



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, October 16, 2012**

The regular meeting of the Governing Board for the Grossmont-Cuyamaca Community College District began at 5:20 p.m. in the Grossmont College Griffin Gate, Room 60-180, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Barr, Garrett, Hiel, Justeson, and Rosinski; and Student Trustees Alyasini and Elliot

Members Absent: None

Others Present: Chancellor Miles, President Cooke, Vice Chancellors Rearic and Simmons, Vice President Satele, District and college administrators, members of the staff, students, District legal counsel Timothy Garfield, and interested citizens.

Call to Order

Board President Garrett called the meeting to order at 5:21 p.m.

Adjourn to Closed Session

Board President Garrett adjourned the open session at 5:21 p.m., and the Board met in closed session until approximately 6:30 p.m., in the Associated Students of Grossmont College Board Room pursuant to Government Code Section 54956.9(a) to confer with legal counsel regarding County of San Diego v. Morgan Stanley, Bank of America, et al; Section 54956.9(b) to confer with legal counsel regarding significant exposure to one potential litigation case; Section 54957 for discipline/dismissal/release of one employee and Chancellor performance evaluation; and Section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), Fraternal Order of Police CCD POA Lodge 56 (FOP), and confidential administrators and staff.

Reconvene in Open Session

Board President Garrett reconvened the open session at 6:36 p.m.

Announcement of Closed Session Action(s)

Board President Garrett announced there were no actions taken in Closed Session.

Public Presentations

There were no public presentations.

Changes to Docket of Business

Chancellor Miles announced there were no changes to the docket.

Approval of Minutes

On motion of Members Barr/Rosinski, with a unanimous vote of 5-0, the Board approved the September 11, 2012, regular, and September 4, 2012, special, meeting minutes as presented.

Reports of the Board President

Board President Garrett reported that he attended a number of meetings and fundraising events regarding *Prop V*, including a presentation at the San Diego County Taxpayers Association (SDCTA). He said he appreciates all efforts related to *Prop V* and is happy to report that SDCTA voted to endorse *Prop V*.

Call to Order

Closed Session

Open Session

**Closed Session
Announcements**

Public Presentation

Changes to Docket

Minutes

9/11/12, reg, and
9/4/12, spc, min
approved

Board President Rpt

Garrett

Board President Garrett discussed a recent San Diego and Imperial Counties Community College Association press conference aboard the Midway Museum (emceed by Chancellor Miles), regarding the impact of programs and services provided to veterans through community colleges, and the concern those programs and services could be jeopardized in the future because of funding.

Announcement Re
Negotiations

Board President Garrett called attention to docket item 141 Announcement Related to Negotiations, and made reference to the joint initial proposal between the Grossmont-Cuyamaca Community College District Board of Trustees and the Fraternal Order of Police attached electronically to the docket with hard copies available in the Governing Board Office.

Trustees Rosinski and Hiel, and Grossmont College Student Trustee Elliot, attended the Classified Senate Retreat in September. All expressed their appreciation.

Rosinski, Hiel, Elliot

Trustees Hiel, Justeson and Rosinski attended the SDSU Community College Leaders Alumni reception.

Hiel, Justeson,
Rosinski

Trustees Justeson and Rosinski attended the *Prop V* headquarters open house.

Justeson, Rosinski

Trustee Barr said he will be part of the Grossmont College Theatre Arts production of *The Grimmer*. He and his wife will be participating in the Grossmont College Career Expo fashion show.

Barr

Grossmont College Student Trustee Elliot reported that ASGC has been involved in student voter registration drive; and participated in classroom presentations regarding *Prop V* and *Prop 30* and attended an Academic Senate meeting to give the student perspective on the propositions. She said she would also be participating in the Grossmont College Career Expo fashion show and an upcoming Student Leadership conference where she will be a presenter.

Elliot

Cuyamaca College Student Trustee Alyasini reported that he participated in student voter registration drive stating registrations were increased as the result of classroom visits. He will attend the Diversity Dialogue at Cuyamaca concerning *Getting to Know American Muslims*, and the upcoming Student Senate for California Community Colleges event, Student Senate General Assembly Fall 2012.

Alyasini

Report of the Chancellor

Chancellor's Rpt

San Diego Gas & Electric representatives Dawn Welch, Director of Commercial and Industrial Services, and Jim Tello, Account Executive, presented a check representing incentive payments made to the District in the amount of \$283,222.28. Welch congratulated the District for its energy efficient decisions on eight facilities projects that contributed to the incentive payments by SDG&E.

SDG&E incentive
check presentation

Chancellor Cindy Miles expressed her thanks to the Benefits Committee for their hard work and analysis of health plan options. She provided information on two upcoming foundation events – a breakfast to honor donors who have contributed \$1,200 or more over last three years and a retiree reunion. Chancellor Miles also expressed her thanks to all volunteers working to get the word out on *Prop V* and *Prop 30*, with a special thank you to students.

Miles

President Cooke reported on the following:

Cooke

- Student registration campaign
- The Ceramics program and Visual Arts and Humanities Department will be hosting an exhibit of John Lewis' portable POD installation art work
- A recent ASGC Clubs Fair to encourage students to learn about clubs
- The college hosted a recent meeting of the Region X Student Senate for California Community Colleges
- Introduced Dr. Howard Irvin, Interim Dean of Counseling and Enrollment Services, and Gabi Aliyev who is on the 501 docket item for ratification of her appointment as a nursing instructor in the Health Sciences program.

Vice President Satele reported on the following:

Satele

- A first place finish for the women's cross-country track team at a recent Cuyamaca Invitational
- *First Year Experience* students kicked off the academic year with a kickball

tournament

- The Associated Students and Student Affairs-sponsored voter registration activities
- A former Cuyamaca College student recently premiered an award-winning short film in the San Diego Gaslamp Quarter and the La Jolla Contemporary Arts
- Progress is underway for the Intergenerational Garden adjacent to the Child Development Center

Vice Chancellor Rearic reported the District's books have been closed for fiscal year 2011/2012 and noted the District's outside independent auditors will be visiting the District beginning next week. She said the 2012/2013 Adoption Budget is built on the assumption that the State budget measure will not be successful, and that we will need to make even more significant changes for next year if *Prop 30* fails. Revenue for the current year is \$86M, with expenses of \$96M, which results in a structural shortfall of approximately \$10M. She also reported the second phase of the Facilities Master Plan (FMP) was launched with an initial meeting at each college to brainstorm how to use enrollment and forecasting data in the FMP process.

Rearic

Regarding Resolution 13-009 District Healthcare Benefits, Simmons expressed her thanks to the Benefits Committee for their hard work and thorough analysis of the health plan options that were considered. An e-mail communication has been sent to all staff regarding the transition to VEBA and announcing important information on open enrollment and informational sessions. Additional informational e-mails will be sent out. Chancellor Miles requested that a link to the webpage be added to the District's internet and intranet home pages.

Simmons

The Presidents' and Vice Chancellor's Reports were distributed, along with a Summary of Operations and Ending Balances for the Unrestricted General Fund and Summary of Funds Available.

Pres and VC Rpts

Adoption of Consent Calendar

Adoption of Consent Calendar

On the motion of Members Barr/Justeson, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

Operations

Operations

Board Policies Update—Adopted new board policies BP 3420 Equal Employment Opportunity, BP 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies, and BP 7216 Academic Employees (Faculty): Grievance Procedure for Contract Decisions; revisions to board policies BP 3500 Campus Safety, BP 4035 Controversial Issues, BP 4225 Course Repetition, BP 4255 Disqualification and Dismissal, BP 5012 Grade Forgiveness, BP 5040 Student Records, Directory Information, and Privacy, and BP 6550 Disposal of Property; and remove board policy BP 7218 Controversial Issues, as recommended by the Chancellor. Refer to item 201 attached to the docket and made a part of these minutes.

Board Policies Update

Budget and Finance

Budget and Finance

Budget Status and Requested Changes—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. Refer to item 301 attached to the docket and made a part of these minutes.

Budget Status and Requested Changes

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. Refer to item 302 attached to the docket and made a part of these minutes.

Budget Revisions

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of September 2012, and granted authority to execute appropriate documents. Refer to item 303 attached to the docket and made a part of these minutes.

Purchase Orders and Warrants

Ratification of Signatures on Agreements—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. Refer to item 304 attached to the docket and made a part of these minutes.

Ratification of Signatures on Agreements

Supplies, Equipment, and Services

Time and Material Rates for Network Wiring and Telephone Services; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B12.009 Time and Material Rates for Network Wiring and Telephone Services, to Communication Wiring Specialists, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications for Section 1. No award will be made for Section 2. Refer to item 351 attached to the docket and made a part of these minutes.

Resolution 13-010 Purchase and Installation of Carpet, Resilient Flooring, and Moisture Vapor Emission Control Pursuant to Bid #2892 Awarded by Mt. San Antonio Community College District—Adopted Resolution 13-010 Purchase and Installation of Carpet, Resilient Flooring, and Moisture Vapor Emission Control, as needed, from Tandus Flooring pursuant to the terms and conditions of Bid #2892 awarded by Mt. San Antonio Community College District and permitted by Public Contract Code Section 20652; and authorized the Chancellor to execute the necessary contract documents. Refer to item 352 attached to the docket and made a part of these minutes.

Public Works Projects

Grossmont College Griffin Center/Student and Administrative Services; Reduce Retention to .5%—Granted authority to the Chancellor to reduce retention to .5% for Grossmont College Griffin Center/Student and Administrative Services Bids: B10.025 HVAC, with Baker Electric; and B10.043 Kitchen Services Equipment, with Kamran and Co., Inc. Refer to item 401 attached to the docket and made a part of these minutes.

Grossmont College Griffin Center/Student and Administrative Services; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Grossmont College Griffin Center/Student and Administrative Services Bids: B10.022 Plumbing, with Alpha Mechanical; and B10.033 Painting & Wall Coverings, with Horizon Painting; and b) Release retention as allowed in the contract documents. Refer to item 402 attached to the docket and made a part of these minutes.

Grossmont College Resurfacing of Tennis Courts; Permission to Award—Granted authority to the Chancellor to: a) Award Bid B13.003 Grossmont College Resurfacing of Tennis Courts, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. Refer to item 403 attached to the docket and made a part of these minutes.

Cuyamaca College HVAC Upgrade for Science and Mathematics; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B12.013 Cuyamaca College HVAC Upgrade for Science and Mathematics, to KX2 Holdings Building Technologies Group, LP dba Climatec Building Technologies Group, the lowest responsive bidder meeting all terms, conditions, and specifications. Refer to item 404 attached to the docket and made a part of these minutes.

Cuyamaca College Interior Campus Marquee Project; Permission to Award—Granted authority to the Chancellor to: a) Award Bid B12.015 Cuyamaca College Interior Campus Marquee Project, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. Refer to item 405 attached to the docket and made a part of these minutes.

Cuyamaca College Water Conservation Garden Modular Building Relocation/Tenant Improvement; Permission to Award—Granted authority to the Chancellor to: a) Award Bid B13.004 Cuyamaca College – Water Conservation Garden Modular Building Relocation/Tenant Improvement, to the lowest responsive bidder meeting all terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Refer to item 406 attached to the docket and made a part of these minutes.

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of September 11, 2012, through October 15,

Supplies, Equip, Svc

Time and Material Rates for Network Wiring and Telephone Services; Ratification of Award

Resolution 13-010 Purchase and Installation of Carpet, Resilient Flooring, and Moisture Vapor Emission Control Per Bid #2892 Awarded by Mt. San Antonio CCD

Public Works Projs

GC Griffin Center/Student and Administrative Services; Reduce Retention to .5%

GC Griffin Center/Student and Administrative Services; Reduce Retention to .5%

GC Resurfacing of Tennis Courts; Permission to Award

CC HVAC Upgrade for Science and Mathematics; Ratification of Award

CC Interior Campus Marquee Project; Permission to Award

CC Water Conservation Garden Modular Building Relocation/Tenant Improvement; Permission to Award

Personnel

Personnel Actions

2012. Refer to item 501 attached to the docket and made a part of these minutes.

Information

Part-Time and Extra-Pay Assignments, August 20, 2012, through December 17, 2012—Currently recorded Grossmont-Cuyamaca Community College District part-time and extra-pay assignments reports for the period of August 20, 2012, through December 17, 2012. Refer to item 651 attached to the docket and made a part of these minutes.

Administrative Procedures Update—New and revised administrative procedures AP 3420 Equal Employment Opportunity, AP 3500 Campus Safety, AP 4225 Course Repetition, AP 4233 Grade Forgiveness, AP 4255 Disqualification, AP 5040 Student Records, Directory Information, and Privacy, AP 6550 Disposal of Property, AP 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies, and AP 7216 Academic Employees (Faculty): Grievance Procedure for Contract Decisions. Refer to item 652 attached to the docket and made a part of these minutes.

Items Pulled from Consent Calendar for Discussion

Grossmont College Degrees and Certificates Substantive Change Proposal Submission to the Accrediting Commission for Community and Junior Colleges—*pulled by Trustee Hiel* to ask for follow-up and a report on how we are doing on SB1440 degrees. President Cooke discussed the proposal and Chancellor Miles asked SB 1440 officers to be prepared with reports for the November 13 Board meeting. On motion of Members Hiel/Rosinski, with a unanimous vote of 5-0, the item was approved. Refer to item 305 attached to the docket and made a part of these minutes.

Resolution 13-009 Regarding GCCCD Healthcare Benefits—*pulled by Trustee Rosinski* to thank the Benefits Committee for their hard work to reach a recommendation to obtain the District's health care coverage through the California Schools Voluntary Employees Benefits Association (VEBA). On motion of Members Rosinski/Barr, with a unanimous vote of 5-0, the resolution was adopted. Refer to item 306 attached to the docket and made a part of these minutes.

Staff Communication

Classified Senate President Wendy Corbin, Cuyamaca College Academic Senate President Michael Wangler, Grossmont College Academic Senate President Sue Gonda, American Federation of Teachers Guild representative Michelle Tucker, and California School Employees Association (CSEA) Chapter 707 President Cheryl Houston presented staff reports or comments.

Adjournment

Board President Garrett adjourned the meeting at 7:40 p.m.

Respectfully submitted,

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Paula Tillery
Recording Secretary

**Approved by the Governing Board
November 13, 2012**

Bill Garrett
Board President

Information

Part-Time and Extra-Pay Assignments, 8/20/12 through 12/17/12

Administrative Procedures Update

Items Pulled

GC Degrees and Certificates Substantive Change Proposal Submission, approved

Resolution 13-009 GCCCD Healthcare Benefits, adopted

Staff Communication

Adjournment