



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, June 18, 2013**

At 4:00 p.m. Governing Board Members gathered in the Grossmont College Griffin Gate to begin a tour of the Disabled Student Programs and Services, Extended Opportunity Programs and Services, Health Services, and Career Center. Following the tour, at approximately 4:30 p.m., Governing Board Members returned to the Griffin Gate for a discussion regarding the Early Admission Opportunity program. This meeting continues the *Conversations about Student Success* series advancing GCCCD's Student Success and Completion Initiative.

The regular meeting of the Governing Board for the Grossmont-Cuyamaca Community College District began at 5:15 p.m. in the Grossmont College Griffin Gate, Room 60-180 at 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Barr, Garrett, Hiel, Justeson, and Rosinski; and Student Trustees Hernandez and Marcus

Members Absent: None

Others Present: Chancellor Miles, Vice Chancellors Corcoran and Rearic, Presidents Cooke and Zacovic, District and college administrators, members of the faculty, staff, students, District legal counsel Timothy K. Garfield, and interested citizens.

Call to Order

Board President Garrett called the meeting to order at 5:15 p.m.

Adjourn to Closed Session

Board President Garrett adjourned the open session at 5:15 p.m., and the Board met in closed session until approximately 6:23 p.m., in the Associated Students of Grossmont College Board Room pursuant to Government Code Section 54956.9(b) to confer with legal counsel regarding significant exposure to one potential litigation case; Section 54957 for discipline/dismissal/release of employees and Chancellor performance evaluation; and Section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), Fraternal Order of Police CCD POA Lodge 56 (FOP), and confidential administrators and staff.

Reconvene in Open Session

Board President Garrett reconvened the open session at 6:34 p.m.

Announcement of Closed Session Action(s)

Board President Garrett announced the Board gave direction to the Chancellor to negotiate with Administrators Association, California School Employees Association, Chapter 707, and Fraternal Order of Police CCD POA Lodge 56 concerning the potential impacts and effects of moving police services to the San Diego County Sheriff's Department.

Public Presentations

There were none.

Changes to Docket of Business

Chancellor Miles announced revisions to docket item 501A Personnel Actions were made and distributed.

Call to Order

Closed Session

Open Session

**Closed Session
Announcements**

Public Presentation

Changes to Docket

Docket Item 501

Approval of Minutes

On motion of Members Rosinski/Barr, with a unanimous vote of 5-0, the Board approved the May 21, 2013, regular, and the May 21, 2013, special workshop meeting minutes as presented.

Reports of Governing Board Members

Board Members praised both commencement ceremonies and the numerous graduation and celebratory events. Congratulations and welcomes were extended to new student trustees Elsa Hernandez and Peg Marcus.

Trustee Rosinski attended the Nursing Pinning ceremony.

Trustee Barr attended the Grossmont College Middle College High School Graduation ceremony and reported the Grossmont College Theater Department fundraising event reached its \$30,000 goal to fund a program for high school students and Grossmont Theater Arts students next summer.

Trustee Hiel expressed appreciation for the District's Student Services, Extended Opportunity Programs & Services, Disabled Student Programs Services, and Career Center and for the pre-meeting tour.

Grossmont College Student Trustee Marcus extended thanks to students for the opportunity to serve on the Board and stated she looks forward to being united with Associated Student Government Cuyamaca College on finding ways to better serve students.

Cuyamaca College Student Trustee Hernandez thanked outgoing student trustee Mohammed Alyasini for his inspiration in student government and reported on student events.

Report of the Board President

Board President Garrett administered the oath of office to 2013/2014 student trustees Elsa Hernandez, Cuyamaca College, and Peg Marcus, Grossmont College.

Board President Garrett reported that at a recent San Diego and Imperial Counties Community Colleges Association (SDICCCA) meeting, he highlighted the District's high school outreach programs and thanked both colleges for moving our student success initiatives agenda forward.

Report of the Chancellor

Bond Funding Presentation: Attorney David Casnocha of the law firm of Stradling Yocca Carlson & Rauth and Rod Carter, representing the underwriting team of RBC Capital Markets, De La Rosa & Co. and Piper Jaffray & Co., provided a summary on issuing the bonds. The first series of bonds will be current interest bonds only. When the bonds are sold, the funds will be held in the County of San Diego treasury and invested by the County Treasurer per county policy; the District will withdraw the money as needed on a project-by-project basis over the next three years.

Trustee Rosinski asked if the Governing Board would be apprised if a Capital Appreciation Bond sale was proposed; Casnocha said all details would be brought to the Board's attention and voted on as part of the authorization for each bond series.

If the District's debt service can meet a minimum threshold, be refinanced and reduced, it will be pursued. All savings would be returned to taxpayers. Casnocha said this will be done only if a minimum economic benefit is met.

Distance Education Report: Trustees reviewed the District's Distance Education efforts in a report presented by Christopher Tarman, Senior Dean for Research, Planning and Institutional Effectiveness, and Kerry Kilber Rebman, Grossmont College Dean of Learning and Resource Technology. Enrollment trends at both campuses are slightly down from their highest point, but are picking up. The profile of students in online courses mirrors statewide averages, with more women than men enrolled, and more students 25 and older. Online courses have more withdrawals than regular courses. Tarman said online students

Minutes

5/21/13, reg, 5/21/13
spc, min approved

Rpts of Trustees

Rosinski

Barr

Hiel

Marcus

Hernandez

Board President Rpt

Oath of Office
Hernandez, Marcus

Garrett

Chancellor's Rpt

Bond funding
presentation by David
Casnocha and Rod
Carter

Distance Education
report by Christopher
Tarman

do not always understand the commitment expected of them. Success rates are similar to regular courses when withdrawals are not considered. The gap in the success rate between online courses and regular courses is about 10 percent and has been steady. Rebman said activities to address achievement gaps include regular effective contact between instructors and students; proper faculty preparation and support; help from the GCCCD Online Success Website; ongoing training; and student preparation tools. Rebman said the District is the first California community college to subscribe to the "Quality Matters" pilot program, a faculty-driven, peer-review process aimed at improving online courses.

Trustee Hiel observed that certain student populations are well served by distance education, and the District needs to focus on retention and success rates. Hiel said he reviewed the online success quiz for students and complimented its effectiveness. Chancellor Miles said distance education will continue to grow, and applauded the colleges' efforts to improve online learning success.

Chancellor Miles thanked the Board for its support regarding the recommendation to consider changes in the District's public safety contracts. She said there will be discussions with labor leaders and a presentation at the July Board meeting. She reported the recommendations were a result of comprehensive assessments conducted by the District insurance carrier, former Interim District Police Chief Cliff Diamond and the San Diego County Sheriff's Department, noting the recommendations is in no way a reflection on the individuals currently working in the District's Public Safety Department. Miles said job protection for those employees is a priority and pledged to provide more details in upcoming reports.

Miles

Chancellor Miles recognized the work of Rearic on the contract for *Proposition V* management services with Gafcon, Inc., and commended improvements in the contract, including the use of technology in terms of reporting and accountability.

Chancellor Miles reported the recent East County Chamber of Commerce *First Friday Breakfast* meeting at Grossmont College was attended by Congresswoman Susan Davis and Supervisor Dianne Jacob, and thanked Trustee Hiel for his participation.

President Cooke reported that 450 students earned associate degrees and that a total of 2,159 degrees and certificates were awarded at commencement for academic year 2012/2013; former broadcaster and traffic reporter Monica Zech provided the keynote speech to the Office Professional Training graduates; and said Grossmont Instructor Beth Smith becomes the statewide Academic Senate President on July 1.

Cooke

President Zacovic reported that 620 associate degrees and 210 certificates were awarded at commencement, and that the keynote speaker was Alex Montoya, manager of Latino Affairs with the San Diego Padres. He also reported the Associated Student Government sponsored the Kudapaw Carnival; and acknowledged the hard work of Interim Vice President of Instruction Danene Brown, who is leaving for a new position at Mesa College.

Zacovic

Vice Chancellor of Business Services Rearic stated the Board agenda includes contract renewals for two long-time contractors: Gafcon, Inc., to manage the *Proposition V* construction program; and the Strata Information Group for technology management services. She said Senior Director of Facilities Planning and Maintenance Dale Switzer has developed five-year plans for both campuses that include proposals for buildings that will allow the District to secure state funds to augment *Proposition V* funding. Governing Board members will receive an overview report at next month's Board meeting.

Rearic

Interim Vice Chancellor of Human Resources Corcoran recognized the 12 individuals who have retired from the District this fiscal year: David Arredondo, Jeanine Carson, Joann Cooper, Sheridan DeWolf, Connie Elder, Patrick Garity, Linda Greer, Linda Mitchell, Alba Orr, Jeannette Sandu, Ann Sharp, and Maurice Watkins. He said there will be numerous recruitments in the fall, and that the Human Resources Department will be working on streamlining processes to lessen the burden on hiring committees.

Corcoran

Corcoran reported the District received a hearing officer's ruling that upheld the decision of the Governing Board to terminate an employee last November.

The Presidents' Reports were distributed.

Pres Rpts

Adoption of Consent Calendar

On the motion of Members Hiel/Justeson, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

Operations

Board Policies Update—Adopted new board policy BP 5031 Instructional Materials Fees, and revisions to board policy BP 7230 Classified Employees, as recommended by the Chancellor. Refer to item 201 attached to the docket and made a part of these minutes.

Budget and Finance

Budget Status and Requested Changes—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. Refer to item 301 attached to the docket and made a part of these minutes.

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. Refer to item 302 attached to the docket and made a part of these minutes.

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of June 2013, and granted authority to execute appropriate documents. Refer to item 303 attached to the docket and made a part of these minutes.

Resolution 13-018 Issuance of General Obligation Bonds—Adopted Resolution 13-018 Issuance of General Obligation Bonds, authorizing the issuance of Grossmont-Cuyamaca Community College District, San Diego County, California, General Obligation Bonds, Election of 2012, Series 2013A, as recommended by the Chancellor. Refer to item 306 attached to the docket and made a part of these minutes.

Resolution 13-019 Issuance of General Obligation Refunding Bonds—Adopted Resolution 13-019 Issuance of General Obligation Refunding Bonds, authorizing the issuance of Grossmont-Cuyamaca Community College District, San Diego County, 2013 General Obligation Refunding Bonds, as recommended by the Chancellor. Refer to item 307 attached to the docket and made a part of these minutes.

Public Works Projects

District Five-Year Construction Plan 2015/16–2019/20—Granted authority to the Chancellor to submit the Grossmont-Cuyamaca Community College District Five-Year Construction Plan 2015/16–2019/20 to the State Chancellor's Office. Refer to item 401 attached to the docket and made a part of these minutes.

Grossmont College 500 Complex Upgrades Phase II; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B13.007 Grossmont College 500 Complex Upgrades Phase II, to Diamond Pacific Construction, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. Refer to item 402 attached to the docket and made a part of these minutes.

Cuyamaca College Interior Campus Marquee Project; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B12.015 Cuyamaca College Interior Campus Marquee Project, to Handy Industrial Co., the lowest responsive bidder meeting all terms, conditions, and specifications. Refer to item 403 attached to the docket and made a part of these minutes.

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of May 21, 2013, through June 17, 2013. Refer to item 501 attached to the docket and made a part of these minutes.

Short-Term Hourly Assignments—Approved short-term temporary, non-academic assignments, and certified ending dates, as recommended by the Chancellor. Refer to item 502 attached to the docket and made a part of these minutes.

Adoption of Consent Calendar

Operations

Board Policies Update

Budget and Finance

Budget Status and Requested Changes

Budget Revisions

Purchase Orders and Warrants

Resolution 13-018
Issuance of General
Obligation Bonds

Resolution 13-019
Issuance of General
Obligation Refunding
Bonds

Public Works Projs

District Five-Year
Construction Plan
2015/16–2019/20

GC 500 Complex
Upgrades Phase II;
Ratification of Award

CC Interior Campus
Marquee Project;
Ratification of Award

Personnel

Personnel Actions

Short-Term Hourly
Assignments

Information

Administrative Procedures Update—New and revised administrative procedures AP 5031 Instructional Materials Fees, AP 7100 Commitment to Diversity, AP 7120 Recruitment and Selection, and AP 7270 Student Workers. Refer to item 651 attached to the docket and made a part of these minutes.

District Investment Plan—Grossmont-Cuyamaca Community College District Investment Plan. Refer to item 652 attached to the docket and made a part of these minutes.

Items Pulled from Consent Calendar for Discussion

Ratification of Signatures on Agreements *pulled by Trustee Rosinski* regarding concerns raised about the award of a contract to the Strata Information Group for professional management, consulting services, and assistance in the management of the Information Systems Department. Vice Chancellor of Business Services Rearic said that many of the questions came from individuals not fully informed about ongoing District technology issues, such as complex changes in the payroll system that would make the District's payroll system independent from the County Office of Education. Garrett requested a report to the Board on the results of the next District Services survey. Chancellor Cindy Miles said information technology is an area she has given a lot of attention since she arrived at the District, explained reasons for misplaced frustration with service; and said she was pleased with the increased accountability in the contract with Strata Information Group. On motion of Members Rosinski/Barr, with a unanimous vote of 5-0, the item was ratified. Refer to item 304 attached to the docket and made a part of these minutes.

2013-2014 Tentative Budget *pulled by Trustee Garrett* to express appreciation for efforts made to develop the District's tentative budget in compliance with the rules and regulations of the State of California. Trustee Justeson thanked staff for presenting a clear overview of the tentative budget that was easy to understand. On motion of Members Garrett/Hiel, with a unanimous vote of 5-0, the item was approved and passed. Refer to item 305 attached to the docket and made a part of these minutes.

Staff Communication

Fraternal Order of Police CCD POA Lodge 56 representative Mark Rensink, California School Employees Association, Chapter 707, representative Jennifer Curtis, and Grossmont College Academic Senate representative Jeff Lehman presented staff reports or comments.

Adjournment

Board President Garrett adjourned the meeting at 8:24 p.m.

Information

Administrative
Procedures Update

District Investment
Plan

Items Pulled

Ratification
Signatures on
Agreements, ratified

2013-2014 Tentative
Budget, approved

Staff Reports

Adjournment

Respectfully submitted,

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Jennifer Danks
Recording Secretary

**Approved by the Governing Board
July 23, 2013**

Bill Garrett
Board President