



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD  
MINUTES OF THE REGULAR MEETING  
Tuesday, June 19, 2012**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District began at 4:32 p.m. in the Grossmont College Griffin Gate, Room 60-180, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Barr, Garrett, Hiel, Justeson, and Rosinski; and Student Trustees Alyasini and Elliot

Members Absent: None

Others Present: Presidents Cooke and Zacovic, Vice Chancellor Business Services Sue Rearic, Interim Associate Vice Chancellor Human Resources Corcoran, District and college administrators, members of the staff, students, District legal counsel Timothy Garfield, and interested citizens.

**Call to Order**

Board President Garrett called the meeting to order at 4:32 p.m.

**Adjourn to Closed Session**

Board President Garrett adjourned the open session at 4:32 p.m., and the Board met in closed session until approximately 6:32 p.m., in the Associated Students of Grossmont College Board Room pursuant to Education Code Section 76030 to consider permanent expulsion of one Grossmont College student; Government Code Section 54956.9(b) to confer with legal counsel regarding significant exposure to two potential litigation cases; Section 54957 for Chancellor's annual performance evaluation and discipline/dismissal/release of one employee; and Section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), Fraternal Order of Police CCD POA Lodge 56 (FOP), and confidential administrators and staff.

**Reconvene in Open Session**

Board President Garrett reconvened the open session at 6:40 p.m.

**Announcement of Closed Session Action(s)**

Board President Garrett announced that in closed session, the Board, with unanimous votes of 5-0, voted to uphold the recommendation of the Grossmont College president to terminate a Classified employee from employment and to expel a student identified as 5612.

In addition, the Board met with the Chancellor to conduct her annual performance evaluation for which the Board expressed appreciation for the Chancellor for all her efforts during another challenging year. The evaluation will be completed at the July meeting when the Chancellor's 2012-2013 goals are reviewed.

**Open Session Public Presentations**

District part-time faculty member David Milroy spoke on part-time faculty representation and budget considerations; Grossmont College student Alexander Neofitidis requested consideration for designated smoking areas.

**Changes to Docket of Business**

Chancellor Miles announced that docket item 404 was pulled from the docket of business and that revisions were made and distributed on items 503 and 504.

**Call to Order**

**Closed Session**

**Open Session**

**Closed Session  
Announcements**

Chancellor Annual  
Performance  
Evaluation

**Public Presentations**

**Changes to Docket**

404-pulled, 503 and  
504-revised

**Approval of Minutes**

On motion of Members Barr/Rosinski, with a unanimous vote of 5-0, the Board approved the May 15, 2012, regular, meeting minutes as presented.

**Oath of Office—Student Trustees**

Board President Garrett administered the *Oath of Office* to 2012/2013 student trustees Mohammed Alyasini, Cuyamaca College and Samantha Elliot, Grossmont College.

**Reports of the Governing Board**

Trustees, administrators, staff, and students extended congratulations and compliments on the Grossmont and Cuyamaca College Commencement ceremonies and keynote speakers.

Trustee Garrett commented on contact with community members regarding sewer invoicing from the City of El Cajon to Grossmont College, the need to update technology, and the difficulty to get into Grossmont College experienced by the son of former State Assemblyman Steve Baldwin, saying it is a reminder of what students in California are facing.

Trustee Justeson attended the Nursing Pinning Ceremony and the *Taste of La Mesa*.

Trustee Hiel complimented District leadership and acknowledged the hard work of many people on the District's 2012/2013 budget.

Trustee Rosinski attended the Grossmont Middle College High School graduation ceremony.

Grossmont College Student Trustee Elliot expressed being honored to be a part of the Board and noted that she also serves with the Student Senate for California.

Cuyamaca College Student Trustee Alyasini reported the students hosted a two-day Ken Blanchard Leadership Workshop and noted a student leadership retreat is scheduled.

**Report of the Chancellor**

Bonnie Moss, Clifford Moss LLC consultant, presented information and PowerPoint presentation on the feasibility of placing a bond measure on the November 2012 General Election ballot. She provided information on the District's voter population, key predictors of bond electoral success, *Phase 1 Feasibility Analysis* showing 57% - 61% voter support, noting an average of 75% of all school bonds are passed. The potential District projects ranked highest by voters include Veterans' Center, Workforce Solutions Center, technology, and classroom upgrades. She provided information on preparing for a ballot and early voter communications.

Beth Smith, Vice President Academic Senate for California Community Colleges and Grossmont College Math Instructor provided an update on the Academic Senate for California Community Colleges. She reported on the implementation of *Senate Bill 1440* governing the transfer degree process, the creation of transfer model curriculum, and work being done on the Student Success Taskforce recommendations.

Chancellor Miles reported on a recent Managers & Supervisors Workshop focused on stress management and team building, and thanked the Classified Senate for her nomination as a District Services Star.

President Cooke reported on graduation ceremonies, \$410,000 in grant and scholarship money awarded to Grossmont Middle College High School graduates, and the Recruitment Fair held by the Occupational Therapy Assistant Program.

President Zacovic reported on the student pancake breakfast held during finals week, the Child Development Center Art Show and Auction, and athletes Fereon Meferia and Jacy Epperson, who are competing in the state championship track and field competition.

**Minutes**

5/15/12, reg, minutes approved

Oath of Office to Alyasini and Elliot

**Rpts of the Board**

Trustees

Garrett

Justeson

Hiel

Rosinski

Elliot

Alyasini

**Vice Chancellor Rpt**

Facilities Bond Measure Plans by Moss

Academic Senate for CCCs update by Smith

Miles

Cooke

Zacovic

Vice Chancellor Rearic reported the Budget Allocation Taskforce is addressing the income allocation process, budget transparency, improving communication and automation; and acknowledged a \$97,000 San Diego Gas & Electric Company rebate the District qualified for thanks to the efforts of Senior Director of Facilities Planning, Development and Maintenance Dale Switzer.

The Presidents' and Vice Chancellor's Reports were distributed.

**Adoption of Consent Calendar**

On the motion of Members Barr/Hiel, with a unanimous vote of 5-0 (*except for item 503 on which Trustee Garrett abstained*), the Board approved the Consent Calendar, which included:

**Operations**

**Board Policies Update**—Adopted new board policies BP 4102 Occupational/Vocational Technical Programs, BP 4105 Distance Education, BP 4226 Multiple and Overlapping Course Enrollments, BP 4231 Grade Challenges, BP 5015 Residence Determination, BP 5075 Course Adds and Drops, and BP 5520 Student Discipline Procedures; and revisions to board policies BP 1200 District and College Mission Statements, BP 2510 Participation in Local Decision Making—Academic Senates, BP 3310 Records Retention and Destruction, BP 3410 Nondiscrimination, BP 3540 Sexual and Other Assaults Occurring on District Property, BP 3550 Drug Free Environment and Drug Prevention Program, BP 4020 Program, Curriculum, and Course Development, BP 4025 Philosophy and Criteria for Associate Degree and General Education, BP 4050 Articulation, BP 5016 Veteran Student Attendance, BP 5130 Financial Aid, and BP 6620 Naming of Facilities, as recommended by the Chancellor. Refer to item 201 attached to the docket and made a part of these minutes.

**Budget and Finance**

**Budget Status and Requested Changes**—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. Refer to item 301 attached to the docket and made a part of these minutes.

**Budget Revisions**—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. Refer to item 302 attached to the docket and made a part of these minutes.

**Purchase Orders and Warrants**—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of May 2012, and granted authority to execute appropriate documents. Refer to item 303 attached to the docket and made a part of these minutes.

**2012-2013 Tentative Budget**—Approved the Grossmont-Cuyamaca Community College District 2012-2013 Tentative Budget and granted authority to the Chancellor to make changes to the 2012-2013 Tentative Budget prior to approval of the Adoption Budget, as recommended by the Chancellor. Refer to item 305 attached to the docket and made a part of these minutes.

**Cuyamaca College Noncredit Courses**—Approved fourteen new noncredit courses for 2012-2013, and modifications to five previously approved noncredit course outlines, as recommended by the Chancellor. Refer to item 306 attached to the docket and made a part of these minutes.

**Supplies, Equipment, and Services**

**Districtwide Rubbish Removal Services; Permission to Award**—Granted authority to the Chancellor to: a) Award Bid B12.016 Districtwide Rubbish Removal Services, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. Refer to item 351 attached to the docket and made a part of these minutes.

Rearic

Pres and VC Rpts

**Adoption of Consent Calendar**

**Operations**

Board Policies Update

**Budget and Finance**

Budget Status and Requested Changes

Budget Revisions

Purchase Orders and Warrants

2012-2013 Tentative Budget

Cuyamaca College Noncredit Courses

**Supplies, Equip, Svc**

Districtwide Rubbish Removal Services; Permission to Award

**Public Works Projects**

**Grossmont College Building 43 Upgrades; Permission to Award**—Granted authority to the Chancellor to: a) Award Bid B12.014 Grossmont College Building 43 Upgrades, to the lowest responsive bidder meeting all terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Refer to item 401 attached to the docket and made a part of these minutes.

**Grossmont College Campus Parking Structure Lighting Fixture Replacement; Permission to Award**—Granted authority to the Chancellor to: a) Award Bid B12.012 Grossmont College Campus Parking Structure Lighting Fixture Replacement, to the lowest responsive bidder meeting all terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Refer to item 402 attached to the docket and made a part of these minutes.

**Grossmont College Griffin Center/Student and Administrative Services; Notice of Completion and Release of Retention**—Granted authority to the Chancellor to: a) File a Notice of Completion for Grossmont College Griffin Center/Student and Administrative Services Bids: B10.030 Ceramic Tile, with Inland Pacific Tile, Inc.; B10.040 Final Clean Up, with Quality Coast, Inc.; B10.042 Rough Carpentry, with Soltek Pacific; and B10.058 Specialty Signage, with Clear Sign and Design, Inc.; and b) Release retention as allowed in the contract documents. Refer to item 403 attached to the docket and made a part of these minutes.

**Personnel**

**Personnel Actions**—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of May 15, 2012, through June 18, 2012. Refer to item 501 attached to the docket and made a part of these minutes.

**Short-Term Hourly Assignments**—Approved short-term temporary, non-academic assignments, and certified ending dates, as recommended by the Chancellor. Refer to item 502 attached to the docket and made a part of these minutes.

**Resolution 12-017 2012 Early Retirement Incentive Program**—Adopted Resolution 12-017 2012 Early Retirement Incentive Program, as recommended by the Chancellor. Refer to item 503 attached to the docket and made a part of these minutes.

**Ratification of Resignations Under the Early Retirement Incentive Offer**—Ratified the action of the Chancellor in approving classified and academic personnel resignations under the Early Retirement Incentive offer authorized by the Governing Board. Refer to item 504 attached to the docket and made a part of these minutes.

**Information**

**District Investment Plan**—Grossmont-Cuyamaca Community College District Investment Plan. Refer to item 651 attached to the docket and made a part of these minutes.

**Administrative Procedures Update**—New and revised administrative procedures AP 2510 Participation in Local Decision Making—Academic Senates, AP 3310 Records Retention and Destruction, AP 3410 Nondiscrimination, AP 3515 Reporting of Crimes, AP 3540 Sexual and Other Assaults Occurring on District Property, AP 3550 Drug Free Environment and Drug Prevention Program, AP 3820 Donations and Gifts, AP 4020 Program, Curriculum, and Course Development, AP 4025 Philosophy and Criteria for Associate Degree and General Education, AP 4050 Articulation, AP 4102 Occupational/Vocational Technical Programs, AP 4105 Distance Education, AP 4226 Multiple and Overlapping Course Enrollments, AP 4231 Grade Challenges, AP 5015 Residence Determination, AP 5075 Course Adds and Drops, AP 5130 Financial Aid, AP 5520 Student Discipline Procedures, and AP 6620 Naming of Facilities. Refer to item 652 attached to the docket and made a part of these minutes.

**Public Works Proj**

GC Building 43 Upgrades; Permission to Award

GC Campus Parking Structure Lighting Fixture Replacement; Permission to Award

GC Griffin Center/Student and Administrative Services; Notice of Completion and Release of Retention

**Personnel**

Personnel Actions

Short-Term Hourly Assignments

Resolution 12-017 2012 ERI Program (approved by vote of 4-0-1 Trustee Garrett abstained)

Ratification of Resignations Under the ERI Offer

**Information**

District Investment Plan

Administrative Procedures Update

**Items Pulled from Consent Calendar for Discussion**

**Cuyamaca College Interior Campus Marquee Project; Permission to Award**—*pulled from the docket of business by Chancellor Miles*. Refer to item 404 attached to the docket and made a part of these minutes.

**Citizens' Bond Oversight Committee**—*pulled by Trustee Garrett* to express appreciation to Paul Botte and Glenice Stainbrook for their service and for extending their terms. On motion of Members Garrett/Barr, with a unanimous vote of 5-0, the item was approved. Refer to item 202 attached to the docket and made a part of these minutes.

**Ratification of Signatures on Agreements**—*pulled by Trustee Rosinski* to inquire about the large number of change orders. Information was provided by Vice Chancellor Sue Rearic confirming that the change orders were within the 4.04% range (common being 3-10%). On motion of Members Rosinski/Hiel, with a unanimous vote of 5-0, the item was ratified. Refer to item 304 attached to the docket and made a part of these minutes.

Grossmont College Academic Senate Vice President Jeff Lehman, Cuyamaca College Academic Senate President Michael Wangler, and American Federation of Teachers Guild representative Alicia Munoz presented staff reports or comments.

**Adjournment**

Board President Garrett adjourned the meeting at 8:11 p.m.

**Items Pulled**

CC Interior Campus Marquee Project, pulled

Citizens' Bond Oversight Committee, approved

Ratification of Signatures on Agreements, ratified

**Staff Reports**

**Adjournment**

**Respectfully submitted,**

Cindy L. Miles, Ph.D.  
Chancellor and  
Secretary to the Governing Board

Jennifer Danks  
Recording Secretary

**Approved by the Governing Board  
July 17, 2012**

Bill Garrett  
Board President