



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, February 21, 2012**

Governing Board Members gathered at 3:00 p.m. in the Grossmont College Quad for a tour of the Student and Administrative Services Building and Griffin Center.

At 3:45 p.m. Governing Board Members attended a presentation and discussion in the Griffin Gate on the new Educational Master Plan.

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District began at 5:20 p.m. in the Grossmont College Griffin Gate, Room 60-180, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Barr, Hiel, Justeson, and Rosinski; and Student Trustees Enders and Taylor

Members Absent: Trustee Garrett

Others Present: Presidents Cooke and Zacovic, Vice Chancellor Business Services Sue Rearic, Interim Associate Vice Chancellor Human Resources Corcoran, District and college administrators, members of the staff, students, District legal counsel Timothy Garfield, and interested citizens.

Call to Order

Board Vice President Rosinski called the meeting to order at 5:20 p.m.

Public Presentation

Phyllis Wilson spoke concerning the dismissal of a GCCCD employee, Robert Wilson.

Adjourn to Closed Session

Board Vice President Rosinski adjourned the open session at 5:31 p.m., and the Board met in closed session until approximately 6:23 p.m., in the Associated Students of Grossmont College Board Room pursuant to Government Code Section 54956.9 to confer with legal counsel regarding County of San Diego v. Morgan Stanley, Bank of America, et.al., and Moreland v. GCCCD and the GCCCD Auxiliary Organization; Section 54957 for discipline/dismissal/release of one employee and Chancellor performance evaluation; and Section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

Reconvene in Open Session

Board Vice President Rosinski reconvened the open session at 6:34 p.m.

Announcement of Closed Session Action(s)

Board Vice President Rosinski announced that in closed session, the Board, with a vote of 4-0, ratified a Settlement Agreement and Mutual Release for Sandra Moreland; the Board, by a vote of 4-0, authorized the Vice Chancellor Business Services to execute a settlement agreement with Bank of America and Morgan Stanley; and that the Board, with a vote of 4-0, accepted the recommendation of a five-day suspension of a Classified employee.

Open Session Public Presentations

There were no presentations.

Call to Order

Public Presentation

Closed Session

Open Session

**Closed Session
Announcements**

Public Presentations

Changes to Docket of Business

Vice Chancellor Rearic announced there were no changes to the docket of business.

Approval of Minutes

The following meeting minutes were approved:

- On motion of Members Justeson/Hiel, with a unanimous vote of 4-0, the Board approved the January 17, 2012, special, meeting minutes as presented.
- On motion of Members Barr/Hiel, with a unanimous vote of 4-0, the Board approved the January 17, 2012, regular, meeting minutes as presented.
- On motion of Members Hiel/Justeson, with a unanimous vote of 4-0, the Board approved the January 20, 2012, special, meeting minutes as presented.

Reports of the Governing Board

Trustees, administrators, staff, and students extended congratulations to Grossmont College President Sunita V. Cooke, as the recipient of the San Diego East County Chamber of Commerce *C. Allen Paul Award*, for connecting the education and business communities.

Trustee Justeson enjoyed the tour of the new Grossmont College Student and Administrative Services Building and Griffin Center; and the recent San Diego East County Chamber of Commerce Gala. She commended the District for the presentation and collaboration on the new Educational Master Plan.

Trustee Hiel attended the Community College League of California Legislative Conference in Sacramento and the San Diego & Imperial Counties Community Colleges Association Annual Trustee dinner and expressed appreciation to attend both.

Trustee Rosinski thanked everyone involved in the Educational Master Plan presentation; and commended Trustee Barr and Marlene Barr on a fabulous job in a Reader's Theatre production.

Grossmont College Student Trustee Enders thanked the administrators who assisted him with transfer issues.

Cuyamaca College Student Trustee Taylor expressed appreciation for being able to attend the Community College League of California Legislative Conference in Sacramento.

Report of the Vice Chancellor

The 2010-2011 Auxiliary and Foundation activities reports were presented by District Auxiliary Director Stan Schroeder and Foundation for Grossmont and Cuyamaca Colleges Co-Chair Vicki Whitmire.

Gafcon Project Manager Jim Davies presented the *Proposition R* semi-annual Gafcon Program Management Report for the last half of 2011.

Director of Communications and Public Information Anne Krueger presented an overview of the District's newly released *Annual Report* and *Economic Impact Report* and noted their availability on the District's website.

President Cooke welcomed everyone to the new Griffin Gate; showed a video of the Sweethearts Reception; congratulated Culinary Arts Instructor Joe Orate for being named *Chef Educator of the Year by the San Diego Chefs Association*; and reported \$24,000 was distributed to students for the spring semester at the Spring Scholarship Breakfast.

President Zacovic showed a video depicting a recent drill in which law enforcement personnel received active shooter training; commented on the Associated Student Government Meet & Greet for new students; and reported that Cuyamaca College Phi Theta Kappa President Viviana Vasiu was awarded the Phi Theta Kappa Scholarship and selected for the All-California Academic Team.

Vice Chancellor Rearic reported Chancellor Miles was absent due to illness. She recognized Senior Director of Facilities Planning, Development and Maintenance Dale Switzer for his leadership on District facilities projects, including those funded by

Changes to Docket

No changes

Minutes

1/17/12, spc, 1/17/12, reg, and 1/20/12, spc, minutes approved

Rpts of the Board

Justeson

Hiel

Rosinski

Enders

Taylor

Vice Chancellor Rpt

2010-2011 Auxiliary and Foundation activities reports

Gafcon Program Management Report

Annual Rpt and Economic Impact Rpt

Cooke

Zacovic

Rearic

Proposition R and State Facilities Funding. Concerning the budget, she reported that for 2011/2012 the District will have an additional shortfall of \$2.8M from the state that is in addition to the \$6.3M midyear cut. This will use the District's set aside, which will leave little money available to carry-over for next year's budget. Districtwide Strategic Planning and Budget Council is working on the 2012/2013 budget solutions.

The Presidents' and Vice Chancellor's Reports were distributed.

Adoption of Consent Calendar

On the motion of Members Barr/Justeson, with a unanimous vote of 4-0 (Garrett absent), the Board approved the Consent Calendar, which included:

Operations

Board Policies Update—Adopted new board policies BP 3440 Service Animals and Other Animals on District Property and BP 5405 Off-Campus Student Organizations; adopted revisions to board policies BP 2410 Board Policies and Administrative Procedures, BP 2715 Code of Ethics/ Standards of Practice, BP 2730 Health Benefits, BP 2740 Board Education, and BP 5130 Financial Aid; and removed board policy BP 3845 Dogs and Other Pets on District Property, as recommended by the Chancellor. Refer to item 201 attached to the docket and made a part of these minutes.

Amend Board Membership Section of the Bylaws of the GCCCD Auxiliary—Granted authority to the Chancellor to amend the board membership section of the Bylaws for the Grossmont-Cuyamaca Community College District Auxiliary as recommended and approved by the Grossmont-Cuyamaca Community College District Auxiliary Board of Directors. Refer to item 202 attached to the docket and made a part of these minutes.

Budget and Finance

Budget Status and Requested Changes—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. Refer to item 301 attached to the docket and made a part of these minutes.

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. Refer to item 302 attached to the docket and made a part of these minutes.

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of January 2012, and granted authority to execute appropriate documents. Refer to item 303 attached to the docket and made a part of these minutes.

Ratification of Signatures on Agreements—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. Refer to item 304 attached to the docket and made a part of these minutes.

Donations—Ratified the action of the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District. Refer to item 305 attached to the docket and made a part of these minutes.

Out-of-State Travel to Las Vegas, Nevada—Granted authority to the Chancellor to authorize Grossmont College instructor Thomas Bell and students Maritzo Franco, Bing Bai, and Valerie Bruce to participate in the Nevada/California Regional Phi Theta Kappa Chapters Conference, and travel to Las Vegas, Nevada, for the period March 9–10, 2012. Refer to item 306 attached to the docket and made a part of these minutes.

Out-of-State Travel to Bellingham, Washington—Granted authority to the Chancellor to authorize Grossmont College instructor Roxanne Tuscany and two to four students to participate in the National Parliamentary Debate Association Tournament, and travel to Bellingham, Washington for the period March 22-26, 2012. Refer to item 307 attached to the docket and made a part of these minutes.

Pres and VC Rpts
Adoption of Consent Calendar

Operations
Board Policies Update

Amend Board Membership Section of the Bylaws of the GCCCD Auxiliary

Budget and Finance
Budget Status and Requested Changes

Budget Revisions

Purchase Orders and Warrants

Ratification of Signatures on Agreements

Donations

Out-of-State Travel to Las Vegas, Nevada

Out-of-State Travel to Bellingham, Washington

Out-of-State Travel to Schaumburg, Illinois—Granted authority to the Chancellor to authorize Grossmont College instructor Roxanne Tuscany and three to ten students to participate in the National Phi Rho Pi Speech and Debate Tournament, and travel to Schaumburg, Illinois, for the period April 7-15, 2012. Refer to item 308 attached to the docket and made a part of these minutes.

Out-of-State Travel to Schaumburg, Illinois

Out-of-Country Travel to Derry-Londonderry, Northern Ireland—Granted authority to the Chancellor to authorize Grossmont College instructor Janice Bellinghiere to make presentations at the Forum for Access and Continuing Education Conference, and travel to Derry-Londonderry, Northern Ireland, during the period June 25–July 7, 2012, conditional upon clearance for safe travel by the U.S. Department of State. Refer to item 309 attached to the docket and made a part of these minutes.

Out-of-Country Travel to Derry-Londonderry, Northern Ireland

Public Works Projects

Public Works Proj

Grossmont College 500 Complex Drainage Upgrade; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B11.012 Grossmont College 500 Complex Drainage Upgrade, to GEM Industrial Electric, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. Refer to item 401 attached to the docket and made a part of these minutes.

GC 500 Complex Drainage Upgrade; Ratification of Award

Grossmont College Building 51 and 53 Air Handler and Boiler Replacement; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B11.009 Grossmont College Building 51 and 53 Air Handler and Boiler Replacement, to Fordyce Construction, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. Refer to item 402 attached to the docket and made a part of these minutes.

GC Building 51 and 53 Air Handler and Boiler Replacement; Ratification of Award

Grossmont College Campus Fire Break; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Bid B11.008 Grossmont College Campus Fire Break, with Aztec Landscaping, Inc.; and b) Release retention as allowed in the contract documents. Refer to item 403 attached to the docket and made a part of these minutes.

GC Campus Fire Break; Notice of Completion and Release of Retention

Grossmont College Griffin Center/Student and Administrative Services; Reduce Retention to 5%—Granted authority to the Chancellor to reduce retention to 5% for Grossmont College Griffin Center/Student and Administrative Services Bid B10.056 Architectural Woodwork, with ISEC, Inc. Refer to item 404 attached to the docket and made a part of these minutes.

GC Griffin Center/Student and Administrative Services; Reduce Retention to 5%

Cuyamaca College Communication Arts Access Drive and Pedestrian Access Improvements; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for B12.002 Cuyamaca College Communication Arts Access Drive and Pedestrian Access Improvements, with SealRight Paving; and b) Release retention as allowed in the contract documents. Refer to item 405 attached to the docket and made a part of these minutes.

CC Communication Arts Access Drive and Pedestrian Access Improvements; Notice of Completion and Release of Retention

Cuyamaca College Campus Wide Signage Phase II; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B12.001 Cuyamaca College Campus Wide Signage Phase II, to Double Ivy, Inc. dba Miramar Sign Works, the lowest responsive bidder meeting all terms, conditions, and specifications. Refer to item 406 attached to the docket and made a part of these minutes.

CC Campus Wide Signage Phase II; Ratification of Award

Cuyamaca College Gymnasium Floor Resurfacing; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Bid B12.003 Cuyamaca College Gymnasium Floor Resurfacing, with Geary Floors; and b) Release retention as allowed in the contract documents. Refer to item 407 attached to the docket and made a part of these minutes.

CC Gymnasium Floor Resurfacing; Notice of Completion and Release of Retention

Cuyamaca College Learning Resource Center Interior Painting; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for B11.006 Cuyamaca College Learning Resource Center Interior Painting, with Alpha Décor and Painting, Inc.; and b) Release retention as allowed in the contract documents. Refer to item 408 attached to the docket and made a part of these minutes.

CC Learning Resource Center Interior Painting; Notice of Completion and Release of Retention

Personnel

Short-Term Hourly Assignments—Approved short-term temporary, non-academic assignments, and certified ending dates, as recommended by the Chancellor. Refer to item 502 attached to the docket and made a part of these minutes.

Information

District Quarterly Financial Reports—Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending December 31, 2011; b) Quarterly Report on Trust Fund Balances as of January 31, 2012; and c) Schedule of Investments Report as of January 13, 2012. Refer to item 652 attached to the docket and made a part of these minutes.

GCCCD Auxiliary, Grossmont College Foundation, and Cuyamaca College Foundation Fiscal Year 2010-2011 Annual Activities Reports—Fiscal Year 2010-2011 Annual Activities Reports from the Grossmont-Cuyamaca Community College District Auxiliary Organization, Grossmont College Foundation, and Cuyamaca College Foundation. Refer to item 653 attached to the docket and made a part of these minutes.

Proposition R Program and Project Semi-Annual Progress Report—Gafcon's Proposition R Program and Project Semi-Annual Progress Report for the six months ended December 31, 2011. Refer to item 654 attached to the docket and made a part of these minutes.

Administrative Procedures Update—New and revised administrative procedures AP 2740 Board Education, AP 3440 Service Animals and Other Animals on District Property, AP 5130 Financial Aid, and AP 5405 Off-Campus Student Organizations. Refer to item 655 attached to the docket and made a part of these minutes.

Items Pulled from Consent Calendar for Discussion

Citizens' Bond Oversight Committee—*Pulled by Trustee Rosinski* to welcome and congratulate Cuyamaca College student representative Mohammed Alyasini. On motion of Members Rosinski/Hiel, with a unanimous vote of 4-0 (Garrett absent), the item was authorized. Refer to item 203 attached to the docket and made a part of these minutes.

Personnel Actions—*Pulled by Trustee Barr* to request additional information on the dismissal of District employee Robert Wilson and delay ratification on that item. On motion of Members Barr/Justeson, with a unanimous vote of 4-0 (Garrett absent), item 501, with the exception of the Robert Wilson dismissal, was ratified. Refer to item 501 attached to the docket and made a part of these minutes.

Sabbatical Leave Projects 2012-2013—*Pulled by Trustee Barr* to express support for the sabbatical leave process and appreciation for all projects and for those aligning student learning outcomes with present curriculum. On motion of Members Barr/Hiel, with a unanimous vote of 4-0 (Garrett absent), the item was ratified by the Board. Refer to item 503 attached to the docket and made a part of these minutes.

Community College Classified Employee of the Year Award—*Pulled by Trustee Rosinski* to welcome and congratulate Patricia Murray on the nomination for the award. On motion of Members Rosinski/Barr, with a unanimous vote of 4-0 (Garrett absent), the Board endorsed the item. Refer to item 504 attached to the docket and made a part of these minutes.

Employment of Tenure-Track Faculty for 2012-2013—*Pulled by Trustee Rosinski* to congratulate the 17 tenure-track faculty who will be employed with third-year contracts or hired as tenured faculty next year. No action was taken. Refer to item 651 attached to the docket and made a part of these minutes.

Staff Communication

AFT President Jim Mahler, Classified Senate President Wendy Corbin, and Grossmont College Academic Senate President Sue Gonda, presented staff reports or comments.

Personnel

Short-Term Hourly Assignments

Information

District Quarterly Financial Reports

GCCCD Auxiliary, GC Foundation, and CC Foundation Fiscal Year 2010-2011 Annual Activities Rpt

Proposition R Program and Project Semi-Annual Progress Report

Administrative Procedures Update

Items Pulled

Citizens' Bond Oversight Committee, approved

Personnel Actions, approved except for Wilson dismissal, delayed

Sabbatical Leave Projects 2012-2013, approved

Community College Classified Employee of the Year Award

Employment of Tenure-Track Faculty for 2012-2013

Staff Communication

Adjournment

Board Vice President Rosinski adjourned the meeting at 7:40 p.m.

Adjournment

Respectfully submitted,

Sue Rearic for
Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Jennifer Danks
Recording Secretary

**Approved by the Governing Board
March 20, 2012**

Mary Kay Rosinski
Board Vice President