



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, September 10, 2013**

Board Workshop: Board members gathered at 4:00 p.m. in the Cuyamaca College Student Center, Room I-207, to engage in a joint workshop with District Accreditation Coordinating Council and Chancellor's Extended Cabinet members on the *Board's Role in Accreditation*.

The regular meeting of the Governing Board for the Grossmont-Cuyamaca Community College District began at 5:07 p.m. in the Cuyamaca College Student Center at 900 Rancho San Diego Parkway, El Cajon, California.

Members Present: Trustees Barr, Garrett, Hiel, Justeson, and Rosinski; and Student Trustee Hernandez

Members Absent: None

Others Present: Chancellor Miles, Vice Chancellors Edwards and Rearic, Presidents Cooke and Zacovic, college administrators, members of the staff, students, District legal counsel Timothy Garfield, and interested citizens

Call to Order

Board President Garrett called the meeting to order at 5:07 p.m.

Public Presentations

There were none.

Adjourn to Closed Session

Board President Garrett adjourned the open session at 5:07 p.m., and the Board met in closed session until approximately 6:25 p.m., in the Cuyamaca College Student Center Meeting Room 3 (I-209), pursuant to Section 54957 for Chancellor performance evaluation; and Section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), Fraternal Order of Police CCD POA Lodge 56 (FOP), and confidential administrators and staff.

Reconvene in Open Session

Board President Garrett reconvened the open session at 6:35 p.m.

Announcement of Closed Session Action(s)

Board President Garrett announced there were no actions taken in closed session.

Public Presentations

There were none.

Public Hearing on GCCCD 2013-2014 Adoption Budget

Board President Garrett opened public hearing on the District's 2013-2014 Adoption Budget at 6:37 p.m. Vice Chancellor Rearic reported the budget reflects the full \$398M approved for the Proposition V budget and that the District anticipates spending \$10.1M in the first year of the bond. Board President Garrett closed public comment at 6:40 p.m.

On motion of members Barr/Hiel, with a unanimous vote of 5-0, the 2013-2014 Adoption Budget was approved.

Call to Order

Public Presentations

Closed Session

Open Session

**Closed Session
Announcements**

Public Presentations

Public Hearing-Budget

Adoption Budget
unanimously approved
by a vote of 5-0

Changes to Docket of Business

Chancellor Miles announced Attachment A to docket item 501 was revised and distributed.

Approval of Minutes

On motion of members Barr/Rosinski with a unanimous vote of 5-0, the Board approved the August 20, 2013, regular, and August 23, 2013, special, meeting minutes as presented.

Reports of the Governing Board

Trustees Garrett, Hiel, and Rosinski attended the Grossmont College Fall Scholarship Breakfast and expressed appreciation for the event and thanks to everyone who provided student scholarships.

Trustees also commended and thanked everyone for the 4:00 p.m. workshop on the Board's role in accreditation and for all the work being accomplished for students, the transparency in the work, and for keeping the Board so well informed.

Cuyamaca College Student Trustee Hernandez reported on student activities.

Report of the Board President

Board President Garrett attended the Cuyamaca College grand opening event for the Intergenerational Garden and the *Staged Readings* from the work of Edgar Allan Poe fundraising event.

Board President Garrett announced Grossmont College Student Trustee Peg Marcus tendered her resignation from the Board, and that Chancellor Miles has authorized the Associated Students Grossmont College to hold a special election, which will be held September 30-October 1.

Report of the Chancellor

The Annual Capital Construction Projects Workshop was presented by Senior Director of Facilities, Planning, Development & Maintenance Dale Switzer, and Gafcon Senior Project Manager Jim Davies.

Switzer provided information on the following items:

- Completed projects under Proposition R and remaining projects to be funded through Proposition V
- The District's Five-Year Construction Plan, which is required by the State to determine whether the District is eligible for State funding for capital projects
- Initial Project Proposals being submitted to the State for two projects on each campus
- The pool of architects for Proposition V projects being reviewed and created
- The review of District design standards occurring, which includes a focus session on hardware and all security-related items such as doors and cameras
- Supplemental Environmental Impact Report underway based on the new Facilities Master Plan
- The development of detailed budgets for all projects in the Facilities Master Plan

Davies provided a report on the completion of Proposition R projects and preparations underway for the beginning of Proposition V-funded projects.

A Proposition V Bonds presentation was provided by RBC Capital Markets representative Ryan Vollmer highlighting the Series 2013A bond issuance, and included information and Board discussion on the following items:

- The District's high credit rating from Standard & Poors and Moody's Rating Scale of a Double A and Double A-2, which allows for more cost-efficient interest rates
- The District's historical assessed valuation
- Refunding bonds issued for Proposition R, saving District taxpayers approximately \$830,000 over the life of the bonds
- No long-term Capital Appreciation Bonds are anticipated

Changes to Docket

Docket Item 501A

Minutes

Approved 8/20/13, reg and 8/23/13 spc minutes

Rpts of the Board

Fall Scholarship Breakfast

Hernandez

Board President Rpt

Garrett

Announcement re resignation of Student Trustee Peg Marcus

Report of Chancellor

Annual Capital Construction Projects Workshop by Switzer and Davies

Prop V Bonds Presentation by RBC rep Vollmer

- The District will maintain a 10-year call position and option of refinancing if interest rates drop

The District's 2012-2013 Annual Report to the Community, titled "Success Stories" was previewed by Communications and Public Information Director Anne Krueger.

Chancellor Miles expressed thanks to many people, including Associate Vice Chancellor Sahar Abushaban for work on the 2013-2014 adoption budget; District Coordinating Accreditation Council members for their work and efforts over the past three years to bring forth best practices from both colleges; and Senior Director of Facilities, Planning, Development & Maintenance Dale Switzer and Gafcon Sr. Project Manager Jim Davies for their work over the past 10 years on Propositions R and V construction projects.

President Cooke reported on the Hyde Art Gallery sculpture collection by Art Instructor Stephanie Bedwell; 9/11 Remembrance activities; and grants secured by Librarian Nadra-Farina Hess and Political Economy Professor Todd Meyers.

President Zacovic reported on the Diversity Dialogues series and recent workshop presented by Dr. Sami Jihad on Chaldean culture; and grand opening activities and invited guests for the new Intergenerational Garden.

Vice Chancellor Rearic reported on the Campus & Parking Services (CAPS) Department positions being filled and meetings of the Police & Public Safety Transition Taskforce.

Vice Chancellor Human Resources Edwards said everyone has made her feel very welcome.

The Presidents' and Vice Chancellor Reports were distributed.

Adoption of Consent Calendar

On motion of members Rosinski/Justeson, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

Operations

Budget and Finance

Budget Status and Requested Changes—Accepted a final status report on the 2012-2013 budget and ratified the budget transfers authorized by the Chancellor. Please refer to item 301 attached to the docket and made a part of these minutes.

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. There were no actions to report. Please refer to item 302 attached to the docket and made a part of these minutes.

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of August 2013, and granted authority to execute appropriate documents. Please refer to item 303 attached to the docket and made a part of these minutes.

Ratification of Signatures on Agreements—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. Please refer to item 304 attached to the docket and made a part of these minutes.

Public Works Projects

Facilities Bonds Funding Plan Annual Report—Approved annual revision to the Facilities Bonds Funding Plan, as recommended by the Chancellor, and granted authority to accept, budget, and spend. Please refer to item 401 attached to the docket and made a part of these minutes.

Grossmont College 500 Complex Upgrades Phase II; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Bid B13.007, with Diamond Pacific Construction, Inc.; and b) Release retention as allowed in the contract documents. Please refer to item 402 attached to the docket and made a part of these minutes.

Grossmont College Drought Tolerant Landscaping Phase II; Permission to Award—Granted authority to the Chancellor to: (a) Awarded Bid B13.010 Grossmont College Drought Tolerant Landscaping Phase II, to the lowest responsive bidder meeting all terms,

Annual Report to the
Community by Krueger

Miles

Cooke

Zacovic

Rearic

Edwards

Pres/VC Rpts

**Adoption of Consent
Calendar**

Operations

Budget and Finance

Budget Status and
Requested Changes

Budget Revisions

Purchase Orders and
Warrants

Ratification of
Signatures on
Agreements

Public Works Projects

Facilities Bonds
Funding Plan Annual
Report

GC 500 Complex
Upgrades Phase II;
Notice of Completion
and Release of
Retention

GC Drought Tolerant
Landscaping Phase II;
Permission to Award

conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Please refer to item 403 attached to the docket and made a part of these minutes.

Grossmont College Building 60 Flooring; Permission to Award—Granted authority to the Chancellor to: (a) Award Bid B14.001 Grossmont College Building 60 Flooring, to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Please refer to item 404 attached to the docket and made a part of these minutes.

Proposition V Office Implementation Project; Permission to Award—Granted authority to the Chancellor to: (a) Award Bid B14.002 Proposition V Office Implementation Project, to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Please refer to item 405 attached to the docket and made a part of these minutes.

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of August 20, 2013, through September 9, 2013. Please refer to item 501 attached to the docket and made a part of these minutes.

Information

Facilities Bonds Semi-Annual Progress Report—Facilities Bonds Semi-Annual Progress Report for the six months ended June 30, 2013. Please refer to item 651 attached to the docket and made a part of these minutes.

Items Pulled from Consent Calendar

Election of Grossmont-Cuyamaca Community College District Voting Delegates for Association of Community College Trustees Leadership Congress—*pulled by Board President Garrett* to nominate Trustees Hiel and Rosinski as the Board's two voting delegates for the Association of Community College Trustees Leadership Congress in Seattle, WA. On motion of members Justeson/Hiel, with a unanimous vote of 5-0, the item was approved. Please refer to item 201 attached to the docket and made a part of these minutes.

2013-2014 Adoption Budget—*pulled by Board President Garrett* to express appreciation for the Board Adoption Budget Workshop and for comment by Vice Chancellor Business Services Sue Rearic concerning the inclusion of \$398M of Proposition V bond funds in the adoption budget. On motion of members Barr/Hiel, with a unanimous vote of 5-0, the adoption budget was approved. Please refer to item 305 attached to the docket and made a part of these minutes.

Staff Communication

Cuyamaca College Academic Senate President Alicia Munoz, Grossmont College Academic Senate President Sue Gonda, and Classified Senate President Avelina Mitchell provided staff reports or comments.

Adjournment

Board President Garrett adjourned the meeting at 8:11 p.m.

GC Building 60
Flooring; Permission to
Award

Proposition V Office
Implementation Project;
Permission to Award

Personnel
Personnel Actions

Information
Facilities Bonds Semi-
Annual Progress Report

Items Pulled
Election of GCCCD
Voting Delegates for
ACCT Leadership
Congress—Hiel and
Rosinski elected

2013-2014 Adoption
Budget

Staff Reports

Adjournment

Respectfully submitted,

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Jennifer J. Danks
Recording Secretary

**Approved by the Governing Board
October 15, 2013**

Bill Garrett
Board President