



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, July 23, 2013**

Board members gathered at 4:00 p.m. in the Cuyamaca College Student Center for the Chancellor’s annual performance review.

The regular meeting of the Governing Board for the Grossmont-Cuyamaca Community College District began at 5:03 p.m. in the Cuyamaca College Student Center at 900 Rancho San Diego Parkway, El Cajon, California.

Members Present: Trustees Barr, Garrett, Hiel, and Rosinski; and Student Trustees Hernandez and Marcus

Members Absent: Trustee Justeson

Others Present: Chancellor Miles, Vice Chancellors Rearic and Corcoran, Presidents Cooke and Zacovic, college administrators, members of the staff, students, District legal counsel Timothy Garfield, and interested citizens

Call to Order

Board President Garrett called the meeting to order at 4:02 p.m.

Public Presentations

There were none.

Adjourn to Closed Session

Board President Garrett adjourned the open session at 4:02 p.m., and the Board met in closed session until approximately 6:20 p.m., in the Cuyamaca College Student Center Meeting Room 3 (I-209), pursuant to Government Code Section 54956.9(a) to confer with legal counsel regarding litigation: Consolidated Electrical Distributors v. Grossmont-Cuyamaca Community College District; Section 54957 for Chancellor annual performance evaluation; and Section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning Administrators’ Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), Fraternal Order of Police CCD POA Lodge 56 (FOP), and confidential administrators and staff.

Reconvene in Open Session

Board President Garrett reconvened the open session at 6:32 p.m.

Announcement of Closed Session Action(s)

Board President Garrett announced that in closed session the Board completed the Chancellor’s annual evaluation. The Board discussed survey responses from trustees, internal and external community members and the Chancellor’s 2013/2014 goals, and said the Board is pleased with her activities and efforts over the past year.

Board President Garrett announced that in closed session, the Board, with a unanimous vote of 4-0 (Trustee Justeson absent), approved a settlement agreement with Consolidated Electrical Distributors v. GCCCD to accept plaintiff’s dismissal in exchange for a waiver of costs from the District.

Public Presentations

There were none.

Changes to Docket of Business

Chancellor Miles announced the attachment to docket item 201 was distributed and posted online.

Call to Order

Public Presentations

Closed Session

Open Session

**Closed Session
Announcements**

Chancellor’s Annual
Evaluation

Public Presentations

Changes to Docket

Docket Item 201

Approval of Minutes

On motion of Members Rosinski/Hiel with a unanimous vote of 4-0 (Justeson absent), the Board approved the June 11, 2013, special, and June 18, 2013, regular, meeting minutes as presented. Prior to final posting, the signature line will be revised for the June 11, 2013 minutes.

Reports of the Governing Board

Trustee Rosinski was the guest speaker at a recent East County American Association of Retired Persons (AARP) Committee meeting and said she was pleased with the committee's awareness of our colleges.

Cuyamaca College Student Trustee Hernandez reported on the student government fall planning meeting.

Report of the Board President

Board President Garrett expressed appreciation for the efforts made by everyone on a number of initiatives, noting a number of people have not yet had the opportunity to take time off over the summer.

Report of the Chancellor

Sr. Dean Institutional Research, Planning and Effectiveness Tarman provided a diversity and demographic update.

Student data shows the following:

- Race and Ethnicity
 - GCCCD students are more diverse than the adult population within District boundaries and San Diego County
 - GCCCD students are becoming more diverse, particularly among Latinos
 - GCCCD students are more diverse than GCCCD employees
- Age
 - Recent enrollment trends reveal a younger student base
 - The bulk of this trend can be attributed to changes in student enrollments at Cuyamaca College

Employee data shows the following:

- Race and Ethnicity
 - GCCCD employees are less diverse than the adult population within District boundaries and San Diego County, as well as adult employees working in San Diego County
 - District Services employees are more diverse than employees at the colleges; however, this is primarily due to the ethnic composition of faculty members
 - Applicant pools are typically more diverse than the hiring pools, which can be partially explained by comparing job categories and applicant pool size
- Gender
 - Steady pattern where female employees are overrepresented

Chancellor Miles thanked everyone for their hard work over the summer. She said the decision regarding changes in law enforcement and parking services is a difficult recommendation to make, not done lightly as it affects all employees and students. She thanked members of the Police and Public Safety Transition Taskforce.

President Cooke reported that in the *Community College Week* magazine Grossmont College ranked in the "Top 100" in three categories; alumni Sean O'Sullivan was promoted from Triple-A farm team pitcher to San Diego Padres pitcher; and that Mary Carouba, co-author of *Women at Ground Zero: Stories of Courage and Compassion* will be the featured speaker at the all-staff convocation.

Minutes

Approved 6/11/13, spc
and 6/18/13 reg minutes

Rpts of the Board

Rosinski

Hernandez

Board President Rpt

Garrett

Report of Chancellor

Diversity and
demographic update by
Christopher Tarman

Miles

Cooke

President Zacovic reported on student and instructor participation and awards received at the San Diego County Art Fair; instructor and student participation at the Third Annual World Refugee Day; the 2013/2014 First-Year Experience event; and the 2013 Sustainability Strategic Plan.

Zacovic

Vice Chancellor Rearic reported on the District's final FTES report; notification by the State of a potential \$4M revenue cut due to statewide shortfalls; Gafcon officially began oversight of *Proposition V* bond management on June 1; the San Diego County Grand Jury report and District's response (docket item 201); the meeting with bond rating agencies Moody's Investor Services and Standard & Poor's Rating Service to secure required bond ratings for *Proposition V*; and recent drills on campus coordinated by the San Diego County Sheriff's Department to sharpen response to emergency situations.

Rearic

Interim Vice Chancellor Human Resources Corcoran reported Human Resources has been busy with recruitments on 23 active positions, classification reviews, creation of the Human Resources Plan, and work being done by the Salary Equity Taskforce.

Corcoran

The Presidents' and Vice Chancellor Reports were distributed.

Pres/VC Rpts

Adoption of Consent Calendar

On motion of Members Hiel/Barr, with a unanimous vote of 4-0 (Justeson absent), the Board approved the Consent Calendar, which included:

Adoption of Consent Calendar

Operations

Operations

District Response to the 2012/2013 Grand Jury Report Entitled "School District Dilemma—Bonds or Bondage?"—Approved the Grossmont-Cuyamaca Community College District response to the findings and recommendations contained in the 2012/2013 Grand Jury report entitled "School District Dilemma—Bonds or Bondage?," as recommended by the Chancellor. Please refer to item 201 attached to the docket and made a part of these minutes.

District Response to the 2012/2013 Grand Jury Report Entitled "School District Dilemma—Bonds or Bondage?"

Citizens' Bond Oversight Committee—Authorized the appointment of Cuyamaca College student Nathan O'Hare to fill a vacancy on the Citizens' Bond Oversight Committee, as recommended by the Chancellor. Please refer to item 202 attached to the docket and made a part of these minutes.

Citizens' Bond Oversight Committee

Board Policies Update—Adopted revisions to board policies BP 2725 Board Member Compensation, BP 3410 Nondiscrimination, BP 3905 Political Activity, BP 5700 Athletics, and BP 7333 Bloodborne Pathogen Exposure Control, as recommended by the Chancellor. Please refer to item 203 attached to the docket and made a part of these minutes.

Board Policies Update

Budget and Finance

Budget and Finance

Budget Status and Requested Changes—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. Please refer to item 301 attached to the docket and made a part of these minutes.

Budget Status and Requested Changes

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. Please refer to item 302 attached to the docket and made a part of these minutes.

Budget Revisions

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of April 2013, and granted authority to execute appropriate documents. Please refer to item 303 attached to the docket and made a part of these minutes.

Purchase Orders and Warrants

Resolution 14-001 California Department of Education General Child Care Grant, Grossmont College and Cuyamaca College Child Development Centers—Adopted Resolution 14-001 California Department of Education General Child Care Grant, Grossmont College and Cuyamaca College Child Development Centers, certifying approval to enter into a Child Development Contract with the California Department of Education for the purpose of providing child care and development services at the Grossmont College and Cuyamaca College Child Care Centers, and authorizing designated personnel to sign contract documents for fiscal year 2013-2014, as

Resolution 14-001 California Department of Education General Child Care Grant, Grossmont College and Cuyamaca College Child Development Centers

recommended by the Chancellor. Please refer to item 305 attached to the docket and made a part of these minutes.

Resolution 14-002 California Department of Education State Preschool Program Grant, Grossmont College and Cuyamaca College Child Development Centers—

Adopted Resolution 14-002 California Department of Education State Preschool Program Grant, Grossmont College and Cuyamaca College Child Development Centers, certifying approval to enter into a Child Development Contract with the California Department of Education for the purpose of providing child care and development services at the Grossmont College and Cuyamaca College Child Care Centers, and authorizing designated personnel to sign contract documents for fiscal year 2013-2014, as recommended by the Chancellor. Please refer to item 306 attached to the docket and made a part of these minutes.

Resolution 14-002
California Department
of Education State
Preschool Program
Grant, Grossmont
College and Cuyamaca
College Child
Development Centers

Resolution 14-003 Eligibility Renewal Application, State and Federal Surplus Property Program—

Adopted Resolution 14-003 Eligibility Renewal Application, State and Federal Surplus Property Program, appointing Sue Rearic, Vice Chancellor-Business Services, and Linda Bertolucci, Director-Purchasing and Contracts, to be the District's authorized representatives to acquire federal surplus property from the California State Agency for Surplus Property, as recommended by the Chancellor. Please refer to item 307 attached to the docket and made a part of these minutes.

Resolution 14-003
Eligibility Renewal
Application, State and
Federal Surplus
Property Program

Annual Declaration of Surplus Property—Granted authority to the Chancellor to declare personal property as surplus to the needs of the District, and authorized the Chancellor to dispose of personal property by donation to another public institution, trade-in on purchase of new property, sealed bid sale, public auction, private sale, or in the local sanitary landfill. Please refer to item 308 attached to the docket and made a part of these minutes.

Annual Declaration of
Surplus Property

Annual Labor Compliance Report—Approved the Annual Labor Compliance Report required by the Director of the Department of Industrial Relations, as recommended by the Chancellor. Please refer to item 309 attached to the docket and made a part of these minutes.

Annual Labor
Compliance Report

Public Works Projects

Public Works Projects

Cuyamaca College HVAC Upgrade for Science and Mathematics; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for B12.013 Cuyamaca College HVAC Upgrade for Science and Mathematics, with KX2 Holdings Building Technologies Group, LP dba Climatec Building Technologies Group; and b) Release retention as allowed in the contract documents. Please refer to item 401 attached to the docket and made a part of these minutes.

CC HVAC Upgrade for
Science and
Mathematics; Notice of
Completion and
Release of Retention

Grossmont College Building 60 HVAC Upgrades; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B13.009 Grossmont College Building 60 HVAC Upgrades, to Kinsman Construction, the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 402 attached to the docket and made a part of these minutes.

GC Building 60 HVAC
Upgrades; Ratification
of Award

Grossmont College Ceramics Yard Upgrades; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B12.024 Grossmont College Ceramics Yard Upgrades, to Kinsman Construction, the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 403 attached to the docket and made a part of these minutes.

GC Ceramics Yard
Upgrades; Ratification
of Award

Districtwide Rubbish Removal Services; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B12.016 Districtwide Rubbish Removal Services, to EDCO Disposal Corporation and USA Waste of California, dba Waste Management of El Cajon, the lowest responsive bidders meeting all terms, conditions, and specifications. Please refer to item 404 attached to the docket and made a part of these minutes.

Districtwide Rubbish
Removal Services;
Ratification of Award

Personnel

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of June 18, 2013, through July 22, 2013. Please refer to item 501 attached to the docket and made a part of these minutes.

Personnel Actions

Short-Term Hourly Assignments—Approved short-term temporary, non-academic assignments, and certified ending dates, as recommended by the Chancellor. Please refer

Short-Term Hourly
Assignments

to item 502 attached to the docket and made a part of these minutes.

Information

Administrative Procedures Update—Revised administrative procedures AP 3410 Nondiscrimination and AP 7120 Recruitment and Selection. Please refer to item 651 attached to the docket and made a part of these minutes.

Items Pulled from Consent Calendar

Ratification of Signatures on Agreements *pulled by Trustee Garrett* for public comment. Public Safety Officer Hector Schlemmer stated recommendations in a 2010 consultant's report remained unaddressed, including the purchase of Lexipole; that funding needed to hire the Sheriff's Department could be invested in the current department; and that campus law enforcement requires a unique officer. Public Safety Officer Ryan Montalvan asked the District to extend negotiations; use the money to fund the current department; commented on specialized training needed by officers for campus law enforcement; and the assessment by San Diego County Sheriff's Department personnel being a conflict of interest. Associated Students Grossmont College President Esau Cortez spoke against the contract because of a lack of transparency and student involvement regarding forums held over the summer and requested the decision be postponed. Student Trustee Marcus also expressed concern that the change was occurring quickly, but noted that she respects how complex the matter must be. Chancellor Miles stated the District had been working on the matter for more than three years and that the Public Safety Department needs many improvements, including preparedness, liability, and personnel issues, which cannot be made public. She said the screening committees will ensure deputies selected fit in with our culture and who we are as a college campus. Trustee Rosinski said the Board does not take the decision lightly and has weighed it carefully. Trustee Barr said the Board has been looking at avenues for improvement since 2010, and that the decision did not come overnight or over the summer. He said the decision is not from any other source and is not financial. Board members are concerned with providing the safest environment possible for employees and students. Board President Garrett said he has been concerned for a number of years and has been asking for reviews of the District's safety services. Three assessment reports have been done and the Board must now act. Following discussion, on motion of Members Barr/Hiel, with a unanimous vote of 4-0 (Justeson absent), the Board ratified the action. Please refer to item 304 attached to the docket and made a part of these minutes.

Staff Communication

Cuyamaca College Academic Senate President Alicia Munoz and Fraternal Order of Police representative Mark Rensink provided staff reports or comments.

Adjournment

Board President Garrett adjourned the meeting at 7:55 p.m.

Information

Administrative
Procedures Update

Items Pulled

Ratification of
Signatures on
Agreements, ratified

Staff Reports

Adjournment

Respectfully submitted,

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Jennifer J. Danks
Recording Secretary

**Approved by the Governing Board
August 20, 2013**

Bill Garrett
Board President