



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, February 19, 2013**

Board members gathered at 4:00 p.m.in the Associated Students of Grossmont College Board Room for a Board Workshop conducted by legal counsel Timothy Garfield on current statewide Governing Board legal issues. (See [workshop addendum](#) to these minutes.)

The regular meeting of the Governing Board for the Grossmont-Cuyamaca Community College District began at 5:00 p.m. in the Grossmont College Griffin Gate, Room 60-180, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Barr, Garrett, Hiel, Justeson, and Rosinski; and Student Trustees Alyasini and Elliot

Members Absent: None

Others Present: Chancellor Miles, Vice Chancellor of Business Services Sue Rearic, President Cooke, Vice President of Administrative Services Satele, Interim Vice Chancellor of Human Resources Corcoran, District and college administrators, members of the faculty, staff, students, District legal counsel Timothy Garfield, and interested citizens.

Call to Order

Board President Garrett called the meeting to order at 5:11 p.m.

Adjourn to Closed Session

Board President Garrett adjourned the open session at 5:11 p.m., and the Board met in closed session until approximately 6:33 p.m., in the Associated Students of Grossmont College Board Room pursuant to Government Code Section 54957 for discipline/dismissal/release of public employees and Chancellor performance evaluation; and Section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), Fraternal Order of Police CCD POA Lodge 56 (FOP), and confidential administrators and staff.

Reconvene in Open Session

Board President Garrett reconvened the open session at 6:41 p.m.

Announcement of Closed Session Action(s)

Board President Garrett announced that in closed session, with a vote of 4-1 (Trustee Hiel opposed), the Board approved a Side Letter between the District and the American Federation of Teachers Guild regarding preference for retirees pursuant to new CalSTRS regulations.

Public Presentations

On behalf of the American Federation of Teachers Guild, Cuyamaca College adjunct faculty member Ian Duckles presented a bargaining proposal to the Board on adjunct faculty healthcare as an addendum to the bargaining proposal made at the November 2011 Governing Board meeting.

Changes to Docket of Business

Chancellor Miles announced there were no changes to the docket of business.

Approval of Minutes

On motion of Members Rosinski/Hiel, with a unanimous vote of 5-0, the Board approved the January 15, 2013, special, and January 15, 2013, regular, meeting minutes as presented.

Call to Order

Closed Session

Open Session

**Closed Session
Announcements**

Public Presentation

Duckles

Changes to Docket

No changes

Minutes

1/15/13, spc and
1/15/13, reg min
approved

Reports of Governing Board Members

Board Members reported on advocacy efforts and meetings with legislators in Sacramento and Washington, DC, noting that some of the items discussed included Pell Grants, sequestration, the Workforce Investment Act, veterans, and student issues.

Trustee Rosinski, along with Trustees Hiel and Justeson attended the San Diego East County Chamber of Commerce Annual Awards Dinner. She also attended the Accreditation Institute in San Jose and provided some data points on why some colleges receive sanctions.

Trustee Barr attended legislative conferences and meetings in Sacramento and Washington, DC, and commented on the adverse uncertainties of what sequestration cuts could mean to the District. He also attended the Grossmont College Convocation, and the Cuyamaca College State of the College events, noting both were wonderful.

Trustee Justeson attended the Sacramento legislative conference and meetings and enjoyed the Martin Luther King, Jr. All People's Breakfast and performance.

Trustee Hiel attended the Sacramento legislative conference and meetings, noting a more positive budget outlook than in prior years.

Grossmont College Student Trustee Elliot reported on her participation in state legislative meetings and student legislative activities; and provided information on the March in March event in Sacramento and student activities on campus.

Cuyamaca College Student Trustee Alyasini presented a video created by Ariel Satele on the numerous Week of Welcome student activities.

Report of the Board President

Board President Garrett made an announcement related to negotiations, stating the Board adopts the District's Initial Proposal as set out in the January 2013 Board docket.

Board President Garrett reported on advocacy efforts noting the mood difference between Sacramento with the passage of Proposition 30 and Washington, DC, should sequestration cuts occur. He attended the Grossmont College Theatre drama *Inside the Actors Studio*, Scholarship Breakfast, and San Diego and Imperial Counties Community College Association Annual Trustees Dinner along with Trustees Hiel and Justeson. He commented on Judy Garrett's efforts to stop the ticketing of students parking on the State Highway 125 over-cross, stating red curbs will be installed as a result. He also reported that the City of El Cajon has worked out an agreement with Grossmont College whereby it will not charge for all of the years of sewer service that it had failed to bill Grossmont; and that the billed amount will only be approximately 10% of what would have been billed over the years.

Report of the Chancellor

Deborah Shepley of HMC Architects presented an overview of the Facilities Master Plan. She said the committees listed in the report conducted an analysis of existing conditions and discussed priorities for facilities development focused on students, maximizing functional space, improving efficiency, planning for sustainability, technology, enhancing the campus environment, collaboration, flexibility, and innovation. She highlighted the construction projects under review at each campus and commented that the plan does not include finalized new District Services facilities.

Citizens' Bond Oversight Committee Chair Ron Oberndorfer presented the Annual Report of Activities on the Proposition R Construction Program. He reported on the major capital improvements, the numerous project awards, data on the large amount of spending that remained in East County, and noted the 10 years of clean audits on the program.

Chancellor Cindy Miles reported on the District's advocacy efforts at the Community College League of California (CCLC) Legislative Conference, the Association of Community College Trustees (ACCT) Legislative Summit, and at the numerous meetings attended by the District's advocacy groups with legislators in Sacramento and Washington, DC. She also reported that she, along with numerous college representatives, attended the Association of Community Colleges Workforce Development Institute in San Diego to discuss best practices in career and technical education.

Rpts of Trustees

Rosinski

Barr

Justeson

Hiel

Elliot

Alyasini

Board President Rpt

Announcement Re
Negotiations

Garrett

Chancellor's Rpt

FMP Presentation

CBOC Annual Report

Miles

President Cooke reported on the Spring 2013 Scholarship Awards Breakfast hosted by the Financial Aid Department; and announced that Culinary Arts Instructor Joe Orate was named *Chef of the Year* by the Chefs de Cuisine Association of San Diego, noting that students Cynthia Meyers, David Litke, Salina Quan and Jessica Church also received awards.

Cooke

Vice President of Administrative Services Satele reported on the Coaches v. Cancer fundraising basketball game, and congratulated Art Instructor Debra Babylon and Paralegal Program Instructor Eddie Sturgeon, on receiving campus *Teaching Excellence Awards*.

Satele

Vice Chancellor of Business Services Rearic reported on the employee and student records update to enhance communication in the event of an emergency; cash projection forecast for spring; the need to borrow funds as authorized in the Tax and Revenue Anticipation Notes docket item; new uniforms for District Police Officers; and a new program launched to provide a venue for employees to share their cultures and backgrounds.

Rearic

Interim Vice Chancellor of Human Resources Corcoran provided an overview of the development and excitement of Human Resources personnel regarding the new Human Resources restructuring item on docket item 501. It was noted that one full-time position will be dedicated to professional development.

Corcoran

The Presidents' and Vice Chancellor's Reports were distributed.

Pres and VC Rpts

Adoption of Consent Calendar

Adoption of Consent Calendar

On the motion of Members Justeson/Barr, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

Operations

Operations

Grossmont-Cuyamaca Community College District 2013 Facilities Master Plan—

GCCCD 2013
Facilities Master Plan

Approved the Grossmont-Cuyamaca Community College District 2013 Facilities Master Plan, as recommended by the Chancellor. Refer to item 201 attached to the docket and made a part of these minutes.

Board Policies Update—Adopted revisions to board policies BP 2010 Board Membership, BP 2110 Vacancies on the Board, BP 2200 Board Duties and Responsibilities, BP 2315 Closed Session Meetings, BP 2350 Speakers, BP 2360 Minutes, BP 2410 Board Policies and Administrative Procedures, BP 2430 Delegation of Authority to the Chancellor, BP 2432 Chancellor Succession, BP 2610 Presentation of Initial Collective Bargaining Proposals, BP 4010 Academic Calendar, and BP 6800 Safety, as recommended by the Chancellor. Refer to item 202 attached to the docket and made a part of these minutes.

Board Policies Update

Proposition R Citizens' Bond Oversight Committee Revised Bylaws—Approved the revised Bylaws of the *Proposition R* Citizens Bond Oversight Committee, as recommended by the Chancellor. Refer to item 203 attached to the docket and made a part of these minutes.

Prop R CBOC
Revised Bylaws

Budget and Finance

Budget and Finance

Budget Status and Requested Changes—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. Refer to item 301 attached to the docket and made a part of these minutes.

Budget Status and
Requested Changes

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. Refer to item 302 attached to the docket and made a part of these minutes.

Budget Revisions

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of January 2013, and granted authority to execute appropriate documents. Refer to item 303 attached to the docket and made a part of these minutes.

Purchase Orders and
Warrants

Ratification of Signatures on Agreements—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. Refer to item 304 attached to the docket and made a part of these minutes.

Ratification of
Signatures on
Agreements

Donations—Ratified the action of the Chancellor in accepting, budgeting, and spending, as appropriate, donations to the Grossmont-Cuyamaca Community College District. Refer to item 305 attached to the docket and made a part of these minutes.

Out-of-State Travel to Oahu, Hawaii—Granted authority to the Chancellor to authorize two coaches and up to twelve student athletes from the Men's Tennis Team at Grossmont College to participate in up to five inter-collegiate matches, and travel to Oahu, Hawaii, for the period of March 23-31, 2013. Refer to item 306 attached to the docket and made a part of these minutes.

Public Works Projects

Grossmont College Griffin Center/Student and Administrative Services; Reduce Retention to .5%—Granted authority to the Chancellor to reduce retention to .5% for Grossmont College Griffin Center/Student and Administrative Services Bid B10.023 HVAC, with Bay Air Systems, Inc. Refer to item 401 attached to the docket and made a part of these minutes.

Grossmont College Griffin Center/Student and Administrative Services; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Grossmont College Griffin Center/Student and Administrative Services Bids: B10.038 Landscaping & Irrigation, with 3-D Enterprises, Inc., and B10.043 Food Services Equipment, with Kamran and Co., Inc.; and b) Release retention as allowed in the contract documents. Refer to item 402 attached to the docket and made a part of these minutes.

Grossmont College Resurfacing of Tennis Courts; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Bid B13.003 Grossmont College Resurfacing of Tennis Courts, with Taylor Tennis Courts, Inc.; and b) Release retention as allowed in the contract documents. Refer to item 403 attached to the docket and made a part of these minutes.

Cuyamaca College Transformer and Generator Replacement Project; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Bid B10.052 Cuyamaca College Transformer and Generator Replacement, with Global Power Group, Inc.; and b) Release retention as allowed in the contract documents. Refer to item 404 attached to the docket and made a part of these minutes.

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of January 15, 2013, through February 18, 2013. Refer to item 501 attached to the docket and made a part of these minutes.

Information

Administrative Procedures Update—New and revised administrative procedures AP 2110 Vacancies on the Board, AP 2350 Speakers, AP 2360 Minutes, AP 2410 Review, Preparation, and Revision of Board Policies and Administrative Procedures, AP 2610 Presentation of Initial Proposals for Collective Bargaining, AP 4010 Academic Calendar, and AP 6800 Safety. Refer to item 651 attached to the docket and made a part of these minutes.

Proposition R Citizens' Bond Oversight Committee Annual Report—The 2012 Proposition R Citizens' Bond Oversight Committee Annual Report. Refer to item 653 attached to the docket and made a part of these minutes.

Employment of Tenure Track Faculty for 2013-2014—Report on tenure-track faculty who will be employed with second one-year contracts. Refer to item 654 attached to the docket and made a part of these minutes.

Items Pulled from Consent Calendar for Discussion

Cuyamaca College Distance Education Substantive Change Proposal Submission to the Accrediting Commission for Community and Junior Colleges pulled by Trustee Hiel to obtain information on completion rates for math courses of students enrolled in distance learning courses and on authentication. Cuyamaca College Dean of Learning and Technology Resources Connie Elder described the authentication methods that

Donations

Out-of-State Travel to Oahu, Hawaii

Public Works Projs

GC Griffin Center/Student and Administrative Services; Reduce Retention to .5%

GC Griffin Center/Student and Administrative Services; Notice of Completion and Release of Retention

GC Resurfacing of Tennis Courts; Notice of Completion and Release of Retention

CC Transformer and Generator Replacement Project; Notice of Completion and Release of Retention

Personnel

Personnel Actions

Information

Administrative Procedures Update

Prop R CBOC Annual Report

Employ Tenure Track Faculty for 2013-2014

Items Pulled

CC Distance Ed Substantive Change Proposal Submission to the ACCJC, approved

include proctored exams; and commented that only Statistics courses are taught online. She will look into the completion rates. After discussion, on motion of Members Hiel/Rosinski, with a unanimous vote of 5-0, the item was approved. Refer to item 307 attached to the docket and made a part of these minutes.

Resolution 13-011 Tax and Revenue Anticipation Notes *pulled by Trustee Hiel* to obtain additional information from Vice Chancellor of Business Services Sue Rearic on the District's procedures for using 2012-2013 Tax and Revenue Anticipation Notes (TRANS) as a borrowing mechanism to cover delayed state payments. On motion of Members Hiel/Barr, with a unanimous vote of 5-0, the resolution was adopted. Refer to item 308 attached to the docket and made a part of these minutes.

District Quarterly Financial Reports *pulled by Trustee Hiel* for reference to the discussion on item 308. Refer to item 652 attached to the docket and made a part of these minutes.

Staff Communication

Grossmont College Academic Senate President Sue Gonda, Cuyamaca College Academic Senate President Alicia Munoz, and American Federation of Teachers Guild representative Ian Duckles presented staff reports or comments.

Adjournment

Board President Garrett adjourned the meeting at 8:21 p.m.

Resolution 13-011
Tax and Revenue
Anticipation Notes,
adopted

District Quarterly
Financial Reports

Staff Reports

Adjournment

Respectfully submitted,

**Approved by the Governing Board
March 19, 2013**

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Bill Garrett
Board President

Jennifer Danks
Recording Secretary