



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, September 11, 2012**

Governing Board Members gathered at 4:00 p.m. in the Cuyamaca College Communication Arts Center, Room B-360, for a presentation and discussion focusing on transfer and completion at GCCCD lead by Vice Presidents Baker, Barnes, Blanchard, and Steinback and Int. Dean Research, Planning, and Institutional Effectiveness Leonor Perez.

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District began at 5:20 p.m. in the Cuyamaca College Student Center at 900 Rancho San Diego Parkway, El Cajon, California.

Members Present: Trustees Barr, Garrett, Hiel, Justeson, and Rosinski; and Student Trustees Alyasini and Elliot

Members Absent: None

Others Present: Chancellor Miles, Vice Chancellors Rearic and Simmons, Presidents Cooke and Zacovic, college administrators, members of the staff, students, District legal counsel Timothy Garfield, and interested citizens.

Call to Order

Board President Garrett called the meeting to order at 5:20 p.m.

Public Presentations

There were none.

Adjourn to Closed Session

Board President Garrett adjourned the open session at 5:20 p.m., and the Board met in closed session until approximately 6:30 p.m., in the Cuyamaca College Student Center Meeting Room 3 (I-209), pursuant to Government Code Section 54956.9(a) to confer with legal counsel regarding Rundberg v. GCCCD; Section 54957 for Chancellor performance evaluation; and Section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), Fraternal Order of Police CCD POA Lodge 56 (FOP), and confidential administrators and staff.

Reconvene in Open Session

Board President Garrett reconvened the open session at 6:36 p.m.

Announcement of Closed Session Action(s)

Board President Garrett announced that in closed session, with a unanimous vote of 5-0, the Board denied the appeal on Administrative Decision on the discrimination complaint by Tiffany Rundberg.

Public Hearing on the Grossmont-Cuyamaca Community College District 2012-2013 Adoption Budget

Board President Garrett opened public comment relative to docket item 305; the District's 2012-2013 Adoption Budget. With no comment received, the budget was closed to public comment.

Changes to Docket of Business

Chancellor Miles reported revisions were made to items 151 and 304, Attachment A-6, #19.

Call to Order

Public Presentations

Closed Session

Open Session

**Closed Session
Announcements**

**Public Hearing on the
GCCCD 2012-2013
Adoption Budget**

Changes to Docket

Revisions to items 151 and 304, A-6#19

Approval of Minutes

On motion of Members Barr/Hiel, with a vote of 5-0, the Board approved the August 21, 2012, regular, meeting minutes as presented.

Reports of the Governing Board

Trustees Garrett, Hiel, and Rosinski enjoyed the Grossmont College Scholarship Breakfast and seeing 44 Osher Scholarships of \$1,000 each awarded to students.

Trustee Hiel attended the Board of Governors meeting held at San Diego City College.

Cuyamaca College Student Trustee Alyasini reported on the students' 9/11 memorial commemorating the 2,977 people who lost their lives; and a voter registration campaign.

Grossmont College Student Trustee Elliot reported the students will be participating in the Mother Goose Parade, and that she attended part of the meeting for the Student Senate for California Community Colleges.

Report of the Board President

Trustee Garrett acknowledged the 9/11 memorials on each campus; and complimented the leadership of Chancellor Miles for the improvement in student success outcomes, as reported in the 4:00 p.m. meeting.

Report of the Chancellor

The Governing Board received a report on Capital Construction and overview of the 2012 Facilities Master Plan.

- Deborah Shepley of HMC Architects provided information on the 2012 Facilities Master Plan, Phase 1.
- Senior Director of Facilities Planning, Development and Maintenance Dale Switzer provided a report on the Five-Year Construction Plan and the *Proposition R* Funding Plan.
- Gafcon Project Manager Jim Davies provided the semi-annual *Proposition R* Project Management Report.

Chancellor Miles credited dedicated employees for the increase in student success outcomes and the 15% increase in graduates at Cuyamaca College since the launch last year of the *Graduation Starts Today* initiative.

Grossmont College President Cooke announced the awards for the Student Services and Administration Building (gold) and the Griffin Center (silver) as LEED certified; reported on the new Freshman Academy Program; and announced Joan Ahrens received her Developmental Education Specialist certification.

Cuyamaca College President Zacovic reported on Week of Welcome activities; the Water/Wastewater Technology Program being the most comprehensive program of its type in the California community college system; and the students' 9/11 campus ceremony.

The Presidents' Reports were distributed.

Adoption of Consent Calendar

On motion of Members Barr/Justeson, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

Operations

Grossmont-Cuyamaca Community College District 2012 Facilities Master Plan:

Phase I—Approved the Grossmont-Cuyamaca Community College District 2012 Facilities Master Plan: Phase I, as recommended by the Chancellor. Please refer to item 202 attached to the docket and made a part of these minutes.

Budget and Finance

Budget Status and Requested Changes—Accepted a final status report on the 2011-2012 budget, and ratified the budget transfers authorized by the Chancellor. Please refer to item 301 attached to the docket and made a part of these minutes.

Minutes

Approved 8/21/12 reg mtg. minutes

Rpts of the Board

Garrett, Hiel, Rosinski

Hiel and Elliot

Alyasini

Elliot

Board President Rpt

Garrett

Report of Chancellor

2012 Facilities Master Plan, Phase 1, Five-Year Construction Plan, *Prop R* Funding Plan, and *Prop R* Project Management Report

Miles

Cooke

Zacovic

Pres Rpts

Adoption of Consent Calendar

Operations

GCCCD 2012 Facilities Master Plan: Phase I

Budget and Finance

Budget Status and Requested Changes

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. There are no actions to report. Please refer to item 302 attached to the docket and made a part of these minutes.

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of August 2012, and granted authority to execute appropriate documents. Please refer to item 303 attached to the docket and made a part of these minutes.

Public Works Projects

District Five-Year Construction Plan 2014/15–2018/19—Granted authority to the Chancellor to submit the Grossmont-Cuyamaca Community College District Five-Year Construction Plan 2014/15–2018/19 to the State Chancellor’s Office. Please refer to item 401 attached to the docket and made a part of these minutes.

Proposition R Funding Plan Annual Revision—Approved the annual revision to the *Proposition R* Funding Plan, and granted authority to accept, budget, and spend funds, as recommended by the Chancellor. Please refer to item 402 attached to the docket and made a part of these minutes.

Cuyamaca College Transformer and Generator Replacement Project; Reduce Retention to 5%—Granted authority to the Chancellor to reduce retention to 5% for Bid B10.052 Cuyamaca College Transformer and Generator Replacement Project, with Global Power Group, Inc. Please refer to item 403 attached to the docket and made a part of these minutes.

Grossmont College 500 Complex Upgrades; Permission to Award—Granted authority to the Chancellor to: a) Award Bid B12.022 Grossmont College 500 Complex Upgrades, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. Please refer to item 404 attached to the docket and made a part of these minutes.

Grossmont College Building 25 Storage Facility; Permission to Award—Granted authority to the Chancellor to: a) Award Bid B12.018 Grossmont College Building 25 Storage Facility, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. Please refer to item 405 attached to the docket and made a part of these minutes.

Grossmont College Campus Parking Structure Lighting Fixture Replacement; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B12.012 Grossmont College Campus Parking Structure Lighting Fixture Replacement, to Sylvania Lighting Services Corporation, the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 406 attached to the docket and made a part of these minutes.

Grossmont College Griffin Center/Student and Administrative Services; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Grossmont College Griffin Center/Student and Administrative Services Bids: B10.015 Demo and Abatement, with Clauss Construction; B10.020 Sheet Metal, with EMS Construction; B10.027 Doors, Frames and Hardware, with Montgomery Hardware; B10.032 Floor Coverings, with ProSpectra Contract Flooring; B10.035 Fire Sprinklers, with JPI Development, Inc.; B10.049 Acoustical Ceilings, with Daryl Griffis; B10.056 Architectural Woodwork, with ISEC, Inc.; and B10.057 Signs, Partitions and Accessories, with Alvand Construction; and b) Release retention as allowed in the contract documents. Please refer to item 407 attached to the docket and made a part of these minutes.

Grossmont College Standby Power; Permission to Award—Granted authority to the Chancellor to: a) Award Bid B12.021 Grossmont College Standby Power, to the lowest responsive bidder meeting all terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Please refer to item 408 attached to the docket and

Budget Revisions

Purchase Orders and Warrants

Public Works Projects

District Five-Year Construction Plan 2014/15–2018/19

Proposition R Funding Plan Annual Revision

CC Transformer and Generator Replacement Project; Reduce Retention to 5%

GC 500 Complex Upgrades; Permission to Award

GC Building 25 Storage Facility; Permission to Award

GC Campus Parking Structure Lighting Fixture Replacement; Ratification of Award

GC Griffin Center/Student and Administrative Services; Notice of Completion and Release of Retention

GC Standby Power; Permission to Award

made a part of these minutes.

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of August 21, 2012, through September 10, 2012. Please refer to item 501 attached to the docket and made a part of these minutes.

Short-Term Hourly Assignments—Approved short-term temporary, non-academic assignments, and certified ending dates, as recommended by the Chancellor. Please refer to item 502 attached to the docket and made a part of these minutes.

Information

Administrative Procedures Update—New and revised administrative procedures AP 4222 Precollegiate Basic Skills, AP 4250 Probation, Disqualification, and Readmission, AP 5014 International Students, AP 5030 Fees, AP 5045 Student Records—Challenging Content and Access Log, AP 5055 Enrollment Priorities, AP 5300 Student Equity, and AP 5420 Associated Students Finance. Please refer to item 651 attached to the docket and made a part of these minutes.

Proposition R Program and Project Semi-Annual Progress Report—Gafcon's Proposition R Program and Project Semi-Annual Progress Report for the six months ended June 30, 2012. Please refer to item 652 attached to the docket and made a part of these minutes.

Items Pulled from Consent Calendar

Board Policies Update—*Pulled by Trustee Hiel* to express appreciation for the updating process, timeliness of revisions, and opportunity to review policies and procedures. On motion of Members Hiel/Rosinski, with a unanimous vote of 5-0, the new policies and revisions to existing policies were adopted. Please refer to item 201 attached to the docket and made a part of these minutes.

Resolution 13-007 in Support of Proposition 30—*Pulled by Trustee Rosinski* to urge support and to express the effect on the District if this proposition does not pass in the November 2012 General Election. On motion of Members Rosinski/Barr, with a unanimous vote of 5-0 and an advisory vote cast in favor by Student Trustee Elliot, the resolution was adopted. Please refer to item 203 attached to the docket and made a part of these minutes.

Ratification of Signatures on Agreements—*Pulled by Trustee Justeson* to point out the District's support of programs benefitting the community such as training for foster care parents. On motion of Members Justeson/Barr, with a unanimous vote of 5-0, the item was ratified. Please refer to item 304 attached to the docket and made a part of these minutes.

2012-2013 Adoption Budget—*Pulled by Trustee Garrett* to invite public comment and to emphasize support for passage of Proposition 30. On motion of Members Garrett/Hiel, with a unanimous vote of 5-0, the item was approved. Please refer to item 305 attached to the docket and made a part of these minutes.

Resolution 13-008 Requesting Temporary Transfer of Funds— *Pulled by Trustee Justeson* to express unhappiness over the District's need to obtain a \$16M loan and to pay interest on the loan due to the State delaying 40% of its 2012 payment to the District until 2013. On motion of Members Justeson/Barr, with a unanimous vote of 5-0, the item was adopted. Please refer to item 306 attached to the docket and made a part of these minutes.

Staff Communications

Classified Senate President Wendy Corbin, Grossmont College Academic Senate President Sue Gonda, Administrators Association President Michael Copenhaver, and American Federation of Teachers Guild representative Lauren Halsted, presented staff reports or comments.

Personnel

Personnel Actions

Short-Term Hourly Assignments

Information

Administrative Procedures Update

Proposition R Program and Project Semi-Annual Progress Report

Items Pulled

Board Policies Update, adopted

Resolution 13-007 in Support of Proposition 30, adopted

Ratification of Signatures on Agreements, ratified

2012-2013 Adoption Budget, approved

Resolution 13-008 Requesting Temporary Transfer of Funds, adopted

Staff Communications

Adjournment

Board President Garrett adjourned the meeting at 8:10 p.m. in recognition of the 11th anniversary of 9/11 and in memory of the 2,977 men and women who lost their lives.

Adjournment

Respectfully submitted,

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Jennifer Danks
Recording Secretary

**Approved by the Governing Board
October 16, 2012**

Bill Garrett
Board President