



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, November 13, 2012**

Joint Meeting with District Strategic Planning & Budget Council Members—Governing Board Members gathered at 4:00 p.m. in the Cuyamaca College Communication Arts Center, Room B-360, for a special joint meeting with members of the District Strategic Planning & Budget Council. The focus of the meeting was the [2011-2012 Strategic Plan Outcomes Progress Report](#). A PowerPoint presentation was provided. The discussion was led by Vice Chancellor, Business Services, Sue Rearic and Presidents Sunita V. Cooke and Mark J. Zacovic. The presentation included data on the Areas of Focus that included the following :

- **Student Access**—with data points showing current and new high school students, new GCCCD students, and continuing/returning students; student demographics representative of the area; and the increase in student financial aid applications
- **Learning & Student Success**—showing overall retained and percentage change statistics from Fall 2008 through Fall 2011, reflecting an improved retention/course completion and increased degree/certificate completion, transfer rate, closure of the Achievement Gap: Course Success
 - The SLO and Integrated Planning Task Force 2011-2012 for learning and student success shows proficiency in SLOs
 - Diversity, Equity and Inclusion Council Created with successes in being selected “At Home in the World” participant, conducted Diversity Focus Groups, developed internet site, developed and completed a Climate Survey, and developing a Strategic Plan
- **Value & Support of Employees**—opportunities to contribute to fulfillment of mission and the numerous employee awards and recognitions distributed.
- **Economic & Community Development**—shows increased economic impact to the community with associate degrees and a total impact to East County that adds up to \$477.5M

The regular meeting of the Governing Board for the Grossmont-Cuyamaca Community College District began at 5:16 p.m. in the Cuyamaca College Student Center at 900 Rancho San Diego Parkway, El Cajon, California.

Members Present: Trustees Barr, Garrett, Hiel, Justeson, and Rosinski; and Student Trustees Alyasini and Elliot

Members Absent: None

Others Present: Chancellor Miles, Vice Chancellors Rearic and Corcoran, Presidents Cooke and Zacovic, college administrators, members of the staff, students, District legal counsel Timothy Garfield, and interested citizens.

Call to Order

Board President Garrett called the meeting to order at 5:16 p.m.

Public Presentations

There were none.

Adjourn to Closed Session

Board President Garrett adjourned the open session at 5:16 p.m., and the Board met in closed session until approximately 6:19 p.m., in the Cuyamaca College Student Center Meeting Room 3 (I-209), pursuant to Government Code Section 54957 for discipline/dismissal/release of one employee and Chancellor performance evaluation; and Section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning Administrators’ Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), Fraternal Order of Police CCD POA Lodge 56 (FOP), and confidential administrators and staff.

Call to Order

Public Presentations

Closed Session

Reconvene in Open Session

Board President Garrett reconvened the open session at 6:32 p.m.

Announcement of Closed Session Action(s)

Board President Garrett announced that in closed session there was consent of the Board Members to authorize December 21, 2012, as a holiday for all District Classified School Employees Association, Chapter 707 (CSEA), members, in appreciation of Classified service.

Public Presentations

Grossmont College student Alexander Neofitidis expressed appreciation to Board Members for support of Propositions V and 30.

Associated Students Grossmont College President Peg Marcus presented Chancellor Miles and Academic President Sue Gonda with lapel pins as tokens of appreciation for attending the of Student Senate for California Community Colleges General Assembly and for presenting a break-out session on *Women in Leadership*.

Changes to Docket of Business

Chancellor Miles announced there were no changes to the docket.

Approval of Minutes

On motion of Members Barr/Hiel, with a vote of 5-0, the Board approved the October 16, 2012, regular, meeting minutes as presented.

Reports of the Governing Board

Trustees unanimously expressed their delight, appreciation, and gratitude for the passage of Propositions V and 30. Trustees Garrett and Rosinski exchanged light-hearted congratulations on each other's re-election to the Board.

Trustee Rosinski attended a *Breaking Boundaries* performance and the El Cajon Centennial celebration.

Cuyamaca College Student Trustee Alyasini reported on campus Halloween activities, and attended the Student Senate for California Community Colleges General Assembly meeting.

Grossmont College Student Trustee Elliot reported on the Student Senate for California Community Colleges General Assembly meeting, and expressed appreciation for the attendance of many District students and to Chancellor Miles and Academic Senate President Sue Gonda for presenting a session that not only empowered women, but everyone in the room.

Report of the Board President

Board President Garrett attended the San Diego East County Chamber of Commerce *Women in Leadership* event and reported Chancellor Miles was honored and recognized for receiving the leadership award in the field of education. He also attended a recent Grossmont College football game where past Coach Jordan was honored and inducted into the California Community Colleges Hall of Fame and the El Cajon Centennial celebration.

Report of the Chancellor

Chancellor Miles expressed her gratitude and congratulations to Trustees Garrett and Rosinski on their re-election to the Board. She congratulated Student Trustee Elliot for her work on the Student Senate General Assembly meeting; and commended the Foundation for Grossmont and Cuyamaca Colleges on two recent events: a Donor's Breakfast and a Retiree Reunion. She reported that a video produced by videographer Ron Cook spotlighting the District's veterans' services will be shown at a statewide Veterans Summit in December, and noted that with the passage of Proposition V, the District will be able to expand its Veterans Resources Centers and services.

Open Session

**Closed Session
Announcements**

Public Presentations

Changes to Docket

None

Minutes

Approved 10/16/12 reg
mtg. minutes

Rpts of the Board

Rosinski

Alyasini

Elliot

Board President Rpt

Garrett

Report of Chancellor

Miles

Grossmont College President Cooke reported on recent and upcoming retirements that total 194 years of accumulated District service, including Business Communication Services Supervisor Alba Orr's 46 years. She also reported on Veterans Day activities and the *Got Plans?* event.

Cooke

Cuyamaca College President Zacovic reported on Mole Day, the Transfer Fair, and Disabilities Awareness Month celebrations and activities.

Zacovic

Vice Chancellor Rearic reported on the implementation of Proposition V, which includes development and approval of the Facilities Master Plan-Phase 2. She said that with the passage of Proposition 30, the colleges are adding sections for the 2013 spring and summer terms to meet updated FTES targets; and stated that the District will still face budget challenges in 2014-2015. She also provided information on open enrollment.

Rearic

The Presidents' and Vice Chancellor Reports were distributed.

Pres Rpts

Adoption of Consent Calendar

On motion of Members Rosinski/Barr, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

Adoption of Consent Calendar

Operations

Operations

Establish Day, Time, and Location for the Annual Organizational Meeting of the Grossmont-Cuyamaca Community College District Governing Board—Selecting Tuesday, December 11, 2012, 6:30 p.m., at Grossmont College Griffin Gate, Room 60-180, as the day, time, and location for the annual organizational meeting of the Grossmont-Cuyamaca Community College District Governing Board, and authorized the Chancellor to notify the County Superintendent of Schools of the day and time chosen for the annual organizational meeting. . Please refer to item 201 attached to the docket and made a part of these minutes.

Establish Day, Time, and Location for the Annual Organizational Meeting of the GCCCD Governing Board

Board Policies Update—Adopted new board policy BP 5800 Prevention of Identity Theft in Student Financial Transactions; and revisions to board policies BP 1300 Educational Philosophy, BP 2365 Recording, BP 5035 Withholding of Student Records for Non-payment of Financial Obligations, and BP 6900 Bookstores, as recommended by the Chancellor. . Please refer to item 202 attached to the docket and made a part of these minutes.

Board Policies Update

Budget and Finance

Budget and Finance

Budget Status and Requested Changes—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. Please refer to item 301 attached to the docket and made a part of these minutes.

Budget Status and Requested Changes

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. Please refer to item 302 attached to the docket and made a part of these minutes.

Budget Revisions

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of October 2012, and granted authority to execute appropriate documents. Please refer to item 303 attached to the docket and made a part of these minutes.

Purchase Orders and Warrants

Ratification of Signatures on Agreements—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. Please refer to item 304 attached to the docket and made a part of these minutes.

Ratification of Signatures on Agreements

Donations—Ratified the action of the Chancellor in accepting, budgeting, and spending, as appropriate, donations to the Grossmont-Cuyamaca Community College District. Please refer to item 305 attached to the docket and made a part of these minutes.

Donations

Supplies, Equipment, and Services

Supp, Equip & Svcs

Districtwide Purchase and Installation of Furniture; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B12.020 Districtwide Purchase and Installation of Furniture, to Krueger International, the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 351 attached to the docket and made a part of these minutes.

Districtwide Purchase and Installation of Furniture; Ratification of Award

Public Works Projects

Grossmont College 500 Complex Re-Roof of Roof Wells; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Bid B12.008 Grossmont College 500 Complex Re-Roof of Roof Wells, with Chambers, Inc., dba Roof Construction; and b) Release retention as allowed in the contract documents. Please refer to item 401 attached to the docket and made a part of these minutes.

Grossmont College Campus Wide Signage Phase II; Permission to Award—Granted authority to the Chancellor to: a) Award Bid B13.002 Grossmont College Campus Wide Signage Phase II, to the lowest responsive bidder meeting all terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Please refer to item 402 attached to the docket and made a part of these minutes.

Grossmont College Exit Doors in Buildings 51 and 53; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B12.007 Grossmont College Exit Doors in Buildings 51 and 53, to APR Construction, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 403 attached to the docket and made a part of these minutes.

Grossmont College Griffin Center/Student and Administrative Services; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Grossmont College Griffin Center/Student and Administrative Services Bid B10.059 Audio Visual, with Digital Networks Group, Inc.; and b) Release retention as allowed in the contract documents. Please refer to item 404 attached to the docket and made a part of these minutes.

Grossmont College Science Building Fume Hoods; Reject and Rebid—Granted authority to the Chancellor to: a) Reject all bids received for Bid B12.019 Grossmont College Science Building Fume Hoods Project; and b) Rebid in the Spring of 2013. Please refer to item 405 attached to the docket and made a part of these minutes.

Grossmont College Standby Power; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B12.021 Grossmont College Standby Power, to EC Constructors, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 406 attached to the docket and made a part of these minutes.

Personnel

Short-Term Hourly Assignments—Approved short-term temporary, non-academic assignments, and certified ending dates, as recommended by the Chancellor. Please refer to item 502 attached to the docket and made a part of these minutes.

Information

District Quarterly Financial Reports—Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending September 30, 2012; b) Quarterly Report on Trust Fund Balances as of October 31, 2012; and c) Schedule of Investments Report as of October 23, 2012, as presented by the Chancellor. Please refer to item 651 attached to the docket and made a part of these minutes.

Administrative Procedures Update—New and revised administrative procedures AP 2365 Recording, AP 5035 Withholding of Student Records for Non-payment of Financial Obligations, and AP 5800 Prevention of Identity Theft in Student Financial Transactions. Please refer to item 652 attached to the docket and made a part of these minutes.

Items Pulled from Consent Calendar

Personnel Actions—*Pulled by Trustee Garrett* for public comment by District employee Wendy Corbin to remark on the changes in the Human Resources Division over the last three years. On motion of Members Barr/Hiel with a vote of 4-0-1 (Justeson abstained), the item was ratified. Please refer to item 501 attached to the docket and made a part of these minutes.

Public Works Projects

GC 500 Complex Re-Roof of Roof Wells; Notice of Completion and Release of Retention

GC Campus Wide Signage Phase II; Permission to Award

GC Exit Doors in Buildings 51 and 53; Ratification of Award

GC Griffin Center/Student and Administrative Services; Notice of Completion and Release of Retention

GC Science Building Fume Hoods; Reject and Rebid

GC Standby Power; Ratification of Award

Personnel

Short-Term Hourly Assignments

Information

District Quarterly Financial Reports

Administrative Procedures Update

Items Pulled

Personnel Actions, ratified

Staff Communications

Classified Senate President Wendy Corbin, Grossmont College Academic Senate President Sue Gonda, California School Employees Association, Chapter 707, President Cheryl Houston, and American Federation of Teachers Guild representative Alicia Munoz, presented staff reports or comments.

Proposition V Recognition and Celebration

Chancellor Miles thanked and lead the applause for everyone who worked on the Proposition V campaign, calling out trustees, core leaders, "heavy lifters," students, and staff who worked on the phone banks, décor, technology, and engaged in the *Get Out The Vote* efforts for six weeks leading up to the election. She expressed appreciation to the strategists Bonnie Moss and John Hoy; and presented certificates of appreciation to Debbie Mack, Leah McIvor, Sr. Director Fiscal Services Linda Jensen, and student Jase Watson for their outstanding commitment to the campaign and phone banks.

Adjournment

Board President Garrett adjourned the meeting at 7:43 p.m.

Staff Communications

Prop V Recognition

Adjournment

Respectfully submitted,

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Jennifer Danks
Recording Secretary

**Approved by the Governing Board
December 11, 2012**

Bill Garrett
Board President