

Grossmont-Cuyamaca Community College District
Chancellor's Office
8800 Grossmont College Drive
El Cajon, CA 92020
(619) 644-7569

REQUEST FOR PUBLIC RECORD

NOTE: The following information is being requested under the California Public Records Act, Government Code section 6250 et.seq. The District has 10 calendar days to respond to your request to determine whether the requested documents are disclosable public records. You will be notified if the District needs additional time for research. The response time may be extended for an additional 14 days. Please be advised that there is a charge of 25¢ per copy to cover the cost of duplication of any documents and \$15 per DVD copy for Governing Board meetings. The requester shall bear the cost of producing a copy of the record, including the cost to construct a record, and the cost of programming and computer services necessary to produce a copy of the record, as specified in [AP 3300 Public Records](#).

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