Governing Board Adoption Budget Workshop and acknowledged everyone involved in the preparation of the 2011-2012 adoption budget.

Rearic

The Presidents' Reports were distributed.

Pres and VC Rpts

Adoption of Consent Calendar

**Adoption of Consent
Calendar**

On the motion of Members Rosinski/Justeson, with a unanimous vote of 4-0 (Hiel absent), the Board approved the Consent Calendar, which included:

Operations

Operations

Proposition R Citizens' Bond Oversight Committee Revised Bylaws—Approved the revised Bylaws of the *Proposition R Citizens' Bond Oversight Committee*, as recommended by the Chancellor. Please refer to item 201 attached to the docket and made a part of these minutes.

*Prop R Citizens' Bond
Oversight Committee
Revised Bylaws*

Budget and Finance

Budget Status and Requested Changes—Accepted a final status report on the 2010/2011 budget, and ratified the budget transfers authorized by the Chancellor. Please refer to item 301 attached to the docket and made a part of these minutes.

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. There are no actions to report. Please refer to item 302 attached to the docket and made a part of these minutes.

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of August 2011, and granted authority to execute appropriate documents. Please refer to item 303 attached to the docket and made a part of these minutes.

Child Development Centers Annual Renewal of Child and Adult Food Care Program—Granted authority to the Chancellor to renew the annual contract with the California Department of Education Child and Adult Food Care Program for the Grossmont College and Cuyamaca College Child Development Centers. Please refer to item 306 attached to the docket and made a part of these minutes.

Public Works Projects

District Five-Year Construction Plan 2013/14–2017/18—Granted authority to the Chancellor to submit the Grossmont-Cuyamaca Community College District Five-Year Construction Plan 2013/14–2017/18 to the State Chancellor’s Office. Please refer to item 401 attached to the docket and made a part of these minutes.

Proposition R Funding Plan Annual Revision—Approved the annual revision to the Proposition R Funding Plan, and granted authority to accept, budget, and spend funds, as recommended by the Chancellor. Please refer to item 402 attached to the docket and made a part of these minutes.

Cuyamaca College Parking Lot Pavement Repairs Project Phase II; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B11.005 Cuyamaca College Parking Lot Pavement Repairs Phase II, to SealRight Paving Company, the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 403 attached to the docket and made a part of these minutes.

Grossmont College Building 51 and 53 Air Handler and Boiler Replacement; Permission to Award—Granted authority to the Chancellor to: a) Award Bid B11.009 Grossmont College Building 51 and 53 Air Handler and Boiler Replacement, to the lowest responsive bidder meeting all terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Please refer to item 404 attached to the docket and made a part of these minutes.

Grossmont College Campus Fire Break; Permission to Award—Granted authority to the Chancellor to: a) Award Bid B11.008 Grossmont College Campus Fire Break, to the lowest responsive bidder meeting all terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Please refer to item 405 attached to the docket and made a part of these minutes.

Grossmont College Campus-wide Signage; Permission to Award—Granted authority to the Chancellor to: a) Award Bid B11.007 Grossmont College Campus-wide Signage, to the lowest responsive bidder meeting all terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Please refer to item 406 attached to the docket and made a part of these minutes.

Grossmont College Griffin Center/Student and Administrative Services; Reduce Retention to 5%—Granted authority to the Chancellor to reduce retention to 5% for Grossmont College Griffin Center/Student and Administrative Services Bid B10.035 Fire Sprinklers, with JPI Development Group, Inc. Please refer to item 407 attached to the docket and made a part of these minutes.

Budget and Finance

Budget Status and Requested Changes

Budget Revisions

Purchase Orders and Warrants

Child Development Centers Annual Renewal of Child and Adult Food Care Program

Public Works Projects

District Five-Year Construction Plan 2013/14–2017/18

Proposition R Funding Plan Annual Revision

CC Parking Lot Pavement Repairs Project Phase II; Ratification of Award

GC Building 51 and 53 Air Handler and Boiler Replacement; Permission to Award

GC Campus Fire Break; Permission to Award

GC Campus-wide Signage; Permission to Award

GC Griffin Center/Student and Administrative Services; Reduce Retention to 5%

Grossmont College Perimeter Roadway Repair; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Bid B10.061 Grossmont College Perimeter Roadway Repair, with Fordyce Construction, Inc.; and b) Release retention as allowed in the contract documents. Please refer to item 408 attached to the docket and made a part of these minutes.

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of August 16, 2011, through September 12, 2011. Please refer to item 501 attached to the docket and made a part of these minutes.

Short-Term Hourly Assignments—Approved short-term temporary, non-academic assignments, and certified ending dates, as recommended by the Chancellor. Please refer to item 502 attached to the docket and made a part of these minutes.

Information

Proposition R Program and Project Semi-Annual Progress Report—Gafcon's Proposition R Program and Project Semi-Annual Progress Report for the six months ended June 30, 2011. Please refer to item 651 attached to the docket and made a part of these minutes.

2011 Distance Education Reports—2011 Distance Education Reports for Grossmont College and Cuyamaca College. Please refer to item 652 attached to the docket and made a part of these minutes.

Confidential Employee Handbook—Confidential Employee Handbook. Please refer to item 653 attached to the docket and made a part of these minutes.

Items Pulled from Consent Calendar for Discussion

Ratification of Signatures on Agreements—*Pulled by Trustee Barr* for additional information about the terms of the contracts with the Auxiliary on Attachment A8, C, 1, and 2. After discussion on motion of Members Barr/Justeson, with a vote of 4-0 (Hiel absent), the item was ratified. Please refer to item 304 attached to the docket and made a part of these minutes.

2011-2012 Adoption Budget—*Pulled by Trustee Garrett* to express appreciation for the good information provided to the Board and to acknowledge the hard work of the many people involved in presenting a balanced budget. On motion of Members Garrett/Barr with a vote of 4-0 (Hiel absent), the item was approved. Please refer to item 305 attached to the docket and made a part of these minutes.

Staff Communication

Grossmont College Academic Senate President Sue Gonda, Cuyamaca College Academic Senate President Michael Wangler, Classified Senate President Wendy Corbin, and Administrators' Association President Michael Copenhaver presented staff reports or comments.

Adjournment

Board President Garrett adjourned the meeting at 7:43 p.m.

GC Perimeter Roadway Repair; Notice of Completion and Release of Retention

Personnel

Personnel Actions

Short-Term Hourly Assignments

Information

Proposition R Program and Project Semi-Annual Progress Report

2011 Distance Education Reports

Confidential Employee Handbook

Items Pulled

Ratification Signatures on Agreements, ratified

2011-2012 Adoption Budget, approved

Staff Communication

Adjournment

Respectfully submitted,

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Jennifer Danks
Recording Secretary

Approved by the Governing Board
October 18, 2011

Bill Garrett
Board President