



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, July 17, 2012**

Governing Board Members gathered at 3:30 p.m. in the Cuyamaca College Student Center for a presentation and discussion of the Facilities Master Plan lead by Sr. Director Facilities Planning, Development and Maintenance Dale Switzer and Deborah Shepley and Sheryl Sterry of HMC Architects.

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District began at 4:30 p.m. in the Cuyamaca College Student Center at 900 Rancho San Diego Parkway, El Cajon, California.

Members Present: Trustees Barr, Garrett, Hiel, Justeson, and Rosinski; and Student Trustee Elliot (arrived at 6:40 PM)

Members Absent: Student Trustee Alyasini

Others Present: Chancellor Miles, Vice Chancellors Rearic and Simmons, Presidents Cooke and Zacovic, college administrators, members of the staff, students, District legal counsel Timothy Garfield, and interested citizens.

Call to Order

Board President Garrett called the meeting to order at 4:40 p.m.

Public Presentations

There were none.

Adjourn to Closed Session

Board President Garrett adjourned the open session at 4:40 p.m., and the Board met in closed session until approximately 6:30 p.m., in the Cuyamaca College Student Center Meeting Room 3 (I-209), pursuant to Government Code Section 54956.95 to confer with legal counsel regarding liability claims Bishop v. GCCCD and Mosel v. GCCCD; Section 54957 for Chancellor annual performance evaluation and to consider renewal of Chancellor employment contract; and Section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), Fraternal Order of Police CCD POA Lodge 56 (FOP), and confidential administrators and staff.

Reconvene in Open Session

Board President Garrett reconvened the open session at 6:36 p.m.

Announcement of Closed Session Action(s)

Board President Garrett announced that in closed session by unanimous votes of 5-0, the Board denied the liability claims of Karen Bishop and Gloria Mosel. In addition, the Board reviewed the Chancellor's 2012/2013 goals, thus completing the Chancellor's annual evaluation.

Changes to Docket of Business

Chancellor Miles reported there were no changes to the docket.

Approval of Minutes

On motion of Members Barr/Rosinski, with a vote of 5-0, the Board approved the June 12, 2012, special meeting minutes and the June 19, 2012, regular, meeting minutes as presented.

Call to Order

Public Presentations

Closed Session

Open Session

**Closed Session
Announcements**

Changes to Docket

None

Minutes

Approved 6/12/12 spc, and 6/19/12 reg mtg. minutes as presented

Reports of the Governing Board

Trustee Rosinski expressed appreciation to everyone involved in the Facilities Master Plan Workshop presentation.

Cuyamaca College Student Trustee Elliot attended the Student Senate for California Community Colleges and Board of Governors meetings.

Report of the Board President

Trustee Garrett echoed Rosinski's remarks and said the Bond Advisory Committee will make a recommendation to the Governing Board after its meeting on Wednesday concerning the results of a second poll and a proposed November bond initiative.

Report of the Chancellor

Classified Senate President Wendy Corbin and District Services Payroll Technician Yvette Macy joined Chancellor Miles to present the second quarter 2012 Chancellor/Classified Senate Award, including a plaque and a Barnes & Noble gift card to District Services Account Technician Kasi Althaus.

Chancellor Miles introduced Vice Chancellor Human Resources Victoria Simmons and thanked Sr. Director of Facilities Planning, Development and Maintenance Dale Switzer for his leadership on the Facilities Master Plan and the site committees for their work during the process. She reported on recent media coverage and recognized the contributions of the new foundation officers and board members for their personal contributions and efforts to recruit individual donors.

Grossmont College President Cooke reported on the UCSD TriO Outreach Program; Caring About Motivating People (CAMP); and the EOPS/CARE Summer Institute Program.

Cuyamaca College President Zacovic reported on state-level recognition of Administrative Assistant Debi Miller for her outstanding commitment to the 4CS and her fundraising ability; College for Kids; and Art Club members Adriana Quintero, Kaitlyn Fusco, and Charlene Mosley winning first place in the chalk contest at the San Diego County Fair.

Vice Chancellor Sue Rearic reported recruitment is under way to fill two vacancies on the Citizens' Bond Oversight Committee; provided a written report of *Prop R* activities through fall and winter; and a budget update.

The Presidents' and Vice Chancellor Reports were distributed.

Adoption of Consent Calendar

On the motion of Members Hiel/Barr, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

Operations

Board Policies Update—Adopted new board policies BP 4022 Course Approval, BP 4101 Independent Study, BP 4106 Nursing Programs, BP 4227 Repeatable Courses, BP 4228 Course Repetition—Significant Lapse of Time, BP 4229 Course Repetition—Variable Units, BP 4255 Disqualification and Dismissal, and BP 5020 Nonresident Tuition; and revisions to board policies BP 1200 District and Colleges Mission Statements, BP 2105 Election/ Appointment of Student Members, BP 3250 Institutional Planning, BP 4060 Delineation of Functions, and BP 4100 Graduation Requirements for Degrees and Certificates, as recommended by the Chancellor. Please refer to item 201 attached to the docket and made a part of these minutes.

Budget and Finance

Budget Status and Requested Changes—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. Please refer to item 301 attached to the docket and made a part of these minutes.

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. There are no actions to report. Please refer to item 302 attached to the docket and made a part of these minutes.

Rpts of the Board

Rosinski

Elliot

Board President Rpt

Garrett

Report of Chancellor

CCSA Award to Kasi Althaus

Miles

Cooke

Zacovic

Rearic

Pres and VC Rpts

Adoption of Consent Calendar

Operations

Board Policies Update

Budget and Finance

Budget Status and Requested Changes

Budget Revisions

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of June 2012, and granted authority to execute appropriate documents. Please refer to item 303 attached to the docket and made a part of these minutes.

Purchase Orders and Warrants

Ratification of Signatures on Agreements—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. Please refer to item 304 attached to the docket and made a part of these minutes.

Ratification of Signatures on Agreements

Resolution 13-001 California Department of Education General Child Care Grant, Grossmont College and Cuyamaca College Child Development Centers—Adopted Resolution 13-001 California Department of Education General Child Care Grant, Grossmont College and Cuyamaca College Child Development Centers, certifying approval to enter into a Child Development Contract with the California Department of Education for the purpose of providing child care and development services at the Grossmont College and Cuyamaca College Child Care Centers, and authorizing designated personnel to sign contract documents for fiscal year 2012-2013, as recommended by the Chancellor. Please refer to item 305 attached to the docket and made a part of these minutes.

Resolution 13-001 California Department of Education General Child Care Grant, GC and CC Child Development Centers

Resolution 13-002 California Department of Education State Preschool Program Grant, Grossmont College and Cuyamaca College Child Development Centers—Adopted Resolution 13-002 California Department of Education State Preschool Program Grant, Grossmont College and Cuyamaca College Child Development Centers, certifying approval to enter into a Child Development Contract with the California Department of Education for the purpose of providing child care and development services at the Grossmont College and Cuyamaca College Child Care Centers, and authorizing designated personnel to sign contract documents for fiscal year 2012-2013, as recommended by the Chancellor. Please refer to item 306 attached to the docket and made a part of these minutes.

Resolution 13-002 California Department of Education State Preschool Program Grant, GC and CC Child Development Centers

Resolution 13-003 Proposition 4, Gann Limit—Adopted Resolution 13-001 *Proposition 4*, Gann Limit, setting the Grossmont-Cuyamaca Community College District's 2012-2013 appropriations limit at \$128,564,189, as recommended by the Chancellor. Please refer to item 307 attached to the docket and made a part of these minutes.

Resolution 13-003 *Proposition 4*, Gann Limit

Annual Declaration of Surplus Property—Granted authority to the Chancellor to declare personal property as surplus to the needs of the District, and authorized the Chancellor to dispose of personal property by donation to another public institution, trade-in on purchase of new property, sealed bid sale, public auction, private sale, or in the local sanitary landfill. Please refer to item 308 attached to the docket and made a part of these minutes.

Annual Declaration of Surplus Property

Public Works Projects

Public Works Projects

Grossmont College 500 Complex Re-Roof of Roof Wells; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B12.008 Grossmont College 500 Complex Re-Roof of Roof Wells, to Chambers, Inc. dba Roof Construction, the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 401 attached to the docket and made a part of these minutes.

GC 500 Complex Re-Roof of Roof Wells; Ratification of Award

Grossmont College Griffin Center/Student and Administrative Services; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Grossmont College Griffin Center/Student and Administrative Services Bids: B10.017 Structural Steel, with International Iron Products; B10.036 Earthwork, with Whillock Contracting, Inc.; B10.039 Site Utilities, with Interpipe Contracting, Inc.; and B10.041 Masonry, with Modern Masonry; and b) Release retention as allowed in the contract documents. Please refer to item 402 attached to the docket and made a part of these minutes.

GC Griffin Center/Student and Administrative Services; Notice of Completion and Release of Retention

Grossmont College Science Building Fume Hoods; Permission to Award—Granted authority to the Chancellor to: a) Award Bid B12.019 Grossmont College Science Building Fume Hoods, to the lowest responsive bidder meeting all terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Please refer to item 403 attached to the docket and made a part of these minutes.

GC Science Building
Fume Hoods;
Permission to Award

Personnel

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of June 19, 2012, through July 16, 2012. Please refer to item 501 attached to the docket and made a part of these minutes.

Personnel Actions

Short-Term Hourly Assignments—Approved short-term temporary, non-academic assignments, and certified ending dates, as recommended by the Chancellor. Please refer to item 502 attached to the docket and made a part of these minutes.

Short-Term Hourly
Assignments

Information

Information

Administrative Procedures Update—New and revised administrative procedures AP 2105 Election/Appointment of Student Trustees, AP 3250 Institutional Planning, AP 4022 Course Approval, AP 4060 Delineation of Functions, AP 4100 Graduation Requirements for Degrees and Certificates, AP 4101 Independent Study, AP 4106 Nursing Programs, AP 4227 Repeatable Courses, AP 4228 Course Repetition—Significant Lapse of Time, AP 4229 Course Repetition—Variable Units, AP 4255 Disqualification and Dismissal, and AP 5020 Nonresident Tuition. Please refer to item 651 attached to the docket and made a part of these minutes.

Administrative
Procedures Update

Items Pulled from Consent Calendar

Items Pulled

Annual Labor Compliance Report—*pulled by Trustee Garrett* to obtain additional information. Vice Chancellor Business Services Sue Rearic said invoices and contracts are monitored by the State Department of Industrial Relations for over-time and prevailing wage compliance, adding an extra layer of over-sight for the \$6.9 million in state-funded contracts, which involved \$7,600 in contracts. Contractors pay any applied penalties or fines. On motion of Members Garrett/Barr, with a unanimous vote of 5-0, the item was approved. Please refer to item 309 attached to the docket and made a part of these minutes.

Approved the Annual
Labor Compliance
Report

Ratification of Employment Contract for Chancellor, Grossmont-Cuyamaca Community College District—*pulled by Trustee Garrett* to state his satisfaction with Chancellor Miles' first three years and to report the change to her contract providing five additional weeks of professional development upon completion of six years of service. Board Members praised Miles' performance at local, state, and national levels. On motion of Members Garrett/Barr, with a unanimous vote of 5-0, the contract was ratified. Please refer to item 503 attached to the docket and made a part of these minutes.

Ratified the
Employment Contract
for Chancellor, GCCCD

Staff Communication

Staff Communication

Classified Senate President Wendy Corbin presented a staff report.

Adjournment

Adjournment

Board President Garrett adjourned the meeting at 7:18 p.m.

Respectfully submitted,

**Approved by the Governing Board
August 21, 2012**

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Bill Garrett
Board President

Jennifer Danks
Recording Secretary