



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD  
MINUTES OF THE REGULAR MEETING  
Tuesday, November 14, 2017**

Governing Board members gathered at 4:00 PM in Room H-119 of the Cuyamaca College Science & Mathematics Center for a presentation by College President Julianna Barnes; Pat Setzer, Vice President of Instruction; Brianna Hays, Senior Dean, Instructional Effectiveness, Success and Equity; and Jesus Miranda, Associate Dean highlighting the college's student success and equity work. As a designated California Guided Pathways College, Cuyamaca continues to examine student progress and achievement through an equity and Completion by Design lens and highlighted data on student momentum points on the path to completion as well as redesigned programs and practices for student achievement. This continues our conversations about student success.

The regular meeting of the Governing Board for the Grossmont-Cuyamaca Community College District began at 5:15 p.m., in the Cuyamaca College Student Center, Room I-207.

Members Present: Trustees Adams, Barr, Garrett, Hiel, and Justeson; and Student Trustees Macogay and Vivero

Members Absent: None

Others Present: Chancellor Miles, Presidents Abu-Ghazaleh and Barnes, Vice Chancellors Corcoran, Rearic, and Valencia college administrators, members of the staff, students, and interested citizens, legal counsel Andrea Naested

**Call to Order**

Board President Garrett called the meeting to order at 5:15 p.m.

**Public Presentations**

None.

**Adjourn to Closed Session**

Board President Garrett adjourned the open session at 5:15 p.m., and the Board met in closed session until approximately 6:30 p.m., in the Cuyamaca College Student Center Meeting Room 3 (I-209) pursuant to Section 54957 to consider the Chancellor's performance evaluation; and Section 3549.1 to confer with the District Chief Negotiator, Tim Corcoran, regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

**Reconvene in Open Session**

Board President Garrett reconvened the open session at 6:41 p.m.

**Announcement of Closed Session Action(s)**

Board President Garrett announced no actions were taken in closed session; and that the Board gave direction to the Chancellor to reach out to CSEA to see if they can work together to solve the longevity issue.

**Public Presentations**

Public comment was heard from William Robinson of Senator Joel Anderson's Office with an invitation to Anderson's holiday party; and Keenan Mrozek of Sunbelt Controls regarding a facility expenditure.

**Changes to Docket of Business**

Chancellor Miles announced there were no changes to the docket.

**Call to Order**

5:15 p.m.

**Public Presentations**

**Closed Session**

**Open Session**

6:41 p.m.

**Closed Session  
Announcements**

**Public Presentation**

Two: Robinson,  
Mrozek

**Docket Changes**

None

**Approval of Minutes**

On motion of members Barr/Hiel with a unanimous vote of 5-0, the Board approved the October 17, 2017, regular, meeting minutes as presented.

**Reports of the Governing Board**

Governing Board members praised the workshop and the efforts that Cuyamaca College is taking to help students. Governing Board President Bill Garrett said Cuyamaca College recognizes that colleges need to change to better serve students who aren't prepared for higher education. Trustee Edwin Hiel said Cuyamaca College's innovative teaching methods are shedding a light that will benefit other colleges. Trustee Debbie Justeson said the presentation was enlightening and she looks forward to hearing future progress. Trustee Elena Adams said she was pleased that the initiatives are student-centered.

Trustee Hiel attended a Grossmont College women's volleyball playoff game, the annual regional Strong Workforce Conference, and a San Diego State University (SDSU) Alumni Recognition event honoring community college educators.

Trustee Justeson attended the groundbreaking ceremonies for both the Grossmont College Performing & Visual Arts Complex and the Cuyamaca College Center for Water Studies.

Trustee Barr also attended the two college groundbreaking ceremonies. He expressed concerns about recent shootings and asked about emergency trainings at the colleges. Chancellor Miles stated there are currently emergency preparedness trainings scheduled at both colleges on November 28 and 29.

Cuyamaca College Student Trustee Macogay and Grossmont College Student Trustee Brandon Vivero reported on student activities and events. Macogay and Vivero attended the Hispanic Association of Colleges and Universities (HACU) Conference; and Vivero also attended a Peacemaking Conference at the University of San Diego and also participated with students who volunteered to feed the homeless at Father Joe's Villages.

**Report of the Board President**

President Garrett attended the Performing & Visual Arts Complex groundbreaking and the SDSU recognition event. He also attended the HACU Trustees Forum, stating it was a helpful reminder of the role of board members.

**Adoption of Consent Calendar**

On motion of members Barr/Adams, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included the following:

**Operations**

**Establish Day, Time, and Location for the Annual Organizational Meeting of the Grossmont-Cuyamaca Community College District Governing Board**—Selected Tuesday, December 12, 2017, 6:30 p.m., at Grossmont College Griffin Gate, Room, 60-180, as the day, time, and location for the annual organizational meeting of the Grossmont-Cuyamaca Community College District Governing Board, and authorized the Chancellor to notify the County Superintendent of Schools of the day and time chosen for the annual organizational meeting. Please refer to item 201 attached to the docket.

**Cuyamaca College Course, Certificate, and Degree Changes for 2017-2018 and 2018-2019**—Approved Cuyamaca College course, certificate, and degree changes as recommended by the Chancellor, and authorized publishing in the 2017-2018 and 2018-2019 Cuyamaca College catalogs. Please refer to item 202 attached to the docket.

**Board Policies Update**—Reviewed and adopted revisions to board policies BP 4232 Pass/No Pass Grading, BP 4233 Grade Forgiveness, BP 4234 Dropping Courses, BP 5045 Student Records-Challenging Content and Access Log, and BP 5800 Prevention of Identity Theft in Student Financial Transactions, as recommended by the Chancellor. Please refer to item 203 attached to the docket.

**Minutes**

Approved 10/17/17,  
reg, mtg. minutes

**Board Reports**

Hiel

Justeson

Barr

Macogay, Vivero

**Board President Rpt**

Garrett

**Adoption of  
Consent Calendar**

**Operations**

Establish Day,  
Time, and Location  
for the Annual  
Organizational  
Meeting of the  
GCCCD Governing  
Board

CC Course, Cert,  
and Degree  
Changes for 2017-  
18 and 2018-19

Board Policies  
Update

**Budget and Finance**

**Purchase Orders and Warrants**—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of October 2017, and granted authority to execute appropriate documents. Please refer to item 301 attached to the docket.

**Ratification of Signatures on Agreements**—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. Please refer to item 302 attached to the docket.

**Public Works Projects**

**Time and Material Rates for Network Wiring Services; Ratification of Award**—Ratified the action of the Chancellor in awarding Bid B18.002 Time and Material Rates for Network Wiring Services, to Communication Wiring Specialists, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 401 attached to the docket.

**B17.039 Districtwide Upgrades Rejection of all Bids Received and permission to Re-Bid and Award**—Ratified the action of the Chancellor in (a) Rejecting all bids received and re bid for Bid B17.039 Districtwide Upgrades, to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Please refer to item 402 attached to the docket.

**Grossmont College Digital Media Communications Upgrades Phase II; Ratification of Award**—Ratified the action of the Chancellor in awarding Bid B17.042 Grossmont College Digital Media Communications Upgrades Phase II, to AVI Systems, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 403 attached to the docket.

**Grossmont College Phase 1 Arts and Communication Complex-Teaching and Performance Theater, Construction Manager At Risk Services; Ratification of Award**—Ratified the action of the Chancellor in awarding Bid B16.020 Grossmont College Phase 1 Arts and Communication Complex-Teaching and Performance Theater, Construction Manager (CM) at Risk Services, to Balfour Beatty Construction LLC., the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 404 attached to the docket.

**Cuyamaca College Water/Wastewater Outdoor Water Distribution System Demonstration Area; Ratification of Award**—Ratified the action of the Chancellor in awarding Bid B17.032 Cuyamaca College Water/Wastewater Outdoor Water Distribution System Demonstration Area, to Piperin Corporation, the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 405 attached to the docket.

**Personnel**

**Personnel Actions**—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of October 17, 2017, through November 13, 2017. Please refer to item 501 attached to the docket.

**Short-Term Hourly Assignments**—Approved short-term temporary, non-academic assignments, and certify ending dates, as recommended by the Chancellor. Please refer to item 502 attached to the docket.

**Items Pulled for Discussion**

**Emeritus Status** *pulled by Board President Garrett* for presentation. Upon honoring retired Cuyamaca College faculty members Paul Carmona, Charles Charter, and Teresa McNeil and the receiving of emeritus plaques, pins, and business cards, on motion of members Barr/Adams, with a unanimous vote of 5-0, emeritus status was conferred. Refer to item 502 attached to the docket.

**Budget & Finance**

Purchase Orders and Warrants

Ratification of Signatures on Agreements

**Public Works**

Time and Material Rates for Network Wiring Services; Ratification of Award

B17.039 Districtwide Upgrades Rejection of all Bids Rec'd and permission to Re-Bid and Award

GC Digital Media Communications Upgrades Phase II; Ratification of Award

GC Phase 1 Arts and Communication Complex-Teaching and Perf Theater, Const. Mgr. At Risk Services; Ratify Award

CC Water, Wastewater Outdoor Distribution Syst. Demonstration Area; Ratify Award

**Personnel**

Personnel Actions

Short-Term Hourly Assignments

**Items Pulled**

Emeritus Status: conferred on Carmona, Charter, McNeil

**Report of the Chancellor**

Peter Utgaard, Cuyamaca College History Instructor and Curriculum Co-Chair provided information on the curriculum 5-year review process and highlights of the 2017-18 course, certificate and degree changes (Item 202), which, along with course modifications, include two course additions of Arabic 254-Conversational Iraqi Dialect and Engineering 199-Special Studies or Projects in Engineering.

Sally Cox, Executive Director for the Foundation for Grossmont & Cuyamaca Colleges presented the 2016-2017 Annual Activities Report. She reported the foundation awarded more than \$150,000 in scholarships and \$20,000 in emergency scholarships to students. The Foundation hosted numerous events, including a retiree homecoming, golf tournament, fundraising house parties, Alumnifest, and an employee giving campaign.

Anne Krueger, Communications & Public Information Director, provided highlights of the *2016-2017 Annual Report to the Community*. The report's theme is "Opening Doors," and is being distributed to community leaders, elected officials and major donors.

Krueger also presented information on statewide, regional and District marketing campaigns to promote Career Education. She reported the District's marketing efforts include videos promoting Career Education programs at Grossmont and Cuyamaca Colleges and a social media campaign.

Grossmont College President Abu-Ghazaleh reported on the Performing & Visual Arts Complex groundbreaking and a President's Town Hall meeting with College neighbors to keep them informed about construction.

Cuyamaca College President Barnes reported on the Center for Water Studies groundbreaking and the 20<sup>th</sup> anniversary of the Annual Wheelchair Basketball game.

Chancellor Miles said that in regard to the recent Cuyamaca College Center for Water Studies groundbreaking, we are preparing the region's workforce for 5,000 jobs in San Diego County in the water and wastewater industry.

Miles also reported on the San Diego Workforce Partnership Conference with State Chancellor Eloy Ortiz Oakley, noting Sally Cox emceed the event; and on the CA Economic Summit, which was about enhancing the future health of California.

Miles announced Interim Community Partnerships and Advancement Coordinator Kerri Ewing was selected for a regional *Rising Star Award* by the National Council for Marketing and Communications and will also be considered for the *National Rising Star Award*, to be chosen among the seven regional winners.

The Chancellor's Cabinet member reports were distributed.

**Staff Communication**

Cuyamaca College Academic Senate President Kim Dudzik, and Grossmont College Academic Senate President Tate Hurvitz, provided reports or comments.

**Adjournment**

Board President Garrett adjourned the meeting at 8:09 p.m.

**Chancellor's Rpt.**

CC Curriculum Review, Utgaard

Cox: 2016-2017 FGCC Annual Activities Report

Krueger: 2016-2017 Annual Report to the Community

Krueger: Career Education Marketing

Abu-Ghazaleh

Barnes

Miles

Cabinet Reports  
**Staff Reports**

**Adjournment**  
8:09 p.m.

**Respectfully submitted,**

**Approved by the Governing Board  
December 12, 2017**

Cindy L. Miles, Ph.D.  
Chancellor and  
Secretary to the Governing Board

Bill Garrett  
Board President

Jennifer J. Danks  
Recording Secretary