



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD  
MINUTES OF THE REGULAR MEETING  
Tuesday, April 16, 2013**

At 3:30 p.m. Board members took a tour of the Grossmont College Student Services and Administration Building demonstrating the student pathway through enrollment services, counseling, financial aid, and the services offered to assist students as they transfer or graduate.

At 4:30 p.m. in the Grossmont College Griffin Gate, Board members attended a Board Workshop conducted by Vice Chancellor Sue Rearic. See [workshop addendum](#) to these minutes.

The regular meeting of the Governing Board for the Grossmont-Cuyamaca Community College District began at 5:22 p.m. in the Grossmont College Griffin Gate, Room 60-180 at 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Barr, Garrett, Hiel, Justeson, and Rosinski; and Student Trustees Alyasini and Elliot

Members Absent: None

Others Present: Chancellor Miles, Vice Chancellor of Business Services Rearic, Interim Vice Chancellor Human Resources Corcoran, Presidents Cooke and Zacovic, District and college administrators, members of the faculty, staff, students, District legal counsel Timothy K. Garfield, and interested citizens.

**Call to Order**

Board President Garrett called the meeting to order at 5:21 p.m.

**Adjourn to Closed Session**

Board President Garrett adjourned the open session at 5:21 p.m., and the Board met in closed session until approximately 6:33 p.m., in the Associated Students of Grossmont College Board Room pursuant to Government Code Section 54957 for discipline/dismissal/release of employees and Chancellor performance evaluation; and Section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), Fraternal Order of Police CCD POA Lodge 56 (FOP), and confidential administrators and staff.

**Reconvene in Open Session**

Board President Garrett reconvened the open session at 6:40 p.m. and requested a moment of silence for those affected by the bombings in Boston.

**Announcement of Closed Session Action(s)**

Board President Garrett announced there were no actions to report.

**Public Presentations**

On behalf of the Cuyamaca College Conservation and Science Club, Courtney Lyons, Rogelio Avila, and Jesus Banderas invited Board Members to participate in the restoration of the 47-acre Cuyamaca College nature preserve.

**Changes to Docket of Business**

Chancellor Miles announced that revisions to docket item 501 Personnel Actions were made and distributed.

**Approval of Minutes**

On motion of Members Rosinski/Barr, with a unanimous vote of 5-0, the Board approved the March 19, 2013, regular, meeting minutes as presented.

**Call to Order**

**Closed Session**

**Open Session**

**Closed Session  
Announcements**

**Public Presentation**

Lyons, Avila,  
Banderas

**Changes to Docket**

Docket Item 501

**Minutes**

3/19/13, reg min  
approved

**Reports of Governing Board Members**

Trustee Rosinski (along with Trustee Hiel, Student Trustee Elliott, Chancellor Miles, and President Cooke) attended the Fred McFarlane Leadership Lecture delivered by California Community Colleges Chancellor Brice Harris. She also attended a recent St. Madeleine Sophie's event.

Trustee Barr enjoyed the performances of two Grossmont College Theatre Arts fundraisers. He, along with Trustee Rosinski, reviewed the Cuyamaca College Accreditation Self-Evaluation sections I and IV, commenting on how well-written they found the report.

Trustee Justeson attended the Classified Staff Appreciation Day and commended the organizers.

Trustee Hiel attended the Classified Staff Appreciation Day and the Grossmont College Theatre production, *The Odyssey: a play*.

Grossmont College Student Trustee Elliot reported on her meeting with student leaders and State Assemblyman Rocky Chavez; Associated Student elections are occurring this week; and upcoming State Student Senate for Community College General Assembly meeting.

Cuyamaca College Student Trustee Alyasini reported on the well-received Diversity Dialogues program and six Cuyamaca College students going to the State Student Senate for Community Colleges General Assembly meeting.

**Report of the Board President**

Board President Garrett expressed appreciation for the tour of the Grossmont College Student Services and Administration Building and the Emergency Preparedness Workshop with *Active Shooter* video presentation.

**Report of the Chancellor**

Academic Senate Presidents Gonda and Munoz reviewed the individual accomplishments for 15 distinguished Grossmont and Cuyamaca College retired faculty members presented for emeritus status.

After a unanimous vote of approval by the Governing Board, Chancellor Miles conferred emeritus status and presented awards to Patricia Bennett, Therese Botz, Jim Custeau, Sheridan DeWolf, Michael Grant, Susan Haber, Brad Monroe, Mary Rider, Don Ridgway, Jerry Riley, Hoke Simpson, Curtis Stevens, Edda Temoche-Weldele, Jose Villareal, and Tony Zambelli.

Chancellor Miles expressed appreciation to Trustees Barr and Rosinski for their review of the Cuyamaca College Self-Evaluation report and to outgoing Foundation for Grossmont and Cuyamaca Colleges CEO Glenn Kaufhold for his work with the District. She reported District legal counsel Timothy K. Garfield was honored with inclusion in *San Diego Magazine's* 2013 Top Lawyers in education, and thanked him for thirty years of exemplary service to the District

President Cooke reported that Associated Students Grossmont College Vice President Esau Cortez was named the 2013 Young Luminary and History Professor Carlos Contreras was one of four finalists for the 2013 Teacher of the Year Award in the Annual Latino Champions Awards; Chef Joe Orate was named Chef of the Year by the Chefs de Cuisine; and film director Michael Ransdell spoke on campus and presented his film, *The Anatomy of Hate: A Dialogue to Hope*.

President Zacovic reported on the Annual International Convention for the Community College Honor Society Phi Theta Kappa; progress on the Cuyamaca College Intergenerational Garden project; and the 15<sup>th</sup> Annual Student Fine Art & Graphic Design Exhibition Opening Reception and Award Ceremony.

Vice Chancellor of Business Services Rearic provided information on FTES funding cap adjustments to restore cutbacks from prior years; funding guidelines and the state-established Education Protection Account for *Proposition 30* funds to ensure the taxes collected over the next seven years are used for education; and an amendment to be brought to the Board next month to allow Citizens' Bond Oversight Committee members to serve three two-year terms instead of two two-year terms.

**Rpts of Trustees**

Rosinski

Barr

Justeson

Hiel

Elliot

Alyasini

**Board President Rpt**

Garrett

**Chancellor's Rpt**

Emeritus Presentation

Miles

Cooke

Zacovic

Rearic

Interim Vice Chancellor of Human Resources Corcoran thanked all those who worked on revisions to the employment-related board policies and administrative procedures to bring the District into closer alignment with Education Code and Title 5 regulations (Item 204).

The Presidents' Reports were distributed.

### **Adoption of Consent Calendar**

On the motion of Members Hiel/Justeson, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

#### **Operations**

**Resolution 13-012 Classified School Employee Week, May 19-25, 2013**—Adopted Resolution 13-012 Classified School Employee Week, which honors the contributions of classified employees of the District and recognizes May 19-25, 2013, as Classified School Employee Week in California as designated by the California State Legislature and the California School Employees Association, as recommended by the Chancellor. Refer to item 202 attached to the docket and made a part of these minutes.

**Annual Review of Student Trustee Privileges**—Reviewed and ratified board policy BP 2015 Student Governing Board Members, regarding the privileges granted to the student trustees for the term June 1, 2013, through May 31, 2014, as recommended by the Chancellor. Refer to item 203 attached to the docket and made a part of these minutes.

**Board Policies Update**—Adopted new board policies BP 3435 Discrimination and Harassment Complaints and Investigations and BP 7270 Student Workers, and revisions to board policies BP 3410 Nondiscrimination, BP 3430 Prohibition of Harassment, and BP 7230 Classified Employees, as recommended by the Chancellor. Refer to item 204 attached to the docket and made a part of these minutes.

#### **Budget and Finance**

**Budget Status and Requested Changes**—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. Refer to item 301 attached to the docket and made a part of these minutes.

**Budget Revisions**—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. Refer to item 302 attached to the docket and made a part of these minutes.

**Purchase Orders and Warrants**—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of March 2013, and granted authority to execute appropriate documents. Refer to item 303 attached to the docket and made a part of these minutes.

**Student Fees**—Granted authority to the Chancellor to approve the implementation of fees to be charged to students, in addition to State mandated fees, commencing with the Fall 2013 term. Refer to item 306 attached to the docket and made a part of these minutes.

#### **Public Works Projects**

**Grossmont College 500 Complex Upgrades Phase II; Permission to Award**—Granted authority to the Chancellor to: a) Award Bid B13.007 Grossmont College 500 Complex Upgrades Phase II, to the lowest responsive bidder meeting all terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Refer to item 401 attached to the docket and made a part of these minutes.

**Grossmont College Building 25 Storage Facility; Notice of Completion and Release of Retention**—Granted authority to the Chancellor to: a) File a Notice of Completion for B12.018, Grossmont College Building 25 Storage Facility, with Miken Construction; and b) Release retention as allowed in the contract documents. Refer to item 402 attached to the docket and made a part of these minutes.

**Grossmont College Building 60 HVAC Upgrades; Permission to Award**—Granted authority to the Chancellor to: a) Award Bid B13.009 Grossmont College Building 60 HVAC Upgrades, to the lowest responsive bidder meeting all terms, conditions, and

Corcoran

Pres Rpts

**Adoption of Consent Calendar**

#### **Operations**

Resolution 13-012  
Classified School  
Employee Week, May  
19-25, 2013

Annual Review of  
Student Trustee  
Privileges

Board Policies Update

#### **Budget and Finance**

Budget Status and  
Requested Changes

Budget Revisions

Purchase Orders and  
Warrants

Student Fees

#### **Public Works Projs**

GC 500 Complex  
Upgrades Phase II;  
Permission to Award

GC Building 25  
Storage Facility;  
Notice of Comp and  
Release of Retention

GC Building 60 HVAC  
Upgrades; Permission  
to Award

specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Refer to item 403 attached to the docket and made a part of these minutes.

**Grossmont College Campuswide Signage Phase II; Ratification of Award**—Ratified the action of the Chancellor in awarding Bid B13.002 Grossmont College Campuswide Signage Phase II, to Miken Construction, the lowest responsive bidder meeting all terms, conditions, and specifications. Refer to item 404 attached to the docket and made a part of these minutes.

GC Campuswide  
Signage Phase II;  
Ratification of Award

**Grossmont College Cart Storage Facility; Ratification of Award**—Ratified the action of the Chancellor in awarding Bid B12.023 Grossmont College Cart Storage Facility, to APR Construction, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. Refer to item 405 attached to the docket and made a part of these minutes.

GC Cart Storage  
Facility; Ratification of  
Award

**Grossmont College Griffin Center/Student and Administrative Services; Notice of Completion and Release of Retention**—Granted authority to the Chancellor to: a) File a Notice of Completion for Grossmont College Griffin Center/Student and Administrative Services Bid B10.023 HVAC, with Bay Air Systems, Inc.; and b) Release retention as allowed in the contract documents. Refer to item 406 attached to the docket and made a part of these minutes.

GC Griffin  
Center/Student and  
Admin Svcs; Notice of  
Completion and  
Release of Retention

**Grossmont College Standby Power; Reduce Retention to 2%**—Granted authority to the Chancellor to reduce retention to 2% for Bid B12.021 Grossmont College Standby Power, with EC Constructors, Inc. Refer to item 407 attached to the docket and made a part of these minutes.

GC Standby Power;  
Reduce Retention to  
2%

#### Personnel

*Items pulled for discussion.*

#### **Personnel**

Personnel Actions

#### Information

**Administrative Procedures Update**—New and revised administrative procedures AP 3410 Nondiscrimination, AP 3430 Prohibition of Harassment, AP 3435 Discrimination and Harassment Complaints and Investigations, AP 7236 Substitute and Short-Term Non-Exempt Classified Staff, and AP 7270 Student Workers. Refer to item 651 attached to the docket and made a part of these minutes.

#### **Information**

Administrative  
Procedures Update

#### Items Pulled from Consent Calendar for Discussion

**California Community College Trustees 2013 Board of Directors Election** *pulled by Trustee Rosinski* to nominate Cy Gulassa, Louise Jaffe, Isabel Barreras, Jerry D. Hart, Garrett Yee, Dianne B. McKay, and Susan M. Keith. On motion of Members Rosinski/Barr, with a unanimous vote of 5-0, the Board voted to cast ballots for the seven candidates nominated for membership on the California Community College Trustees Board. Refer to item 201 attached to the docket and made a part of these minutes.

#### **Items Pulled**

CCCT 2013 Board of  
Directors Election,  
votes cast

**Resolution 13-013 in Support of Immigration** *pulled by Trustee Rosinski* to state that she is in favor of this resolution because it provides students a path to legal citizenship. Trustees Garrett and Hiel also spoke in favor of the resolution. On motion of Members Rosinski/Barr, with a unanimous vote of 5-0, and an advisory vote in favor cast by Student Trustee Elliot, the resolution was adopted. Refer to item 205 attached to the docket and made a part of these minutes.

Resolution 13-013 in  
Support of  
Immigration Reform,  
adopted

**Ratification of Signatures on Agreements** *pulled by Trustee Barr* in reference to item A3, B.4. D'Autremont-Helms & Associates, Inc., additional funds for design services for the Science Fume Hood project. He recommended that end users of new facilities constructed with *Proposition V* bond money be given the opportunity to sign-off before project plans are finalized. On motion of Members Barr/Rosinski, with a unanimous vote of 5-0, the item was ratified. Refer to item 304 attached to the docket and made a part of these minutes.

Ratification of  
Signatures on  
Agreements, ratified

**Grossmont and Cuyamaca Colleges Review of Vocational Training Programs** *pulled by Trustee Hiel* to call attention to the District's many vocational training programs, saying they need to be supported to provide greater capacity and expansion. Trustee Justeson noted it is nice to see the impact on students and careers that can be chosen in these

GC/CC Review of  
Vocational Training  
Programs, approved

programs; and commended their inclusion in local high schools' outreach. On motion of Members Justeson/Barr, with a unanimous vote of 5-0, the item was approved. Refer to item 305 attached to the docket and made a part of these minutes.

**Personnel Actions** *pulled by Trustee Garrett* for public comment by Cuyamaca College Communications Arts Department Chair Mary Graham and Tutoring and Study Skills Coordinator Jennifer Curtis who expressed disappointment with the part-time hourly classified positions removed from the docket and the impact on the departments and personnel. On motion of Members Barr/Hiel, with a unanimous vote of 5-0, the item was ratified. Refer to item 501 attached to the docket and made a part of these minutes.

Personnel Actions,  
ratified

**Emeritus Status** *pulled by Trustee Garrett* to formally announce the emeriti candidates presented. On motion of Members Justeson/Barr, with a unanimous vote of 5-0, the Board voted to approve this item. Refer to item 502 attached to the docket and made a part of these minutes.

Emeritus Status,  
approved

**Staff Communication**

**Staff Reports**

Grossmont College Academic Senate President Sue Gonda, Cuyamaca College Academic Senate President Alicia Munoz, and American Federation of Teachers Guild representative Judd Curran presented staff reports or comments.

**Adjournment**

**Adjournment**

Board President Garrett adjourned the meeting at 8:30 p.m.

**Respectfully submitted,**

**Approved by the Governing Board  
May 21, 2013**

Cindy L. Miles, Ph.D.  
Chancellor and  
Secretary to the Governing Board

Bill Garrett  
Board President

Jennifer Danks  
Recording Secretary