



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, August 21, 2012**

Governing Board members attended a Benefits Workshop at 4:00 p.m. in the Grossmont College Griffin Gate. Sandy Best and Traci Harkay of BB&T presented a PowerPoint and lead a discussion with Board members on a comparison of benefits plans for GCCCD Direct Health, Health Net, Sharp Health, and VEBA. Information was provided on key points that included network comparison for HMO plans and benefits; network comparison for PPO/POS plans and benefits; health plan comparison of the 5-year trend rate history; and plan comparison for the 2013 rate and cost analysis.

The regular meeting of the Governing Board for the Grossmont-Cuyamaca Community College District began at 5:20 p.m. in the Grossmont College Griffin Gate, Room 60-180, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Barr, Garrett, Hiel, Justeson, and Rosinski; and Student Trustees Alyasini and Elliot

Members Absent: None

Others Present: Presidents Cooke and Zacovic, Vice Chancellors Rearic and Simmons, District and college administrators, members of the staff, students, District legal counsel Timothy Garfield, and interested citizens.

Call to Order

Board President Garrett called the meeting to order at 5:20 p.m.

Adjourn to Closed Session

Board President Garrett adjourned the open session at 5:20 p.m., and the Board met in closed session until approximately 6:34 p.m., in the Associated Students of Grossmont College Board Room pursuant to Government Code Section 54956.9(a) to confer with legal counsel regarding Jones v. GCCCD and Rundberg v. GCCCD; Section 54956.9(b) to confer with legal counsel regarding significant exposure to two potential litigation cases; Section 54957 for Chancellor performance evaluation; and Section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), Fraternal Order of Police CCD POA Lodge 56 (FOP), and confidential administrators and staff.

Reconvene in Open Session

Board President Garrett reconvened the open session at 6:43 p.m.

Announcement of Closed Session Action(s)

Board President Garrett announced that in closed session, the Board gave direction to the Chancellor on a variety of issues, but took no official action.

Public Presentations

Grossmont and Cuyamaca College student Sharon Gomes spoke concerning issues with financial aid and accommodations.

Associated Students Grossmont College (ASGC) President Peg Marcus led the introduction of ASGC officers, and pledge to make this the best year.

Changes to Docket of Business

Chancellor Miles announced that docket item 502 was revised and distributed.

Call to Order

Closed Session

Open Session

**Closed Session
Announcements**

Public Presentations

Changes to Docket

502 revised

Approval of Minutes

On motion of Members Rosinski/Hiel, with a unanimous vote of 5-0, the Board approved the July 17, 2012, regular, and August 7, 2012, special, meeting minutes as presented.

Reports of the Board President

Trustees, administrators, staff, and students extended appreciation and congratulations on the college convocations.

Trustee Garrett thanked all the individuals who represent the District's constituencies and who are doing great things for our students.

Garrett called attention to docket item 131 Announcement Related to Negotiations, stating the CSEA Chapter 707 supplemental initial proposals are attached electronically to the docket with hard copies available in the Governing Board Office.

Trustee Barr said he is enrolled in classes and thrilled to be a part of the District's leadership.

Trustee Hiel attended the documentary filming *Watershed* at the Water Conservation Garden at Cuyamaca College, and found it educational.

Trustee Rosinski orchestrated a re-run of the Chancellor Miles convocation welcome video.

Grossmont College Student Trustee Elliot attended the Community College League of California Student Trustee Conference, reported on the Week of Welcome activities, and said she is representing Grossmont College at the next Student Senate General Assembly meeting.

Cuyamaca College Student Trustee Alyasini attended the Community College League of California Student Trustee Conference and reported on numerous Week of Welcome activities.

Report of the Chancellor

Chancellor Cindy Miles reported she has been invited to participate on the American Association of Community Colleges 21st Century Implementation Team with representation from across the U.S. She said she will bring attention to the District's student success programs, and bring back resources. Miles thanked the many individuals who prepared and made the campuses ready for students to return this week, and recognized members of the Benefits Committee for their work to help the District make good decisions.

Miles commended the Governing Board for putting the facilities bond measure on the ballot, which will be known as *Proposition V* and commented on appropriate advocacy.

President Cooke announced that Grossmont College is officially in the *Guinness Book of World Records* for having the most signatures on a birthday card in one day obtained at the 50th anniversary open house; Instructor Gary Jacobson was named 2012/13 Distinguished Faculty honoree; alumni Christopher Hanson was named Veteran of the Year for the 77th Assembly District by Assemblyman Brian Jones; and that Grossmont College is among the top 100 Associate Degree producers for 2011 as reported by *Community College Week*.

President Zacovic announced the President's Award recipients: Patricia Santana, Department Chair of World Languages, outstanding faculty; Lauren Weiner-Vaknin, Associate Dean of Student Affairs, outstanding Administrator; and Sara Suter, Budget Analyst for Administrative Services, Classified Staff. The Outstanding Faculty Member Award was presented to Donna Hajj, Counseling Department Chair. The college held a reception to recognize five emeritus administrators or staff members; and he noted that more than 600 children participated in 33 classes through the *College for Kids* program.

Vice Chancellor Rearic reported the District's adoption budget is being developed assuming that the *Proposition 30* statewide tax increase does not pass. If it passes, there are plans in place to take advantage of state funds to restore course sections. She also reported that Senior Director of Facilities Planning, Development, and Maintenance Dale Switzer led the development of three new State Initial Project Proposals, which will be presented to the Board in September.

The Presidents' and Vice Chancellor's Reports were distributed.

Minutes

7/17/12, reg, and
8/7/12, spc, approved

Board President Rpt

Trustees

Garrett

Announcement Re
Negotiations

Barr

Hiel

Rosinski

Elliot

Alyasini

Chancellor's Rpt

Miles

Cooke

Zacovic

Rearic

Pres and VC Rpts

Adoption of Consent Calendar

On the motion of Members Justeson/Hiel, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

Operations

Board Policies Update—Adopted new board policy BP 7265 Emeritus Status; and revisions to board policies BP 3430 Prohibition of Harassment, BP 4040 Learning Resource Services, BP 4240 Academic Renewal, BP 4300 Field Trips and Excursions, BP 5011 Credit/No Credit Grading, BP 5013 Withdrawal, BP 5140 Students With Disabilities, and BP 6450 Wireless or Cellular Telephone Use, as recommended by the Chancellor. Refer to item 201 attached to the docket and made a part of these minutes.

Citizens' Bond Oversight Committee—Authorized the appointment of Zack Gianino to fill a vacancy on the Citizens' Bond Oversight Committee, as recommended by the Chancellor. Refer to item 202 attached to the docket and made a part of these minutes.

Amendment to Grossmont-Cuyamaca Community College District Appendix to Conflict of Interest Code—Granted authority to the Chancellor to amend Category I and Category II of the Grossmont-Cuyamaca Community College District *Appendix to Conflict of Interest Code*, and directed the Chancellor to notify the County Board of Supervisors of amendments. Refer to item 203 attached to the docket and made a part of these minutes.

Budget and Finance

Budget Status and Requested Changes—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. There were no actions to report. Refer to item 301 attached to the docket and made a part of these minutes.

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. There were no actions to report. Refer to item 302 attached to the docket and made a part of these minutes.

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of July 2012, and granted authority to execute appropriate documents. Refer to item 303 attached to the docket and made a part of these minutes.

Ratification of Signatures on Agreements—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. Refer to item 304 attached to the docket and made a part of these minutes.

Donations—Ratified the action of the Chancellor in accepting, budgeting, and spending, as appropriate, donations to the Grossmont-Cuyamaca Community College District. Refer to item 305 attached to the docket and made a part of these minutes.

Supplies, Equipment, and Services

Purchase and Installation of Ultrasound System for Cardiovascular Technology Program at Grossmont College; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B12.006 Purchase and Installation of Ultrasound System for Cardiovascular Technology Program at Grossmont College, to A-1 Medical, the lowest responsive bidder meeting all terms, conditions, and specifications. Refer to item 351 attached to the docket and made a part of these minutes.

Districtwide Purchase and Installation of Furniture; Permission to Award—Granted authority to the Chancellor to: a) Award Bid B12.020 Purchase and Installation of Furniture, to the lowest responsive bidder(s) meeting all terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. Refer to item 352 attached to the docket and made a part of these minutes.

Resolution 13-005 Purchase of Microcomputers Districtwide—Adopted Resolution 13-005 Purchase of Microcomputers Districtwide, from Dell Incorporated, pursuant to Request for Proposal #RFP B27160 awarded by the Western States Contracting Alliance through the State of Minnesota, and authorized the Chancellor to execute the necessary contract documents. Refer to item 353 attached to the docket and made a part of these minutes.

Adoption of Consent Calendar

Operations

Board Policies Update

Citizens' Bond Oversight Committee

Amendment to GCCCD Appendix to Conflict of Interest Code

Budget and Finance

Budget Status and Requested Changes

Budget Revisions

Purchase Orders and Warrants

Ratification of Signatures on Agreements

Donations

Supplies, Equip, Svc

Purchase and Install of Ultrasound System for Cardiovascular Technology Program at GC; Ratification of Award

Districtwide Purchase and Installation of Furniture; Permission to Award

Resolution 13-005 Purchase of Microcomputers Districtwide

Public Works Projects

Grossmont College Building 43 Upgrades; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B12.014 Grossmont College Building 43 Upgrades, to APR Construction, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. Refer to item 401 attached to the docket and made a part of these minutes.

Grossmont College Campus Wide Signage; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Bid B11.007 Grossmont College Campus Wide Signage, with Realty Experts dba EZ Signs USA, Inc.; and b) Release retention as allowed in the contract documents. Refer to item 402 attached to the docket and made a part of these minutes.

Grossmont College Griffin Center/Student and Administrative Services; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Grossmont College Griffin Center/Student and Administrative Services Bids: B10.018 Metal Studs and Drywall, with Fordyce Construction; B10.019 Roofing, with Commercial and Industrial Roofing; B10.021 Glass and Glazing, with Centex Glazing; B10.028 Portland Cement Plaster, with Best Interiors; and B10.051 AC Paving, with Kirk Paving; and b) Release retention as allowed in the contract documents. Refer to item 403 attached to the docket and made a part of these minutes.

Cuyamaca College Campus Wide Signage Phase II; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for B12.001 Cuyamaca College Campus Wide Signage Phase II, with Double Ivy, Inc. dba Miramar Sign Works; and b) Release retention as allowed in the contract documents. Refer to item 404 attached to the docket and made a part of these minutes.

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of July 17, 2012, through August 20, 2012. Refer to item 501 attached to the docket and made a part of these minutes.

Short-Term Hourly Assignments—Approved short-term temporary, non-academic assignments, and certified ending dates, as recommended by the Chancellor. Refer to item 502 attached to the docket and made a part of these minutes.

Information

District Quarterly Financial Reports—Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending June 30, 2012; b) Quarterly Report on Trust Fund Balances as of June 30, 2012; and c) Schedule of Investments Report as of June 30, 2012. Refer to item 651 attached to the docket and made a part of these minutes.

Administrative Procedures Update—New and revised administrative procedures AP 3430 Prohibition of Harassment, AP 3555 Alcoholic Beverages, AP 4232 Pass/No Pass Grading, AP 4234 Dropping Courses, AP 4240 Academic Renewal, AP 4300 Field Trips and Excursions, AP 5140 Students with Disabilities, AP 6450 Wireless or Cellular Telephone Use, and AP 7265 Emeritus Status. Refer to item 652 attached to the docket and made a part of these minutes.

Items Pulled from Consent Calendar for Discussion

Resolution 13-006 School Bond Funding Methods—*pulled by Trustee Garrett* to emphasize that in light of media attention on other districts, our District did exactly what it promised to do with *Proposition R* bond funds and with excellent Citizens' Bond Oversight Committee involvement. He said that with this resolution, the District is pledging to the community to cap bond repayment terms. On motion of Members Justeson/Barr, with a unanimous vote of 5-0, the resolution was adopted. Refer to item 306 attached to the docket and made a part of these minutes.

Staff Communication

Classified Senate President Wendy Corbin, Cuyamaca College Academic Senate President Michael Wangler, Grossmont College Academic Senate President Sue Gonda, American Federation of Teachers Guild representative Judd Curran, and California School Employees Association (CSEA) Chapter 707 President Cheryl Houston presented staff reports or

Public Works Proj

GC Building 43 Upgrades; Ratification of Award

GC Campus Wide Signage; Notice of Completion and Release of Retention

GC Griffin Center/Student and Administrative Services; Notice of Completion and Release of Retention

CC Campus Wide Signage Phase II; Notice of Completion and Release of Retention

Personnel

Personnel Actions

Short-Term Hourly Assignments, as revised

Information

District Quarterly Financial Reports

Administrative Procedures Update

Items Pulled

Resolution 13-006 School Bond Funding Methods, adopted

Staff Communication

comments.

Adjournment

Board President Garrett adjourned the meeting at 7:52 p.m.

Adjournment

Respectfully submitted,

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Jennifer Danks
Recording Secretary

**Approved by the Governing Board
September 11, 2012**

Bill Garrett
Board President