

SUN MON TUE WED THU FRI SAT 1								
2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22								
9 10 11 12 13 14 15 16 17 18 19 20 21 22								
16 17 18 19 20 21 22								
23 24 25 26 27 28 29								
30 31								
HR/Payroll Actions * PAP pull								
Payroll close Off cycle								
Payroll Complete								
08/20/20 HR data entry by 5:00 pm								
08/26/20 HR re-entry at 12:00 pm								

	SEPTEMBER 2020										
SUN	MON	TUE	WED	THU	FRI	SAT					
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27	28	29									
HR/Payroll Actions * Payroll close Payroll Complete				PAP pull Off cycle							
,	2/20 26/20	HR data	entry by ntry at 1								

OCTOBER 2020									
SUN	MON	TUE	WED	THU	FRI	SAT			
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18	19	20	21 22 23 2						
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	Payroll	oll Actio close Comple		PAP pull Off cycle					
	22/20 28/20	HR data	entry b	y 5:00 pi 2:00 pm					

NOVEMBER 2020										
SUN	MON	TUE	WED	THU	FRI	SAT				
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HR/Payroll Actions * PAP pull Payroll close Off cycle										
Payroll Complete 11/18/20 HR data entry by 5:00 pm 11/25/20 HR re-entry at 12:00 pm										

DECEMBER 2020										
SUN	MON	TUE	WED	THU	FRI	SAT				
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HR/Payroll Actions * Payroll close Payroll Complete					PAP pull Off cycle					
,	.0/20 .7/20	HR data	entry by ntry at 1							

JANUARY 2021										
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31										
	HR/Payroll Actions * Payroll close				PAP pull					
	Payroll 21/21 27/21		entry by	y 5:00 pı 2:00 pm						

FEBRUARY 2021									
SUN	MON	TUE	WED	THU	FRI	SAT			
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28									
	Payroll o	oll Actio	ns *	PAP pull					
	,				Off cycle	=			
02/		Comple		F 00					
	18/21		entry by						
02/2	24/21	HR re-e	ntry at 1	2:00 pm	l				

	MARCH 2021										
SUN	MON	TUE	WED	THU	FRI	SAT					
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28	29	30									
	Payroll o	Comple		PAP pull Off cycle							
	23/21 29/21		entry by ntry at 1								

APRIL 2021										
SUN	MON	TUE	WED	THU	FRI	SAT				
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25	26	27 28 29			30					
	HR/Payı	oll Action	ns *		PAP pull					
	Payroll close				Off cycle	2				
Payroll close Payroll Complete 04/22/21 HR data entry by 5:00 pm 04/28/21 HR re-entry at 12:00 pm										

		M	AY 20	21					
SUN	MON	TUE	WED	THU	FRI	SAT			
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23	24	25	29						
30	31								
HR/Payroll Actions * Payroll close Payroll Complete					PAP pull Off cycle				
	20/21 26/21		entry by						

	JUNE 2021										
SUN	MON	TUE	WED	THU	FRI	SAT					
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20	21	22	22 23 24								
27	28	8 29 30									
	Payroll o	Comple HR data									



 $^{* \} Personnel/Payroll \ Actions: \ New \ Hire/Rehire, Comp \ changes, \ Out \ of \ Class, \ LCB, \ Special \ Projects, \ faculty \ NOA's, \ Sub \ timesheets, \ etc$