



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD MINUTES
OF THE REGULAR AND ORGANIZATIONAL MEETING**

TUESDAY, DECEMBER 10, 2013

At 4:00 p.m., Governing Board members gathered in the Grossmont College Griffin Gate to hear a Student Success Committee [report](#) from Vice Presidents Student Services Jeff Baker and Scott Thayer and Sr. Dean Research, Planning and Institutional Effectiveness Christopher Tarman. This meeting continues the *Conversations about Student Success* series advancing GCCCD's Student Success Initiative.

The regular meeting of the Governing Board for the Grossmont-Cuyamaca Community College District began at 5:40 p.m. in the Grossmont College Griffin Gate, Room 60-180 at 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Barr, Garrett, Hiel, Justeson, and Rosinski; and Student Trustees Gianino and Hernandez

Members Absent: None

Others Present: Chancellor Miles, Vice Chancellors Edwards and Rearic, Presidents Cooke and Zacovic, Associate Vice Chancellor, Human Resources Tim Corcoran, District and college administrators, members of the faculty, staff, students, District legal counsel Timothy K. Garfield, and interested citizens.

Call to Order

Board President Garrett called the meeting to order at 5:40 p.m.

Adjourn to Closed Session

Board President Garrett adjourned the open session at 5:40 p.m., and the Board met in closed session until approximately 6:15 p.m., in the Associated Students of Grossmont College Board Room pursuant to Government Code Section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

Reconvene in Open Session

Board President Garrett reconvened the open session at 6:33 p.m.

Announcement of Closed Session Action(s)

Board President Garrett announced no actions were taken in closed session.

Public Presentations

None.

Changes to Docket of Business

Chancellor Miles announced revisions were made and distributed to docket items 205 and 651.

Approval of Minutes

On motion of Members Hiel/Rosinski, with a unanimous vote of 5-0, the Board approved the November 19, 2013, regular, meeting minutes as presented.

Reports of Governing Board Members

Trustee Rosinski extended congratulations to Cuyamaca College for winning a leadership award in the category of Student Engagement at the Sixth Annual Green Community College Summit.

Call to Order

Closed Session

Open Session

**Closed Session
Announcements**

Public Presentation

Changes to Docket

Revisions 205 and 651

Minutes

11/19/13, reg, min approved

Rpts of Trustees

Rosinski

Trustee Barr represented the District at a Committee for Higher Ed Committee meeting chaired by Assemblymember Shirley Weber during which he commented on the need for reliable state budgets. He also attended a recent San Diego and Imperial Counties Community College Association Board Alliance meeting.

Barr

Trustee Garrett acknowledged the good work of the Foundation for Grossmont & Cuyamaca Colleges and thanked Foundation CEO John Valencia, Executive Director of Development Ernie Ewin, and Administrative Assistant Laurie Corbin.

Garrett

Grossmont College Student Trustee Gianino reported on student events and activities and said Associated Students Grossmont College finalized a new Constitution, which will go to the student body for a ratification vote.

Gianino

Cuyamaca College Student Trustee Hernandez thanked presenters for the Student Success workshop prior to the Board meeting and expressed interest in student engagement. She also reported on student events and activities.

Hernandez

Report of the Chancellor

Chancellor's Rpt

Cuyamaca College Instructor Guillermo Colls and Grossmont College Academic Senate President Sue Gonda provided an overview on the course, certificate, and degree changes for 2012/2013 and 2013/2014. The following was noted:

Course, certificate, degree changes presentation by Colls and Gonda

- All course outlines are reviewed and updated every five years to meet accreditation standards
- Both colleges have met state requirements for developing new associate degrees for transfer
- Together, the colleges have adopted new procedures for alignment discussions

Chancellor Miles reported on the first Chancellor's Community Advisory Council meeting, her activities on the statewide CEO board with discussions focused on the state budget projections and a new proposed community college baccalaureate program focusing on workforce programs such as nursing; and a new commercial running on Cox Cable in East County advertising winter intersession at Grossmont and Cuyamaca Colleges.

Miles

President Cooke reported on the Ceramics Department fundraiser, therapy dogs on campus to help relieve student stress, the Women's Volleyball team second place win in the California State Championships, and the upcoming Fifth Annual Chili Cook-Off.

Cooke

President Zacovic reported on the President's Holiday Luncheon, the Native American College Hour, a mural painted at the Goddard Preschool in Carlsbad by Art students Charlene Mosley, Ashley Soto, and Mat Cruz, and played a video featuring former EOPS and CARE student Maria Brown regarding the Associate Degree for Transfer program.

Zacovic

Associate Vice Chancellor of Business Services Abushaban provided a budget update stating the Governor's proposed 2014/2015 budget is expected to be released in mid-January with an expectation that it will include COLA and FTES restoration. She also reported the districtwide lighting and controls improvement project will reduce utility costs and is funded by state Proposition 39/Energy and Prop V funds. She said the Facilities team is working with Gafcon and the colleges to prioritize needed parking and road repairs.

Abushaban

Vice Chancellor of Human Resources Edwards reported the open enrollment for benefits has been successfully completed and recognized Associate Vice Chancellor Human Resources Tim Corcoran for his work on behalf of the District.

Edwards and Corcoran

Corcoran reported that all bargaining units, with the exception of Administrators Association, approved the Resource Allocation Formula (RAF) pending a final ratification vote by the faculty union on December 16. He said the District will make one-time RAF awards to all unit members approving the RAF by December 31, 2013. He also reported the California Schools Employees Association membership has ratified its collective bargaining agreement with the District.

The Presidents' and Vice Chancellor Reports were distributed.

Pres/VC Rpts

Adoption of Consent Calendar

Adoption of Consent Calendar

On the motion of Members Barr/Justeson, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

Operations

Set the Time, Frequency, and Place of Year 2014 Regular Governing Board

Meetings—Scheduled regular Governing Board meetings of the Grossmont-Cuyamaca Community College District for the year 2014. Refer to item 204 attached to the docket and made a part of these minutes.

Grossmont and Cuyamaca Colleges' Credit Course, Certificate, and Degree Changes for 2013-2014 and 2014-2015—Approved Grossmont and Cuyamaca Colleges' credit course, certificate, and degree changes as recommended by the Chancellor, and authorized publishing in the 2013-2014 and 2014-2015 Grossmont and Cuyamaca College catalogs. Refer to item 206 attached to the docket and made a part of these minutes.

Budget and Finance

Budget Status and Requested Changes—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. Refer to item 301 attached to the docket and made a part of these minutes.

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. There are no actions to report. Refer to item 302 attached to the docket and made a part of these minutes.

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of November 2013, and granted authority to execute appropriate documents. Refer to item 303 attached to the docket and made a part of these minutes.

Ratification of Signatures on Agreements—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. Refer to item 304 attached to the docket and made a part of these minutes.

Public Works Projects

Proposition V Office Implementation Project; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B14.002—Proposition V Office Implementation Project, to G.A. Dominguez, the lowest responsive bidder meeting all terms, conditions, and specifications. Refer to item 401 attached to the docket and made a part of these minutes.

Resolution 14-009 Lease of Division of State Architects or Department of Housing Approved Modular Buildings for Classrooms and Offices As Needed—Adopted Resolution 14-009 Lease of Division of State Architects or Department of Housing approved modular buildings for classrooms and offices as needed from Mobile Modular Management Corporation pursuant to the terms and conditions of Bid #1467 and permitted by Public Contract Code 20652, and authorized the Chancellor to execute the necessary contract documents. Refer to item 402 attached to the docket and made a part of these minutes.

Districtwide Site Lighting and Controls Upgrade; Permission To Award—Granted authority to the Chancellor to: (a) Award Bid B14.005 Districtwide Site Lighting and Controls Upgrade to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Refer to item 403 attached to the docket and made a part of these minutes.

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of November 19, 2013, through December 9, 2013. Refer to item 501 attached to the docket and made a part of these minutes.

Approve Resource Allocation Formula and Distribution of One-Time Allocation—Approved the Resource Allocation Formula for Bargaining Related Allocations effective July 1, 2013, through June 30, 2016, for the following: American Federation of Teachers Guild Local 1931 (pending faculty ratification vote on December 16), California School Employees Association Chapter 707, Confidential Employees, Confidential Administrators, Chancellor's Cabinet and the Governing Board, as recommended by the Chancellor. Refer to item 502 attached to the docket and made a part of these minutes.

Operations

Set the Time and Place of 2014 Regular Gov Bd Mtgs

GC/CC Credit Course, Certificate, and Degree Changes for 13/14, 14/15

Budget and Finance

Budget Status and Requested Changes

Budget Revisions

Purchase Orders and Warrants

Ratification of Signatures on Agreements

Public Works Projs

Proposition V Office Implementation Project; Ratification of Award

Resolution 14-009 Lease of DSA or DOH Approved Modular Bldgs for Classrooms-Offices As Needed

Districtwide Site Lighting and Controls Upgrade; Permission To Award

Personnel

Personnel Actions

Approve Resource Allocation Formula and Distribution of One-Time Allocation

Information

Administrative Procedures Update—New administrative procedure AP 2355 Decorum (Governing Board Meetings), and revised procedures AP 3560 Smoking and/or Other Tobacco Use, and AP 7700 Whistleblower. Refer to item 651 attached to the docket and made a part of these minutes.

Items Pulled from Consent Calendar for Discussion

Election of President of Governing Board for 2014 *pulled by Trustee Garrett* for nominations and election. On motion of members Barr/Rosinski nominations for Board officers was opened.

Trustee Barr nominated Trustee Garrett for president. With no other nominations, on motion of members Barr/Justeson, with a unanimous vote of 5-0, Trustee Garrett was elected Board president for 2014. Refer to item 201 attached to the docket and made a part of these minutes.

Election of Vice President of Governing Board for 2014 *pulled by Trustee Garrett* for nominations and election. Trustee Rosinski nominated Trustee Hiel for vice president. With no other nominations, on motion of members Rosinski/Barr, with a unanimous vote of 5-0, Trustee Hiel was elected Board vice president for 2014. Refer to item 202 attached to the docket and made a part of these minutes.

Election of Clerk of Governing Board for 2014 *pulled by Trustee Garrett* for nominations and election. Trustee Barr nominated Trustee Justeson. With no other nominations, on motion of members Barr/Hiel, with a unanimous vote of 5-0, Trustee Justeson was elected Board clerk for 2014. Refer to item 203 attached to the docket and made a part of these minutes.

Board Policies Update *pulled by Trustee Barr* to note that the revisions to board policy 3560 Smoking and/or Other Tobacco Use are in keeping up with technology as students are using e-cigarettes and other devices in classrooms, on campuses, and causing distractions. Trustee Garrett commended Student Trustee Elsa Hernandez and the students for bringing this policy to the attention of the Board. Refer to item 205 attached to the docket and made a part of these minutes.

Staff Communication

Cuyamaca College Academic Senate President Alicia Munoz and Classified Senate Vice President Eddie Vasquez presented staff reports or comments.

Adjournment

Board President Garrett adjourned the meeting at 7:45 p.m.

Information

Administrative
Procedures Update

Items Pulled

Election of President
of Gov Bd for 2014,
Garrett

Election of Vice Pres
of Gov Bd for 2014,
Hiel

Election of Clerk of
Gov Bd for 2014,
Justeson

Board Policies Update

Staff Reports

Adjournment

Respectfully submitted,

**Approved by the Governing Board
January 21, 2014**

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Bill Garrett
Board President

Jennifer Danks
Recording Secretary