



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, May 21, 2013**

Board members gathered at 4:00 p.m. in the Cuyamaca College Student Center for a presentation and discussion regarding the Grossmont and Cuyamaca Colleges' Institutional Self-Evaluation Reports and preparation for reaffirmation of accreditation. See separate minutes.

The regular meeting of the Governing Board for the Grossmont-Cuyamaca Community College District began at 5:03 p.m. in the Cuyamaca College Student Center at 900 Rancho San Diego Parkway, El Cajon, California.

Members Present: Trustees Barr, Garrett, Hiel, Justeson, and Rosinski; and Student Trustees Alyasini and Elliot

Members Absent: None

Others Present: Chancellor Miles, Vice Chancellors Rearic and Corcoran, Presidents Cooke and Zacovic, college administrators, members of the staff, students, District legal counsel Timothy Garfield, and interested citizens.

Call to Order

Board President Garrett called the meeting to order at 5:03 p.m.

Public Presentations

There were none.

Adjourn to Closed Session

Board President Garrett adjourned the open session at 5:03 p.m., and the Board met in closed session until approximately 6:27 p.m., in the Cuyamaca College Student Center Meeting Room 3 (I-209), pursuant to Government Code Section 54957 for discipline/ dismissal/release of public employees and Chancellor performance evaluation; and Section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), Fraternal Order of Police CCD POA Lodge 56 (FOP), and confidential administrators and staff.

Reconvene in Open Session

Board President Garrett reconvened the open session at 6:35 p.m.

Announcement of Closed Session Action(s)

Board President Garrett announced there were no actions taken in closed session.

Public Presentations

Outgoing Associated Student Government Cuyamaca College President Ariel Satele introduced the new 2013/14 leadership: Student Trustee Elsa Michelle Hernandez, President Jaclyn Marlow, Secretary Jocelyn Estrada, Treasurer Ahrianna Gomez, and Senator Taylor Payne-Florence.

Changes to Docket of Business

Chancellor Miles announced there were no changes to the docket of business.

Approval of Minutes

On motion of Members Hiel/Barr, with a vote of 5-0, the Board approved the April 16, 2013, regular, meeting minutes and addendum as presented.

Call to Order

Public Presentations

Closed Session

Open Session

**Closed Session
Announcements**

Public Presentations

Changes to Docket

No changes

Minutes

Approved 4/16/13 reg minutes

Reports of the Governing Board

Trustees thanked and expressed appreciation for the hours of good work put in by hundreds of people throughout the District on the accreditation process and draft self-evaluation reports; and to outgoing student trustees Alyasini and Elliot for their service on the Board and to the students.

Trustee Barr attended the American Federation of Teachers Guild Retirees Brunch, Grossmont College Culinary Arts dinner, Hyde Art Gallery Student Exhibition, and student play, *An Ordinary Day*.

Trustee Rosinski attended the American Federation of Teachers Guild Retirees Brunch.

Trustee Hiel attended the California League of Women Voters Networking Luncheon and found it motivating.

Cuyamaca College Student Trustee Alyasini thanked the Board and Associated Student Government for their leadership and working with him. He will be attending the University of California San Diego. He introduced his successor, Student Trustee-elect Elsa Michelle Hernandez.

Grossmont College Student Trustee Elliot said she was proud to have been a member of the Board and will be graduating and attending the ASL Interpreting program at Mesa College. She introduced her successor, Student Trustee-elect Peg Marcus.

Report of the Board President

Board President Garrett honored outgoing student trustees Alyasini and Elliot with *Certificates of Appreciation* and commended Alyasini for his local service to students and Elliot for her statewide activities on behalf of students.

Board President Garrett attended the Veterans Students Graduation, the Colleges' Transfer Achievement Celebrations, Grossmont College Students of Note Ceremony, Cuyamaca College Scholarship Awards/Recognition Ceremony, Grossmont College Concert Band Concert, student play *One Ordinary Day*, and the Friends of Music Gala.

Report of the Chancellor

Classified Senate President-elect Avelina Mitchell, Interim Vice President for Instruction Danene Brown, and Cuyamaca College Child Development Center Assistant, Sr. Suzanne Davies joined Chancellor Miles to present a joint first quarter 2013 Chancellor/Classified Senate Award, including a plaque and Barnes & Noble gift card to Instructional Media Services Coordinator Cyndy Bourget and Cuyamaca College Child Development Center Director Linda Haar.

Sr. Dean Institutional Research, Planning and Effectiveness Tarman provided a report on the Student Success Scorecard 2013 noting changes to the way student success data is being measured and assessed, and highlighted the following:

- GCCCD Student Success Framework—GCCCD Student Success Committee formed and will adopt the changes to data and assessment, and coordinate efforts between the colleges. The Student Success Framework will include existing key performance indicators from strategic plans, ACCJC standards, and Student Success Scorecard metrics.
- Scorecard Student Cohorts—the new changes affect the measurement of completion rate, persistence rate, 30-plus units rate, CTE completion rate, and remedial English, Math and ESL progress rates.
- Completion Rates—first time student cohorts are progressing at the statewide average.
- Completion Rates—categories for transfer prepared only, transfer only, and degree or certificate only, showed a drop of 7.6 percent in transfer prepared only students.
- Preparation Rates—reflect GCCCD students are about 9 percent below the statewide average.
- Completion Rates by Preparation—in college level classes, GCCCD students are about 20 percent higher than unprepared students.

Rpts of the Board

Barr

Rosinski

Hiel

Alyasini

Elliot

Board President Rpt

Certs of Appreciation to Alyasini and Elliot

Garrett

Report of Chancellor

CCSA Award to Cyndy Bourget and Linda Haar

Student Success Scorecard: ARCC Rpt

- Remedial Progress Rates—reflects a positive upward trend. In Math, the data reflects GCCCD students are in the top 25 percent statewide.
- Summary—across the seven data points, Cuyamaca College scored at or above the statewide average on six out of the seven categories, and Grossmont College was at or above the statewide average across all seven metrics. The six year trends show Cuyamaca College either improved or remained stable on six out of the seven measures, and Grossmont College improved or remained stable on five out of the seven metrics.

Tarman and Members of the Board discussed the Scorecard findings, including the following items:

- Whether there is an analysis to see how much different the data would read if the metric measure were 4, 5, or 6 years.
- Whether we look at the students' educational intent or goal to complete verses the joy of taking courses.
- Student preparation rates raise the question of how are we going to work with our K-12 schools, as it is the biggest factor that will impact our completion rates in the long run.
- The completion rate of unprepared students at GCCCD is significantly above the statewide average. The remedial Math courses at both colleges have found ways to ensure students are successful in Math.
- The data in the achievement gaps shows that in prepared verses unprepared students, the difference in completion rates is accentuated when you look at minority groups; and at Cuyamaca, activities supporting African American students is off the chart, surpassing what we see in both the Caucasian and Hispanic groups
- The data is not only about what are we doing right, but also about what we are doing better.

Chancellor Miles extended congratulations to Communications and Public Information Director Anne Krueger and Public Information Assistant Della Elliott upon announcing the Community College Public Relations Organization (CCPRO) awarded honors to the District, Grossmont and Cuyamaca Colleges in the following categories:

Miles

- 1st place for the GCCCD news release about the news conference held by the region's community college leaders at San Diego City College to focus on the governor's tax plan to increase education funding.
- 2nd place to Grossmont College for its 2011/12 catalog.
- Tie for 3rd place in feature writing to GCCCD for releases about a Grossmont College ceramics tech's efforts helping students and a Cuyamaca College track coach who served as a race-walking coach in the 2012 Olympics.
- 3rd place to GCCCD for a media success story chronicling its information efforts on behalf of *Proposition V*, the local construction bond measure.

Chancellor Miles expressed thanks to Governor Jerry Brown for the tentative budget supporting community colleges, noting that performance funding is anticipated as part of the Governor's 2014/2015 budget proposal as accountability concerns increase. She congratulated and recognized Classified staff. She thanked California School Employees Association, Chapter 707, (CSEA) President Rocky Rose and past-president Cheryl Houston for their work with the Classified Staff Taskforce.

President Cooke reported Grossmont is awarding 2,159 degrees and certificates, 529 more than awarded in 2012; the Students of Note Ceremony honored 17 students. At the College Recognition Ceremony Gary Jacobson was honored as Distinguished Faculty Member; Vice President of Administrative Services Tim Flood, received the President's Leadership Award, and Tate Hurvitz received the Innovator of the Year Award.

Cooke

President Zacovic reported that 750 high school students attended the Friday FastTrack event; students from the Music Industry class produced the successful Coyote Music Festival with over 350 people attending and more vendor participation than previous years; and emerging student leaders attended the California Community College Student Senate General Assembly.

Zacovic

Vice Chancellor Rearic reported the Governor's May Revise shows positive numbers in the tentative budget with \$226M in additional funding coming to community colleges and the first cost of living adjustment funding in five years. She said the funds do not restore the District to full funding, and costs continue to increase. The Tentative Budget Workshop is scheduled for June 11, 2013, at 3:30 PM at Grossmont College Griffin Gate. She also reported on the website improvement project, certification of the *Proposition V* election results and obtaining the Board's authorization to issue bonds. Rearic said cost estimates are being done on all Facilities Master Plan components.

Rearic

Interim Vice Chancellor Human Resources Corcoran reported the District reached an agreement with CSEA regarding hourly workers and that a Memorandum of Understanding has been ratified by the membership. He thanked CSEA President Rocky Rose, the Academic Senates and District Executive Council members for feedback on the student workers policy, which will be implemented in the fall.

Corcoran

The Presidents' Reports were distributed.

Pres/VC Rpts

Adoption of Consent Calendar

On motion of Members Justeson/Barr, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

Adoption of Consent Calendar

Operations

Operations

Resolution 13-017 Certifying *Proposition V* Election Results—Adopted Resolution 13-017 Certifying to the Board of Supervisors of San Diego County all proceedings in the November 6, 2012, General Obligation Bond election, as recommended by the Chancellor; and authorized the Chancellor to convey the resolution to interested parties, including the Board of Supervisors of San Diego County. Please refer to item 201 attached to the docket and made a part of these minutes.

Resolution 13-017
Certifying *Proposition V*
Election Results

Citizens' Bond Oversight Committee Revised Bylaws—Approved the revised Bylaws of the Citizens' Bond Oversight Committee, as recommended by the Chancellor. Please refer to item 202 attached to the docket and made a part of these minutes.

CBOC Revised Bylaws

Budget and Finance

Budget and Finance

Budget Status and Requested Changes—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. Please refer to item 301 attached to the docket and made a part of these minutes.

Budget Status and
Requested Changes

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. Please refer to item 302 attached to the docket and made a part of these minutes.

Budget Revisions

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of April 2013, and granted authority to execute appropriate documents. Please refer to item 303 attached to the docket and made a part of these minutes.

Purchase Orders and
Warrants

Ratification of Signatures on Agreements—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. Please refer to item 304 attached to the docket and made a part of these minutes.

Ratification of
Signatures on
Agreements

Donations—Ratified the action of the Chancellor in accepting, budgeting, and spending, as appropriate, donations to the Grossmont-Cuyamaca Community College District. Please refer to item 305 attached to the docket and made a part of these minutes.

Donations

Resolutions 13-014, 13-015, and 13-016 Authorizing Designated Agents—Adopted the following resolutions to be effective July 1, 2013, through June 30, 2014: a) Resolution 13-014 Designating Authorized Agent to Receive Mail and Pick Up Warrants at the County Office of Education; b) Resolution 13-015 Designating Authorized Agent to Sign Payroll

Resolutions 13-014, 13-
015, and 13-016
Authorizing Designated
Agents

Payment Order; and c) Resolution 13-016 Designating Authorized Agent to Sign School Orders (Commercial Warrants), as recommended by the Chancellor. Please refer to item 306 attached to the docket and made a part of these minutes.

Destruction of Records—Granted authority to conduct destruction of Class 3— Disposable records during the 2013-2014 fiscal year, as recommended by the Chancellor. Please refer to item 307 attached to the docket and made a part of these minutes.

End-of-Year Intra-Budget Transfers by the District—Granted authority to the Chancellor to effect intra-budget transfers necessary for closing the District’s fiscal year ending June 30, 2013, subject to ratification by the Governing Board. Please refer to item 308 attached to the docket and made a part of these minutes.

Authorization to Sign Contracts and Purchase Orders—Granted authority to Cindy L. Miles, Chancellor; Sue Rearic, Vice Chancellor Business Services; and Linda Bertolucci, Senior Director, Purchasing and Contracts, to sign contracts and purchase orders on behalf of the District, as recommended by the Chancellor. Please refer to item 309 attached to the docket and made a part of these minutes.

Education Protection Account Expenditure Report—Approved an expenditure report for the *Proposition 30* Education Protection Account, as recommended by the Chancellor. Please refer to item 310 attached to the docket and made a part of these minutes.

Grossmont and Cuyamaca Colleges Course, Certificate, and Degree Changes for 2013-2014—Approved Grossmont College and Cuyamaca College course, certificate, and degree changes as recommended by the Chancellor, and authorized publishing in the 2013-2014 Grossmont College and Cuyamaca College catalogs. Please refer to item 311 attached to the docket and made a part of these minutes.

Public Works Projects

Grossmont College 500 Complex Upgrades; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Bid B12.022 Grossmont College 500 Complex Upgrades, with M.A. Stevens Construction, Inc.; and b) Release retention as allowed in the contract documents. Please refer to item 401 attached to the docket and made a part of these minutes.

Grossmont College Ceramics Yard Upgrade; Permission to Award—Granted authority to the Chancellor to: a) Award Bid B12.024 Grossmont College Ceramics Yard Upgrade, to the lowest responsive bidder meeting all terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Please refer to item 402 attached to the docket and made a part of these minutes.

Grossmont College Exit Doors in Buildings 51 and 53; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Bid B12.007 Grossmont College Exit Doors in Buildings 51 and 53, with APR Construction, Inc.; and b) Release retention as allowed in the contract documents. Please refer to item 403 attached to the docket and made a part of these minutes.

Grossmont College Science Building Fume Hood; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B13.005 Grossmont College Science Building Fume Hood, to Choctaw Construction Company, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 404 attached to the docket and made a part of these minutes.

Grossmont College Standby Power; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Bid B12.021 Grossmont College Standby Power, with EC Constructors, Inc.; and b) Release retention as allowed in the contract documents. Please refer to item 405 attached to the docket and made a part of these minutes.

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of April 16, 2013, through May 20, 2013. Please refer to item 501 attached to the docket and made a part of these minutes.

Destruction of Records

End-of-Year Intra-Budget Transfers by the District

Authorization to Sign Contracts and Purchase Orders

Education Protection Acct Expenditure Rpt

GC and CC Course, Certificate, and Degree Changes for 2013-2014

Public Works Projects

GC 500 Complex Upgrades; Notice of Completion and Release of Retention

GC Ceramics Yard Upgrade; Permission to Award

GC Exit Doors in Buildings 51 and 53; Notice of Completion and Release of Retention

GC Science Building Fume Hood; Ratification of Award

GC Standby Power; Notice of Completion and Release of Retention

Personnel

Personnel Actions

Information

Student Success Scorecard Report (Accountability Reporting for the Community Colleges)—2013 Student Success Scorecard Report (Accountability Reporting for the Community Colleges) and presentation to the Governing Board for interaction. Please refer to item 651 attached to the docket and made a part of these minutes.

District Quarterly Financial Reports—Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending March 31, 2013; b) Quarterly Report on Trust Fund Balances as of May 9, 2013; and c) Schedule of Investments Report as of April 23, 2013. Please refer to item 652 attached to the docket and made a part of these minutes.

Grossmont-Cuyamaca Community College District Child Development Centers' Agency Self-Evaluation Reports and Action Plans—Grossmont-Cuyamaca Community College District Child Development Centers' Agency Self-Evaluation Reports, as required by the Child Development Division of the California Department of Education. Please refer to item 653 attached to the docket and made a part of these minutes.

Revised Extra-Pay Assignments January 27, 2013, through May 31, 2013—Revised Grossmont-Cuyamaca Community College District extra-pay assignments report for the period of January 27, 2013, through May 31, 2013. Please refer to item 654 attached to the docket and made a part of these minutes.

Items Pulled from Consent Calendar

Citizens' Bond Oversight Committee—*pulled by Trustee Garrett* to express appreciation to members Warren Ates, Bill Baber, Ron Oberdorfer, and Emilie Zouhar for their service and for their continuing membership on the committee. On motion of Members Rosinski/Justeson, with a unanimous vote of 5-0, the item was approved. Please refer to item 203 attached to the docket and made a part of these minutes.

Grossmont College Accreditation Self-Evaluation Report and Cuyamaca College Accreditation Self-Evaluation Report *both items pulled by Trustee Garrett* to thank everyone for extraordinary efforts and hard work. Noting there is a bit more work to do on the reports from an editing standpoint and for clarification, on motion of Members Garrett/Hiel, with a unanimous vote of 5-0, the reports were approved *subject to appropriate revisions and editing deemed necessary prior to publication*. Please refer to items 204 and 205 attached to the docket and made a part of these minutes.

Staff Communication

Cuyamaca College Academic Senate President Alicia Munoz, Grossmont College Academic President Sue Gonda, and California School Employees Association, Chapter 707 representative Pat Murray provided staff reports or comments.

Adjournment

Board President Garrett adjourned the meeting at 8:20 p.m.

Information

Student Success Scorecard Report (ARCC)

District Quarterly Financial Reports

GCCCD Child Development Centers' Agency Self-Eval Rpts and Action Plans

Revised Extra-Pay Assignments 1/27/13 through 5/31/13

Items Pulled

CBOC

GC and CC Accreditation Self-Evaluation Reports

Staff Reports

Adjournment

Respectfully submitted,

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Jennifer J. Danks
Recording Secretary

Approved by the Governing Board
June 18, 2013

Bill Garrett
Board President